

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

June 11, 2009
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Dr. Joseph Rivera, President
- PLEDGE OF ALLEGIANCE:* Ariet Angeles, ASB President/El Rancho H.S.
- ROLL CALL:* Dr. Joseph Rivera, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Delia Alvidrez, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Ariet Angeles, ASB President/El Rancho H.S.
- ASB BOARD MEMBER:* Richard Flores, ASB President/Salazar H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 13-2008/2009

EL RANCHO HIGH SCHOOL ASB REPORT:

Ariet Angeles, ASB President at El Rancho High School, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) RECOGNITION OF THE EL RANCHO H.S. 2008/2009 ASB EXECUTIVE COMMISSION:
Sam Genis, Principal
- (2) INTRODUCTION OF THE EL RANCHO H.S. 2009/2010 ASB EXECUTIVE COMMISSION:
Sam Genis, Principal

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 157 Adopt the minutes of the Board of Education’s special meeting held May 11, 2009 and the regular meeting held May 14, 2009.

M_____	S_____	Vote_____
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SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ Governor’s Budget Update, *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

The Board will hold a public hearing regarding Resolution No. 42-2008/2009, which requires each school district to provide a written assurance to the State Superintendent of Public Instruction that all purchases of instructional materials made with allocations from the State Instructional Materials Fund for fiscal year 2008-2009 conform to the State Board of Education regulations. (Item 160.8)

<p>The Board shall limit the total time for each agenda item to 20 minutes and <u>individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.</u></p>
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HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 158 THROUGH 161:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M_____	S_____
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CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

158 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 40-2008/2009 declaring that Board Member Delia Alvidrez was absent from the May 11, 2009 special board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approve Resolution No. 41-2008/2009 declaring that Board Member Lupe Salas was absent from the May 11, 2009 special board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 3 Approve Board of Education institutional memberships of approximately \$15,794.00 as recommended for the 2009/2010 fiscal year, payable from Board Dues and Memberships General Fund Account.
- . 4 Approve attendance of Board Members, administration, and staff to any meeting or conference scheduled by the associations during the 2009/2010 fiscal year, in accordance with Board Policy 4133, with cash advances and necessary expenses payable from budgeted General Funds, Adult Funds, Cafeteria Funds, and other restricted funds as appropriate.
- . 5 Approve Sam Genis, Principal, and Steve Rodriguez, Assistant Principal of Activities, as *voting school representatives* to the C.I.F. Southern Section for El Rancho High School for the 2009/2010 school year.

159 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve/Ratify Amendment to Master Contract Agreement previously approved on April 16, 2009, item 125.3 for services between El Rancho Unified School District and Gallagher Pediatric Therapy. Both parties agree that the Master Contract Agreement for occupational and physical therapy shall remain in force with the following changes: Include individual contracted amounts of \$87.00 per hour for individual therapy and/or consultation, which was omitted on the original submission.
- . 2 Approve the Los Angeles County Plan for Expelled Pupils as a basic plan to address the needs of all expelled pupils in Los Angeles County, as required by EC Section 48926.
- . 3 Approve Waiver of Test Passage with a Disability Form for five (5) students, in compliance with Education Code 60851(a).

159 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 4 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and Alton School. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$18,568.96 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 5 Ratify/Approve addendum to the Individual Service Agreement previously approved on May 14, 2009, Item 142.6 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Rossier Jr./Sr. High School. The purpose of this addendum is to change the effective date and add services for one day.
- . 6 Approve contract with parents, to transported student to Augmentative Communication Therapies for speech and language services. Services will be provided from July 1, 2009 to June 30, 2010. Reimbursement mileage is to be calculated at the federal mileage rate, not to exceed \$7,000.00, to be paid from the Special Education Account.
- . 7 Approve contract with parents to transport student to Adaptive Physical Education services at Big Fun Therapy Services. Services are to be provided from July 1, 2009 to June 30, 2010. Mileage reimbursement is to be calculated at \$100.00 per day, not to exceed \$3,000.00, to be paid from the Special Education Account.
- . 8 Ratify approval of agreement for transportation services that are being provided by parent, at the federal rate, five (5) days a week from July 1, 2009 to June 30, 2010. Expenditures are not to exceed \$3,000.00, which is to be paid from the Special Education Account.
- . 9 Approve Agreement for transportation services that will be provided by parent, at the rate of \$100.00 per day, five (5) days a week from July 1, 2009 to June 30, 2010. Expenditures are not to exceed \$26,000.00, which is to be paid from the Special Education Account.
- .10 Approve Agreement for transportation services that will be provided by parent, at the rate of \$100.00 per day, five (5) days a week from July 1, 2009 to June 30, 2010. Expenditures are not to exceed \$26,000.00, which is to be paid from the Special Education Account.
- .11 Approve Consultant Agreement with Peggy Bailey Lett, M.A. & Associates. The Consultant will provide Speech-Language Therapy services three (3) hours per week for student. Services will be provided from July 1, 2009 to June 30, 2010. Expenditures are not to exceed \$4,680.00, which is to be paid from the Special Education Account.

