

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

August 27, 2009
City Council Chambers
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:00 p.m.

ADOPTION OF MINUTES:

17 Adopted the minutes of the Board of Education's regular meeting held July 9, 2009.

CONSENT AGENDA:

18 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved Contract CCTR-9108 in the amount of \$366,416.00 for General Child Care and Development Program agreement between the California State Department of Education and ERUSD for the purpose of providing child care and development services in fiscal year 2009-2010 and Resolution No. 3-2009/2010, authorizing Norbert Genis, Superintendent; Lydia Cano, Chief Business Officer; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2009 to June 30, 2010.
- . 2 Approved Contract CSPP-9199 in the amount of \$2,696,397.00 for California State Preschool Program agreement between the California State Department of Education and ERUSD for the purpose of providing state preschool child care and development services in fiscal year 2009-2010 and Resolution No. 4-2009/2010, authorizing Norbert Genis, Superintendent; Lydia Cano, Chief Business Officer; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2009 to June 30, 2010.

19 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approved continued service agreement with *Paradigm Health Care Services* to provide Medi-Cal Local Education Agencies (LEA) Billing Option Claiming Services and Medi-Cal Administrative Activities (MAA) Claim Services for contract period July 1, 2009 through June 30, 2011. The El Rancho Unified School District shall pay Paradigm Health Care Services a fee for gross LEA claims processed not to exceed 15% of Medi-Cal claims processed. With regards to MAA Claim Services, the El Rancho Unified School District shall pay \$125 per participant per time survey quarter per year to Paradigm Health Care Services. Fees shall not exceed 3% of "Medi-Cal Maximum Reimbursable" funds received by the District.
- . 2 Approved equipment maintenance agreement with *EVREX* for one Kodak IRW 1000 and one Film Controller Kodak IRW 100. The contract is from August 29, 2009 to August 28, 2010 in the amount of \$1,137.00 for the Kodak IRW and \$688.00 for the Kodak IRW 100. The total amount is \$1825.00 payable through Student Services account.
- . 3 Approved the IEP mandated public transportation training trips for Obregon School Transition Program students for 2009-2010 school year. Total costs not to exceed \$4,162.50 payable from the Special Education Transition program account.

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- . 4 Approved/ Amended contract agreement for one (1) Vocational Coordinator for the 2009 Summer Career Connection Job Club at the rate of \$35.00 per hour, plus 12.803% in benefits for 25 days for a total of 100 hours, effective June 22, 2009 through July 31, 2009. Total expenditure of \$3,948.11 funded from the Work Ability Account. Whittier Union High School District will be billed for reimbursement.
- . 5 Approved agreement with the *City of Pico Rivera* for joint funding of a Special Event Law Enforcement Services, Truancy Officer. The total cost of \$63,680.00 for ten months, from September 1, 2009 through June 30, 2010, will be payable from general funds.
- . 6 Approved/Ratified contract with *Autism Spectrum Therapies* to provide 10 hours per week of Applied Behavior Analysis and 2 hours per week of Supervision. Services are from July 20, 2009 through August 21, 2009. Expenditures not to exceed \$5,000.00 are to be paid from the Special Education Account.
- . 7 Approved contract with *Bright I.D.E.A.S.* for a complete Speech & Language Assessment of student from August 27, 2009 to December 30, 2009. Payment is not to exceed \$900.00 payable from the Special Education Account.
- . 8 Approved/Ratified agreement with Consultant, *Assistive Technology Exchange Center* to provide an Assistive Technology Evaluation and attended the IEP meeting for student. Services are from July 1, 2009 to December 30, 2009. Total expenditure are not to exceed \$1,500.00 is payable from Special Education account.
- . 9 Approved/Ratified contract with parents, to transport student to school at Rio Vista Elementary, 8809 Coffman-Pico Road, Pico Rivera, CA., 90660, including the extended school year. An estimated expenditure of \$250.00 is to be paid from the Special Education Account.
- .10 Approved/Ratified contract with *Robert D. Byrd, Ph.D.*, for a complete Psycho-Education Assessment of student. Services are from July 1, 2009 to December 30, 2009. Payment not exceed \$4,000.00 which is payable from the Special Education Account.
- .11 Approved/Ratified contract with *Autism Spectrum Therapies* to provide Behavioral Supervision to student from July 1, 2009 to June 30, 2010. Expenditures not to exceed \$10,500.00 are to be paid from the Special Education Account.
- .12 Approved/Ratified contract with *Maria L. Coronado, M.E.D., OTR/L*, for an Occupational Therapy Assessment of student. Services performed from May 22, 2009 to June 30, 2009. Payment not exceed \$1,340.00 which is payable from the Special Education Account.
- .13 Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$240.50 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

