EL RANCHO UNIFIED SCHOOL DISTRICT

Pico Rivera, California

BOARD OF EDUCATION

Regular Meeting

6:00 PM

May 14, 2009 City Council Chambers 6615 Passons Blvd.

AGENDA

CALL TO ORDER: Dr. Joseph Rivera, President

PLEDGE OF ALLEGIANCE: North Ranchito Elementary

Student Council President

ROLL CALL: Dr. Joseph Rivera, President

Rita Jo Ramirez, Vice President

Vincent Chavez, Clerk Delia Alvidrez, Member Lupe Salas, Member

ADMINISTRATIVE Norbert D. Genis, Superintendent

CABINET: Susanna S. Smith, Assistant Superintendent

Kathryn Enloe, Ed.D., Assistant Superintendent

Arnold Tovar, Director

Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Ariet Angeles, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Richard Flores, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 12-2008/2009

STUDENT GOVERNMENT, NORTH RANCHITO ELEMENTARY:

EL RANCHO HIGH SCHOOL ASB REPORT:

Ariet Angeles, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

Richard Flores, Salazar High School Representative, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) Math Counts Middle Schools Competition
- (2) Spelling Bee Middle Schools Competition
- (3) Science Bowl Middle Schools Competition

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

140 Adopt the minutes of the Board of Education's regular meeting held April 16, 2009.

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

Budget Reduction Plan, Lydia Cano

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and <u>individual</u> speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 141 THROUGH 145:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

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CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

SUPERINTENDENT – Norbert Genis (562) 801-5199

- .1 Approve Resolution No. 37-2008/2009 declaring that Board Member Delia Alvidrez was absent from the April 16, 2009 regular board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- Approve agreement for services with Interquest Detection Canines of Los Angeles for contraband detection services from September 2009 through June 2010. Interquest agrees to provide 40-half day visits for the duration of the contract at \$215 per visit. Expenditure of \$8,600 payable from Safe and Drug Free Schools account.
- . 3 Approve Resolution No. 38-2008/2009 authorizing Norbert Genis, Superintendent, Susanna Smith, Assistant Superintendent of Education, Lydia Cano, Chief Business Officer, and Roberta Gonzalez, Principal of Early Learning Programs to sign required documents issued by the Los Angeles County Children and Families First-Proposition 10 Commission grant agreement transactions for the Governing Board.
- . 4 Approve Contract for Consultant Services between El Rancho Unified School District and the Intercommunity Child Guidance Center effective July 1, 2009 through June 30, 2010. Total expenditure of \$69,600.00 payable from First 5 LA School Readiness grant.
- . 5 Approve the Contract for Consultant Services between El Rancho Unified School District and Rosario Ordonez-Jasis and Susana Flores effective July 1, 2009 through June 30, 2010. Total expenditure of \$28,608.00 payable from First 5 LA School Readiness grant.
- . 6 Approve the Contract for Consultant Services between El Rancho Unified School District and Ira Nelken & Associates, Inc., to provide evaluation and management technical assistance for the School Readiness Early Education Program, effective July 1, 2009 through June 30, 2010. Total expenditure of \$20,000.00 payable from Fist 5 LA School Readiness grant funds.

142 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve the instructional field trip for nineteen (19) Special Education Students (ED), one (3) certificated staff member, five (5) Special Education Aides to *LA Zoo* on June 15, 2009. Transportation will be provided by PTC. Expenditures of \$625.00, for transportation and admission fees, payable from school fundraisers and special education funds.
- . 2 Approve/Ratify agreement for Vision Screening services between Dr. Wayne W. Hoeft, O.D. and the El Rancho Unified School District for the 2009/2010 school year. Cost of services \$3.35 per student payable from the Health Services general fund budget account not to exceed \$15,000.00.
- . 3 Approve contract with Ms. Mary Bergman, Speech Pathologist, for an Augmentative Communication Assessment for student. Expenditures are not to exceed \$400.00, which is to be paid from the Special Education Account.
- . 4 Approve contract with Consultant *DG Therapy Group, Inc.*, for Occupational Therapy Assessment to a Special Education student. Expenditures not to exceed \$350.00, is to be paid from the Special Education Account.
- . 5 Approve contract with Consultant, *DG Therapy Group, Inc.*, for Speech and Language assessment to a Special Education student. Expenditures not to exceed \$350.00, is to be paid from the Special Education Account.
- Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$11,268.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.

