

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
6:00 PM Informal Meeting with Parents  
6:30 PM Regular Meeting

March 11, 2010  
NOTE LOCATION CHANGE  
Salazar High School at Meller Site  
9115 Balfour Street

A G E N D A

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Alexis Gomez, ASB Representative

*ROLL CALL:* Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Delia Alvidrez, Clerk  
Rachel Canchola, Member  
Dr. Joseph Rivera, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Arnold Tovar, Assistant Superintendent  
Lydia Cano, Assistant Superintendent  
John Lopez, Director

*ASB BOARD MEMBER:* Gerry Goyenaga, ASB President/El Rancho H.S.

*ASB BOARD MEMBER:* Alexis Gomez, ASB Representative/Salazar H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER: (Spanish)* Herlinda Acevedo

*VISITORS:* Register No. 13-2009/2010

*EL RANCHO HIGH SCHOOL ASB REPORT:*

- ❖ Gerry Goyenaga, ASB President at El Rancho High School, will report on past and future activities.

*SALAZAR HIGH SCHOOL ASB REPORT:*

- ❖ Alexis Gomez, Salazar High School Representative
- ❖ Brittany Esqueda, Alternate

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

- 111 Adopt the minutes of the Board of Education’s special meeting February 3, 2010 and regular meeting February 11, 2010.

M_____	S_____	Vote_____
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*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ❖ Second Interim Financial Report, *Lydia Cano*

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

<b>The Board shall limit the total time for each agenda item to 20 minutes and <u>individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.</u></b>
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*HEARING SESSION:*

*The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.*

*CONSENT AGENDA: (Items 112 through 115)*

*The Board President will call for a motion and second to open Board discussion on the Consent Agenda.*

M_____	S_____
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*CONSENT AGENDA:*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**112 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- . 1 Approve attendance for one nurse to attend the *Pri-Med West Conference & Exhibition* at the Anaheim Convention Center, in Anaheim, CA, including registration, meals, parking and mileage expenses. Expenses payable from Medical LEA funds in the estimated amount of \$387.94.
- . 2 Approve/Ratify Contract Agreement with *Global Communication Services, Inc.* for the 2009/2010 school year, effective March 3, 2010 through June 30, 2010, with a not to exceed amount of \$40,950.00 payable from Special Education funds.
- . 3 Approve Contract Agreement with *Presynct Technologies, Inc.* for report network set-up and support for one year effective March 12, 2010 to March 12, 2011, at a total of \$7,000 payable from the Safe Schools/Healthy Students grant.
- . 4 Approve/Ratify contract with *West Shield Adolescent Services* for transportation services of student. Service provided from March 1, 2010 to May 25, 2010. Payment not exceed \$4,000.00 which is payable from the Special Education Account.
- . 5 Approve/Ratify contract with *Recreational Therapy Services* for recreational therapy and consultation with the social skills program at school site. Payment not exceed \$1,120.00 which is payable from the Special Education Account.
- . 6 Approve/Ratify consultant agreement with *Ms. Mary Bergman*, Speech Pathologist, for an Assistive Technology Assessment for student. Expenditures are not to exceed \$500.00, which is to be paid from the Special Education Account.

**113 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 1 Approve field trip for El Rancho High School's Academic Decathlon Team to Sacramento, CA to participate in state competition on March 12-15, 2010. The team received a wild card due to a high overall score to compete at State level. The objective of this competition is to qualify to compete at National level. Registration fee will be paid by LACOE. Due to timeline, it is necessary to reserve lodging for the team; therefore, process for reimbursement to Mr. Sam Genis will be started after approval. Total expenditure of \$6,918.00 for lodging, meals, and airfare will be paid out of General funds.
- . 2 Approve field trip for 45 students, four (4) staff members and five (5) chaperones from the GEAR UP Program at El Rancho High School to Heritage Square Museum and Occidental College in Los Angeles, CA on Friday, April 23, 2010. Transportation will be provided by El Monte Unified School District. There will be no cost to the District.