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- .14 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Alton School*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$31,609.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .15 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$215,455.25 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- .16 Approved/Ratified addendum to the Individual Service Agreement previously Approved on August 28, 2008, item 21.14 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *The Cleta Harder Developmental School*. The purpose of this addendum is to add additional services for the 2008-09 school year.
- .17 Approved Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Elementary School*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$81,640.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.
- .18 Approved/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Core Physical Therapy* for Occupational Therapy services to student. Services are from 1/9/09 to 1/23/09 at the rate of \$85.00 per hour, not to exceed 3 sessions for a total expenditure of \$255.00 payable through the Special Education Account.
- .19 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Applied Behavior Consultants, Inc.* El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$36,393.06 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- .20 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Cleta Harder Developmental School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$42,769.70 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.

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- .21 Approved Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Speech and Language Development Center*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$250,122.74 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- .22 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$41,610.60 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .23 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Beacon Day School*. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$60,586.58 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .24 Approved contract with consultant, *Augmentative Communication Therapies*, for speech and language services at \$135.00 per hour, 2 times per week. Expenditures are not to exceed \$10,800.00, which is to be paid from the Special Education Account.
- .25 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Carousel School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$43,033.90 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .26 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Devereux Texas Treatment Network*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$28,588.38 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .27 Approved/Ratify contract with *Autism Spectrum Therapies* to provide Behavioral Assessment to student from July 1, 2009 to December 30, 2009. Expenditures not to exceed \$2,500.00 are to be paid from the Special Education Account.
- .28 Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Barbara Dawson Educational Center*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$31,935.93 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

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- .29 Approved Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Five Acres Therapeutic School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$69,820.66 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

20 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .1 Approved participation for eighteen (18) students and three (3) teachers from Rivera Middle School in the Iolani Cross Country Invitational, September 18-22, 2009 in Kualoa, Hawaii. Total expenditures of \$1800.00 will be payable from Rivera Middle School ~~EIA/SCE~~ **General funds. (amended)**
- .2 Approved participation for 24 El Rancho High School ASB Executive Commission student members, one (1) administrator, and one (1) certificated staff member in a sleepover/team bonding event in the El Rancho High School Faculty Center Monday, October 12, 2009 at 3:00 p.m. – Tuesday, October 13, 2009 at 8:00 a.m., at which time students will begin their regular school day. All participants must submit a parent permission slip with emergency information. There is no cost to the District.
- .3 Approved consultant agreement with Dr. Hector Gonzalez for medical services rendered to the El Rancho High School Varsity Football Team during seven athletic events: five home games, one Powder Puff football game, and one CIF game (if played), effective September 5, 2009 through December 14, 2009. Total expenditure of \$65.00 per game, solely for games worked, payable from El Rancho High School ASB funds, at no cost to the District.
- .4 Approved consultant agreement with Armando Briones, Jr. for public address services rendered during El Rancho High School Varsity Football games, effective September 4 – December 14, 2009, not to exceed 5 home football games and 1 CIF final game (if played). Total expenditure of \$100.00 per game worked, not to exceed \$600.00, payable from El Rancho High School ASB funds.
- .5 Approved Consultant Agreement with Los Angeles County Office of Education (LACOE) Online Assessment System Services to provide district and school assessment reports for diagnosing student needs to help them improve student achievement. Contract will be effective all of the 2009-10 school year. Expenditures of \$1,500.00 payable from Centralized Title I funds.
- .6 Approved agreement with Red Schoolhouse Software for Online Assessment Reporting System (OARS) in the amount \$3000.00 for Setup and Maintenance Fee along with \$40.00 per participant with 110 eligible participants at Reading First School sites for a total not to exceed \$7,400.00. The OARS services will occur during the 2009-2010 school year beginning on July 1, 2009 and ending June 30, 2010. Expenditure of \$7,400.00 payable from Reading First funds.

