

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
6:00 PM Informal Meeting with Parents
6:30 PM Regular Meeting

May 13, 2010
Birney Elementary School
8501 Orange Avenue

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:37 PM

ADOPTION OF MINUTES:

133 Adopted the minutes of the Board of Education's regular meeting held April 15, 2010.

CONSENT AGENDA:

134 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved amendment to the contract (approved May 14, 2009, Item 141.5 for the 2009/2010 school year) for Consultant Services between El Rancho Unified School District and Dr. Rosario Ordonez-Jasis and Dr. Susana Flores. Dr. Flores was paid \$3,325.00 for services rendered July 2009 through December 2009 and will no longer be providing services. Dr. Jasis will continue to provide contracted services through June 30, 2010 at a cost of \$25,283.00. Total expenditure remains at \$28,608.00 payable from First 5 LA School Readiness grant.

135 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approved/Ratified contract with *Whittier Area Parents Association for the Developmentally Handicapped*, to provide Augmentative & Alternative Communication Evaluation for student from February 23, 2010 to June 30, 2010. Estimated expenditure of \$900.00 is payable through the Special Education Account.
- . 2 Approved/Ratified contract with *Whittier Area Parents Association for the Developmentally Handicapped*, to provide Augmentative & Alternative Communication Evaluation for student from December 9, 2009 to June 30, 2010. Estimated expenditure of \$900.00 is payable through the Special Education Account.
- . 3 Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Leeway School for Educational Therapy*. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$13,659.01 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 4 Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Cinnamon Hills Youth Crisis Center*. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$10,665.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

135 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 5 Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$13,753.50 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 6 Approved/Ratified contract with *Augmentative Communication Therapies* to provide Augmentative Communication Assessment from April 12, 2010 to June 30, 2010. Expenditures are not to exceed \$850.00, which is paid from the Special Education Account.
- . 7 Approved/Ratified contract with *Ms. Mary Bergman, Speech Pathologist*, for an Augmentative Communication Assessment from April 12, 2010 through June 30, 2010 for student. Expenditures are not to exceed \$500.00, which is to be paid from the Special Education Account.
- . 8 Approved contract with *The Children's Therapy Center* to provide Occupational Therapy Assessment to student from May 13, 2010 to June 30, 2010. Expenditures not to exceed \$2,000.00 are to be paid from the Special Education Account.

136 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approved attendance for three (3) certificated staff members from the Categorical Programs office to the *Long Term English Learners: Directions for Policy, Program and Practice Conference* in Alhambra, CA. on Thursday, May 27, 2010. Total expenditure of \$540.00, for registration, payable from Title III funds.
- . 2 Approved participation for twenty (20) students from North Ranchito Elementary, South Ranchito Elementary, Burke Middle and Rivera Middle Schools and six (6) certificated staff members in the *Los Angeles County Math Field Day* on Saturday, June 5, 2010. PTC will provide transportation. Total expenditure of \$550.00, for transportation, payable from District Centralized Title I funds.
- . 3 Approved amendment to Board Item #72.2, approved on 12/10/09, participation for 63 students, three (3) certificated staff members and one (1) classified staff member from Rivera Middle School in the *Outdoor Education Program at the Catalina Island Marine Institute* from **April 30** to ~~May 1-2~~ **May 2**, 2010. **Amendment is necessary to list correct dates, program will be from April 30, 2010 to May 2, 2010.** Expenditures of \$15,750.00, for student fees, will be paid from student-conducted fundraisers and \$450.00, for substitutes, payable from Rivera Middle School General Fund.
- . 4 Approved participation for 26 El Rancho High School Boys' Varsity Basketball Team students, three (3) certificated staff members, and one (1) walk-on assistant coach in the *2010 Palm Springs High School Varsity Summer Basketball Tournament* on Friday, July 23 – Sunday, July 25, 2009. Estimated expenditure of \$1,950.00, for PTC transportation, accommodations at The Courtyard Marriott in Palm Springs and meals, payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.

