

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
6:00 PM Informal Meeting with Parents
6:30 PM Regular Meeting

May 13, 2010
NOTE LOCATION CHANGE
Birney Elementary School
8501 Orange Avenue

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Birney Elementary
Student Council President

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Delia Alvidrez, Clerk
Rachel Canchola, Member
Dr. Joseph Rivera, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Arnold Tovar, Assistant Superintendent
Lydia Cano, Assistant Superintendent
John Lopez, Director

ASB BOARD MEMBER: Gerry Goyenaga, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Alexis Gomez, ASB Representative/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 19-2009/2010

EL RANCHO HIGH SCHOOL ASB REPORT:

- ❖ Gerry Goyenaga, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

- ❖ Alexis Gomez, Salazar High School Representative, will report on past and future activities.

STUDENT GOVERNMENT, BIRNEY ELEMENTARY SCHOOL:

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ❖ Alejandro de la Loza, Teacher at El Rancho HS and Artist

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

133 Adopt the minutes of the Board of Education’s regular meeting held April 15, 2010.

M_____	S_____	Vote_____
--------	--------	-----------

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ General Obligation Bond Funds Facility Update, Carlos Jimenez & Felipe Chuang
- ❖ Current Attendance Practices, Arnold Tovar & Dora Delgado

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA: (Items 134 through 138)

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M_____S_____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

134 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve amendment to the contract (approved May 14, 2009, Item 141.5 for the 2009/2010 school year) for Consultant Services between El Rancho Unified School District and Dr. Rosario Ordonez-Jasis and Dr. Susana Flores. Dr. Flores was paid \$3,325.00 for services rendered July 2009 through December 2009 and will no longer be providing services. Dr. Jasis will continue to provide contracted services through June 30, 2010 at a cost of \$25,283.00. Total expenditure remains at \$28,608.00 payable from First 5 LA School Readiness grant.

135 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve/Ratify contract with *Whittier Area Parents Association for the Developmentally Handicapped*, to provide Augmentative & Alternative Communication Evaluation for student from February 23, 2010 to June 30, 2010. Estimated expenditure of \$900.00 is payable through the Special Education Account.
- . 2 Approve/Ratify contract with *Whittier Area Parents Association for the Developmentally Handicapped*, to provide Augmentative & Alternative Communication Evaluation for student from December 9, 2009 to June 30, 2010. Estimated expenditure of \$900.00 is payable through the Special Education Account.
- . 3 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Leeway School for Educational Therapy*. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$13,659.01 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 4 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Cinnamon Hills Youth Crisis Center*. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$10,665.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

135 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 5 Approve/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$13,753.50 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 6 Approve/Ratify contract with *Augmentative Communication Therapies* to provide Augmentative Communication Assessment from April 12, 2010 to June 30, 2010. Expenditures are not to exceed \$850.00, which is paid from the Special Education Account.
- . 7 Approve/Ratify contract with *Ms. Mary Bergman, Speech Pathologist*, for an Augmentative Communication Assessment from April 12, 2010 through June 30, 2010 for student. Expenditures are not to exceed \$500.00, which is to be paid from the Special Education Account.
- . 8 Approve contract with *The Children's Therapy Center* to provide Occupational Therapy Assessment to student from May 13, 2010 to June 30, 2010. Expenditures not to exceed \$2,000.00 are to be paid from the Special Education Account.

136 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve attendance for three (3) certificated staff members from the Categorical Programs office to the *Long Term English Learners: Directions for Policy, Program and Practice Conference* in Alhambra, CA. on Thursday, May 27, 2010. Total expenditure of \$540.00, for registration, payable from Title III funds.
- . 2 Approve participation for twenty (20) students from North Ranchito Elementary, South Ranchito Elementary, Burke Middle and Rivera Middle Schools and six (6) certificated staff members in the *Los Angeles County Math Field Day* on Saturday, June 5, 2010. PTC will provide transportation. Total expenditure of \$550.00, for transportation, payable from District Centralized Title I funds.
- . 3 Approve amendment to Board Item #72.2, approved on 12/10/09, participation for 63 students, three (3) certificated staff members and one (1) classified staff member from Rivera Middle School in the *Outdoor Education Program at the Catalina Island Marine Institute* from **April 30** to May ~~1~~ **2**, 2010. **Amendment is necessary to list correct dates, program will be from April 30, 2010 to May 2, 2010.** Expenditures of \$15,750.00, for student fees, will be paid from student-conducted fundraisers and \$450.00, for substitutes, payable from Rivera Middle School General Fund.

