

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

March 12, 2009  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

*CALL TO ORDER:* Dr. Joseph Rivera, President

*PLEDGE OF ALLEGIANCE:* Magee Elementary  
Student Council President

*ROLL CALL:* Dr. Joseph Rivera, President  
Rita Jo Ramirez, Vice President  
Vincent Chavez, Clerk  
Delia Alvidrez, Member  
Lupe Salas, Member

*ADMINISTRATIVE  
CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Ed.D., Assistant Superintendent  
Arnold Tovar, Director  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Ariet Angeles, ASB President/El Rancho H.S.

*ASB BOARD MEMBER:* Richard Flores, ASB President/Salazar H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER: (Spanish)* Herlinda Acevedo

*VISITORS:* Register No. 9-2008/2009

*STUDENT GOVERNMENT, MAGEE ELEMENTARY:*

*EL RANCHO HIGH SCHOOL ASB REPORT:*

Ariet Angeles, ASB President at El Rancho High School, will report on past and future activities.

*SALAZAR HIGH SCHOOL ASB REPORT:*

Richard Flores, Salazar High School Representative, will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**106** Adopt the minutes of the Board of Education’s regular meeting held February 12, 2009.

M_____	S_____	Vote_____
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*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- (1) Budget Update, *Lydia Cano*
- (2) Second Interim Report, *Lydia Cano*

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

*PUBLIC HEARING:*

The Board will hold a Public Hearing regarding a waiver of Education Code Section 48661, to the California Department of Education, allowing both the Community Day School program and Salazar Continuation High School to be housed on the same site. (Item 107.1)

*PUBLIC HEARING:*

The Board will hold a Public Hearing regarding the District’s Initial Proposal between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2008-2009 school year. (Item 110.1)

*PUBLIC HEARING:*

The Board will hold a Public Hearing regarding the District’s Initial Proposal between El Rancho Unified School District and California Schools Employees Association, El Rancho Chapter 107 (CSEA) for the 2008-2009 school year. (Item 110.2)

*PUBLIC HEARING:*

The Board will hold a Public Hearing regarding the District’s Initial Proposal between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) for the 2008-2009 school year. (Item 110.3)

**The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.**

*HEARING SESSION:*

*The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.*

*CONSENT AGENDA ITEMS 107 THROUGH 110:*

*The Board President will call for a motion and second to open Board discussion on the Consent Agenda.*

M \_\_\_\_\_ S \_\_\_\_\_

*CONSENT AGENDA:*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**107 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- . 1 Authorize the administration to submit for approval to the California Department of Education a waiver of Education Code Section 48661, allowing both the Community Day School program and Salazar Continuation High School to be housed on the same site.
- . 2 Approve/Ratify Addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. Both parties agree that all conditions contained in the ISA for student shall remain the same with the following changes: Add a total of 3 sessions of occupational therapy services for additional evaluations effective January 21, 2008 through June 30, 2009 at \$87.00 per session for a total of \$261.00. The current contract amount is \$87.00; the new Individual Service Agreement amount will be \$348.00.
- . 3 Approve contract with DG Therapy Group, Inc., for Occupational Therapy services one (1) time per week for student from March 12, 2009 to June 30, 2009. Expenditures are not to exceed \$1,920.00, which is to be paid from the Special Education Account.

**107 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- . 4 Approve/Ratify contract with Dr. Michael Salce, Educational Psychologist for a complete Psycho-Education Assessment of student and attendance at an IEP. Services provided are from February 6, 2009 to February 12, 2009. Expenditure not to exceed \$2,500.00 is payable from the Special Education Account.
- . 5 Approve/Ratify contract with Believe Ability, Inc. The Consultant did a set-up and trained staff on the Co-Writer for student on January 21, 2009. Expenditure in the amount of \$220.00 is payable through Special Education account.
- . 6 Approve contract with parents to transport student to Adaptive Physical Education services at Big Fun Therapy Services. Services are to be provided from March 12, 2009 to June 30, 2009. Mileage reimbursement is to be calculated at \$100.00 per day, not to exceed \$3,000.00, to be paid from the Special Education Account.
- . 7 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and Rossier Park Jr./Sr. High School. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$15,215.35 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.
- . 8 Approve Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Gallagher Pediatric Therapy identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$4,263.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.