136 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .5 Approved consultant agreement with Armando Briones, Jr. for services rendered to El Rancho High School as a public address consultant and statistician at athletic events on an event-by-event basis, effective September 3 – December 1, 2010. Total expenditure of \$100.00 consultant fee per game, solely for games worked and not to exceed \$700.00 (\$100.00/game for 5 home games and up to 2 CIF games), payable from El Rancho High School ASB funds.
- .6 Approved consultant agreement with Dr. Hector Gonzalez for medical services rendered to the El Rancho High School Varsity Football Team during seven athletic events: five home games, one Powder Puff flag football game, and one CIF game (if played), effective September 3, 2010 – December 15, 2010. Total expenditure of \$65.00 consultant fee per game, solely for games worked and not to exceed \$455.00, payable from El Rancho High School ASB funds, at no cost to the District.
- .7 Approved consultant agreement with Ms. Nicole Sepulveda for services rendered to El Rancho High School as a choreographer consultant, effective May 14 – June 10, 2010. Total expenditure of \$1000.00, consultant fees, payable from El Rancho High School ASB funds.
- .8 Approved consultant agreement with Ms. Lindsey Hundley for services rendered to El Rancho High School as a musical accompanist consultant, effective May 14 – June 10, 2010. Total expenditure of \$1500.00, consultant fees, payable from El Rancho High School ASB funds.
- .9 Approved amendment to Board Item #85.6, approved on 1/14/10 consultant agreement with Parent Institute for Quality Education (PIQE) to provide a parent educational program at South Ranchito Elementary School, effective January 12 –March 9, 2010. **Amendment is necessary to change expenditure due to ten (10) additional participants in program.** Total expenditure of ~~\$4,800.00~~ **\$6,000.00** payable from South Ranchito Elementary School Title I (Parent Involvement) funds.
- .10 Approved renewal agreement with TeleParent Educational Systems to provide expert technical assistance to all elementary, middle and high schools in El Rancho Unified School District with customized student calls and school broadcasts. Renewal will be effective July 1, 2010 to June 30, 2011. Total expenditure of \$31,169.98 is payable from District Title I funds.
- .11 Approved the El Rancho Unified School District Title I Part A American Recovery and Reinvestment Act (ARRA) Waiver Application.
- .12 Approved the 2010 Summer Bridge/First 5 LA School Readiness Program in El Rancho Unified School District.
- .13 Approved the adoption of Mathematics K – 5, Macmillan/McGraw-Hill; Mathematics 6 – 7, CGP; and Algebra I, CPM, textbooks for grades K – 8, effective beginning in the 2010-2011 school year.

137 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of April 2010.
- a. Miscellaneous Cash Collections Receipt Nos. 28185 through 28327 totaling \$710,008.09. *Receipts include the following donations:*
- | <u>Vendor</u> | <u>Amount</u> | <u>Recipient</u> |
|-------------------------------------|---------------|-------------------|
| Wells Fargo Foundation | \$ 25.00 | El Rancho High |
| Edison International | \$ 300.00 | El Rancho High |
| SCO, LLC | \$ 564.53 | Rivera Elementary |
| CSA Marketing, Inc. | \$1,000.00 | El Rancho High |
| Coca-Cola Bottling Company | \$ 31.98 | Durfee Elementary |
| Planet Aid Inc. | \$ 29.75 | Durfee Elementary |
| General Mills Box Top for Education | \$ 132.40 | Valencia Elem. |
| Coca-Cola Bottling Company | \$ 45.49 | Valencia Elem. |
| Thea Lincoln | \$ 600.00 | Maizeland CDC |
- b. Purchase Order Nos. P179136 through P179470 and including prior numbered confirming orders totaling \$1,406,292.17 and Cafeteria Purchase Orders totaling \$154,340.25.
- c. "A" Warrant Schedule Nos. 089 through 113 totaling \$6,175,315.70.
- d. "B" Warrant Schedule Nos. 3996 through 4038 totaling \$3,056,453.55.
- e. Clearing Account Nos. 3225 through 3227 totaling \$245,926.75.
- f. Revolving Cash Fund Nos. 3299 through 3304 totaling \$4,199.00.
- . 2 Approved contract agreement with Pyro Spectaculars, Inc. for services rendered as related to the fireworks show for El Rancho High School Graduation on June 17, 2010. Total cost not to exceed \$2,500.00 for the event, payable from El Rancho High School ASB Funds.
- . 3 Approved purchase of ~~four~~ **two** shade structures from USA Shade & Fabric Structures, Inc. under the Newport-Mesa School District Piggyback provision for the Early Learning Programs at South Ranchito Elementary and Birney Elementary School. Total cost of \$44,496.65 payable from California State Preschool Program Funds.
- . 4 Approved attendance for two district staff members to attend the "Basic School Resource Officer Training," presented by Corbin & Associates, Inc. on July 12-16, 2010 in San Bernardino, California. Total expenditure not to exceed \$800.00 is payable from the Readiness and Emergency Management for Schools (REMS) Grant Funds.
- . 5 Approved award of mandated lowest bid for the Sink Renovation Project–Bid Package No. 01 for Magee Elementary School and Rio Vista Elementary School to Air Plus Corporation for a total base bid contract cost of \$138,700.00 Total contract cost payable from Budgeted Bond Funds.
- . 6 Approved award of mandated lowest bid for the Sink Renovation Project–Bid Package No. 02 for Rivera Elementary School and Durfee Elementary School to Mek Air Tech for a total base bid contract cost of \$110,000.00. Total contract cost payable from Budgeted Bond Funds.
- . 7 Approved award of mandated lowest bid for the Kitchen Flooring Abatement Project–Bid Package No. 03 for various school sites (North Ranchito Elementary, Valencia Elementary, Rio Vista Elementary, South Ranchito Elementary, Birney Elementary and North Park Middle School) to Tri Span, Inc. for a total base bid contract cost of \$28,000.00. Total contract cost payable from Budgeted Bond Funds.