136 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 4 Approve participation for 26 El Rancho High School Boys' Varsity Basketball Team students, three (3) certificated staff members, and one (1) walk-on assistant coach in the *2010 Palm Springs High School Varsity Summer Basketball Tournament* on Friday, July 23 – Sunday, July 25, 2009. Estimated expenditure of \$1,950.00, for PTC transportation, accommodations at The Courtyard Marriott in Palm Springs and meals, payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- . 5 Approve consultant agreement with Armando Briones, Jr. for services rendered to El Rancho High School as a public address consultant and statistician at athletic events on an event-by-event basis, effective September 3 – December 1, 2010. Total expenditure of \$100.00 consultant fee per game, solely for games worked and not to exceed \$700.00 (\$100.00/game for 5 home games and up to 2 CIF games), payable from El Rancho High School ASB funds.
- . 6 Approve consultant agreement with Dr. Hector Gonzalez for medical services rendered to the El Rancho High School Varsity Football Team during seven athletic events: five home games, one Powder Puff flag football game, and one CIF game (if played), effective September 3, 2010 – December 15, 2010. Total expenditure of \$65.00 consultant fee per game, solely for games worked and not to exceed \$455.00, payable from El Rancho High School ASB funds, at no cost to the District.
- . 7 Approve consultant agreement with Ms. Nicole Sepulveda for services rendered to El Rancho High School as a choreographer consultant, effective May 14 – June 10, 2010. Total expenditure of \$1000.00, consultant fees, payable from El Rancho High School ASB funds.
- . 8 Approve consultant agreement with Ms. Lindsey Hundley for services rendered to El Rancho High School as a musical accompanist consultant, effective May 14 – June 10, 2010. Total expenditure of \$1500.00, consultant fees, payable from El Rancho High School ASB funds.
- . 9 Approve amendment to Board Item #85.6, approved on 1/14/10 consultant agreement with Parent Institute for Quality Education (PIQE) to provide a parent educational program at South Ranchito Elementary School, effective January 12 – March 9, 2010. **Amendment is necessary to change expenditure due to ten (10) additional participants in program.** Total expenditure of ~~\$4,800.00~~ **\$6,000.00** payable from South Ranchito Elementary School Title I (Parent Involvement) funds.
- .10 Approve renewal agreement with TeleParent Educational Systems to provide expert technical assistance to all elementary, middle and high schools in El Rancho Unified School District with customized student calls and school broadcasts. Renewal will be effective July 1, 2010 to June 30, 2011. Total expenditure of \$31,169.98 is payable from District Title I funds.

136 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .11 Approve the El Rancho Unified School District Title I Part A American Recovery and Reinvestment Act (ARRA) Waiver Application.
- .12 Approve the 2010 Summer Bridge/First 5 LA School Readiness Program in El Rancho Unified School District.
- .13 Approve the adoption of Mathematics K – 5, Macmillan/McGraw-Hill; Mathematics 6 – 7, CGP; and Algebra I, CPM, textbooks for grades K – 8, effective beginning in the 2010-2011 school year.

137 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of April 2010.
 - a. Miscellaneous Cash Collections Receipt Nos. 28185 through 28327 totaling \$710,008.09. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Wells Fargo Foundation	\$ 25.00	El Rancho High
Edison International	\$ 300.00	El Rancho High
SCO, LLC	\$ 564.53	Rivera Elementary
CSA Marketing, Inc.	\$1,000.00	El Rancho High
Coca-Cola Bottling Company	\$ 31.98	Durfee Elementary
Planet Aid Inc.	\$ 29.75	Durfee Elementary
General Mills Box Top for Education	\$ 132.40	Valencia Elem.
Coca-Cola Bottling Company	\$ 45.49	Valencia Elem.
Thea Lincoln	\$ 600.00	Maizeland CDC
 - b. Purchase Order Nos. P179136 through P179470 and including prior numbered confirming orders totaling \$1,406,292.17 and Cafeteria Purchase Orders totaling \$154,340.25.
 - c. "A" Warrant Schedule Nos. 089 through 113 totaling \$6,175,315.70.
 - d. "B" Warrant Schedule Nos. 3996 through 4038 totaling \$3,056,453.55.
 - e. Clearing Account Nos. 3225 through 3227 totaling \$245,926.75.
 - f. Revolving Cash Fund Nos. 3299 through 3304 totaling \$4,199.00.
- . 2 Approve contract agreement with Pyro Spectaculars, Inc. for services rendered as related to the fireworks show for El Rancho High School Graduation on June 17, 2010. Total cost not to exceed \$2,500.00 for the event, payable from El Rancho High School ASB Funds.
- . 3 Approve purchase of four shade structures from USA Shade & Fabric Structures, Inc. under the Newport-Mesa School District Piggyback provision for the Early Learning Programs at South Ranchito Elementary and Birney Elementary School. Total cost of \$44,496.65 payable from California State Preschool Program Funds.
- . 4 Approve attendance for two district staff members to attend the "Basic School Resource Officer Training," presented by Corbin & Associates, Inc. on July 12-16, 2010 in San Bernardino, California. Total expenditure not to exceed \$800.00 is payable from the Readiness and Emergency Management for Schools (REMS) Grant Funds.