**113 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 3 Approve field trips to the Getty Museum for eighty (80) students and three (3) certificated staff members on May 6, 2010; sixty (60) students and three (3) certificated staff members on June 3, 2010; sixty (60) students and three (3) certificated staff members on June 7, 2010; and sixty (60) students and three (3) certificated staff members on June 10, 2010. All students and staff members are from North Park Middle School. Total expenditure of \$2,430.00, for PTC transportation, is payable from North Park Middle School ASB funds at no cost to the District.
- . 4 Approve educational field trip for 96 third grade students, four (4) teachers, one (1) inclusion aide and thirteen (13) parent volunteers from Birney Elementary School to the "Gene Autry Museum" in Los Angeles, on April 13, 2010; and transportation agreement with Richmond Bus Company. There are no admission costs. Expenditure of \$876.00, for transportation, is payable from Birney Elementary School Title I (\$500.00) and PTO (\$376.00) funds.
- . 5 Approve educational field trip for 50 El Rancho High School AP Biology students, four (4) certificated staff members and three (3) parent chaperones to the Upper Newport Bay School in Newport, CA, Friday, March 12, 2010, 8:00 a.m. – 4:00 p.m. Total expenditure of \$400.00 for one PTC bus payable by the Upper Newport Bay Ecological Reserve and Nature Preserve via check payable to El Rancho High School. There is no cost to El Rancho High School or the district.
- . 6 Approve educational field trip for 29 El Rancho High School students and one (1) certificated staff member to the 2010 Fullerton College Jazz Festival in Fullerton, California Friday, March 26, 2010, departing from campus at 1:14 p.m. and returning at 6:00 p.m. Transportation will be provided by parents, whose insurance forms are on file. Total expenditure of \$250.00 participation fee per group payable from El Rancho High School ASB funds, at no cost to the District.
- . 7 Approve educational field trip for 50 El Rancho High School Marine Biology students, one (1) certificated staff member, one (1) classified staff member, and two (2) adult chaperones to the Upper Newport Bay School in Newport, CA, Friday, March 19, 2010, 8:00 a.m. – 4:30 p.m. Total expenditure of \$400.00 for one PTC bus payable by the Upper Newport Bay Ecological Reserve and Nature Preserve via check payable to El Rancho High School. There is no cost to El Rancho High School nor the district.
- . 8 Approve extended educational field trip for 24 El Rancho High School student and one (1) certificated staff member to the 2010 William S. Hart High School Encore Show Choir Competition in Newhall, California, Tuesday, March 16, 2010, departing from El Rancho at 8:00 a.m. and returning to El Rancho at 1:00 a.m. the next morning. Transportation will be provided by parents (whose insurance forms are on file) and one El Rancho High School van. Total expenditure of \$350.00 group competition fee payable from El Rancho High School ASB funds, at no cost to the District.

**113 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 9 Approve educational field trip for 43 El Rancho High School students, one (1) certificated staff member, and ten (10) adult chaperones to the Montebello High School Music Festival in Montebello, California on Wednesday, March 31, 2010, departing campus at 12:47 p.m. and returning at 7:00 p.m. Total expenditure of \$1,935.00, which includes PTC transportation, meals, and competition fees payable from El Rancho High School ASB funds and Band Boosters. There is no cost to the District.
- .10 Approve extended educational field trip for 45 students, four (4) certificated staff members and two (2) classified staff members from Rivera Middle School to the Desert Sun Science Center AstroCamp Program in the San Jacinto Mountains, California from March 19-21, 2010. Total substitute expenditures of \$450.00 will be charged to Rivera Middle School General Fund.
- .11 Approve consultant agreement with Evalumetrics, Inc. to provide physical fitness reports to the district and all school sites for the purpose of diagnosing student needs and improving physical education achievement, effective March 12 – June 30, 2010. Total expenditure of \$1,100.00 consultant fee payable from Centralized Title I funds.
- .12 Approve amendment to Board Item #126.13, approved 04/16/09, consultant agreement with Parent Institute for Quality Education (PIQE), to add eleven (11) parent participants in the weekly parenting workshops for Rivera Middle School parents from April 21, 2009 through June 16, 2009. Expenditures of \$7680.00 (increased from \$6,400.00) payable from Rivera Middle School 2008-2009 EIA/LEP 96% and EIA/SCE 4% funds.
- .13 Approve consultant agreement with Dataworks Educational Research to provide Curriculum Calibration at participating school sites for the purpose of ensuring students are taught grade-level standards and improving student achievement, effective March 12, 2010 through June 17, 2010. Total expenditure of \$38,500.00 payable from Centralized Title I funds.
- .14 Approve participation in the Advanced Placement (AP) Reimbursement Program for El Rancho High School. Total estimated cost of \$18,000.00 to be paid from the District General Funds. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students.

**114 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports for the month of February 2010.
  - a. Miscellaneous Cash Collections Receipt Nos. 27912 through 28034 totaling \$1,664,414.85. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Wells Fargo Community Support	\$ 20.00	Durfee Elementary
Wells Fargo Educational Matching Gift	\$ 140.00	Durfee Elementary
Coca-Cola Bottling Company	\$ 47.72	Durfee Elementary

**114 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

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|--|-------------------------------|-----------|-------------------|
|  | Brinker International         | \$ 770.00 | Rivera Elementary |
|  | Wells Fargo Community Support | \$ 25.00  | El Rancho High    |
|  | BP Fabric of America Fund     | \$ 500.00 | El Rancho High    |
- b. Purchase Order Nos. P178892 through P178996 and including prior numbered confirming orders totaling \$316,854.82 and Cafeteria Purchase Orders totaling \$176,911.85.
  - c. "A" Warrant Schedule No. C1G through 054 totaling \$6,109,133.87.
  - d. Clearing Account No. 3221 through 3222 totaling \$141,651.58.
  - e. Revolving Cash Fund No. 3295 totaling \$1,598.27.
- . 2 Approve Second Interim Report with a qualified certification of El Rancho Unified School District's ability to meet its 2009-2010 financial obligations.
  - . 3 Approve budget revisions in support of the Second Interim Report.
  - . 4 Amend Board Item No. 161.2, Approved June 11, 2009, contract agreement between El Rancho Unified School District and School Innovations & Advocacy, Inc. to conduct a Special Education Assessment and Categorical Review. Amend agreement period expiration date to June 30, 2010. Total cost of \$37,300.00, payable from Special Education and Categorical Funds.

