

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

September 9, 2010  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Nash Rivas, ERHS ASB President

*ROLL CALL:* Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Delia Alvidrez, Clerk  
Rachel Canchola, Member  
Dr. Joseph Rivera, Member

*ADMINISTRATIVE CABINET:* Dr. Myrna Rivera Coté, Superintendent  
Susanna S. Smith, Asst. Superintendent, Educational Services  
Arnold Tovar, Asst. Superintendent, Student Services  
Lydia Cano, Asst. Superintendent, Business Services  
John Lopez, Asst. Superintendent, Human Resources

*ASB BOARD MEMBER:* ASB President/El Rancho H.S.

*RECORDER:* Myrna Atencio

*INTERPRETER: (Spanish)* Herlinda Acevedo

*VISITORS:* Register No. 5-2010/2011

*EL RANCHO HIGH SCHOOL ASB REPORT:*

- ❖ Nash Rivas, ASB President at El Rancho High School
- ❖ Aracely Ortiz, ASB Spokesperson at Salazar High School

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**29** Adopt the minutes of the Board of Education's regular meeting held August 26, 2010.

M _____ S _____ Vote _____
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COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

❖ Unaudited Actuals - Lydia Cano

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

**The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.**

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA: (Items 30 through 34)

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M \_\_\_\_\_ S \_\_\_\_\_

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

30 SUPERINTENDENT – Dr. Myrna Rivera Coté, Superintendent

- . 1 Approve Resolution No. 6-2010/2011 declaring that Board Member Dr. Joseph Rivera was absent from the August 26, 2010 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

**30 SUPERINTENDENT**

- . 2 Approve attendance for District Superintendent to the American Federation of Teachers (AFT) National Conference on Collaborative School Reform in Washington, D.C., on October 6 through October 8, 2010. Total estimated expenditure of \$500.00, which includes registration, travel, lodging and meals, payable from the Superintendent's general funds.
- . 3 Approve agreement with School Services of California to conduct budget review. Consultant will be paid \$18,000 plus direct expenses related to the completion of the project. Expenditures will be paid from general funds.

**31 DIVISION OF STUDENT SERVICES – Arnold Tovar, Assistant Superintendent**

- . 1 Approve attendance to *Special Education Legal Consortium Conference* on November 9, 2010 and March 8, 2011 at the West Covina Unified School District. Three (3) certificated El Rancho Unified School District employees will attend. Total estimated expenditure of \$257.73 is payable from the Special Education account.
- . 2 Approve/Ratify contract agreement with the *City of Pico Rivera* for joint funding of a Special Event Law Enforcement Services, Truancy Officer. The total cost of \$62,822.90 for ten months, from September 1, 2010 through June 30, 2011, will be payable from general funds.
- . 3 Approve/Ratify Service Agreement with *Whittier Area Cooperative Special Education Program (WACSEP)* for the 2010-2011 school year, effective August 23, 2010 through June 16, 2011. Total cost of \$113,602.92 will be payable from the Special Education funds
- . 4 Approve/Ratify addendum to the Individual Service Agreement previously approved on August 27, 2009, item 19.21 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Speech and Language Development Center*. The purpose of this addendum is to add one hour per week of service from July 6, 2009 through June 18, 2010 for an additional \$3,040.00 to agreement for a total rate of \$46,713.12.
- . 5 Approve contract with consultant *Progressive Resources* to provide 3 hours of consultation of behavioral intervention development for student from September 10, 2010 to June 30, 2011. Payment is not to exceed \$375.00 payable from the Special Education Account.
- . 6 Approve contract with consultant *Progressive Resources* to provide 3 hours of consultation of Behavioral Intervention Development for student from September 10, 2010 to June 30, 2011. Payment is not to exceed \$375.00 payable from the Special Education Account.