143 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve/ratify attendance for one (1) ESL Secretary from the Adult School to the "Annual Literacy Network Summit 2009" on March 5, 2009 at the Skirball Cultural Center, Los Angeles, CA. Expenditure of \$75.00 payable from Adult School Funds.
- . 2 Approve attendance for one math coach at the Fifth Biennial National Conference on Cognitively Guided Instruction (CGI) in San Diego on July 30-August 1, 2009. Total not to exceed \$900 payable from California Math Science Partnership grant funds.

143 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 3 Approve extended educational field trip for nineteen (19) El Rancho High School LEOS Club students, two (2) certificated staff members, and one (1) El Rancho USD governing board member to the Lions Camp at Teresita Pines in Wrightwood, CA on Saturday, May 16 Sunday, May 17, 2009. The LIONS Club will provide meals and cabin accommodations at Teresita Pines Campground. Transportation will be provided by El Rancho Vans and a private car (all required insurance forms will be filed with the business office). There is no cost to the District.
- .4 Approve educational field trip for 70 El Rancho High School AP Biology students, four (4) certificated staff members and three (3) parent chaperones to the Upper Newport Bay School (UNB), Newport, CA, on Friday, May 15, 2009. The Upper Newport Bay Ecological Reserve and Nature Preserve will pay PTC transportation cost of \$800.00. There is no cost to the District.
- . 5 Approve participation of four (4) El Rancho High School Track Team students, two (2) certificated staff members, and one (1) assistant coach in the CIF 2009 Track State Championship at Clovis Buchanan High School in Fresno, CA June 4 − 7, 2009. Accommodations will be at the Marriott Courtyard. Transportation will be provided by El Rancho Vans. Total expenditure of \$1,907.99 for transportation, accommodations, and meals payable from El Rancho High School ASB Track funds, student fundraisers and contributing organizations at no cost to the District.
- Approve participation of four (4) El Rancho High School Boys Varsity Track Team students, one (1) certificated staff member, and one (1) assistant coach in the 2009 NIKE Outdoor Nationals in Greensboro, North Carolina, June 19 21, 2009. Accommodations will be at the Marriot Courtyard and air transportation will be provided by American Airlines. Ground transportation will be through Enterprise mini van rental. Total expenditure of \$4,232.04 for transportation, meals, and accommodations payable from El Rancho High School ASB Track funds, student fundraisers and contributions from supportive organizations at no cost to the District.
- .7 Approve participation of twenty (20) students from Rivera Middle, South Ranchito Elementary, and Valencia Elementary Schools and five (5) certificated staff members in the Los Angeles County Math Field Day on Saturday, June 6, 2009. PTC will provide transportation to and from District Office I, departing at 6:30 a.m. and returning at 2:30 p.m. Total expenditure of \$600.00 for transportation is payable from Centralized Title I funds.
- . 8 Approve consultant agreement with Kimberly Medendorp to conduct Language! Program training for all three district middle schools on June 29, 30 and July 1, 2009. Expenditure of \$1,694.00 payable from Title III funds.
- . 9 Approve the 2009 Summer School Program in El Rancho Unified School District.

144 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

. 1 Approve/Ratify Business Office Reports for the month of April 2009.

a. Miscellaneous Cash Collections Receipt Nos. 77772 through 77931 totaling \$1,732,973.58. *Receipts include the following donations:*

<u>Vendor</u>	<u>A</u>	mount	<u>Recipient</u>
Washington Mutual	\$	212.20	Durfee Elementary
Target	\$	91.94	Durfee Elementary
Coca Cola Bottling Company	\$	37.04	Durfee Elementary
Coca Cola Bottling Company	\$	69.67	Magee Elementary
Coca Cola Bottling Company	\$	48.36	Valencia Elementary
Lifetouch National School Studios	\$	581.00	Durfee Elementary
Ralphs Grocery Company	\$	9.18	Obregon Elementary
SCÔ, LLC (Shakey's #24)	\$	97.85	Obregon Elementary
Beilke Enterprises, Inc.	\$	100.00	Obregon Elementary
SCO, LLC (Shakey's #24)	\$	572.76	Rivera Elementary

