EL RANCHO UNIFIED SCHOOL DISTRICT

Pico Rivera, California

BOARD OF EDUCATION Regular Meeting

6:00 PM

February 12, 2009 City Council Chambers 6615 Passons Blvd.

AGENDA

CALL TO ORDER: Dr. Joseph Rivera, President

PLEDGE OF ALLEGIANCE: Durfee Elementary

Student Council President

ROLL CALL: Dr. Joseph Rivera, President

Rita Jo Ramirez, Vice President

Vincent Chavez, Clerk Delia Alvidrez, Member Lupe Salas, Member

ADMINISTRATIVE Norbert D. Genis, Superintendent

CABINET: Susanna S. Smith, Assistant Superintendent

Kathryn Enloe, Ed.D., Assistant Superintendent

Arnold Tovar, Director

Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Ariet Angeles, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Richard Flores, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 8-2008/2009

STUDENT GOVERNMENT, DURFEE ELEMENTARY:

EL RANCHO HIGH SCHOOL ASB REPORT:

Ariet Angeles, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

Richard Flores, Salazar High School Representative, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

❖ CFW Foundation Scholarship Award to Desiree Rodriguez, El Rancho HS Senior, *Mr. Shin Green, Caldwell Flores Winters, Inc.*

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

Adopt the minutes of the Board of Education's regular meeting held January 15, 2009.

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SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

❖ General Obligation Bond Sale, *Caldwell Flores Winters*, *Inc.*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and <u>individual</u> speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 93 THROUGH 97:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

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CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

93 SUPERINTENDENT – Norbert Genis (562) 801-5199

- .1 Approve Resolution No. 27-2008/2009, declaring that Board Member Rita Jo Ramirez was absent from the January 15, 2009 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approve Resolution No. 28-2008/2009, declaring that Board Member Lupe Salas was absent from the January 15, 2009 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 3 Approve the Memorandum of Understanding between El Rancho Unified School District and the Buddhist Tzu Chi Free Clinic to provide free dental services to North Ranchito State Preschool students.
- . 4 Approve the Memorandum of Understanding between El Rancho Unified School District and the Buddhist Tzu Chi Free Clinic to provide free dental services to South Ranchito State Preschool students.

94 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve Resolution No. 29-2008/2009, Approval of Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and Agreement to Waive Future Claims regarding the Hughes Bill statute and regulations in the future.
- . 2 Approve Waiver of Test Passage with a Disability Form for fifteen (15) students, in compliance with Education Code 60851(a).
- Approve contract with Bruce M. Gale, Ph.D. for a complete Psycho-Education Assessment of student from February 12, 2009 to June 12, 2009. Payment not to exceed \$3,500.00 is payable from the Special Education Account.
- . 4 Approve contract with Jose L. Fuentes, Ph.D., Clinical Neuropsychologist for attendance of an IEP. Expenditures not to exceed \$500.00, to be paid from the Special Education Account.

94 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .5 Approve/Ratify addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Five Acres Therapeutic School. The purpose of this addendum is to add speech assessments effective November 24, 2008 through November 26, 2008 for student. The cost \$120.00 x two hours = \$240. The new individual service agreement amount is \$38,016.40. Both parties agree that all conditions shall remain in force.
- .6 Approve/Ratify addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. The purpose of this addendum is to increase Occupational Therapy services to one session per month, effective November 20, 2008 through June 30, 2009. Seven Occupational Therapy sessions x \$87.00 per session equals \$609.00. The new contract amount will change from \$261.00 to \$870.00. All other terms and conditions of the contract shall remain the same.
- .7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment of \$348.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.
- Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment of \$87.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.

95 **DIVISION OF EDUCATIONAL SERVICES** – Susanna Smith (562) 801-5208

Approve extended educational field trip for 22 student ASB officers, one (1) certificated staff member, and one (1) assistant principal from El Rancho High School to San Francisco and Sacramento, CA, Friday, April 24 – Sunday, April 26, 2009. Students will tour State Capitol and see the Senate and Assembly at work. Air transportation will be provided through American Airlines, ground transportation in Sacramento by Air West Coach Lines, and accommodations will be at the Hilton, Sacramento. Transportation to LAX will be provided by El Rancho High School vans. Estimated expenditure of \$8,950.00 payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.