**32 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith, Asst. Superintendent**

- . 1 Approve participation for 18 students and two certificated staff members from Rivera Middle School in Iolani Cross Country Invitational from September 17 through September 21, 2010. Total expenditures of \$1,025.61, for substitutes, payable from Rivera Middle School General Funds.
- . 2 Approve consultant agreement with Shane Green (marching instructor) and Coby Lim (percussions instructor) to assist El Rancho High School Band Department students, effective September 10, 2010 to June 15, 2011. Each consultant will be paid \$800.00. Total expenditure of \$1,600.00 for consultant services payable from El Rancho High School General funds.
- . 3 Approve Annual Contract No. C-11629:10:11 with the *Los Angeles County Office of Education (LACOE)* Program of Outdoor Science Education and Conservation Education for the 2010-2011 school year.
- . 4 Approve consultant agreement with *Dataworks Educational Research* to provide Explicit Direct Instruction (EDI) training, lesson plan feedback and classroom coaching at participating school sites for the purpose of ensuring students are taught grade-level standards and improving student achievement, effective September 10, 2010 through December 17, 2010. Total expenditure of \$161,500.00 payable from Centralized Title I funds.
- . 5 Approve consultant agreement with *Dataworks Educational Research* to provide Curriculum Calibration at El Rancho High School for the purpose of ensuring students are taught grade-level standards and improving student achievement, effective September 10, 2010 through December 17, 2010. Total expenditure of \$5,500.00 payable from Centralized Title I funds.
- . 6 Approve agreements with 26 supplemental educational service providers for schools in Program Improvement Years 2-5 under the No Child Left Behind Act, effective September 10, 2010 to May 27, 2011. Providers are not to exceed \$1,095.87 per student for the 100 students receiving services (**per pupil rate provided by California Department of Education as of Sept. 30, 2009**). Total expenditures not to exceed \$109,587.00, payable from District Title I funds (*Agreements are available for review in the Educational Services office*).

**33 DIVISION OF BUSINESS SERVICES – Lydia Cano, Assistant Superintendent**

- .1 Approve/Ratify Business Office Reports for the month of August 2010.
  - a. Miscellaneous Cash Collections Receipt Nos. 28719 through 28772 totaling \$451,606.24. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Edison International	\$ 30.00	Valencia Elementary
Edison International	\$ 30.00	Valencia Elementary
Wells Fargo Community Support Campaign	\$ 60.00	Valencia Elementary

**33 DIVISION OF BUSINESS SERVICES**

- b. Purchase Order Nos. P180095 through P180224 and including prior numbered confirming orders totaling \$880,731.31 and Food Service Purchase Orders totaling \$930.61.
  - c. A-Warrant (payroll) Schedule No. C1A through 236 totaling \$1,195,123.27.
  - d. B-Warrant (accounts payable) Schedule No. 4166 through 4208 totaling \$1,722,573.02.
  - e. Revolving Cash Fund No. 3311 through 3312 totaling \$5,932.00.
  - f. Clearing Account No. 3248 through 3252 totaling \$170,800.17.
- .2 Approve lease agreement between El Rancho Unified School District and Pico Water District for the use of Pico Pico Elementary School office and one (1) classroom during Pico Water District's office renovation project. Monthly rental fee of \$2,000.00 per month shall be deposited in the General Fund.
  - .3 Approve consultant agreement with Caldwell Flores Winters, Inc. to provide services in the pursuit of a General Obligation Bond election.
  - .4 Approve agreement with George K. Baum & Company to provide assistance and underwriting in the sale of bonds as a result of passage of a General Obligation Bond.
  - .5 Approve public disclosure of 2010-2011 collective bargaining agreement between the El Rancho Unified School District Board of Education and the California School Employees Association (CSEA), Chapter #107, as mandated by Assembly Bill 1200.
  - .6 Approve public disclosure of 2010-2011 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators/Supervisors Association (ERASA), as mandated by Assembly Bill 1200.
  - .7 Approve public disclosure of 2010-2011 proposed collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers (ERFT), as mandated by Assembly Bill 1200.
  - 8 Approve the El Rancho Unified School District's 2009-2010 Unaudited Actuals pursuant to Education Code Section 42100.
  - .9 Adopt Resolution No. 7-2010/2011 establishing the Gann Appropriations Limits as \$50,203,416.02 for the 2010-2011 fiscal year.

**34 DIVISION OF HUMAN RESOURCES – John Lopez, Assistant Superintendent**

- .1 Approve to employ on a basis of an initial or subsequent Waiver for Special Education in Speech & Language Pathology for one certificated applicant.

**34 DIVISION OF HUMAN RESOURCES**

- . 2 Approve the new position and job description of classified (CSEA) Para-Educator – Instructional Speech Aide.
- . 3 Approve the new position and job description of certificated (ERASA) Assistant Principal Early Learning Program.

