

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

June 24, 2010
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Rita Jo Ramirez, President
- PLEDGE OF ALLEGIANCE:* Vincent Chavez, Vice President
- ROLL CALL:* Rita Jo Ramirez, President
Vincent Chavez, Vice President
Delia Alvidrez, Clerk
Rachel Canchola, Member
Dr. Joseph Rivera, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Arnold Tovar, Assistant Superintendent
Lydia Cano, Assistant Superintendent
John Lopez, Director
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 21-2009/2010

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 169** Adopt the minutes of the Board of Education's special meeting held May 28, 2010 and regular meeting held June 10, 2010.

M _____	S _____	Vote _____
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COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ Budget Presentation – *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA: (Items 170 through 173)

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M _____ S _____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

170 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve/Ratify consultant agreement with *Cambium Learning, Inc.* to provide professional development and implementation of product training to meet the Special Education Teacher Professional Development (SETPD) Grant Assurances. The consultant will provide a five-day professional development to eleven (11) SETPD teachers on May 24, 25, 26 and June 7 and 8, 2010. Expenditure of \$7,500.00 will be paid from the SETPD funds.

170 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 2 Approve/Ratify addendum to the Individual Service Agreement previously approved on September 9, 2009, item 37.2 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Pyramid Autism Center*. The purpose of this addendum is to add allowable summer session days for the 2009-2010 school year for an additional amount of \$2,182.50.

171 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve participation for 28 El Rancho High School Cross Country team students, one (1) certificated staff member, and two (2) assistant walk-on coaches in the Clovis Cross Country Invitational in Fresno, CA, October 8 – 9, 2010. Total expenditure of \$5,600.00, which includes PTC charter transportation, meals, and accommodations at the Roadway Inn payable from El Rancho High School ASB funds, student fundraisers, and parents, at no cost to the District.
- . 2 Approve extended educational field trip for 50 El Rancho High School Boys/Girls Varsity Cross Country Team students, one (1) certificated staff member, and two (2) walk-on assistant coaches to Big Bear, CA, Sunday, August 1 – Friday, August 6, 2010. Total expenditure of \$5,000.00, which includes PTC charter transportation, accommodations at a Big Bear Lake camp site, and meals payable from ASB funds, fundraisers, and donations from supportive organizations, at no cost to the District.
- . 3 Approve/ratify extended educational field trip for four (4) Migrant Education students to a five-day Outdoor Education Program summer program at Camp Morning Star at the San Bernardino Mountains from June 21—June 25, 2010 under the direction of Los Angeles County Office of Education Migrant Education Program/Consortium X and supervision of the Mini-Corps. There will be no cost to the district.
- . 4 Approve/ratify the issuance of diplomas by the El Rancho Adult School, as required by the Western Association of Schools and Colleges (WASC), in the areas of Office Clerk, Administrative Clerk, and Administrative Assistant within the area of Career and Technical Education, Business Financial Management. This is a no cost item to the District.
- . 5 Approve the submission of the District's 2010-2011 Consolidated Application, Part I, to the California Department of Education.
- . 6 Approve contract with THINK Together to provide comprehensive After School Programs at Burke, North Park and Rivera Middle School sites for the After School Educational and Safety (ASES) Grant Program, effective July 1, 2010 to June 30, 2013.

172 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Adopt the proposed budget for 2010-2011.
- . 2 Approve three-year contract agreement between El Rancho Unified School District and School Innovations & Advocacy, Inc. to provide for the preparation and filing of Mandated Cost Claims for fiscal years 2010-11 through 2012-2013, in addition to estimated claims for previous years. All costs are reimbursable and payable from the General Fund.
- . 3 Approve annual contract with the Los Angeles County Office of Education for PeopleSoft Financial Systems Services for the 2010-2011 school year in the amount of \$70,648.41 payable from the General Fund.
- . 4 Approve attendance for two (2) School Police Officers to attend the “Campus Law Enforcement Course” presented by the Orange County Sheriff’s Department in conjunction with Santa Ana College on August 2 – August 5, 2010 in Orange, CA. Total expenditure of \$90.00, payable from Safe Schools Violence Prevention Funds.
- . 5 Approve service agreement between El Rancho Unified School District and DecisionInsite for integrated web-based demographic services. Total annual cost for Multi-Year Subscription is \$5,951.85, payable from General Funds.