95 **DIVISION OF EDUCATIONAL SERVICES** – Susanna Smith (562) 801-5208

- .2 Approve educational field trips for 106 fourth grade students, four (4) certificated staff members, two (2) classified staff members and 22 parent volunteers from Birney Elementary School to Pier Point Landing "Whale Watch," Long Beach, on March 6 & 13, 2009; and transportation agreement with Richmond Transportation. Parent volunteers are paying own entrance fees. Expenditures of \$2,052 will be payable from Birney Elementary School Title I (\$300), Dads Club (\$450) and 4th grade Math-a-thon Fundraiser (\$1302) funds.
- .3 Approve educational field trip for 64 fifth grade students, two (2) teachers, three (3) instructional aides and four (4) parent volunteers from Birney Elementary School to the "House of Blues," in West Hollywood, on February 17, 2009. Students will learn about music, history and cultural impact of the "blues" and the traditions of related folk art; and transportation agreement with Richmond Bus Company. There are no admission costs. Expenditure of \$438.00, for transportation, is payable from Birney Elementary School Title I (\$300) and Dads Club (\$138) funds.
- .4 Approve educational field trip for 62 fifth grade students, three (3) teachers, one (1) instructional aide and four (4) parent volunteers from Birney Elementary to the "House of Blues," in West Hollywood on March 10, 2009. Students will learn about music, history and cultural impact of the "blues" and the traditions of related folk art; and transportation agreement with Richmond Bus Company. There are no admission costs. Expenditure of \$438.00, for transportation, is payable from Birney Elementary School Title I (\$200) and Dads Club (\$238) funds.
- staff members, one (1) instructional aide and six (6) parent volunteers from Birney Elementary School to AMC Downtown Disney in Anaheim to see "Earth," the new movie honoring Earth Day, on Thursday, April 27, 2009; and transportation agreement with Richmond Bus Company. Parent volunteers will pay their own admission fees. Expenditures of \$1,305, for transportation and admissions fees, payable from Birney Elementary School Title I funds (\$300), Dads Club (\$672) and 3rd grade Math-a-thon fundraiser (\$333).
- .6 Approve amendment to Board Item #74.2, approved on 12/11/08, extra curricular field trip to the Catalina Island Marine Institute (CIMI) for Birney Elementary School on February 11-13, 2009. Amendment is necessary to correct amount and funding (substitute cost). Total expenditures of approximately \$14,380.00 \$14,980.00 will be payable through Birney Elementary School Dads Club, SLIBG, school fundraisers and Title I (\$600) funds.
- .7 Approve educational field trip for 83 third grade students, four (4) certificated staff members, and eight (8) parent chaperones from Rio Vista Elementary School to Knott's Berry Farm: Adventures In Education in Buena Park, California on Wednesday, March 11, 2009; and transportation agreement with Richmond Transportation Services. Total Expenditure of \$798.00 for transportation is payable from Rio Vista Elementary School P.T.O. funds.

