

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

April 16, 2009
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Dr. Joseph Rivera, President
- PLEDGE OF ALLEGIANCE:* Valencia Elementary School
Student Council President
- ROLL CALL:* Dr. Joseph Rivera, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Delia Alvidrez, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Ariet Angeles, ASB President/El Rancho H.S.
- ASB BOARD MEMBER:* Richard Flores, ASB President/Salazar H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 10-2008/2009

STUDENT GOVERNMENT, VALENCIA ELEMENTARY:

EL RANCHO HIGH SCHOOL ASB REPORT:
ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:
Salazar High School Representative, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

❖ **EL RANCHO HIGH SCHOOL’S ACADEMIC DECATHLON TEAM**

Placed 5th out of 66 schools in Los Angeles County, 3rd in Super Quiz, Advanced to State 27th out of 60 schools at State, 23rd out of 60 schools in Super Quiz at State

Amy Micheo will read her speech “Society’s Next ‘Fix’”

Christopher Neely will read his speech “Humanity’s Circular Drawbacks”

❖ **EL RANCHO HIGH SCHOOL COACHING STAFF**

- Dawn Lam, Head Coach, Music
- Jazmin Chavez, Interview
- Daniel Diaz, Super Quiz
- Alejandro De La Loza, Art
- Yamileth Flores-Orihuela, Science
- Steve Francis, Mathematics
- Claire Katsamura, Science
- Tim McMullen, Literature
- David Retana, Economics
- Stan Wlasick, Speech
- Charissa Zeko, Essay

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

123 Adopt the minutes of the Board of Education’s regular meeting held March 12, 2009.

M _____	S _____	Vote _____
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SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints, *Susanna Smith*
- (2) Categorical Program Flexibility, *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

The Board of Education will hold a public hearing on the 2008/09 Implementation of Tier III Transfer Program Flexibility provided in 2008-09 and 2009-10 Budget Act. (Item 127.9)

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 124 THROUGH 128:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M _____ S _____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

124 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Adopt Resolution No. 30-2008/2009 to Order Biennial Governing Board Election on November 3, 2009 to elect three (3) members to the Governing Board of Education, pursuant to Education Code § 5000-5030.
- . 2 Approve Resolution No. 31-2008/2009 declaring that Board Member Lupe Salas was absent from the March 12, 2009 regular board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 3 Approve Resolution No. 32-2008/2009 declaring May 5, 2009 as “National Teacher Day” in recognition of the contributions of teaching professionals.
- . 4 Approve Resolution No. 33-2008/2009 declaring the week of May 17-23, 2009 “Classified School Employee Week” in recognition of the contributions of classified school employees.

125 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve moving Salazar Continuation High School to the Meller School Campus for the 2009-10 School Year.
- . 2 Approve board item for one (1) Psychologist to attend the Nonviolent Crisis Intervention Instructor Certification Program on April 24, 2009. Once certified, our psychologist will train other staff in the use of nonviolent crisis intervention techniques. The cost is \$519.00 per person, payable from General Funds.
- . 3 Approve/Ratify Master Contract between El Rancho Unified School District and Gallagher Pediatric Therapy, a nonpublic school for special education students, effective January 1, 2009 to June 30, 2009. Authorized identified and Board approved El Rancho District students will attend this school as defined in Item 18 under General Provisions with payment of \$175,000.00 in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 4 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and The Almansor Center. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$18,568.96 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 5 Ratify consultant agreement with Autism Spectrum Therapies to provide Supervision Services for 60 hours at the rate of \$125.00 per hour. Services are from March 23, 2009 to June 30, 2009. Total expenditures to be paid from Special Education Account, are not to exceed \$7,500.00.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Rossier Park Junior/Senior High School. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$15,588.65 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.
- . 7 Approve contract with Darlene Hanson, Speech Pathologist, WAPADH, for an Assistive Technology Assessment for student. Expenditures not to exceed \$500.00, are to be paid from the Special Education Account.
- . 8 Approve contract with Bruce M. Gale, Ph.D. for a complete Psycho-Education Assessment of student. Payment not to exceed \$3,500.00, which is payable from the Special Education Account.

