

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Organizational Meeting
6:00 PM

December 10, 2009
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Dr. Joseph Rivera, President

PLEDGE OF ALLEGIANCE: Gerry Goyenaga, ASB President/El Rancho H.S.

ROLL CALL: Dr. Joseph Rivera, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Delia Alvidrez, Member
Rachel Canchola, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Arnold Tovar, Assistant Superintendent
Lydia Cano, Assistant Superintendent
John Lopez, Director

ASB BOARD MEMBER: Gerry Goyenaga, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Juan Mendoza, ASB Representative/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 7-2009/2010

OATH OF OFFICE:

Superintendent Genis will administer the Oath of Office to Board of Education members Joseph Rivera, Rita Jo Ramirez and Rachel Canchola.

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

ORGANIZATION OF THE BOARD:

66 Nomination and election of Board of Education 2010 **President**.

M_____	S_____	Vote_____
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The newly elected President will assume as chair of the meeting.

67 Nomination and election of Board of Education 2010 **Vice President**.

M_____	S_____	Vote_____
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68 Nomination and election of Board of Education 2010 **Clerk**.

M_____	S_____	Vote_____
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69 Approve/appoint Governing Board members to participate and become voting members on the following committees:

- a. LACOE Committee on School District Organization _____
- b. Los Angeles County School Trustees Association (LACSTA) _____
- c. Pupil Transportation Cooperative Trustee Review Committee _____
- d. WACSEP Trustees Review Committee (1st of 2 yrs) _____
- e. Whittier Area School Trustees Assoc. Executive Board (1st of 2 yrs) _____

M_____	S_____	Vote_____
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EL RANCHO HIGH SCHOOL ASB REPORT:

- ❖ Gerry Goyenaga, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

- ❖ Juan Mendoza, Salazar High School Representative, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) Presentation to Dr. Joseph Rivera for service as 2009 Board President
- (2) Presentation to Dr. Joseph Rivera from the City of Pico Rivera
Mayor Pro Tem Bob Archuleta

RECESS: A reception will be held in the lobby for new officers of the Board.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 70 Adopt the minutes of the Board of Education’s regular meeting held November 12, 2009.

M_____	S_____	Vote_____
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SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ First Interim Report, *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 71 THROUGH 74:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M _____ S _____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

71 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve amendment of agreement with parents for transportation services to another non-public School. Reimbursement is at the federal rate, five (5) days a week from October 1, 2009, to June 30, 2010. Expenditures are not to exceed \$7,000.00, which is to be paid from the Special Education Account.
- . 2 Approve/Ratify contract with *Christine Majors, Psy.D.*, for a complete Psycho-Education Assessment of student. Payment not exceed \$3,500.00 which is payable from the Special Education Account.
- . 3 Approve contract with *Ms. Mary Bergman, Speech Pathologist*, for an Assistive Technology Assessment for student. Expenditures are not to exceed \$400.00, which is to be paid from the Special Education Account.
- . 4 Approve addendum to the Individual Service Agreement previously approved on August 27, 2009, item 19.19 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Applied Behavior Consultants, Inc.* The purpose of this addendum is to add 270 instructional minutes with no change in the amount.

71 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 5 Approve/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$28,913.56 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 6 Approve/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *Speech and Language Development Center*. The El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$19,336.44 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- . 7 Approve/Ratify amendment of Consultant Agreement with *Lindamood-Bell Learning Processes* for 144 hours of instructional services for student at the rate of \$89.00 per hour, from October 29, 2009 and ending June 30, 2010. Expenditures are not to exceed \$12,816.00, which is to be paid from the Special Education Account.