95 **DIVISION OF EDUCATIONAL SERVICES** – Susanna Smith (562) 801-5208

- .8 Approve participation of eighteen (18) El Rancho High School Baseball Team students, two (2) certificated staff members, and one (1) assistant walk-on coach in the Bishop Gorman Easter Classic national baseball tournament in Las Vegas, Nevada, April 7 11, 2009. Accommodations will be at the Doubletree Inn and transportation will be provided by Amtrak. Total expenditure of \$5,004.00 payable from El Rancho High School ASB funds, student fundraisers, and parents, at no cost to the District.
- . 9 Approve participation of twelve (12) students, two (2) certificated staff members, and one (1) school safety officer from Rivera Middle School in the Sharp International Cheerleading Competition in La Mirada, CA, Saturday, February 14, 2009. Transportation will be provided to and from competition by parents. Total expenditure of \$75.00 payable from Rivera Middle School ASB funds, at no cost to the District.
- Approve participation of twelve (12) students, two (2) certificated staff members, and one (1) school safety officer from Rivera Middle School in the Azusa Cheerleading Competition in Azusa, CA, Saturday, April 25, 2009. Transportation will be provided to and from competition by parents. Total expenditure of \$75.00 payable from Rivera Middle School ASB funds, at no cost to the District.
- .11 Approve consultant agreement with "Bach to Beatles," Doug Pullen and Wendy Pullen Tooke, to provide an assembly for Birney Elementary School on March 6, 2009. Expenditure of \$700 payable from Birney Elementary School PTO funds.
- .12 Approve consultant agreement with Prismatic Laser LLC to provide a performing arts assembly for Birney Elementary School community on March 25, 2009. Expenditures of \$895.00 payable from Birney Elementary School PTO funds.
- .13 Approve agreement with, Toby Larson, Educational Consultant, to provide writing workshop to staff at Birney Elementary School on March 9, 2009 (SIP Day). Expenditure of \$700 payable from Birney Elementary School Title I funds.
- .14 Approve participation in the Advanced Placement (AP) Reimbursement Program for El Rancho High School. Total estimated cost of \$17,000.00 to be paid from the District General Funds. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students. See attachment for eligibility requirements.
- .15 Approve the submission of the District's 2008-2009 Consolidated Application, Part II, to the California Department of Education. *The Consolidated Application is available for review in the Educational Services Department.*

96 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

. 1 Approve/Ratify Business Office Reports for the month of January 2009.

a. Miscellaneous Cash Collections Receipt Nos. 27403 through 27489 totaling \$1,452,752.14. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Edison International	\$ 100.00	Valencia Elementary
Friends of the Cerritos Center		-
for the Performing Arts	\$ 240.00	Valencia Elementary
Coca-Cola Bottling Company	\$ 39.74	Durfee Elementary
Coca-Cola Bottling Company	\$ 62.98	Durfee Elementary

- b. Purchase Order Nos. P177022 through P177170 and including prior numbered confirming orders totaling \$567,970.95 and Cafeteria Purchase Orders totaling \$193,198.71.
- c. "A" Warrants Schedule C1F through 023 totaling \$4,974,227.79.
- d. "B" Warrants No. 3384 through 3422 totaling \$3,767,046.98.
- e. Revolving Cash No. 3261 through 3262 totaling \$2,854.22.
- f. Clearing Account No. 3182 through 3183 totaling \$130,136.55.
- . 2 Approve attendance for two classified employees from the Maintenance and Operations Department to attend "Understanding Boiler Basics and Boiler Water Treatment for Energy Efficiency" seminars, sponsored by The Gas Company on March 5, and March 26, 2009 in Downey, California, at no cost to the District.
- . 3 Approve Change Order No. 01 to cut out all tennis court benches and enlarge gate opening for the Tennis Court Vinyl Chain Link Fence Project at El Rancho High School by Wolverine Fence Company for a total cost of \$1,267.60. Total project cost payable from Budgeted Bond Funds.
- . 4 Approve final payment of \$12,465.18, including all change orders to Universal Asphalt and accept Parking Lot Project for Rivera Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- . 5 Approve the selection of Pacifica Services, Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Pacifica Services, Inc. for project management services for the new construction and modernization of the District's Bond Construction Program. The total contract shall not exceed nine percent of the construction cost and payable upon completion of the project. Total cost payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- . 6 Approve contract agreement with Phantom Fireworks Company for services rendered to El Rancho High School, as related to the "Fireworks Sale" from June 28 (set-up) to July 5, 2009 (take down) at no cost to the District. Funds received will benefit El Rancho Athletic and Extra Curricular Programs.
- . 7 Approve final payment of \$8,900.00, including all change orders to W.C.M. & Associates and accept the Mechanical Heating Ventilation and Air Conditioning (HVAC) Project for Meller/Lopez Center as complete. Total project payable from Deferred Maintenance Funds.