**108 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 1 Approve/ratify attendance for two (2) certificated staff members from Durfee Elementary School to the 2009 California Kindergarten Conference on February 27-28, 2009 in Pasadena, California. Total expenditures of \$408, for conference registration and parking fees, payable from Durfee Elementary School Title 1 funds.
- . 2 Approve attendance for one (1) classified staff member from South Ranchito Elementary School to the “Administrative Assistants Conference,” sponsored by Skill Path Seminars, on April 2, 2009 in Anaheim. Total expenditure of \$199 is payable from South Ranchito Elementary School Title I/Professional Development funds.

**108 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 3 Approve trip to Sacramento by El Rancho High School's Academic Decathlon Team to participate in state competition. The team received a wild card due to a high overall score to compete at State level. The objective of this competition is to qualify to compete at National level. Registration fee will be paid by LACOE. Due to timeline, it is necessary to reserve lodging for the team; therefore, process for reimbursement to Mr. Sam Genis, El Rancho High School Principal, will be started after approval. Total expenditure of \$6,634.00, for lodging, meals, and airfare will be paid from general funds.
- . 4 Approve athletic field trip for 65 students and two (2) certificated staff members from North Park Middle School to the Amateur Athletic Foundation of Los Angeles (AAF) and Mt. SAC Relays 2009 Youth Days at Mt. San Antonio College in Walnut, California on April 3, 2009. Total expenditure of \$450.00, for transportation, is payable from North Park Middle School ASB funds, at no cost to the District.
- . 5 Approve extended educational field trip for forty (40) El Rancho High School AP Club students and two (2) certificated staff members to UC San Diego, in San Diego, CA, Thursday, April 16, 2009 from 7:00 a.m. – 3:30 p.m.; and authorize transportation agreement with King Limousine Bus Services. There is no cost for admission. Total estimated cost of \$850.00 for transportation payable from El Rancho High School AP Club funds, at no cost to the District.
- . 6 Approve educational field trip for 26 students, one (1) certificated staff member, and (2) adult chaperones from El Rancho High School to the Fullerton Jazz Festival, in Fullerton, California on Friday, April 3, 2009. Transportation will be provided El Rancho Vans. Expenditures of \$232.00 are payable through the Choral Account/El Rancho High School ASB fund (includes student fundraisers), at cost to the District.
- . 7 Approve extended educational field trip for thirty-seven (37) El Rancho High School students and five (5) certificated staff members to Paris, Florence, and Venice April 1-10, 2010. Transportation will be provided by United Airlines and Education First Coach Bus Lines. Total expenditures of \$107,497.00 payable from El Rancho High School Gadabouts Club funds and individual participants, at no cost to the District.
- . 8 Approve consultant agreements with Shirley Coddington, Christina Jerome, Andrew Medina, Curtis Valdepena and Nichole Smith to accompany students in the El Rancho High School Chorale Department during competitions for 2008-09 school year. The accompanists will be paid per competition worked and will be paid at the end of April and on June 15, 2009. Total expense of \$3,275.00 will be paid from El Rancho High School Art and Music Grant funds.
- . 9 Approve consultant assignment with Parent Institute for Quality Education (PIQE) to provide a parent educational program, effective April 22nd through June 17, 2009. Total expenditure of \$2,400 payable from South Ranchito Elementary School Title I funds.

**108 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- .10 Approve consultant agreement with Parent Institute for Quality Education (PIQE) to provide weekly parenting workshops for Magee Elementary School parents from April 16, 2009 through June 11, 2009. Expenditures of \$8,000.00 payable from Magee Elementary School Title I funds.
- .11 Approve the El Rancho High School 2008-09 Textbook Master List.
- .12 Approve amendment to board Item #173.6, approved on June 12, 2008, Vocational Education Application/Plan Title II, Part C, and Section 131 for funding for El Rancho High School in the amount of \$79,597.00 for the 2008 – 2009 fiscal year. Amendment is being requested because we just received Grant Award Notification from California Department of Education with actual funding total of \$82,225.00 (from \$79,597.00) for the 2008-2009 fiscal year, increased by \$2,628.00.