126 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve attendance for five (5) district staff members to The Council of Chief State School Officers 2009 National Conference on Student Assessment on June 21-24, 2009 in Los Angeles, CA. Expenditures of \$2,260.00 payable from Centralized Title II funds.
- . 2 Approve educational field trips for Birney Elementary School fifth grade students and teachers as follows: 60 students, 2 certificated teachers, 1 classified instructional aide, and 10 parent volunteers on Friday, May 22, 2009; 60 students, 3 certificated teachers, 2 classified instructional aides, and 10 parent volunteers on Friday, May 29, 2009 to Chantry Flats Ranger Station in the Angeles National Forest; and transportation agreement with Richmond Bus Company. Total expenditure of \$1,068.00, for transportation, payable from Birney Elementary School 5th grade fundraising, Dads Club, and PTO. There are no admission costs.
- . 3 Approve end of the year fifth grade promotional activity field trip for 120 fifth grade students, 5 teachers, and 4 instructional aides from Birney Elementary School to Smith Park Pool on June 3, 2009. Transportation will be provided by PTC. Expenditures of \$604.50, for transportation and admission fees, payable from Birney Elementary School fifth grade fundraising.
- . 4 Approve educational field trip for ten (10) eighth grade students, two (2) certificated staff members, and one (1) parent chaperone from North Park Middle School to Washington, DC and Williamsburg, Virginia to visit national monuments and museums, and see government in action, June 2-6, 2009. Total expenditure of approximately \$16,692.00, which includes air transportation, accommodations, meals, and tours is payable from fundraisers and individual participants. There is no cost to the District.
- . 5 Approve participation for 35 students and two (2) counselors from Rivera Middle School in a two-day visitation to the University of California Berkley and Stanford University campuses on May 26 and 27, 2009. Transportation to and from the airport will be provided by the parents. Expenditure of \$673 per student will be paid through fundraisers, at no cost to the school or district.
- . 6 Approve participation of eleven (11) students, and two (2) advisors from Rivera Middle School's Cheerleading Squad in the Knott's Berry Farm Sharp International Cheer Competition in Buena Park, California on May 2, 2009. Transportation will be provided to and from the competition by the parents. Total expenditures of \$75.00 for the entire squad payable from Rivera Middle School ASB funds.
- . 7 Approve participation of eleven (11) students, and two (2) advisors from Rivera Middle School's Cheerleading Squad in the Sharp International Cheerleading Competition in Bell Gardens, California on May 30, 2009. Transportation will be provided to and from competition by the parents. Total expenditures of \$75 for the entire squad are payable through the Rivera Middle School ASB Account.

126 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 8 Approve participation of the Rivera Middle School Marching Band and Cheerleaders in the City of Monterey Park Play Day Parade on May 16, 2009. PTC will provide bus transportation. Total cost will not exceed \$500.00 and will be funded through Rivera Middle School ASB Account.
- . 9 Approve participation for 44 students, three (3) certificated staff members and one (1) classified staff member from Rivera Middle School in *the Outdoor Education Program at the Catalina Island Marine Institute* from May 1-3, 2009. Total expenditures of \$450.00, for substitutes, payable from Rivera Middle School ASB funds.
- .10 Approve participation of 26 El Rancho High School Boys' Varsity Basketball Team students, three (3) certificated staff members, and two (2) walk-on assistant coaches in the 2009 Palm Springs High School Varsity Summer Basketball Tournaments on Friday, July 24 – Sunday, July 26, 2009. Transportation will be provided by PTC and accommodations will be at The Courtyard Marriott in Palm Springs. Total estimated expenditure of \$1,950.00 payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- .11 Approve extended educational field trip for 62 El Rancho High School AP Biology students and three (3) certificated staff members to the Ecology Explorer Program in Newport Bay, CA Friday, May 1, 2009, 7:00 a.m. – 10:00 p.m., departing from and returning to school site. Program is provided to students at no cost. Total estimated expenditure of \$500.00 for PTC transportation payable from El Rancho High School ASB Biology Club funds, at no cost to the District.
- .12 Approve/ratify consultant agreement with Thinking Maps, Inc., to provide three separate professional development sessions for staff at Durfee Elementary School on January 12 (staff development day), February 24, and March 24, 2009 (modified days). Total expenditure of \$4,660 payable from Durfee Elementary School Title 1 funds.
- .13 Approve consultant agreement with The Parent Institute for Quality Education to provide weekly parenting workshops for North Ranchito Elementary School parents from April 21, 2009 through June 16, 2009. Expenditures of \$8,000.00 payable from North Ranchito Elementary School Title I funds.
- .14 Approve consultant agreement with The Parent Institute for Quality Education (PIQE) to provide a series of workshops for Burke Middle School parents April 23, 2009 – June 18, 2009. Total expenditure not to exceed \$6,400.00, depending on number or participants, payable from Title III funds.
- .15 Approve consultant agreement with The Parent Institute for Quality Education (PIQE) to provide a parent educational program at Rivera Middle School, effective April 21st through June 16, 2009. Total expenditure not to exceed \$6,400.00, depending on number or participants, payable from Title III funds.

126 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .16 Approve consultant agreement with, Toby Larson, Educational Consultant, to provide two full days of classroom demonstrations and teacher training on the "Step Up to Writing," program to staff at Birney Elementary School on April 28 and 29, 2009. Expenditure of \$2400 payable from Birney Elementary School Title I funds.
- .17 Approve/ratify consultant agreement with The Parent Institute for Quality Education (PIQE) to provide nine parent education sessions to parents of low achieving students at Birney Elementary School from April 15 to June 10, 2009. Expenditure of \$7,000.00 payable from Birney Elementary School Title I funds.