72 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve extended educational field trip for 64 fifth-grade students, three (3) certificated staff members and nine (9) parent chaperones from Birney Elementary School to the Catalina Island Marine Institute from February 10-12, 2010. The expenditure of \$17,100.00 for room, board, and program fees is payable from Birney Elementary School Dads' Club funds and school fundraisers. Substitute expenditures of \$450.00, which includes benefits, is payable from Birney Elementary School Title I funds.
- . 2 Approve participation for 63 students, three (3) certificated staff members and one (1) classified staff member from Rivera Middle School in the Outdoor Education Program at the Catalina Island Marine Institute from May 1-3, 2009. Expenditures of \$15,750.00, for student fees, will be paid from student-conducted fundraisers and \$450.00, for substitutes, payable from Rivera Middle School General Fund.
- . 3 Approve participation for Rivera Middle School Marching Band and Cheerleaders in the Whittier Christmas Parade on Saturday, December 12, 2009. PTC will provide bus transportation. Expenditures will not exceed \$280.00, for transportation, and will be payable from Rivera Middle School ASB Account (Band).

72 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 4 Approve educational field trip for six (6) El Rancho High School Animal Advocates Club student members and one (1) certificated staff member to the Long Beach Convention Center Tour of Champions Dog Show in Long Beach, CA, on Saturday, December 12, 2009, 8:00 a.m. – 4:00 p.m. Transportation will be provided by parent drivers whose insurance forms are on file. Total expenditure of \$120.00 for admission payable from El Rancho High School ASB funds.
- . 5 Approve consultant agreement with Louis Mangione, motivational speaker, to address El Rancho High School certificated staff, effective January 11, 2010. Total expenditure of \$3,500.00 for consultant services payable from El Rancho High School EIA/SCE funds.
- . 6 Approve/ratify the Memorandum of Understanding between El Rancho Unified School District and the Los Angeles County Office of Education Migrant Education Program for Direct Services from July 1, 2009 through June 30, 2010, within the boundaries of our district.
- . 7 Approve/Ratify Contract No. 069887:09:10 with the Los Angeles County Office of Education for Support Services Parent and Community Services Migrant Education for the 2009-2010 school year.
- . 8 Approve amendment to Board Item #108.9, approved on March 12, 2009, consultant agreement with Parent Institute for Quality Education (PIQUE) for parent educational program, from April 16, 2009 through June 11, 2009 at Magee Elementary School. Amendment is requested because the number of participants and classes were underestimated. Total expenditure of ~~\$8,000.00~~ \$9,040.00, which includes additional expenditure of \$1,040.00, payable from Magee Elementary School Title I funds.
- . 9 Approve amendment to Board Item #38.4, approved on September 10, 2009, agreements with ~~15~~ 11 supplemental educational service providers for Rio Vista Elementary School, a Program Improvement School under the No Child Left Behind Act, effective September 11, 2009 to May 28, 2010. Amendment is necessary due to the increase in number of participants and new per pupil rate released by the California Department of Education. Providers are not to exceed ~~\$936.26~~ \$1,095.87 per student for the ~~45~~ 86 students receiving services (per pupil rate provided by California Department of Education as of ~~Nov-2008~~ Sept. 30, 2009). Total expenditures not to exceed ~~\$42,131.70~~ \$94,244.82, payable from District Title I funds.
- .10 Approve the submission of the 2009-10 Single Plan for Student Achievement Revision for all elementary, middle and high schools.
- .11 Approve the submission of the El Rancho Unified School District Title III Improvement Plan Addendum (IPA) to the California Department of Education (CDE).