159 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .12 Ratify approval of Consultant Agreement with Peggy Bailey Lett, M.A. & Associates. The Consultant will provide a reading program for five (5) hours per week, for eight weeks for student. Services will be provided from July 1, 2009, to October 31, 2009. Estimated expenditure of \$1,700.00 to be payable from Special Education account.
- .13 Approve Consultant Agreement with Big Fun Gym for services for strength, endurance and social skills for a Special education student. Expenditures of \$115.00 per hour, is not to exceed \$3,450.00, which is to be paid from the Special Education Account.
- .14 Approve Consultant Agreement with Big Fun Therapy & Recreational Services (Big Fun Gym) to provide services for strength, endurance and social skills in lieu of Adaptive Physical Education. Services are to be provided to student from July 1, 2009 to June 30, 2010. Payment per hour is \$115.00. Expenditures are not to exceed \$29,900.00 to be paid from the Special Education Account.
- .15 Approve contract with Augmentative Communication Therapies. Payment of \$135.00 per session of augmentative communication consultation services with a maximum of 18 sessions. Expenditures are not to exceed \$2,430.00, which is paid from the Special Education Account.
- .16 Approve contract with SEEK Education, Inc. Payment of \$104.75 per session of behavior consultation services with a maximum of 24 sessions from July 1, 2009 to June 30, 2010. Expenditures are not to exceed \$2,514.00, which is to be paid from the Special Education Account.
- .17 Approve amended contract with Consultant, DG Therapy Group Inc., for Speech and Language assessment to a Special Education student. Expenditures not to exceed \$350.00, is to be paid from the Special Education Account.
- .18 Approve contract with Ms. Mary Bergman, Speech Pathologist, for an Augmentative Communication Assessment for student. Expenditures are not to exceed \$400.00, which is to be paid from the Special Education Account.
- .19 Approve contract with Kenneth J. Wesson, Ph.D., for a complete Psycho-Education Assessment of student. Payment not to exceed \$3,500.00, which is payable from the Special Education account.

160 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve extended field trip for 70 El Rancho High School AP Biology students, two (2) certificated staff members, and one (1) classified staff member to the Ecology Explorer Program in Newport Bay, CA., on Monday, June 15, 2009, 7:00 a.m. – 5:00 p.m., departing from and returning to the school site. There are no admission costs. Transportation will be provided by PTC. Total expenditure of \$500.00, for transportation, payable from ASB Biology Club funds, at no cost to the District.

160 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 2 Approve after-school field trip for 76 Valencia Elementary School fifth grade students, three (3) certificated staff members, and one (1) administrator to Golf 'N Stuff in Norwalk, CA, on Friday, June 12, 2009. Students will depart from campus at 3:30 p.m. and return at 6:45 p.m. Total expenditure of \$1,388.00, which includes PTC transportation and tickets, payable from Valencia Elementary School PTA.
- . 3 Approve/ratify performance of the Rivera Middle School Marching Band and Cheer Squad at Knott’s Berry Farm on Saturday, June 1, 2009. Admission cost to be covered by parents and PTC will provide bus transportation. Total cost will not exceed \$400 and will be funded through Rivera Middle School ASB funds.
- . 4 Approve consultant agreement with Dr. Ruth Von Blum, of Mar Vista Research, to conduct classroom observations of Project ALPHA participating and control-group teachers, effective June 12 through June 30, 2009. Expenditure of \$11,000, payable from California Math Science Partnership (CaMSP) Grant funds.
- . 5 Approve the Vocational Education Application/Plan Title II, Part C, Section 131 for funding in the amount of \$92,391.00 for the 2009-2010 fiscal year.
- . 6 Approve the Amigos de los Rios Emerald Necklace Accord.
- . 7 Approve Resolution No. 42/2008-2009 per Education Code Section 60242.5, which requires each school district provide a written assurance to the State Superintendent of Public Instruction that all purchases of instructional materials made with allocations from the State Instructional Materials Fund for fiscal year 2008-2009 conform to the State Board of Education regulations.