127 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approve/Ratify Business Office Reports for the month of March 2009.
- a. Miscellaneous Cash Collections Receipt Nos. 77628 through 77771 totaling \$573,643.30. *Receipts include the following donations:*
- | <u>Vendor</u> | <u>Amount</u> | <u>Recipient</u> |
|--|----------------------|--|
| Wells Fargo Community Support
Wells Fargo Foundation Ed.
Matching Gift Program | \$ 50.05
\$ 50.05 | Rivera Elementary
Rivera Elementary |
| WaMoola for Schools Programs | \$ 214.20 | Rivera Elementary |
| CEC Entertainment | \$ 676.85 | Rivera Elementary |
| Target | \$ 190.82 | Rivera Elementary |
| Planet Aid Inc. | \$ 38.02 | Durfee Elementary |
| WaMoola for Schools Programs | \$ 606.50 | El Rancho High |
| Target | \$ 659.13 | El Rancho High |
| Pico Rivera Cinemas | \$ 340.00 | El Rancho High |
| WaMoola for Schools Programs | \$ 184.76 | Valencia Elementary |
| Target | \$ 67.31 | Valencia Elementary |
| Target | \$ 101.12 | Rio Vista Elementary |
| Target | \$ 178.16 | North Ranchito Elem. |
| Christmas Baskets for the Needy Committee | \$ 100.00 | Maizeland |
| BP Fabric of America Fund | \$ 500.00 | Maizeland Early Learning |
- b. Purchase Order Nos. P177279 through P177452 and including prior numbered confirming orders totaling \$860,627.65 and Cafeteria Purchase Orders totaling \$111,237.65.
- c. "A" Warrants Schedule C1H through 083 totaling \$5,758,184.04.
- d. "B" Warrants No. 3462 through 3502 totaling \$3,841,441.80.
- e. Revolving Cash No. 3267 through 3267 totaling \$1,717.50.
- f. Clearing Account No. 3186 through 3188 totaling \$131,030.89.
- .2 Approve award of mandated lowest bid for the Parking Lot Extension and New Pick-up/Drop-off Project for South Ranchito Elementary School to Two Horse Construction for a total low base bid contract cost of \$208,000.00. Total contract cost payable from Budgeted Bond Funds.

127 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 3 Approve contract agreement with Pyro Spectaculars, Inc. for services rendered as related to the fireworks show for El Rancho High School Graduation on June 18, 2009. Total cost not to exceed \$2,000.00 for the event, payable from El Rancho High School ASB Funds.
- . 4 Adopt Resolution No. 34-2008/2009 approving an Interfund Transfer from the District's General Fund of \$500,000 into the Self-Insurance Fund.
- . 5 Approve transfer of not more than \$300,000.00 into the Deferred Maintenance Fund in order to receive State Matching Funds.
- . 6 Approve attendance of two classified employees from the Maintenance & Operations Department to attend the Efficient Technologies for Commercial Refrigeration course sponsored by Southern California Edison Company on Thursday, April 30, 2009 in Irwindale, California at no cost to the district.
- . 7 Approve contract agreement between El Rancho Unified School District and ATC Associates Inc. for Environmental Consulting Services. Total cost based on ATC Associates, Inc. - 2009 Fee Schedule, payable from Budgeted Bond Funds and Deferred Maintenance Funds.
- . 8 Adopt Resolution No. 35-2008/2009, Implementation of Restricted Balance Flexibility provided in 2008-2009 revised Budget Act for June 30, 2008 Categorical Balances.
- . 9 Adopt Resolution No. 36-2008/2009, Implementation of Tier III Program Flexibility in 2008-09 and 2009-10 Budget Act.

128 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve the 2009-2010 School Calendar per tentative agreement between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT).

CONSENT AGENDA ITEMS 124 THROUGH 128:

Vote _____

HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 129 Adopt Second Reading of revised Administrative Regulation:
AR 1312.4 (c) Community Relations – Williams Uniform Complaint Procedures

M _____	S _____	Vote _____
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The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 6 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Settlement of Liability Claim – Brenner v. El Rancho Unified School District, Claim Number 1109-08-00003
- (2) Settlement of Liability Claim – Puentes, Larry, et al. v. El Rancho Unified School District, Claim Number VC 050475.
- (3) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 10-2008/2009
 - Certificated (1) employment as an Adult School Teacher for the 2008-2009 school year.
 - Certificated (4) employment as Long Term Substitute Teachers for the 2008-2009 school yr.