173 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 1 Approve Contract with Dr. Myrna Rivera Coté as Superintendent of Schools, effective July 1, 2010, in accordance with the provisions of the contract.
- . 2 Approve Contract of Employment for John Lopez, Assistant Superintendent of Human Resources, in accordance with the provisions of the contract. The Assistant Superintendent of Human Resources will remain on the Directors’ Salary Schedule.
- . 3 Approve Memorandum of Understanding, dated June 8, 2010 between the El Rancho Unified School District and the El Rancho Administrators and Supervisors Association (ERASA), regarding state budget reductions/furlough days.
- . 4 Approve Memorandum of Understanding, date June 7, 2010 between the El Rancho Unified School District and the El Rancho Federation of Teacher (ERFT), regarding state budget reductions/furlough days, and class size increase.
- . 5 Approve the new position and job description of certificated Pupil Services and Attendance Counselor.
- . 6 Approve/Ratify the new position and job description of Instructional Coach.

173 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 7 Approve Fieldwork agreement between the El Rancho Unified School District and California State University, Long Beach for providing candidate fieldwork experience.

CONSENT AGENDA ITEMS 170 THROUGH 173:

Vote_____

HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION: (Item 174)

Items listed may require further explanation prior to action by the Board.

- 174** Adoption of *revised* Board Policy 5030, Student Wellness.

DISCUSSION/ACTION ITEM 174:

M_____S_____Vote_____

The Board shall limit the total time for each agenda item to 20 minutes and <u>individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.</u>
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PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

CLOSED SESSION:

- (1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 13-2009/2010
- Certificated (2) appointment to **District Resource Teacher/RTI** for the 2010-2011 school year.
 - Certificated (1) employment as **Adult School Teacher** for Summer 2010, effective 06/21/10.
 - Certificated (2) employment as **Adult School Substitute Teachers** for Summer 2010, effective 06/21/10.
 - Certificated (5) employment as **High School Substitute Teachers** for Summer 2010 effective 06/21/10.
 - Certificated (23) employment as **Child Development Substitute Teachers** for Summer 2010, effective 06/25/10
 - Certificated (16) employment as **Child Development/Preschool Substitute Teachers** for the 2010-2011 school year.
 - Certificated (1) request for **unpaid leave-of-absence** under the Family Medical Leave Act (**FMLA**) for the 2009-2010 school year.
 - Certificated (1) request for **Early Retirement** for the 2010-2011 school year.
 - Certificated (1) request for **Retirement** for the 2010-2011 school year.
 - Certificated (1) **per diem assignment** for the President of the El Rancho Federation of Teachers (ERFT) for extended responsibilities during the summer of 2010, not to exceed 20 days, per agreement with the El Rancho Federation of Teachers (ERFT).
 - Certificated (1) **supplemental pay assignment** for certificated staff member from Rivera Middle School for the second semester of the 2009-2010 school year. Total expenditure of \$1,059.00, payable from the District General Fund.
 - Certificated (25) **amendment to stipend assignment** to include one additional teacher from SETPD school sites to attend one of two Institute trainings, effective March 18, 2010- June 8, 2010. Total expenditure of \$14,244.13, which includes 13.953% for benefits, payable from SETPD funds.
 - Certificated (4) **amendment to extra-duty, extra-pay assignment** to replace one teacher for the summer 2010 Learning Center who can no longer fill the position. This will be effective June 21, 2010 – July 15, 2010, payable at the District hourly rate of \$35.00. A total expenditure of \$7,657.64, which includes 13.953% for benefits will not change and is payable from Learning Center funds.
 - Certificated (78) amendment to extra-duty, extra-pay assignments for Kindergarten – 5th grade teachers, as well as RSP, SLP and Psychologists for RTI training. The amendment is needed to replace teachers previously approved. There will be no change to the total expenditure.
 - Teachers (5) **amendment** to Board Item No. 49, Section U, Reg. No 4, 2009-2010, approved 10/8/09, **extra-duty, extra-pay assignment** to monitor progress and implement and coordinate school and student activities, effective October 12, 2009 – June 17, 2010/South Ranchito Elementary School.
 - Teacher (1) **ratify stipend assignment** to attend the SB472 Institute training, effective March 18, 19, 25, 26 and 31, 2010/Categorical Programs/Educational Services.
 - Teachers (8) **amendment** to Board Item No. 158, Section T, Reg. No. 12, 2009-2010, approved on June 10, 2010, **extra-duty, extra-pay assignment** to attend the *Frontloading for Program Improvement Districts and Schools: Connecting All the Dots! Symposium*, effective July 22, 2010/Categorical Programs/Educational Services.
 - Teacher (1) **extra-duty, extra-pay assignment** to provide extended learning day instruction for the PASS/Cyber High program, effective June 28, 2010 to July 23, 2010/Categorical Programs/Educational Services.