*CONSENT AGENDA ITEMS 30 THROUGH 34:*

Vote _____
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*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:  
Numbers 1 through 3 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION DISCUSSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session.*

- (1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 4-2010/2011 (Pursuant to Government Code § 54957)
  - Certificated (2) employment as Temporary Teachers for one (1) period for the 2010-2011 school year.
  - Certificated (1) employment as Long-Term Substitute Teacher for the 2010-2011 school year.
  - Certificated (1) employment as Substitute School Psychologists for the 2010-2011 school year.
  - Certificated (25) employment as Substitute Teachers for the 2010-2011 school year.
  - Certificated (2) requests for resignation for the 2010-2011 school year.
  - Certificated (1) supplemental pay assignment for certificated staff member from El Rancho High School to work the 2010-2011 Fall Athletics assignment effective August 27, 2010 – November 30, 2010. Total expenditure payable from District General Fund.
  - Certificated (1) supplemental pay assignment for certificated staff member from Salazar High School for the assignment of monitoring and assisting the student yearbook staff for first semester. Total expenditure payable from District General Funds.
  - Certificated (1) supplemental pay assignment for certificated staff member from Salazar High School to serve in the position of Newspaper Advisor for first semester for the 2010-2011 school year. Total expenditure payable from District General Funds.
  - Certificated (1) extra-duty, extra-pay assignment for certificated staff member to teach students in the Independent Study and Home/Hospital Teaching Programs effective September 10, 2010 to June 15, 2010 at the District’s hourly rate of \$35.00, plus 13.957% for benefits. Payable from Independent Study/Home Teaching program account.
  - Certificated (13) amendment to stipend assignment for School Site Coordinators of the Safe Schools/Healthy Students Grant to include one alternate and change effective date.

*CLOSED SESSION DISCUSSION:*

- Teacher (1) extra-duty, extra-pay assignment to serve as Student Council Advisor, effective September 10, 2010 through June 15, 2011 / Birney Elementary School.
- Teacher (1) stipend assignment to serve as 6th Grade curriculum coach, effective October 14, 2010 through February 11, 2011 / Rivera Middle School.
- Teacher (1) stipend assignment to serve as Apex Learning facilitator, effective 1st semester 2010-2011 school year / Salazar High School.
- Teachers (35) amendment to extra-duty, extra-pay assignment to conduct the Saturday School Program, effective September 18, 2010 through May 21, 2011 / Rivera Middle School.
- Teachers (127) extra-duty, extra-pay assignment to work the Saturday School Intervention Program, effective September 11, 2010 through June 15, 2011 / El Rancho High School.
- Administrators (5) extra-duty, extra-pay assignment to work the Saturday School Intervention Program, effective September 11, 2010 through June 15, 2011 / El Rancho High School.

(2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 4-2010/2011 (Pursuant to Government Code § 54957)

- Substitute Employment (1) Clerical Substitute
- Out of Category Employment (1) School Secretary Bil.
- Out of Category Employment (1) Library Media Tech.
- Amendment to Early Retirement (1) Painter
- Probationary Employment (2) Behavior Technician
- Voluntary Decrease in Hours/Work Months (1) Child Care Attendant
- Increase in Hours (1) Child Care Attendant
- Substitute Employment (15) Café Helper I
- Substitute Employment (5) Special Ed. Instr. Aide
- Out of Category Employment (2) Cook/Baker
- Unpaid Leave of Absence (1) Café Helper I
- Resignation (1) Behavior Technician
- Ratify Unclassified Employment (1) Inst. Aide Trainee
- Ratify Unclassified Employment (1) College Tutor
- Ratify Unclassified Employment (1) School Safety Officer
- Unclassified Employment (9) Language Assessors
- Unclassified Employment (16) ROTC Student Workers
- Unclassified Employment (1) School Safety Officer
- Unclassified Employment (1) Inst. Aide Trainee
- Unclassified Employment (2) Walk On Coaches

(3) Conference with Labor Negotiator Mr. John Lopez, Asst. Superintendent, Human Resources: ERFT / CSEA / ERASA / Other Unrepresented Employees (Pursuant to subdivision (a) of Government Code § 54957.6)

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

*CLOSED SESSION ACTION ITEMS: (Items 35 through 36)*

**35** Approve/Ratify Certificated Employment Register No. 4-2010/2011

**36** Approve/Ratify Classified Employment Register No. 4-2010/2011

*ACTION ITEMS 35 THROUGH 36:*

M_____	S_____	Vote_____
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*ADJOURNMENT:*

M_____	S_____	Vote_____
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