73 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of November 2009.
- a. Miscellaneous Cash Collections Receipt Nos. 27579 through 27669 totaling \$580,874.97. *Receipts include the following donations:*
- | <u>Vendor</u> | <u>Amount</u> | <u>Recipient</u> |
|-----------------------|---------------|------------------|
| Ohiopyle Prints, Inc. | \$49.38 | El Rancho High |
- b. Purchase Order Nos. P178545 through P178658 and including prior numbered confirming orders totaling \$205,288.27 and Cafeteria Purchase Orders totaling \$114,348.82.
- c. "A" Warrant Schedule No. C1D through H1I totaling \$6,220,902.38.
- d. "B" Warrant Schedule No. 3802 through 3834 totaling \$2,745,801.39.
- e. Clearing Account No. 3210 through 3212 totaling \$136,602.85.
- f. Revolving Cash Fund O.
- . 2 Adopt Resolution No. 14-2009/2010 Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent of Business Services, Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and Contracts; Director of Purchasing and Warehousing on Purchase Orders and the Assistant Superintendent of Student Services on Student Services Contracts.
- . 3 Approve first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2009-2010, 2010-2011 and 2011-2012 obligations.
- . 4 Approve budget revisions in support of the First Interim Report.
- . 5 Approve/Ratify amendment to lease agreements (Board Item 175.12, approved June 25, 2009) to amend lease vendor from Leaf Funding Inc. to GE Capital Solutions for Lanier LD360 copier for the Human Resources Department. Total cost of \$184.72 per month, payable from Human Resources funds.
- . 6 Approve the selection of Strategic Partnership Schools Group, Inc. through the Request for Proposal Process for emergency management training services for the Readiness and Emergency Management for Schools Grant. Total contract cost of \$76,500.00 payable from REMS grant funds.
- . 7 Approve Change Order No. 03 for the ACC Restroom Modernization Project for El Rancho High School by Sandalwood Construction for a total cost of \$38,630.31, payable from Budgeted Bond Funds.
- . 8 Approve to accept proposal from Hess and Associates, Inc., for the installation of Electronic Time and Attendance Reporting (ETA) software. Total costs for Option 2 is \$13,500.00 plus \$10,125.00 per year for maintenance and support, payable from General Funds.

73 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 9 Approve attendance for one school police officer to attend the mandatory two-week G.R.E.A.T. grant training course being held on January 11 through January 22, 2010 in Portland, Oregon as required by the G.R.E.A.T. grant. Estimated expenditures of \$1,600.00 for travel, lodging and meals are payable from G.R.E.A.T. grant funds.

74 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 1 Approve/Ratify to employ on a basis of Provisional Internship for Education Specialist –Moderate/Severe Disabilities for one (1) certificated applicant.
- . 2 Approve/Ratify to employ on the basis of Ed. Code 44258.2 two (2) certificated employees.
- . 3 Adopt Resolution No. 15-2009/2010 to employ on the basis of Ed Code 44263 one certificated employee.
- . 4 Approve/Ratify Memorandum of Understanding (MOU) between the El Rancho Unified School District and the El Rancho Federation of Teachers (ERFT), regarding an extra-duty, extra-pay assignment for School Site Coordinators as implemented under the Safe Schools/Healthy Students Grant.
- . 5 Approve Memorandum of Understanding, between the El Rancho Unified School District (ERUSD) and the El Rancho Administrators and Supervisors Association (ERASA), for a 2% retirement bonus for the 2009-2010 school year.
- . 6 Approve **amended** Memorandum of Understanding between the El Rancho Unified School District and the El Rancho Federation of Teachers (ERFT), for a 2% retirement bonus for the 2009-2010.
- . 7 Approve **amended** Memorandum of Understanding between the El Rancho Unified School District and the California School Employees Association, El Rancho Chapter 107 (CSEA), for a 2% retirement bonus for the 2009-2010.

CONSENT AGENDA ITEMS 71 THROUGH 74:

Vote _____

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/

Release: Certificated Register No. 6-2009/2010

- Certificated (1) employment as Mental Health Services Liaison for the 2009-2010 school year.
- Certificated (1) employment as Adult School Substitute Teacher for the 2009-2010 school year.
- Certificated (4) employment as Long Term Substitute Teachers for the 2009-2010 school year.
- Certificated (1) request for unpaid leave of absence under the Family Medical Leave Act (FMLA) for the 2009-2010 school year.
- Certificated (2) request for retirement under the 2% Incentive program for the 2009-2010 school year.
- Certificated (3) requests for early retirement under the 2% Incentive program for the 2009-2010 school year.
- Certificated (14) amendment to stipend assignments for certificated teachers, working as BTSA Support Providers for the 2009-2010 school year. A total, not to exceed \$25,070 \$29,400 including (13.953%) benefits, is payable from the District General Fund in two equal installments. The first installment payable on February 1, 2010; the second installment payable on June 20, 2010.
- Certificated (1) amendment to stipend assignment approved September 10, 2009, Board Item #41, to conduct the after-school Tutoring Program, one-hour study hall for underachieving students, effective September 14, 2009 – June 16, 2010, and payable at the district hourly rate of \$35.00. Total estimated expenditure of \$ 33,901.01, which includes 13.953% for benefits, payable from El Rancho High School EIA/LEP and EIA/SCE funds.
- Certificated (12) supplemental pay assignment for certificated staff members from El Rancho High School to work the 2009-10 Winter Athletics supplemental pay assignments, effective November 26, 2009 – March 14, 2010. Total expenditures payable from the District General Fund.
- Certificated (1) supplemental pay assignment for one certificated staff member, from Rivera Middle School for the first semester of the 2009-2010 school year. Total expenditures of \$1,509.00 payable from the District General Fund.