20 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .7 **PULLED** consultant agreement with Ann M. Smith to provide workshops and assist El Rancho Adult School certificated and classified staff with the development and implementation of the WASC Accreditation process and 5-year strategic growth plan during eighteen days (18) of in-services beginning August 2009 through April 2010. Total expenditure, not to exceed \$9,000.00 consultant fee, will be payable from El Rancho Adult School funds.
- .8 Approved/ratified consultant agreement with Shawn Dyball to provide a workshop in the area of School Terrorism Awareness for the District's Management Team on Tuesday, August 18, 2009. Expenditure of \$1,200.00 payable from District Disaster funds.
- .9 Approved/ratified contract with Agile Mind for online learning services, effective June 12, 2009 through June 30, 2012. Total expenditure not to exceed \$39,420.00, payable from the Education Technology K-12 Voucher Program.
- .10 Approved amendment to agreement with TeleParent Educational Systems to provide expert technical assistance to El Rancho High, Burke Middle, North Park Middle, Rivera Middle, and Birney Elementary Schools with customized student calls and school broadcasts for 12 months starting July 1, 2009 until June 30, 2010. Total expenditure of \$22,169.00 is payable from EIA/SCE and EIA/LEP funds.
- .11 Approved amendment to Board Item #126.13, approved 04/16/09, consultant agreement with Parent Institute for Quality Education (PIQE), to add eleven (11) parent participants that participated in the weekly parenting workshops for North Ranchito Elementary School parents from April 21, 2009 through June 16, 2009. Expenditures of \$880.00 payable from North Ranchito Elementary School Title I funds for 2008-2009 school year.
- .12 Approved agreement with Renaissance Learning, Inc. to provide Renaissance Place subscription for Accelerated Math, Accelerated Reader, English in a Flash, STAR Math and STAR Reading software for the 2009-10 school year. Expenditure of \$61,853.54 is payable from Title I funds.
- .13 Approved agreement with Follett Software Company to provide Destiny Resource Management, a centralized inventory management solution that includes an application software license (which includes Library Manager, textbook manager and online data processing) and conversion services, system installation, project management support and training for 13 schools and libraries, effective 2009-10 school year. Expenditures of \$15,074.54 is payable from Education Technology K-12 Voucher funds.
- .14 Approved agreement with Houghton Mifflin Harcourt (Riverside Publishing) to provide EduSoft Assessment Management System License for elementary and middle schools, effective 2009-10 school year. Expenditure of \$58,500.00 is payable from Education Technology K-12 Voucher funds.
- .15 Approved consultant agreement with Marcus Alexander for choreography services rendered to the El Rancho High School Pepsters, effective August 28 – October 16, 2009. Total expenditure of \$1,000.00 for consultant services payable from El Rancho High School General funds.

21 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of July 2009.
 - a. Miscellaneous Cash Collections Receipt Nos. 78205 through 78280 totaling \$1,658,433.61. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
UNAVCO, Inc.	\$1,000.00	Burke Middle
Edison International	\$ 25.00	Burke Middle
Edison International	\$ 25.00	Burke Middle
 - b. Purchase Order Nos. P177798 through P178094 and including prior numbered confirming orders totaling \$3,449,661.06 and Cafeteria Purchase Orders totaling \$74,234.74.
 - c. Revolving Cash No. 3281 through 3282 totaling \$1,220.17.
 - d. "A" Warrant Schedule No. C1L through V1C totaling \$6,634,005.90.
 - e. "B" Warrant Schedule No. 3632 through 3674 totaling \$3,400,031.44.
 - f. "A" Warrant Schedule (for June 2009) No. C1K through H1W totaling \$5,919,975.42.
 - g. "B" Warrant Schedule (for June 2009) No. 3588 through 3630 totaling \$3,202,617.87.
 - h. Clearing Account (for June 2009) No. 3195 through 3199 totaling \$216,270.73.
- . 2 Approved/Ratified contract agreement between the El Rancho Unified School District and the County of Los Angeles Agricultural Commissioner/Director of Weights and Measures to provide pest control services for the 2009-2010 fiscal year. Total costs for services shall not exceed \$2,000.00, payable from the Restricted Maintenance Funds.
- . 3 Approved annual authorization for the Los Angeles County Office of Education to make appropriation transfers necessary at the close of the school year 2008-2009, to permit payment of obligations of the district incurred during such school year, including the identification of the sources of funds.
- . 4 Approved contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services as required for the Culinary Arts Grant Project for El Rancho High School. Total contract cost is \$7,500.00 payable from General Obligation Bond Funds.
- . 5 Approved renewal of service agreement with Office Digital Solutions Plus, Inc. to provide District copier service. Annual cost of \$86,400.00 will be paid from various schools and department funds.
- . 6 Adopted annual Resolution No. 5-2009/2010 for annual delegation of administrative authority to process routine budget revision, adjustments and transfers for the 2009/2010 fiscal year.
- . 7 Approved Change Order No. 04 and final payment of \$401,334.96, including all change orders to Harbor Construction and accept the New Practice Gymnasium for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- . 8 Approved Change Order No. 01 and final payment of \$6,237.42, including all change orders to Reliable Floor Covering and accept the Kitchen Floor Replacement Project for Magee Elementary, Rivera Elementary, Rivera Middle and El Rancho High School as complete. Total project payable from Budgeted Bond Funds.