CLOSED SESSION:

- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 13-2009/2010
- Increase in work months (1) Evidence Based Programs Facilitator
 - Substitute Employment (4) Custodian
 - Substitute Employment (4) Clerk Typist I
 - Summer Employment (1) State & Fed. Prog. Clerk
 - Summer Employment (1) Clerk Typist II CDC
 - Summer Employment (2) Clerk Typist II
 - Summer Employment (1) Inst. Aide I
 - Summer School Employment (48) Child Care Attendant
 - Substitute Employment (20) Child Care Attendant
 - Summer Unclassified Employment (2) Inst. Aide Trainees
 - Summer Unclassified Employment (1) Certified Translator
 - Summer Unclassified Employment (4) Translators
 - Unclassified Employment (1) ASB Worker
 - Notice of Layoff (1) Clerk Typist III
 - Notice of Job Elimination (1) Plumbing Crew Leader
 - Notice of Job Elimination (1) Carpentry Crew Leader
 - Notice of Job Elimination (1) Reproductions Technician
 - Notice of Job Elimination (1) Lead Library Media Technician
 - Notice of Job Elimination (11) Library Media Technicians
 - Notice of Reduced Work Year (10) School Secretary/Bilingual
 - Notice of Reduced Work Year (5) School Secretary
 - Notice of Reduced Work Year (2) Clerk Typist II/Bilingual
 - Notice of Reduced Work Year (2) Clerk Typist II
 - Notice of Reduced Work Year (1) Records Clerk
 - Notice of Reduced Work Year (2) Carpenters
 - Notice of Reduced Work Year (27) Custodians
 - Notice of Reduced Work Year (2) Electricians
 - Notice of Reduced Work Year (1) Electrical Crew Leader
 - Notice of Reduced Work Year (1) Electronics Technician
 - Notice of Reduced Work Year (1) Equip. Operator Mechanics
 - Notice of Reduced Work Year (2) Grounds Equipment Operators
 - Notice of Reduced Work Year (1) Grounds Maintenance Leader
 - Notice of Reduced Work Year (10) Grounds Workers
 - Notice of Reduced Work Year (10) Head Custodian I
 - Notice of Reduced Work Year (4) Head Custodian II
 - Notice of Reduced Work Year (2) Heat/AC Mechanic
 - Notice of Reduced Work Year (1) Lead Custodian
 - Notice of Reduced Work Year (1) Locker Room Attendant
 - Notice of Reduced Work Year (1) Locksmith
 - Notice of Reduced Work Year (2) Maintenance Worker II
 - Notice of Reduced Work Year (3) Painters
 - Notice of Reduced Work Year (1) Painting Crew Leader
 - Notice of Reduced Work Year (2) Pipefitter/Sprinkler Systems
 - Notice of Reduced Work Year (1) Plant Manager
 - Notice of Reduced Work Year (1) Plumber
- (3) Student Disciplinary Matters: Students A through C

CLOSED SESSION:

- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 175 through 179)

- 175** Approve/Ratify Certificated Employment Register No. 13-2009/2010
- 176** Approve/Ratify Classified Employment Register No. 13-2009/2010
- 177** Approve Student Expulsion: Student A
- 178** Approve Student Expulsion: Student B
- 179** Approve Student Expulsion: Student C

ACTION ITEMS 175 THROUGH 179:

M_____	S_____	Vote_____
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ADJOURNMENT:

M_____	S_____	Vote_____
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