

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

September 10, 2009  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

*CALL TO ORDER:* Dr. Joseph Rivera, President

*PLEDGE OF ALLEGIANCE:* Gerry Goyenaga, ASB President/El Rancho H.S.

*ROLL CALL:* Dr. Joseph Rivera, President  
Rita Jo Ramirez, Vice President  
Vincent Chavez, Clerk  
Delia Alvidrez, Member  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Interim Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Ed.D., Interim Assistant Superintendent  
Arnold Tovar, Director  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Gerry Goyenaga, ASB President/El Rancho H.S.

*ASB BOARD MEMBER:* ASB President/Salazar H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER: (Spanish)* Herlinda Acevedo

*VISITORS:* Register No. 3-2009/2010

*EL RANCHO HIGH SCHOOL ASB REPORT:*

- ❖ Gerry Goyenaga, ASB President at El Rancho High School, will report on past and future activities.

*SALAZAR HIGH SCHOOL ASB REPORT:*

- ❖ Salazar High School Representative, will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

35 Adopt the minutes of the Board of Education's regular meeting held August 27, 2009.

M _____ S _____ Vote _____
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**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ❖ Safe Schools/Healthy Students Grant, *Arnold Tovar and Dora Delgado*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

**The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.**

**HEARING SESSION:**

*The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.*

**CONSENT AGENDA ITEMS 36 THROUGH 40:**

*The Board President will call for a motion and second to open Board discussion on the Consent Agenda.*

M \_\_\_\_\_ S \_\_\_\_\_

**CONSENT AGENDA:**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**36 SUPERINTENDENT – Norbert Genis (562) 801-5199**

- . 1 Approve Resolution No. 6-2009/2010 declaring that Board Member Rita Jo Ramirez was absent from the August 27, 2009 regular board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Adopt Resolution No. 9-2009/2010, Career Technical Education (CTE) Facilities Program Grant Application for a culinary arts training facility for students of El Rancho High School and the surrounding community.

**37 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- . 1 Approve the selection of *Strategic Partnership Schools Group, Inc.* through the Request for Proposal process and contract agreement between El Rancho Unified School District and *Strategic Partnership Schools Group, Inc.* for evaluator services. The total contract shall not exceed \$102,048.00. The total cost payable from budgeted Safe Schools/Healthy Students Grant fund.
- . 2 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Pyramid Autism Center, Inc.* El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$43,650.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 3 Approve/Amend Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Devereux Texas Treatment Network* **to include escorted transportation services.** El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$32,238.38 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 4 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Tobinworld.* El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$58,783.50 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 5 Approve Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Whittier Area Parents' Association for the Developmentally Handicapped* for identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$3,300.00 in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 6 Approve Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Whittier Area Parents' Association for the Developmentally Handicapped* for identified and board approved El Rancho student will attend this school as defined in Item 18 under General Provisions with payment of \$15,660.00 in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account to be billed to Whittier City School District for reimbursement.

**38 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 1 Approve attendance for one (1) El Rancho Unified School District staff member to the School Innovations & Advocacy: Cultivating Success California Summit 2009 on School Achievement and Accountability in Sacramento, CA on Thursday, September 17-18, 2009. Expenditure not to exceed \$1,400.00, for registration and travel expenses, is payable from District Title I funds.
- . 2 Approve participation of the El Rancho Cross Country team to attend the Clovis Cross Country Invitational on October 9-10, 2009 in Fresno, CA. Expenditures of \$185.00 per participant are payable from El Rancho ASB X-Country funds, student fundraisers and parents at no cost to the District. Accommodations will be at the Roadway Inn. Transportation will be provided by PTC Charter Bus.
- . 3 Approve agreement with School Innovations and Advocacy, Inc. to assist the district and sites with fiscal and program planning, effective September 11, 2009 to June 18, 2010. Total expenditure of \$12,500.00, will be payable from Centralized Title I funds.
- . 4 Approve agreements with 15 supplemental educational service providers for Rio Vista Elementary School, a Program Improvement School under the No Child Left Behind Act, effective September 11, 2009 to May 28, 2010. Providers are not to exceed \$936.26 per student for the 45 students receiving services (per pupil rate provided by California Department of Education as of Nov-2008). Total expenditures not to exceed \$42,131.70, payable from District Title I funds.

**39 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports for the month of August 2009.
  - a. Miscellaneous Cash Collections Receipt Nos. 78281 through 78334 totaling \$1,093,909.39. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Coca-Cola Bottling Company	\$ 50.07	Magee Elementary
Edison International	\$ 90.00	El Rancho High
Planet Aid Inc.	\$ 117.30	Durfee Elementary
Coca-Cola Bottling Company	\$ 33.16	Durfee Elementary
Wells Fargo Community Support	\$ 260.00	Durfee Elementary
  - b. Purchase Order Nos. P178095 through P178239 and including prior numbered confirming orders totaling \$1,727,013.59 and Cafeteria Purchase Orders totaling \$301,962.19.
  - c. Revolving Cash No. 3283 totaling \$235.00.
  - d. "A" Warrant Schedule No. C1A through 237 totaling \$1,687,475.23.
  - e. "B" Warrant Schedule No. 3676 through 3716 totaling \$1,794,290.10.
  - f. Clearing Account No. 3200 through 3202 totaling \$372,189.68.
- . 2 Approve agreement between El Rancho Unified School District and Tech Ed Services, Inc. for professional services to assist with the Universal Fund (E-Rate) Application process for Funding Year 2010-2011. Total cost of \$19,500.00 payable

in three installments; first installment due upon approval of contract, second installment due upon delivery of Form 471, and third installment due June 2010. Total expenditures payable from District General Funds/E-Rate.