21 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 9 Approved Change Order No. 01 and final payment of ~~\$6,863.70~~ **\$6,861.95**, including all change orders to Project Development Group and accept the Classroom Abatement Project – Bid No. 2 for Birney Elementary School and Meller Elementary School as complete. Total project payable from Budgeted Bond Funds. **(amended)**
- .10 Approved final payment of \$2,319.90, including all change orders to Moore Flooring Inc. and accept the Floor Replacement Project – Bid Package No. 1 for Obregon Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- .11 Approved Change Order No. 01 for the ACC Restroom and Accessibility Project for El Rancho High School campus by Sandalwood Construction for a total cost of \$6,335.43, payable from Budgeted Bond Funds.
- .12 Approved final payment of \$5,194.70, including all change orders to Reliable Floor Covering, Inc. and accept Flooring Replacement Project – Bid Package No. 3 for Meller and Birney Elementary Schools as complete. Total project cost payable from Budgeted Bond Funds.
- .13 Approved award of mandatory bid for Maintenance and Custodial Supplies – Bid No. 2009/2010-616 to E-Poly Star, Unisource and Waxie for a total low bid cost of \$107,932.00. Total cost payable from General Funds.
- .14 Approved Change Order No. 01 and final payment of \$8,514.00, including all change orders to Guzman Grading and Paving and accept the Parking Lot Resurfacing Project for Salazar High School as complete. Total project payable from Budgeted Bond Funds.

22 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approved district membership in the Los Angeles/Orange Counties Education & Labor Law Consortium at a yearly membership cost of \$1,000, for eleven monthly meetings, payable from Human Resources General Fund for the 2009-2010 school year.
- . 2 Approved Intern Program Agreement between the El Rancho Unified School District and the Whittier College to facilitate intern attendance and participation in the prescribed course of study to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2009-2010 school year.
- . 3 Approved/Ratified Student Teaching contract agreement between the El Rancho Unified School District and California State University, Fullerton for providing teaching experience through student teaching.
- . 4 Approved contract agreement between the El Rancho Unified School District and Whittier College for providing teaching experience through student teaching.
- . 5 Approved Consultant Agreement with Dr. Albert Jones for the provision of consulting services to veteran teachers from September 2009 to April 2010. Expenditures not to exceed \$3,500.00, payable from the District General Fund.

22 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- .6 Approved on-site training for members of the El Rancho Adult School Faculty and Staff presented by SkillPath Seminars “The Indispensable Staff” at El Rancho Adult School on September 3, 2009. Total expenditure of \$3,400.00, for training and materials, payable from El Rancho Adult School funds.
- .7 Approved to employ on a basis of an initial or subsequent Waiver for Special Education in Speech & Language Pathology for four certificated applicants.
- .8 Approved/Ratified to employ on a basis of a Provisional Internship for Education Specialist – Mild/Moderate Disabilities for one (1) certificated applicant.
- .9 Approved the new position and job description of Food Safety & Program Support Clerk.
- .10 Approved revision to instructional schedule for Durfee Elementary School for the 2009-2010 school year.

DISCUSSION/ACTION ITEMS 23 THROUGH 24:

- 23 Adopted Second Reading of *revised* Board Policy 4030 Nondiscrimination in Employment, to include sections on Harassment and Complaints Concerning Discrimination in Employment.
- 24 Adopted Second Reading of *revised* Administrative Regulation 4031 Complaints Concerning Discrimination in Employment, to include an addendum to the complaint procedures, and additional cross-references and legal references.

CLOSED SESSION: (Items 25 through 34)

- 25 Approved settlement of liability claim, Case Number VC 050853.
- 26 Approved settlement of liability claim, Case Number VC 050549.
- 27 Approved/Ratified Certificated Employment Register No. 2-2009/2010, with amendments.
- 28 Approved/Ratified Classified Employment Register No. 2-2009/2010, with amendments.
- 29 Approved Student Expulsion: Student A
- 30 Approved Expulsion Review: Student B
- 31 Approved Expulsion Review: Student C
- 32 Approved Expulsion Review: Student D
- 33 Approved Expulsion Review: Student E
- 34 Approved Expulsion Review: Student F

ADJOURNMENT: 9:50 PM