CLOSED SESSION:

- Certificated (1) employment as a Substitute Teacher for the 2008-2009 school year.
 - Certificated (1) request for an unpaid leave of absence for the 2008-2009 school year.
 - Certificated (1) request for unpaid leave-of-absence under the Family Medical Leave Act (FMLA).
 - Certificated (1) request for resignation for the 2008-2009 school year.
 - Certificated (1) request for resignation for the 2009-2010 school year.
 - Certificated (3) request for Early Retirement for the 2009-2010 school year.
 - Certificated (15) notice of release to Temporary Teachers for the 2009-2010 school year.
 - Certificated (1) supplemental pay for staff member from El Rancho High School to work the 2008-2009 Fall Athletics supplemental pay assignments, effective August 27, 2008 through November 30, 2008. Total expenditures payable from the District General Fund.
 - Certificated (1) second semester supplemental pay assignment for the school year 2008-2009 for certificated staff member to serve as an advisor in an extracurricular activity at Burke Middle School. Total expenditure payable from the District General Fund.
 - Certificated (4) second semester supplemental pay assignments for the school year 2008-2009 for certificated staff members to serve as advisors in extracurricular activities at Burke Middle School. Total expenditures payable from the District General Fund.
 - Certificated (1) extra duty, extra pay assignment for certificated staff member to teach students in the Independent Study and Home/Hospital Teaching Programs for the 2008-2009 school year. Effective April 17, 2009 to June 19, 2009 at the District's hourly rate of \$35.00, plus 12.803% for benefits, not to exceed 150 hours, payable from Independent Study/Home Teaching program account.
 - Teacher (2) amendment to extra-duty, extra-pay assignment to serve as school site facilitators of the mandated STAR testing to El Rancho Unified School District students, effective February 13 – June 19, 2009/Educational Services/Categorical Programs.
 - Teacher (1) ratify extra-duty, extra-pay assignment to serve as school site facilitator of the mandated CAHSEE testing to El Rancho Unified School District students, effective March 11 – June 19, 2009/ Educational Services/Categorical Programs.
 - Teacher (1) ratify extra-duty, extra-pay assignment to conduct the California High School Exit Exam (CAHSEE) preparation classes, effective March 17 through May 7, 2009/El Rancho Adult School.
 - Teacher (4) per diem assignments for certificated District Resource Teachers for extended responsibilities during the summer of 2009, not to exceed 16 days for two resource teachers, 20 days for one resource teacher, and 5 days for one person. Total expenditure of \$30,858.40, which includes per diem rates based upon current individual salaries, payable from Title I, Title III, EIA, CaMSP, and Special Education funds.
- (4) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 10-2008/2009
- Substitute Employment (1) Data Processing Clerk I
 - Probationary Employment (1) Senior Bookkeeper
 - Probationary Employment (1) Electrician
 - Out of Category Employment (1) Grounds Equipment Operator
 - Unpaid Leave of Absence (1) Clerk Typist II
 - Permanent Employment pulled from 39-month rehire list(1) Inst. Aide I
 - Permanent Employment (2) Child Care Attendant
 - Permanent Employment (1) Cafeteria Helper I
 - Permanent Employment (1) Instructional Aide II
 - Permanent Employment (1) Instructional Aide III
 - Out of Category Temporary Assignment (2) Cook/Baker
 - Unclassified Employment (4) College Tutor
 - Unclassified Employment (2) School Safety Officer
 - Unclassified Employment (1) Student Worker

CLOSED SESSION:

- Unclassified Employment (3) Walk On Coach
- Early Retirement (1) Inst. Aide/LH
- Resignation (1) School Safety Officer
- Release of Employment (1) School Safety Officer
- Notice of Layoff/Job Elimination (1) Administrative Secretary I
- Notice of Layoff/Job Elimination (2) Clerk Typist I
- Notice of Layoff/Job Elimination (1) Computer Resource Aide
- Notice of Layoff/Job Elimination (1) Clerk Typist II

- (5) Student Disciplinary Matters: Students A through E
- (6) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

CLOSED SESSION: (Items 130 through 138)

- 130** Approve settlement of liability claim – Brenner v. El Rancho Unified School District, Claim Number 1109-08-00003
- 131** Approve settlement of liability claim – Puentes, Larry, et al. v. El Rancho Unified School District, Claim Number VC 050475.
- 132** Approve/Ratify Certificated Employment Register No. 10-2008/2009
- 133** Approve/Ratify Classified Employment Register No. 10-2008/2009
- 134** Approve Student Expulsion: Student A
- 135** Approve Student Expulsion: Student B
- 136** Approve Student Expulsion: Student C
- 137** Approve Student Expulsion: Student D
- 138** Approve Student Expulsion: Student E

ACTION ITEMS 130 THROUGH 138:

M _____	S _____	Vote _____
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ADJOURNMENT:

M _____	S _____	Vote _____
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