**39 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 3 Adopt Resolution No. 7-2009/2010 establishing the Gann Appropriations Limits as \$55,021,305.95 for the 2009-2010 fiscal year.
- . 4 Approve contract agreement with Pyro Spectacular Fireworks Company for services rendered as related to the fireworks show for El Rancho High School's homecoming half-time event on October 16, 2009. Total cost not to exceed \$2,000.00 for the event and payable from El Rancho High School ASB Funds.
- . 5 Approve the El Rancho Unified School District's 2008-2009 Unaudited Actuals pursuant to Education Code Section 42100.
- . 6 Approve contract agreement between El Rancho Unified School District and Quest Technical Services, Inc. to provide State mandated Department of the State Architect Inspection Services necessary to complete District Bond Projects. Inspector service fee is \$80.00 per hour, payable from Budgeted Bond Funds.
- . 7 Approve final payment of \$102,437.49, including all change orders to Construction Hardware Co. and accept the District Wide Door Hardware Project as complete. Total project payable from Budgeted Bond Funds.
- . 8 Approve Change Order No. 01 for the Stadium Bleacher Maintenance Project for El Rancho High School by Omari Construction for a total cost of \$27,603.00, payable from Budgeted Bond Funds.
- . 9 Approve Change Order No. 01 for the Heating Ventilation and Air Conditioning (HVAC) project for North Park Middle School library by CHAP General Contractor for a total cost of \$5,110.60, payable from Budgeted Bond Funds.
- .10 Adopt Resolution No. 8-2009/2010 Impact of reduced State funding on El Rancho Unified School District.

**40 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approve/Ratify to employ on the basis of Ed. Code 44258.2 two (2) certificated applicant.
- . 2 Approve/Ratify to employ on a basis of a Provisional Internship for Education Specialist – Mild/Moderate Disabilities for one (1) certificated applicant.
- . 3 Approve the new position and job description of District Wide Assessor.

*CONSENT AGENDA ITEMS 36 THROUGH 40:*

Vote \_\_\_\_\_

**The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.**

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 3 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 3-2009/2010
- Certificated (2) employment as Probationary certificated Teachers for the 2009-2010 sch year.
  - Certificated (1) employment as Temporary certificated Teacher for the 2009-2010 sch. year.
  - Certificated (1) employment as Adult School Teachers for the 2009-2010 school year.
  - Certificated (8) employment as Substitute Teachers for the 2009-2010 school year.
  - Certificated (2) employment as Long Term Substitute Teachers for the 2009-2010 sch. year.
  - Administrator (1) appointment to the position of Assistant Superintendent, Human Resources for the 2009-2010 school year.
  - Certificated (1) extra duty, extra pay assignment for certificated teacher to teach students in the Independent Study and Home/Hospital Teaching Programs for the summer 2009. Effective June 22, 2009 to July 24, 2009 at the District's hourly rate of \$35.00, plus 13.953% for benefits. Payable from Independent Study/Home Teaching program account.
  - Teachers (17) extra-duty, extra-pay assignment to conduct the after-school tutoring program, effective September 14, 2009 through June 16, 2010/El Rancho High School.
  - Teacher 1 (1) extra-duty, extra-pay assignment to provide after-school tutorial and intervention services to 4<sup>th</sup> through 5<sup>th</sup> grade students, effective October 1, 2009 through May 30, 2010/Rio Vista Elementary School.
  - Teacher 1 (1) extra-duty, extra-pay assignment to provide after-school tutorial and intervention services to 1<sup>st</sup> through 5<sup>th</sup> grade students, effective September 21, 2009 through June 10, 2010/Rio Vista Elementary School.

- Teachers (21) extra-duty, extra-pay assignment to provide tutoring for Title I students and English language learners, effective October 10, 2009 through May 31, 2010/Rio Vista Elementary School.

*CLOSED SESSION:*

(2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 3-2009/2010

- Substitute Employment (1) Clerk Typist I
- Substitute Employment (1) Clerk Typist II
- Substitute Employment (1) Clerk Typist III
- Substitute Employment (1) School Secretary
- Substitute Employment (1) School Secretary Bilingual
- Permanent Increase In Hours (1) Data Processing Clerk II
- Out of Category Employment (1) Warehouse Worker
- Out of Category Employment (1) Senior Warehouse Worker
- Permanent Employment (3) Child Care Attd.
- Rescind Official Notice of Layoff (1) Inst. Aide II
- Substitute Employment (2) Child Care Attd.
- Out of Category Employment (1) Cafeteria Helper II
- Temporary Employment (1) Inst. Aide/RSP/EMHI
- Resignation (1) Child Care Attd.
- Retirement (1) Inst. Aide I
- Permanent Employment pulled from the 39-month rehire list (1) Inst. Aide I
- Unclassified Employment (9) Inst. Aide Trainee
- Unclassified Employment (26) College Tutor
- Unclassified Employment (42) Noon Supervisor
- Unclassified Employment (5) Student Worker
- Unclassified Employment (13) Walk On Coach
- Unclassified Employment (3) ASB Workers

(3) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

*CLOSED SESSION: (Items 41 through 42)*

- 41** Approve/Ratify Certificated Employment Register No. 3-2009/2010
- 42** Approve/Ratify Classified Employment Register No. 3-2009/2010

*ACTION ITEMS 41 THROUGH 42:*

M _____	S _____	Vote _____
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*ADJOURNMENT:*

M_____	S_____	Vote_____
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