- b. Purchase Order Nos. P177453 through P177604 and including prior numbered confirming orders totaling \$496,278.45 and Cafeteria Purchase Orders totaling \$269,577.90.
- c. "A" Warrants Schedule C1I through 222 totaling \$6,465,301.34.
- d. "B" Warrants No. 3504 through 3546 totaling \$4,107,286.73.
- e. Revolving Cash No. 3268 through 3274 totaling \$20,208.49.
- f. Clearing Account No. 3189 through 3191 totaling \$124,673.32.
- . 2 Approve award of mandated lowest bid for the District Roof Replacement Project Bid Package No. 01 for Birney Elementary and Burke Middle School to Solar Integrated Technologies Inc. for a total base bid contract cost of \$186,400.00. Total contract cost payable from State Deferred Maintenance Funds.
- . 3 Approve award of mandated lowest bid for the District Roofing Project Bid Package No. 02 for District Office 1, North Park Middle School, Pio Pico Elementary School and Rivera Middle School to Solar Integrated Technologies Inc. for a total base bid contract cost of \$219,000.00. Total contract cost payable from State Deferred Maintenance Funds.
- . 4 Approve/Ratify agreement between El Rancho Unified School District and the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide legal services for Special Services including General Obligation Bond and modernization projects. Agreement shall be effective February 1, 2009 through January 31, 2012; legal fees are payable at an hourly rate.
- . 5 Approve Change Order No. 03 for the New Practice Gymnasium Project for El Rancho High School by Harbor Construction for a total cost of \$38,101.45, payable from Budgeted Bond Funds.
- . 6 Approve award of mandated lowest bid for the District Floor Replacement Project Bid Package No. 1 for Obregon School to Moore Flooring for a total base bid contract cost of \$23,199.00. Total contract cost payable from Budgeted Bond Funds.

144 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 7 Approve award of mandated lowest bid for the Classroom Abatement Project Bid Package No. 2 for Meller and Birney Elementary Schools to Project Development Group for a total base bid contract cost of \$67,197.00. Total contract cost payable from Budgeted Bond Funds.
- . 8 Approve award of mandated lowest bid for the District Floor Replacement Project Bid Package No. 3 for Meller and Birney Elementary Schools to Reliable Floor Covering for a total base bid contract cost of \$51,947.00. Total contract cost payable from Budgeted Bond Funds.
- . 9 Approve award of mandated lowest bid for the Kitchen Floor Replacement Project Bid Package No. 4 for Magee Elementary, Rivera Elementary, Rivera Middle and El Rancho High School to Reliable Floor Covering for a total base bid contract cost of \$59,994.00. Total contract cost payable from Budgeted Bond Funds.
- .10 Approve award of mandated lowest bid for the Parking Lot Project for Salazar High School to Guzman Grading and Paving for a total base bid contract cost of \$77,490.00. Total contract cost payable from Budgeted Bond Funds.
- .11 Approve award of mandated lowest bid for the Heating Ventilation and Air Conditioning (HVAC) upgrade project for North Park Middle School Library to Mek Air Tech for a total low bid contract cost of \$690,000.00. Total contract cost payable from Budgeted Bond Funds.
- .12 Approve Budget Reduction Plan for the 2008-2009 through 2010-2011 school years.
- .13 Approve lease agreement between El Rancho Unified School District and Southeast Area Social Services Funding Authority (SASSFA) for the use of Pio Pico Elementary School Office. Lease agreement shall be effective June 1, 2009 on a month-to-month basis. Monthly rental fee of \$2,000.00 per month, plus the cost for custodial services shall be deposited in the General Fund.
- .14 Approve contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural/engineering services for the installation of one additional restroom and one concession building for the New Practice Gymnasium Project for El Rancho High School. Total contract cost is \$40,000.00 payable from Budgeted Bond Funds.
- .15 Approve Change Order No. 01 and final payment of \$10,700.00, including all change orders to Best Quality Painting and accept the Door and Hardware Project for North Park Middle School as complete. Total project payable from Budgeted Bond Funds.