137 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 5 Approve award of mandated lowest bid for the Sink Renovation Project–Bid Package No. 01 for Magee Elementary School and Rio Vista Elementary School to Air Plus Corporation for a total base bid contract cost of \$138,700.00 Total contract cost payable from Budgeted Bond Funds.
- . 6 Approve award of mandated lowest bid for the Sink Renovation Project–Bid Package No. 02 for Rivera Elementary School and Durfee Elementary School to Mek Air Tech for a total base bid contract cost of \$110,000.00. Total contract cost payable from Budgeted Bond Funds.
- . 7 Approve award of mandated lowest bid for the Kitchen Flooring Abatement Project–Bid Package No. 03 for various school sites (North Ranchito Elementary, Valencia Elementary, Rio Vista Elementary, South Ranchito Elementary, Birney Elementary and North Park Middle School) to Tri Span, Inc. for a total base bid contract cost of \$28,000.00. Total contract cost payable from Budgeted Bond Funds.
- . 8 Approve award of mandated lowest bid for the Kitchen Flooring Project–Bid Package No. 04 for various school sites (North Ranchito Elementary, Valencia Elementary, Rio Vista Elementary, South Ranchito Elementary, Birney Elementary and North Park Middle School) to Moore Flooring for a total base bid contract cost of \$48,800.00. Total contract cost payable from Budgeted Bond Funds.
- . 9 Adopt Resolution No. 29-2009/2010 authorizing temporary borrowing of cash between District funds to meet possible cash flow shortages as a result of the State deferrals in fiscal year 2010/2011.
- .10 Adopt Resolution No. 30-2009/2010 authorizing temporary transfers of funds from the School Pools Fund maintained by the Los Angeles County Treasurer to meet possible cash flow shortages as a result of the State deferrals for fiscal year 2010/2011.
- .11 Approve award of mandated lowest bid for the District Roofing Project for El Rancho High School, Salazar High School (at Meller campus), Obregon Elementary, Pio Pico Elementary and Valencia Elementary to Cabral Roofing & Waterproofing, Corp. for a total base bid contract cost of \$238,534.00. Total contract cost payable from State Deferred Maintenance Funds.
- .12 Approve proposal from Digital Networks Group to furnish, design, and install technology equipment in eleven classrooms and one media room for Salazar High School (at Meller campus) under the California Multiple Award Schedule (CMAS) contract provision for technology equipment. Total cost is \$40,317.58 payable from Salazar High School EIA/SCE Funds.
- .13 Approve final payment of \$46,473.25, including all change orders, to CHAP, Inc. and accept Heating Ventilation and Air Conditioning (HVAC) Project for North Park Middle School Library as complete. Total project cost payable from Budgeted Bond Funds.

138 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 1 Approve the new position and job description of certificated District Resource Teacher, Response to Instruction, funded by the Special Education fund.
- . 2 Approve the 2010-2011 School Calendar per tentative agreement between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT).
- . 3 Approve attendance for one (1) employee from the Human Resources Department to attend the Fred Pryor/Career Track seminar “Human Resources for Anyone with Newly Assigned HR Responsibilities” on June 9, 2010 in Long Beach, California. Total expenditure of \$149.00 is payable from the District General Fund.
- . 4 Approve contract agreement between the El Rancho Unified School District and Azusa Pacific University for providing teaching experience through student teaching.
- . 5 Approve contract agreement between the El Rancho Unified School District and Chapman University for providing supervised fieldwork in teacher education.
- . 6 Approve Memorandum of Understanding, dated April 28, 2010 between the El Rancho Unified School District and the El Rancho Federation of Teachers (ERFT), regarding the scheduling of an additional furlough day for the 2009-2010 school year.