137 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .8 Approved award of mandated lowest bid for the Kitchen Flooring Project–Bid Package No. 04 for various school sites (North Ranchito Elementary, Valencia Elementary, Rio Vista Elementary, South Ranchito Elementary, Birney Elementary and North Park Middle School) to Moore Flooring for a total base bid contract cost of \$48,800.00. Total contract cost payable from Budgeted Bond Funds.
- .9 Adopted Resolution No. 29-2009/2010 authorizing temporary borrowing of cash between District funds to meet possible cash flow shortages as a result of the State deferrals in fiscal year 2010/2011.
- .10 Adopted Resolution No. 30-2009/2010 authorizing temporary transfers of funds from the School Pools Fund maintained by the Los Angeles County Treasurer to meet possible cash flow shortages as a result of the State deferrals for fiscal year 2010/2011.
- .11 Approved award of mandated lowest bid for the District Roofing Project for El Rancho High School, Salazar High School (at Meller campus), Obregon Elementary, Pio Pico Elementary and Valencia Elementary to Cabral Roofing & Waterproofing, Corp. for a total base bid contract cost of \$238,534.00. Total contract cost payable from State Deferred Maintenance Funds.
- .12 Approved proposal from Digital Networks Group to furnish, design, and install technology equipment in eleven classrooms and one media room for Salazar High School (at Meller campus) under the California Multiple Award Schedule (CMAS) contract provision for technology equipment. Total cost is \$40,317.58 payable from Salazar High School EIA/SCE Funds.
- .13 Approved final payment of \$46,473.25, including all change orders, to CHAP, Inc. and accept Heating Ventilation and Air Conditioning (HVAC) Project for North Park Middle School Library as complete. Total project cost payable from Budgeted Bond Funds.

138 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- .1 Approved the new position and job description of certificated District Resource Teacher, Response to Instruction, funded by the Special Education fund.
- .2 Approved the 2010-2011 School Calendar per tentative agreement between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT).
- .3 Approved attendance for one (1) employee from the Human Resources Department to attend the Fred Pryor/Career Track seminar “Human Resources for Anyone with Newly Assigned HR Responsibilities” on June 9, 2010 in Long Beach, California. Total expenditure of \$149.00 is payable from the District General Fund.
- .4 Approved contract agreement between the El Rancho Unified School District and Azusa Pacific University for providing teaching experience through student teaching.
- .5 Approved contract agreement between the El Rancho Unified School District and Chapman University for providing supervised fieldwork in teacher education.

138 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 6 **PULLED** Memorandum of Understanding, dated April 28, 2010 between the El Rancho Unified School District and the El Rancho Federation of Teachers (ERFT), regarding the scheduling of an additional furlough day for the 2009-2010 school year.

DISCUSSION/ACTION: (Item 139)

- 139** ~~Discuss and approve a District wide campaign to stop the financial loss of revenue as it pertains to student attendance throughout the District. The District will do this by informing all District personnel of the campaign and responsibilities to move the attitude or culture of the students and their families about student attendance. The campaign will include members of the community, law enforcement and Pico Rivera city employees' assistance in this campaign. A zero tolerance towards absences will be implemented and a task force involving stake holders to meet to discuss the implementation of this campaign immediately.~~
Submitted by: Rachel Canchola

Approved a district-wide campaign to remediate the financial loss of revenue as it pertains to student attendance throughout the district. Presently, the district maintains a 97% positive attendance rate. However, it appears that the outstanding 3% of students not attending class impedes the districts ability to maximize ADA revenue.

As such, the district will promote such campaign by effectively organizing all resources, under the Division of Student Services, including, but not limited to, SARB hearings, truancy sweeps, tardy citations, home visits, district and city efforts, etc. into one effective entity to maintain and increase the 97% ADA rate. More importantly, the district will conduct a more intensive campaign utilizing the aforementioned resources to effectively target the 3% absenteeism rate and work towards a goal to decrease such rate by 1% or greater.

Finally, the district will conduct a Student Attendance campaign indicating a “zero tolerance” towards unexcused absences. A “public awareness” campaign promoting that “Every School Day Counts” is to be communicated to all students, parents, teachers, school support staff, law enforcement, community stakeholders, city employees and city officials.
Amended by: Joseph Rivera

CLOSED SESSION: (Items 140 through 149)

- 140** Approved/Ratify Certificated Employment Register No. 11-2009/2010
- 141** Approved/Ratify Classified Employment Register No. 11-2009/2010
- 142** Approved Student Expulsion: Student A
- 143** Approved Student Expulsion: Student B (*with special conditions*)
- 144** Approved Student Expulsion: Student C
- 145** Approved Student Expulsion: Student D
- 146** Approved Student Expulsion: Student E
- 147** Approved Student Expulsion: Student F
- 148** Approved Student Expulsion: Student G
- 149** Approved Student Expulsion: Student H

ADJOURNMENT: 12:34 AM, May 14, 2010