**109 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports for the month of February 2009.
  - a. Miscellaneous Cash Collections Receipt Nos. 27490 through 77626 totaling \$902,916.05. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Box Tops for Education	\$ 389.80	Rivera Elementary
Edison International	\$ 100.00	Valencia Elementary
Wells Fargo	\$ 21.00	El Rancho High
Edison International	\$ 23.33	North Ranchito Elem.
Edison International	\$ 23.33	North Ranchito Elem.
Edison International	\$ 100.00	El Rancho High
Edison International	\$ 90.00	El Rancho High
Edison International	\$ 200.00	El Rancho High
  - b. Purchase Order Nos. P177171 through P177278 and including prior numbered confirming orders totaling \$218,777.47 and Cafeteria Purchase Orders totaling \$122,367.65.
  - c. "A" Warrants Schedule C1G through H10 totaling \$6,305,797.51.
  - d. "B" Warrants No. 3426 through 3460 totaling \$2,758,768.74.
  - e. Revolving Cash No. 3263 through 3266 totaling \$2,055.00.
  - f. Clearing Account No. 3184 through 3185 totaling \$155,009.56.
- . 2 Approve six (6) 48-month lease agreements between El Rancho Unified School District and Key Equipment Finance Inc. for Lanier PRO906EX Copiers: (3) for El Rancho High School, (1) for Rio Vista Elementary School, (1) for Birney Elementary School and (1) for Student Services. Total cost of \$320.23 per month for Rio Vista, Student Services, Birney Elementary and \$392.24 for El Rancho High School payable from various school site funds.
- . 3 Approve Second Interim Report with a negative certification of El Rancho Unified School District's ability to meet its 2008-2009 financial obligations.

**109 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 4 Approve budget revisions in support of the Second Interim Report.
- . 5 Approve attendance for one classified employee from the Maintenance and Operations Department to attend the “Backflow Industry Product Fair,” sponsored by the American Backflow Prevention Association on March 24, 2009 in Los Angeles, California, at no cost to the District.
- . 6 Approve purchase of one Shade Structure from Shade Structures (a division of Shade America, Inc.) for El Rancho High School under the Newport-Mesa School District Piggyback provision. Total cost of \$47,850.22 payable from Budgeted Bond Funds.
- . 7 Approve the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the installation of one shade structure at El Rancho High School. Total contract cost is \$3,115.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.

**110 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Accept the District's Initial Proposal between El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT) for the 2008-2009 school year.
- . 2 Accept the District's Initial Proposal between El Rancho Unified School District (ERUSD) and the El Rancho Classified Employees Union, Inc. (CSEA) for the 2008-2009 school year.
- . 3 Accept the District's Initial Proposal between El Rancho Unified School District (ERUSD) and the El Rancho Administrators and Supervisors Association (ERASA) for the 2008-2009 school year.
- . 4 Approve Learning Activity Placement Agreement between the El Rancho Unified School District and California State University, Fullerton for the 2008-2009 school year.
- . 5 Approve contract agreement between the El Rancho Unified School District and Loyola Marymount University for providing student teaching in schools and classes of the District in terms of “semester units” for students of the University.

*CONSENT AGENDA ITEMS 107 THROUGH 110:*

Vote _____
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HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

111 Approve El Rancho High School to research and recommend such "A-G" schedule or similar schedule that will meet the "Critical Academic Need" to increase the number of students meeting the UC/CSU "A-G" goal as stated in the WASC Report. It is anticipated that such schedule will be available for implementation for the 2009-2010 school year.

Submitted by: Dr. Joseph Rivera

112 Approve El Rancho Unified School District's vote for 6-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County) to serve for a 2-year term, from April 1, 2009 to March 31, 2011.

- Jan Baird, South Whittier SD
- Sonya S. Cuellar, Paramount USD (incumbent)
- David Montgomery, ABC USD
- Joseph Rivera, El Rancho USD (incumbent)
- Timothy J. Schneider, Whittier Union HSD
- Arlene Staich, Redondo Beach USD
- Ana Valencia, Norwalk-La Mirada USD (incumbent)
- Trina L. Williams, Inglewood USD

113 Approve the Tri-Cities ROP Course Sequencing Plan.

114 Approve First Reading of revised Administrative Regulation: AR 1312.4 (c) Community Relations – Williams Uniform Complaint Procedures

DISCUSSION/ACTION AGENDA ITEMS 111 through 114:

M_____	S_____	Vote_____
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The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.