161 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of May 2009.
 - a. Miscellaneous Cash Collections Receipt Nos. 77932 through 78057 totaling \$554,556.72. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Box Tops for Education	\$ 203.00	Valencia Elementary
Lifetouch	\$ 452.00	Valencia Elementary
Edison International	\$ 90.00	El Rancho High
Edison International	\$ 100.00	El Rancho High
Edison International	\$ 90.00	El Rancho High
Lifetouch	\$ 503.00	Rio Vista Elementary
Lifetouch	\$ 567.00	North Ranchito Elem.
Edison International	\$ 90.00	El Rancho High
Edison International	\$ 100.00	El Rancho High
Edison International	\$ 30.00	Valencia Elementary

161 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- b. Purchase Order Nos. P177605 through P177768 and including prior numbered confirming orders totaling \$751,544.05 and Cafeteria Purchase Orders totaling \$97,648.77.
 - c. "A" Warrants Schedule C1J through E4U totaling \$6,413,320.01.
 - d. "B" Warrants No. 3550 through 3586 totaling \$2,721,152.74.
 - e. Revolving Cash No. 3275 through 3276 totaling \$1,255.00.
 - f. Clearing Account No. 3192 through 3194 totaling \$121,744.48.
- . 2 Approve contract agreement between El Rancho Unified School District and School Innovations & Advocacy, Inc. to conduct a Special Education Assessment and Categorical Review. Total cost of \$37,300.00, payable from Special Education and Categorical Funds.
 - . 3 Adopt Resolution No. 43-2008/2009 authorizing temporary borrowing of cash between District funds to meet cash flow shortages (i.e., timeliness of reimbursements from the State for free and reduced meals) in fiscal year 2009/2010.
 - . 4 Approve award of mandated lowest bid for the Exterior Painting Project for North Park Middle School to Painting and Décor Ltd. for a total base bid contract cost of \$47,700.00. Total contract cost payable from Budgeted Bond Funds.
 - . 5 Approve contract agreement with the Los Angeles County Office of Education for Use of Personal Computer Proprietary Software Products for District Use of Human Resources System and/or PeopleSoft Financial System Data, effective July 1, 2009 through June 30, 2014 at a cost of \$939.00 per month for the 2009-2010 fiscal year, payable from the General Fund.
 - . 6 Adopt existing salary schedules for the 2009-2010 fiscal year with the proviso that, as a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for the 2009-2010 fiscal year.
 - . 7 Approve acceptance of proposal and contract agreement between El Rancho Unified School District and Tri-Signal Integration to provide central station monitoring of District fire alarm and security systems, effective July 1, 2009. Annual cost of \$24,780.00 is payable from the General Fund.
 - . 8 Amend lease agreement (board item no. 32.5, approved September 11, 2008) between El Rancho Unified School District and Calvary Chapel Pico Rivera for the use of one additional room at Selby Grove Elementary School. Monthly rental fee of \$4,900.00 per month shall be deposited in the General Fund.
 - . 9 Approve budget revisions in support of the End of Year Projections.

CONSENT AGENDA ITEMS 158 THROUGH 161:

Vote_____

HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 162 First reading of revised Board Policy 3400 Business and Noninstructional Operations, Management of District Assets/Accounts, to include sections on Capital Assets and Fraud Prevention and Investigation.

M _____ S _____ Vote_____

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

CLOSED SESSION:

- (1) Liability Claim
 Claimant: Henry Medina
 Agency Claimed Against: El Rancho Unified School District
- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/
 Release: Certificated Register No. 12-2008/2009
- Certificated (2) employment as Long Term Substitute Teachers for the 2008-2009 school yr.
 - Certificated (50) employment as Special Education Teachers for Summer School 2009.
 - Certificated (3) summer employment for Summer School 2009 for certificated Student Services staff.
 - Teacher (13) employment as certificated Child Development Substitute Teachers for Summer School 2009.
 - Teachers (4) employment as CELDT Staff for Summer School 2009.
 - Teacher (1) employment as certificated Substitute for CELDT Testing for Summer Sch. 2009.
 - Certificated (15) employment as Child Development/Preschool Substitute Teachers for the 2009-2010 school year.
 - Certificated (77) employment as Substitute Teachers for the 2009-2010 school year.
 - Certificated (1) employment as a Probationary Speech & Language Pathologist for the 2009-2010 school year.
 - Certificated (4) employment as Probationary Special Education Teachers for the 2009-2010 school year.
 - Certificated (1) resignation/retirement for the 2009-2010 school year.
 - Administrator (1) resignation for the 2009-2010 school year.
 - Certificated (1) request for Early Retirement for the 2009-2010 school year.
 - Certificated (1) supplemental pay assignment for certificated staff member from El Rancho High School to work the 2008-2009 Supplemental Assignment as Extracurricular Activities Advisor, effective November 24, 2008 through May 31, 2009. Total expenditures payable from the District General Fund.
 - Certificated (2) supplemental pay assignment for certificated staff members from El Rancho High School to work the 2008-09 Spring Athletics supplemental pay assignments, effective March 2, 2009 – May 31, 2009. Total expenditures payable from the District General Fund.
 - Certificated (1) supplemental pay for certificated staff member from El Rancho High School to work the 2008-09 Spring Athletics supplemental pay assignments, effective March 2, 2009 – May 31, 2009. Total expenditures payable from the District General Fund.
 - Teachers (19) ratify stipend assignment to attend SB 472 Year 1 trainings, effective March 1 – May 31, 2009/Educational Services/Categorical Programs.
 - Teachers (25) amendment to extra-duty, extra-pay assignment to participate in the Nell Soto Mentor Program, effective January 16, 2009 through June 18, 2009/Rio Vista Elem. School.
 - Teachers (3) extra-duty, extra-pay assignment to implement entry level assessment and early literacy program for incoming kindergarten students and their parents, effective June 22-30, 2009/Durfee Elementary School.
 - Teachers (49) extra-duty, extra-pay assignment to attend Reading First Advance Institute Training, effective July 6-10, 2009/Reading First/Educational Services.
 - Teachers (4) extra-duty, extra-pay assignment to provide training to Kindergarten through 3rd grade teachers at Reading First Sites in the area of literacy, effective July 6-10, 2009/Reading First/Educational Services.
- (3) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/
 Release: Classified Register No. 12-2008/2009
- Substitute Employment (2) School Secretary/Sub
 - Substitute Employment (2) Clerk Typist I/Sub

CLOSED SESSION:

- Substitute Employment (5) Clerk Typist II/Sub
- Substitute Employment (2) Clerk Typist III/Sub
- Substitute Employment (3) Health Services Assistant/Sub
- Substitute Employment (6) Custodian/Sub
- Substitute Employment (1) Records Clerk/Sub
- Summer Assignment (1) Data Processing Clerk/Sub
- Summer Assignment (1) School Secretary
- Summer Assignment (1) CELDT Clerk
- Probationary Employment (1) Senior Bookkeeper
- Permanent Employment pulled from the 39-month rehire list (1) School Secretary Bil.
- Increase in work months (1) Bookkeeper
- Retirement (1) Energy Educator Manager
- Permanent Employment (3) Behavior Technician
- Un-Paid Leave of Absence (1) Cafeteria Helper I
- Out of Category (1) Cafeteria Manager I
- Substitute Employment (2) Instructional Aide III
- Substitute Employment (1) Cook/Baker
- Substitute Employment (1) Computer Resource Aide
- Summer School Unclassified Employment (10) School Safety Officer
- Summer School Unclassified Employment (5) Psychologist Intern
- Summer School Substitute Employment (41) Child Care Attendant
- Summer School Employment (135) Spec. Educ. Inst. Aides/SH/LH/SDL
- Unclassified Employment (11) ASB Worker
- Unclassified Employment (1) Student Worker
- Unclassified Employment (3) Walk On Coach
- Resignation (1) Spec. Educ. Inst. Aide Substitute
- Notice of Layoff/Job Elimination (1) Account Clerk

- (4) Student Disciplinary Matters: Students A through I
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 163 through 174)

- 163** Deny Claim
- 164** Approve/Ratify Certificated Employment Register No. 12-2008/2009
- 165** Approve/Ratify Classified Employment Register No. 12-2008/2009
- 166** Approve Student Expulsion: Student A

- 167 Approve Student Expulsion: Student B
- 168 Approve Student Expulsion: Student C
- 169 Approve Student Expulsion: Student D
- 170 Approve Student Expulsion: Student E
- 171 Approve Student Expulsion: Student F
- 172 Approve Student Expulsion: Student G
- 173 Approve Stipulated Expulsion Violations: Student H
- 174 Approve Stipulated Expulsion Violations: Student I

ACTION ITEMS 163 THROUGH 174:

M_____	S_____	Vote_____
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ADJOURNMENT:

M_____	S_____	Vote_____
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