**115 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216**

- . 1 Approve/Ratify Adoption of Resolution No. 23-2009/2010 authorizing three Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- . 2 Approve/Ratify to employ on a basis of an initial or subsequent Waiver for Special Education in Speech & Language Pathology for one certificated applicant.

*CONSENT AGENDA ITEMS 112 THROUGH 115:*

Vote _____
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*HEARING SESSION:*

*The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.*

*DISCUSSION/ACTION: (Items 116 & 117)*

*Items listed may require further explanation prior to action by the Board.*

- 116** Approve/appoint a Governing Board member to participate and become a voting member on the Whittier Area Cooperative Special Education Program (WACSEP) Trustees Review Committee for 2 years, 2010 and 2011.

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DISCUSSION/ACTION:

117 Approve El Rancho Unified School District’s vote for 8-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County) to serve for a 2-year term, from April 1, 2010 to March 31, 2012.

- Darryl Rodney Adams, Norwalk-La Mirada USD
- Leighton Anderson, Whittier Union HSD (incumbent)
- Margie N. Garrett, Compton USD
- Vivian Hansen, Paramount USD (incumbent)
- Paul Helzer, Bellflower USD
- Donald E. LaPlante, Downey USD (incumbent)
- Sylvia V. Macias, South Whittier ESD (incumbent)
- Cathy McCurdy, Hermosa Beach City SD
- Ann M. Phillips, Lawndale ESD (incumbent)
- Laura Sanchez-Ramirez, Bellflower USD
- Emma Sharif, Compton USD (incumbent)
- Patricia G. Siever, Culver City USD

ACTION ITEMS 116 THROUGH 117:

M_____	S_____	Vote_____
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**The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.**

COMMENTS FROM THE PUBLIC:

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

*Numbers 1 through 4 under closed session will be addressed.*

RECESS:

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Settlement agreement and mutual release between El Rancho Unified School District and Harbor Construction
  
- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 9-2009/2010
  - Certificated (1) employment as Special Education ED Teacher for the 2009-2010 school year.
  - Certificated (1) employment as Speech Pathologist Substitute for the 2009-2010 school year.
  - Certificated (1) employment as School Psychologist Substitute for the 2009-2010 school year.
  - Certificated (1) employment as Long-Term Substitute Teacher for the 2009-2010 school year.
  - Certificated (1) employment as Adult School Teacher for the 2009-2010 school year.
  - Certificated(2) employment as Adult School Substitute Teacher for the 2009-2010 school yr.
  - Certificated (1) employment as Child Development/Preschool Substitute Teacher for the 2009-2010 school year.
  - Certificated (1) voluntary reduction from 100% to 50% for the remainder of the 2009-2010 school yr.
  - Certificated (1) request for unpaid leave of absence under the Family Medical Leave Act (FMLA) for the 2009-2010 school year.
  - Certificated (1) amended effective date of early retirement under the 2% Incentive program for the 2009-2010 school year.
  - Certificated (8) letters of release with provisions of Education Code 44929.21 for the 2010-2011 school year.
  - Certificated (1) amendment to Board Item #58, Cert. Reg. No. 5, 2009-10, Section X, approved on 11/12/09, extra-duty, extra-pay assignment to serve as Bilingual Contact Teacher Representatives, effective October 7, 2009 through June 23, 2010/ Educational Services.
  
- (3) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 9-2009/2010
  - Substitute Employment (4) Clerk Typist II/Bil.
  - Temporary Employment (1) Clerk Typist II
  - Temporary Employment (1) Data Processing Clerk I
  - Permanent Employment pulled from the 39-month rehire list (1) Clerk Typist II
  - Permanent Employment pulled from the 63-month rehire list (1) Clerk Typist II
  - Probationary Employment (1) Custodian
  - Resignation (1) Clerk Typist II
  - Release of Employment (1) Custodian
  - Permanent Increase in hours (1) Inst. Aide I
  - Substitute Employment (10) Spec. Educ. Inst. Aide
  - Unpaid Leave of Absence under FMLA (1) Inst. Aide LH
  - Resignation (1) Child Care Attendant
  - Resignation (1) Spec. Educ. Inst. Aide/Sub
  - Unclassified Employment (2) College Tutors
  - Unclassified Employment (1) Translator
  - Unclassified Employment (1) Intern
  - Unclassified Employment (3) Walk On Coaches
  - Rescind Unclassified Employment (1) Walk On Coach



*CLOSED SESSION:*

- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

*CLOSED SESSION: (Items 118 through 120)*

- 118** Approve settlement agreement and mutual release between El Rancho Unified School District and Harbor Construction.
- 119** Approve/Ratify Certificated Employment Register No. 9-2009/2010
- 120** Approve/Ratify Classified Employment Register No. 9-2009/2010

*ACTION ITEMS 118 THROUGH 120:*

M_____	S_____	Vote_____
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*ADJOURNMENT:*

M_____	S_____	Vote_____
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