**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 5 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Settlement of liability claim – Ana Mendoza v. El Rancho Unified School District, Case No. VC 050405.
- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 9-2008/2009
  - Certificated (1) employment as Child Development Teacher for the 2008-2009 school yr.
  - Certificated (1) employment as a Child Development Substitute Teacher for the 2008-2009 school year.
  - Certificated (4) employment as Long Term Substitute Teachers for the 2008-2009 school yr.
  - Certificated (1) request for Early Retirement for the 2008-2009 school year.
  - Certificated (2) Notice of Non-Reelection for the 2009-2010 school year.
  - Certificated (1) supplemental pay assignment for certificated staff member, from Rivera Middle School for the second semester of the 2008-2009 school year. Total expenditures of \$1,702.20, which includes 12.803% for benefits, payable from the District General Fund.
  - Certificated (3) supplemental pay assignment for certificated staff members, from Rivera Middle School for the second semester of the 2008-2009 school year. Total expenditures of \$4,091.36, which includes 12.803% for benefits, payable from the District General Fund.
  - Certificated (15) supplemental pay for certificated staff members from El Rancho High School to work the 2008-09 Spring Athletics supplemental pay assignments, effective March 2, 2009 – May 31, 2009. Total expenditures payable from the District General Fund.
  - Certificated (1) extra duty, extra pay assignment for certificated staff member from El Rancho Adult School to create a web site for the adult school, effective March 13, 2009 through June 30, 2009, payable at the adult school hourly rate of \$38.98 plus 12.803% for benefits, not to exceed 75 hours.
  - Teacher (1) extra-duty, extra-pay assignment to provide after-school math intervention for students performing below grade level, effective March 16 – June 5, 2009/Valencia Elementary School.
  - Teachers (23) extra-duty, extra-pay assignment to participate in the Nell Soto Home Visitation Program, effective March 13, 2009 through June 18, 2009/North Ranchito Elementary School.
  - Teacher (1) extra-duty, extra-pay assignment to provide after-school tutorial and intervention services, effective March 16, 2009 through May 28, 2009/Rivera Elem. School.

*CLOSED SESSION:*

- Administrators (2) Teachers (38) extra-duty, extra-pay assignment to conduct home visits and participate in community meetings for at-risk students and their parents, effective March 13, 2009 through June 17, 2009 / North Park Middle School.
  - Teachers (2) amendment extra-duty, extra-pay assignment to teach at-risk students in the after-school intervention program, effective October 13, 2008 through May 1, 2009 / North Park Middle School.
  - Teachers (8) extra-duty, extra-pay assignment to provide after-school language arts intervention services for English Language Learners, effective March 16, 2009 through May 15, 2009 / Magee Elementary School.
  - Teachers (20) amendment extra-duty, extra-pay assignment to provide after-school tutorial and homework services, effective October 12, 2008 through April 24, 2009 (extended from February 20, 2009) / South Ranchito Elementary School.
  - Teachers (12) amendment extra-duty, extra-pay assignment to assist in a rotating basis in the after-school computer lab, effective September 15, 2008 through June 12, 2009 / El Rancho High School.
  - Teacher (1) amendment extra-duty, extra-pay assignment to serve as Cheerleader advisor, effective February 2, 2009 through June 17, 2009 / Rivera Middle School.
  - Teachers (44) extra-duty, extra-pay assignment to take part in Project ALPHA research activities during the 2008-2009 school year / Educational Services.
  - Teachers (21) extra-duty, extra-pay assignment to participate in the Teaching American History Grant 2 event, effective February 4, 2009 / Educational Services.
- (3) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/  
Release: Classified Register No. 9-2008/2009
- Substitute Employment (1) Custodian/Sub / Adult School
  - Substitute Employment (1) Data Processing Clerk I/Sub / District Wide
  - Probationary Employment (1) Admin. Secretary II – Student Services
  - Permanent Increase in Hours (2) Clerk Typist II
  - Permanent Increase in Hours (1) Clerk Typist I
  - Resignation (1) Clerk Typist II - Bilingual
  - Permanent Employment pulled from 39-month rehire list (2) Inst. Aide III
  - Substitute Employment (4) Cafeteria Helper I
  - Substitute Employment (1) Inst. Aide III
  - Substitute Employment (1) Spec. Educ. Instructional Aide Substitute
  - Unclassified Employment (4) College Tutor
  - Unclassified Employment (1) Instructional Aide Trainee
  - Resignation (1) Child Care Attendant
  - Notice of Reduction in Hours/Location Change (1) Clerk Typist II
- (4) Student Disciplinary Matters: Students A through E
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

*CLOSED SESSION: (Items 115 through 122)*

- 115** Approve settlement of liability claim.
- 116** Approve/Ratify Certificated Employment Register No. 9-2008/2009
- 117** Approve/Ratify Classified Employment Register No. 9-2008/2009
- 118** Approve Student Expulsion: Student A
- 119** Approve Student Expulsion: Student B
- 120** Approve Student Expulsion: Student C
- 121** Approve Student Expulsion: Student D
- 122** Approve Student Expulsion: Student E

*ACTION ITEMS 115 THROUGH 122:*

M_____S_____Vote_____
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*ADJOURNMENT:*

M_____S_____Vote_____
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