96 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 8 Approve Change Order No. 01 to replace broken curb at handicap ramp, install concrete island and additional concrete by the block wall for the Parking Lot Pick-up/Drop-off Project for Birney Elementary School by Two Horse Construction for a total cost of \$2,481.28. Total project payable from Budgeted Bond Funds.
- . 9 Approve/Ratify three-year participation agreement with Verizon Business Services for long distance voice service, as part of the E-Rate funding process.
- .10 Approve amendment of board item #75.14, approved December 11, 2008 for consultant agreement with Survival Skills & Company to conduct Basic Emergency Management Training on January 12, 2009 March 9, 2009 and Advanced Training on March 9, 2009 to be determined for school representatives, Maintenance Personnel and District Emergency Operations Committee Members. Total cost of \$4,140.00 payable from Safe and Drug Free Funds.

97 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve amendment of Board Item #86.1, approved January 15, 2009, Resolution No. 23 2008/2009 authorizing the reduction or discontinuance of particular kinds of services, pursuant to Ed. Code 44955.
- . 2 Approve amendment of Board Item #86.3, approved January 15, 2009, Resolution No. 25 2008/2009 authorizing the District to implement the procedures for skipping during a Certificated Reduction in Force, pursuant to Education Code 44955.
- . 3 Presentation of the District's Initial Proposal between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2008-2009 school year; and approval to schedule a public hearing for the regular meeting of March 12, 2009.
- . 4 Presentation of the District's Initial Proposal between El Rancho Unified School District and California Schools Employees Association, El Rancho Chapter 107 (CSEA) for the 2008-2009 school year; and approval to schedule a public hearing for the regular meeting of March 12, 2009.
- . 5 Presentation of the District's Initial Proposal between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) for the 2008-2009 school year; and approval to schedule a public hearing for the regular meeting of March 12, 2009.

CONSENT AGENDA ITEMS 93 THROUGH 97:

Vote		

The Board shall limit the total time for each agenda item to 20 minutes and <u>individual</u> speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 8-2008/2009
 - Certificated (1) employment as Substitute Elementary School Principal for the 2008-2009 school year.
 - Teacher (1) employment as certificated Substitute Teacher for the 2008-2009 school year.
 - Teacher (2) employment as Adult School Substitute Teacher for the 2008-2009 school year.
 - Certificated (4) employment as a Long Term Substitute Teachers for the 2008-2009 school year.
 - Certificated (1) request for Early Retirement for the 2008-2009 school year.
 - Certificated (2) extra duty, extra pay assignment for certificated teachers, working as PAR Panel Members for the 2008-2009 school year, payable at the hourly rate of \$35.00. A total, not to exceed \$1,130.00, including 12.803% benefits, is payable from PAR Program funds.
 - Certificated (18) amendment to BTSA Induction Support Providers' Stipends, Register No. 3, 2008-2009, Item #34, Section O, for certificated teachers working as BTSA Support Providers for 30 Beginning Teachers in the 2008-2009 school year. A total not to exceed \$43,993.17, including 12.803% for benefits, payable from the Teacher Credentialing Block Grant (TCBG) in two equal installments. The first installment payable on February 1, 2009, the second installment payable on June 20, 2009.
 - Certificated (3) supplemental pay assignments for certificated staff members from North Park Middle School to serve in the positions of annual advisor, newspaper advisor, band director, and marching band director, effective February 13, 2009 through June 18, 2009. Total expenditures of \$5,136.00 payable from District General Account.
 - Certificated (13) supplemental pay assignment for certificated staff members from El Rancho High School to work the 2008-09 Winter Athletic supplemental pay assignments effective November 26, 2008 through March 14, 2009. Total expenditures payable from the District General Fund.