CONSENT AGENDA ITEMS 134 THROUGH 138:

Vote _____

HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION: (Item 139)

Items listed may require further explanation prior to action by the Board.

- 139** Discuss and approve a District wide campaign to stop the financial loss of revenue as it pertains to student attendance throughout the District. The District will do this by informing all District personnel of the campaign and responsibilities to move the attitude or culture of the students and their families about student attendance. The campaign will include members of the community, law enforcement and Pico Rivera city employees’ assistance in this campaign. A zero tolerance towards absences will be implemented and a task force involving stake holders to meet to discuss the implementation of this campaign immediately.
Submitted by: Rachel Canchola

DISCUSSION/ACTION ITEM 139:

M_____	S_____	Vote_____
--------	--------	-----------

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 11-2009/2010
- Certificated (1) employment as **Coordinator of Special Education, E.D.** for the 2010-2011 sch. year.
 - Certificated (1) employment as **Probationary Speech Pathologists** for the 2010-2011 sch. yr.
 - Certificated (3) employment as **Long Term Substitute Teachers** for the 2009-2010 sch. year.
 - Certificated (1) **change of assignment** from Speech Pathologist to Special Education-SDL Teacher for the 2010-2011 school year.
 - Certificated (1) employment as **Adult School Substitute teacher** for the 2009-2010 sch. year.
 - Certificated (1) request for an **unpaid leave of absence** under the **FMLA** from 4/14/10 to 5/14/10.
 - Certificated (1) request for **Early Retirement** for the 2010-2011 school year.
 - Certificated (1) requests for **Retirement** for the 2010-2011 school year.
 - Certificated (1) **supplemental pay assignment** for certificated staff member from Rivera Middle School for the second semester of the 2009-2010 school year. Total expenditure of \$1,509.00 payable from the District General Fund.
 - Certificated (1) **supplemental pay assignment** for certificated staff member from El Rancho High School to work the 2009-2010 Spring Athletics assignment effective March 12, 2010 – May 31, 2010. Total expenditure payable from the District General Fund.

CLOSED SESSION:

- Teachers (5) **extra-duty, extra-pay** to develop and write curriculum for the Biology Concepts Intervention Course, effective July 1 through July 30, 2010/El Rancho High School.
- Teachers (2) **extra-duty, extra-pay** to work on the three-year progress report required of schools receiving a six-year accreditation, effective July 1 through August 13, 2010/El Rancho High School.
- Teachers (2) **extra-duty, extra-pay** to document SPSA information, effective June 21 through June 30, 2010/Durfee Elementary School.
- Teachers (20) **extra-duty, extra-pay** to act as the Curriculum Planning committee to perform curricular planning, effective June 21 through June 25, 2010/North Park Middle School.
- Teachers (4) **per diem assignments** for extended responsibilities during the summer of 2010, effective summer 2010/Educational Services and Student Services.

(2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 11-2009/2010

- Summer Employment (11) Library Media Technician
- Summer Employment (1) Health Services Assistant
- Summer Employment (1) Clerk Typist II
- Probationary Employment (1) Behavior Technician
- Permanent Employment pulled from the 39-Month Rehire List (1) Inst. Aide III
- Substitute Employment (12) Child Care Attendant
- Substitute Employment (9) Spec. Educ. Inst. Aide
- Early Retirement (1) Cafeteria Helper I
- Resignation (1) Speech/Language Path. Asst.
- Resignation (1) Child Care Attendant/Sub
- Resignation (1) Spec. Educ. Inst. Aide/Sub
- Unclassified Employment (1) Noon Supervisor
- Unclassified Employment (1) ASB Workers
- Unclassified Employment (2) Walk On Coach
- Rescind Unclassified Employment (1) Walk On Coach

(3) Student Disciplinary Matters: Students A through H

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 140 through 149)

- 140** Approve/Ratify Certificated Employment Register No. 11-2009/2010
- 141** Approve/Ratify Classified Employment Register No. 11-2009/2010
- 142** Approve Student Expulsion: Student A
- 143** Approve Student Expulsion: Student B

CLOSED SESSION:

- 144** Approve Student Expulsion: Student C
- 145** Approve Student Expulsion: Student D
- 146** Approve Student Expulsion: Student E
- 147** Approve Student Expulsion: Student F
- 148** Approve Student Expulsion: Student G
- 149** Approve Student Expulsion: Student H

ACTION ITEMS 140 THROUGH 149:

M_____S_____Vote_____

ADJOURNMENT:

M_____S_____Vote_____