144 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .16 Approve Change Order No. 02 and final payment of \$9,250.00, including all change orders to Wolverine Fence Co. and accept the Tennis Court Vinyl Chain Link Fencing Project at El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- .17 Approve Change Order No. 02 and final payment of \$18,198.13, including all change orders to Two Horse Construction and accept the Parking Lot Pick-up/Drop-off Project for Birney Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .18 Approve Change Order No. 03 and final payment of \$17,854.90, including all change orders to TrueLine and accept the Tennis Court Resurfacing project for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- Approve/Ratify contract agreement between El Rancho Unified School District and AssetWorks, Inc. for the, operation, maintenance and support of the District's asset management software (ASSETMAXX application). Total annual cost of \$3,900, payable from the General Funds.
- .20 Approve/Ratify purchase of Apple Computer Products for North Park Middle, Rivera Elementary, North Ranchito Elementary and Rio Vista Elementary Schools under the Glendale Unified School District Piggyback provision, Bid #P-13 08/09. Total cost payable from School Title I Funds.

145 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve the **amended** 2009-2010 School Calendar per tentative agreement between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT).
- . 2 Approve the alternative calendar for Ruben Salazar Continuation High School and Independent Study Program for the 2009-2010 school year.
- . 3 Approve the new job title and job description of Categorical Programs Secretary.
- . 4 Approve the new job title and job description of District State and Federal Programs Clerk.
- . 5 Approve/Ratify an increase in salary for R.O.T.C. Instructor in accordance with the new 2009 Pay & Allowances Scales for the United States Armed Forces which was signed into law by President Bush. These new military pay rates are effective January 1, 2009 and adjustments to R.O.T.C. Instructor's salary should be made accordingly.

145 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 6 Approve contract agreement for one (1) Vocational Coordinator for the 2009 Summer Career Connection Job Club at the rate of \$35.00 per hour, plus 12.803% in benefits for 25 days for a total of 100 hours, effective June 22, 2009. Total expenditure of \$3,948.11 funded from the Work Ability Account. Whittier Union High School District will be billed for reimbursement.
- . 7 Approve/Ratify Exemption Certification for Emergency Employment of a Retired Member for the 2008-2009 school year.

CONSENT AGENDA ITEMS 141 THROUGH 145:

Vote		

The Board shall limit the total time for each agenda item to 20 minutes and <u>individual</u> speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Liability Claim

Claimant: Ernesto Bermudez

Agency Claimed Against: El Rancho Unified School District

CLOSED SESSION:

- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/ Release: Certificated Register No. 11-2008/2009
 - Certificated (5) employment as Long Term Substitute Teachers for the 2008-2009 school yr.
 - Certificated (9) employment as Substitute Teachers for the 2008-2009 school year.
 - Certificated (1) employment as Child Development Substitute Teacher for the 2008-2009 school yr.
 - Certificated (1) request for unpaid leave-of-absence under the Family Medical Leave Act (FMLA).
 - Certificated (1) request for Early Retirement for the 2009-2010 school year.
 - Certificated (1) per diem assignments for certificated District Resource Teacher for extended responsibilities during the summer of 2009, not to exceed 16 days. Total expenditure of \$5,757.12 which includes per diem rate based upon current individual salary, payable from Teacher Credentialing Block Grant (TCBG)/Peer Assistance & Review (PAR) program funds
 - Certificated (18) stipend amounts for BTSA Induction Support Providers for the 2008-09 school year. Expenditures not to exceed \$2,267.34 including benefits, payable through Peer Assistance & Review (PAR).
 - Certificated (18) stipend assignments for certificated teachers, working as BTSA Support Providers for the 2008-2009 school year. Second installment total, not to exceed \$22,109.38 including (12.803%) benefits, is payable from the Teacher Credentialing Block Grant (TCBG). Second installment not to exceed \$22,109.38 including (12.803%) benefits, payable from the Teacher Credentialing Block Grant (TCBG) and is payable on June 20, 2009.
 - Certificated (14) supplemental pay assignment for certificated staff members from El Rancho High School to work the 2008-2009 Supplemental Assignments as Advanced Placement Advisors and Coordinator, effective November 24, 2008 through May 31, 2009. Total expenditures payable from the District General Fund.
 - Certificated (9) supplemental pay assignment for certificated staff members from El Rancho High School to work the 2008-2009 Supplemental Assignments as Extracurricular Activities Advisors, effective November 24, 2008 through May 31, 2009. Total expenditures payable from the District General Fund.
 - Certificated (3) extra-duty, extra pay assignment for Special Education Teachers for the summer 2009 Learning Center, effective June 22, 2009 July 17, 2009, not to exceed 45 hours total, and payable at the District hourly rate of \$35.00. Total expenditure of \$6,316.97, which includes 12.803% for benefits, payable from the Special Education Account.
 - Teachers (3) amendment to extra-duty, extra-pay assignment to conduct home visits as part of the Nell Soto Parent/Teacher Involvement Program, effective October 13, 2008 June 18, 2009/Valencia Elementary School.
 - Teachers (27) ratify amendment to extra-duty, extra-pay assignment to conduct after-school English Learner Literacy Support Classes, effective May 11 June 5, 2009/Categorical Programs/ Educational Services
 - Teachers (3) extra-duty, extra-pay assignment to facilitate the 2009 Project ALPHA Summer Math Institute and complete planning and professional development activities specified in the California Math Science Partnership Grant, effective June 19 August 21, 2009/Categorical Programs/ Educational Services.
 - Teachers (39) extra-duty, extra-pay to attend the 2009 Project ALPHA Summer Math Institute at El Rancho High School, effective June 19 July 6, 2009/ Categorical Programs/Educational Services.
 - Teachers (2) ratify extra-duty, extra-pay assignment to provide extended instructional and program services, effective October 6, 2008 through June 18, 2009/Durfee Elementary School.

CLOSED SESSION:

- Teacher (1) ratify extra-duty, extra-pay assignment to provide direct extended instructional services in the area of mathematics, effective October 6, 2008 through May 22, 2009/Durfee Elementary School.
- Teachers (13), Counselors (3), Administrator (1) ratify extra-duty, extra-pay to participate in home visitations project, effective December 15, 2008 through June 12, 2009/El Rancho High School.
- Teachers (7) extra-duty, extra-pay to participate in the Language! Program training, effective June 29, 30 and July 1, 2009/Educational Services.
- (3) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 11-2008/2009
 - Substitute Employment (1) Administrative Secretary I
 - Probationary Employment (1) Traveler Custodian
 - Unpaid Leave of Absence (1) Clerk Typist II
 - Early Retirement (1) Sec./School Secretary/Bil.
 - Retirement (1) Custodian
 - Permanent Employment (1) Child Care Attendant
 - Permanent Employment (1) Cafeteria Helper I
 - Permanent Employment (1) Instructional Aide II
 - Permanent Employment (1) Instructional Aide III
 - Permanent Employment (2) Vocational Specialist
 - Substitute Employment (1) Computer Resource Aide
 - Unclassified Employment (2) College Tutor
 - Unclassified Employment (1) Noon Supervisor
 - Unclassified Employment (1) Inst. Aide Trainee
 - Unclassified Employment (1) Walk On Coach
 - Notice of Lay Off/Job Elimination (1) Clerk Typist I
- (4) Student Disciplinary Matters: Students A through I
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLI	C REPORT OF CLOSED SESSION	ACTION
(1)		
(2)		
(3)		
(4)		
(5)		

CLOSED SESSION: (Items 146 through 156)

- **146** Deny Claim.
- 147 Approve/Ratify Certificated Employment Register No. 11-2008/2009
- 148 Approve/Ratify Classified Employment Register No. 11-2008/2009

149	Approve Student Expulsion:	Student A
150	Approve Student Expulsion:	Student B
151	Approve Student Expulsion:	Student C
152	Approve Student Expulsion:	Student D
153	Approve Student Expulsion:	Student E
154	Approve Student Expulsion:	Student F
155	Approve Student Expulsion:	Student G
156	Approve Student Expulsion:	Student H
	Informational	Student I

ACTION ITEMS 146 THROUGH 156:

M	S	Vote	

ADJOURNMENT:

M	S	Vote