CLOSED SESSION:

- Certificated (1) extra duty, extra pay assignment for certificated staff member to teach students in the Independent Study and Home/Hospital Teaching Programs effective December 11, 2009 to June 19, 2010 at the District's hourly rate of \$35.00, plus 13.953% for benefits. *(Included in the previously approved August 27, 2009 board agenda with a "not to exceed" 5,000 hours in total and with a "not to exceed" amount of \$175,000 for all board approved ISP teachers for the 2009-2010 school year).* Payable from Independent Study/Home Teaching program account.
 - Teachers (3) amendment to extra-duty, extra-pay assignment to provide after-school intervention services to At-Risk and Title I students, effective December 11, 2009 – February 19, 2010/South Ranchito Elementary School.
 - Teachers (5) extra-duty, extra-pay assignment to provide extended instructional and program services, effective January 4, 2010 – June 17, 2010/Durfee Elementary School.
 - Teachers (11) extra-duty, extra-pay assignment to work with students after school in preparation for District Competitions, effective December 11, 2009–April 2, 2010/Burke MS.
 - Teachers (16) extra-duty, extra-pay assignment to provide teach at-risk students in the after school intervention program, effective January 11, 2010 – April 30, 2010/North Park MS.
 - Teachers (5) Counselors (2) extra-duty, extra-pay assignment to conduct the Rivera Middle School Parent Institute, effective January 5, 2010 – April 22, 2010/Rivera Middle School.
 - Teacher (1) extra-duty, extra-pay assignment to assist in the before school computer lab, effective January 4, 2010 – June 17, 2010/El Rancho High School.
 - Administrator (1) amendment to extra-duty, extra-pay assignment to work the Saturday School Intervention Program, effective September 19, 2009 – June 16, 2010/El Rancho HS.
 - Teachers (3) extra-duty, extra-pay assignment to assist with special projects, effective December 11, 2009 – June 30, 2010/Categorical Programs/Educational Services.
- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 6-2009/2010
- Probationary Employment (1) Records Clerk
 - Early Retirement (1) Clerk Typist I
 - Temporary Employment (3) Data Processing Clerk I
 - Substitute Employment (4) Child Care Attendant
 - Substitute Employment (5) Spec. Educ. Inst. Aide
 - Retirement under 2% Incentive Program (1) Inst. Aide/RSP
 - Early Retirement (1) Inst. Aide I
 - Early Retirement (1) Inst. Aide/RSP
 - Unclassified Employment (2) College Tutor
 - Unclassified Employment (2) ASB Worker/Powder Puff Official
 - Unclassified Employment (1) ASB Worker/Powder Puff Coach
 - Unclassified Employment (1) ASB Worker/Powder Puff Advisor
 - Unclassified Employment (1) Noon Supervisor
 - Unclassified Employment (1) Noon Supervisor/Sub
- (3) Student Disciplinary Matters: Students A through E
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 75 through 81)

- 75** Approve/Ratify Certificated Employment Register No. 6-2009/2010
- 76** Approve/Ratify Classified Employment Register No. 6-2009/2010
- 77** Approve Student Expulsion: Student A
- 78** Approve Student Expulsion: Student B
- 79** Approve Student Expulsion: Student C
- 80** Approve Student Expulsion: Student D
- 81** Approve Student Expulsion: Student E

ACTION ITEMS 75 THROUGH 81:

M _____ S _____ Vote _____

ADJOURNMENT:

M _____ S _____ Vote _____