CLOSED SESSION:

- Certificated (2) second semester supplemental pay assignment for certificated staff members from Salazar High school to share the assignment of monitoring and assisting the Salazar High School student yearbook staff. Total expenditure of \$1,059.00 plus 12.803% for benefits for a total not to exceed \$1,194.58 is payable from District General Funds.
- Certificated (1) second semester supplemental pay assignment for certificated staff member from Salazar High School, to serve in the position of Newspaper Advisor. Total expenditure of \$2,545.00 plus 12.803% for benefits for a total not to exceed \$2,870.84 is payable from the District General Funds.
- Certificated (1) extra duty, extra pay assignment for teacher from El Rancho Adult School effective January 06, 2009 through June 18, 2009 to maintain the electronic messages that are aired on ECTV Channel 98. The teacher will be paid at his current hourly rate of \$40.15 and will not exceed 50 hours. Total expenditures not to exceed \$2,007.50, is payable from Adult School Education Funds.
- Extra-duty, extra pay assignment for four (4) teachers to teach students in the Independent Study and Home/Hospital Teaching Programs for the 2008-2009 school year, effective February 13, 2009 to June 19, 2009 at the District's hourly rate of \$35.00, plus 12.803% for benefits, not to exceed 75 hours, payable from Independent Study/Home Teaching program account.
- Teachers (8) extra-duty, extra-pay assignment to serve as school site facilitators of the mandated STAR testing to El Rancho Unified School District students, effective February 13 June 19, 2009/Categorical Programs/Educational Services.
- Teachers (50) extra-duty, extra-pay assignment to participate in the English Language Arts Curriculum Council, effective February 17, 2009 through June 18, 2009/Categorical Programs/Educational Services.
- Teachers (12) ratify extra-duty, extra-pay assignment to conduct after-school CAHSEE preparation classes, effective January 20, 2009 through March 13, 2009/El Rancho High School.
- Teacher (1) extra-duty, extra-pay assignment to provide after-school tutorial and intervention services to 4th and 5th grade students, effective February 26, 2009 through May 8, 2009/Rio Vista Elementary School.
- Teachers (29) extra-duty, extra-pay for certificated staff members from throughout the District to teach 23 English Learner Literacy Support Classes (ELLSC), beginning February 13, 2009 and ending on May 8, 2009. Certificated staff will be paid \$35.00 per hour not to exceed 40 hours per class. Some staff members will substitute in the program as needed or share ELLSC assignments. Total expenditure of \$36,322.57, which includes 12.803 % for benefits, payable from Title III English Learner Program Funds.
- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 8-2008/2009
 - Substitute Employment (15) Custodian/Sub/District Wide
 - Probationary Employment (1) Library Clerk
 - Resignation (1) Electrician
 - Early Retirement (1) Asst. Director of Maintenance & Operations
 - Permanent Employment (2) Behavior Technician
 - Permanent Employment (4) Cafeteria Helper I
 - Out of Category Employment (3) Cook/Baker
 - Substitute Employment (4) Child Care Attendant
 - Substitute Employment (1) Computer Resource Aide
 - Substitute Employment (8) Cafeteria Helper I
 - Substitute Employment (7) Spec. Educ. Inst. Aide
 - Unclassified Employment (11) College Tutor
 - Unclassified Employment (1) Noon Supervisor
 - Unclassified Employment (2) Inst. Aide Trainee

CLOSED SESSION:

- Unclassified Employment (1) School Safety Officer
- Unclassified Employment (1) Student Worker
- Unclassified Employment (4) ASB Worker/Ticket Taker
- Unclassified Employment (1) ASB Worker/Clock Operator
- Unclassified Employment (1) Walk On Coach/Track
- Unclassified Employment (1) Walk On Coach/Football
- Un paid Leave of Absence (1) Child Care Attendant
- Resignation (1) Speech & Language Path. Asst.
- Resignation (1) Spec. Educ. Inst. Aide/Substitute
- Notice of Layoff (1) Computer Resource Aide
- Notice of Layoff (1) Clerk Typist I
- (3) Student Disciplinary Matters: Students A through I
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

		
		
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J	SED SESSION: (Items 98 through 1	105)
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ACTION ITEMS 98 THROUGH 105:

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ADJOURNMENT:

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