

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
6:00 PM Informal Meeting with Parents
6:30 PM Regular Meeting

February 11, 2010
Riviera Middle School Cafeteria
7200 Citronell Street

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:30 PM

ADOPTION OF MINUTES:

- 97 Adopted the minutes of the Board of Education's regular meeting held January 14, 2010 and special meetings held January 21, 2010 and January 28, 2010.

CONSENT AGENDA ITEMS 98 THROUGH 102:

98 **SUPERINTENDENT** – Norbert Genis (562) 801-5199

- . 1 **Tabled** a Governing Board member to participate and become a voting member on the *Whittier Area Cooperative Special Education Program (WACSEP) Trustees Review Committee* for 2 years, 2010 and 2011.
- . 2 Approved Contract CIMS-9221 in the amount of \$1,781.00 for California Instructional Materials and Supplies agreement between the California State Department of Education and ERUSD in fiscal year 2009-2010, and Resolution No. 17-2009/2010, authorizing Norbert Genis, Interim Superintendent; Lydia Cano, Assistant Superintendent-Business Services; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2009 to June 30, 2010.

99 **DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810

- . 1 Approved attendance of 1:1 aide with student to the AstroCamp field trip at the Desert Sun Science Center in the San Jacinto Mountains, March 12 through March 14, 2010. Total expenditures of \$575.00 to be paid from the Special Education funds.
- . 2 Approved attendance of 1:1 aide with student to the AstroCamp field trip at the Desert Sun Science Center in the San Jacinto Mountains, March 19 through March 21, 2010. Total expenditures of \$575.00 to be paid from the Special Education funds.
- . 3 Approved/Ratified addendum to the Individual Service Agreement previously approved on December 10, 2009, item 71.6 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Speech and Language Development Center*. The purpose of this addendum is to add speech services as well as a 1:1 aide with a new amount of \$32,608.44.
- . 4 Approved/Ratified contract with *PALS for Health* for interpretation services as needed for student. Services are from January 25, 2010 to June 30, 2010. Payment not exceed \$5,000.00 which is payable from the Special Education Account.

99 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 5 Approved contract with *Team of Advocates for Special Kids, Inc.* for assistive technology evaluation for student from February 11, 2010 to June 30, 2010. Expenditures not to exceed \$300.00, is payable through Special Education Account.
- . 6 Approved contract with *Mitchel D. Perlman, Ph.D.* for a complete Social Emotional Assessment of student. Payment not exceed \$4,000.00 which is payable from the Special Education Account.

100 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approved attendance for two (2) certificated staff members from El Rancho High School to the California Association for Health, Physical Education, Recreation and Dance (CAHPERD) Conference from March 4-7, 2010 in Ontario, California. Total expenditure of \$1,539.28 for registration, meals, mileage and substitute fee, payable from El Rancho High School 2009-2010 EIA/SCE funds.
- . 2 Approved attendance for one (1) certificated staff member from El Rancho High School to the 21st Annual National Service-Learning Conference from March 24-27, 2010 in San Jose, California. Total expenditure of \$2,123.30 for registration, hotel accommodations, meals, travel and substitute fee, payable from El Rancho High School EIA/SCE funds.
- . 3 Approved participation for eight (8) El Rancho High School students in the Rotary Youth Leadership Awards Conference (RYLA) March 5 – 7, 2010 in Idyllwild, CA. Students will depart from El Rancho High School on Friday, March 5th and return on Sunday, March 7th. Transportation will be provided by parents/private vehicles. The Rotary Club will cover all costs and provide adult chaperones. There is no cost to the District.
- . 4 Approved participation for six (6) El Rancho High School wrestling team students, two (2) certificated staff members, and one (1) assistant coach to the California Interscholastic Federation (CIF) Regional Wrestling Tournament at Temecula Valley High School in Temecula, CA. February 26 – 27, 2010. Students will depart from El Rancho on Thursday, February 25th and return by late evening on Saturday, February 27th. Accommodations will be at the Best Western and transportation will be provided by El Rancho Vans. Total expenditure of \$1,000.00 for transportation, accommodations, and substitute fees payable from El Rancho High School ASB wrestling fundraiser funds, at no cost to the District.
- . 5 Approved participation for twelve (12) El Rancho High School wrestling team students, two (2) certificated staff members, and one (1) walk-on assistant coach to the California Interscholastic Federation (CIF) State Wrestling Tournament in Bakersfield, CA, departing Thursday evening, March 4, 2010 and returning late Saturday evening, March 6, 2010; accommodations will be at the Holiday Inn and transportation will be provided by El Rancho Vans. Total expenditure of \$900.00 for transportation, accommodations, and substitute fees payable from El Rancho High School ASB wrestling fundraiser funds, at no cost to the District.

100 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .6 Approved extended educational field trip for 43 El Rancho High School students, one (1) certificated staff member, and (10) adult chaperones to the Beckman High School Music Festival in Irvine, California on Tuesday, March 16, 2010, departing from school at 2:10 p.m. and returning at approximately 9:30 p.m. Total expenditure of \$1,935.00 for PTC transportation, meals, and competition fees payable from El Rancho High School ASB funds and Band Boosters, at no cost to the District.
- .7 Approved educational field trip for 43 students, one (1) certificated staff member, and (10) adult chaperones from El Rancho High School to the Mayfair High School Jazz Festival in Bellflower, California on Friday, February 26, 2010. Transportation will be provided by PTC. Total expenditures of \$1935.00 are payable through the Band Account for El Rancho High School ASB fund (includes student fundraisers), and Band Boosters. There is no cost to the District.
- .8 Approved educational field trip participation of the El Rancho High School Culinary Arts Class and one (1) certificated staff member to the Sysco Los Angeles Spring 2010 Trade Show on February 17, 2010 in Pomona, California. Admission is free and transportation will be provided by PTC. Total expenditure \$471.58, for transportation, payable from El Rancho High School Donation Account Funds.
- .9 Approved educational field trip for 120 students, four (4) certificated staff members, and eleven parent volunteers from Rivera Elementary School to Adventures in Education in Buena Park, CA on Friday, March 19, 2010. Transportation will be provided by PTC. Total expenditures of \$2280.00 payable from Rivera Elementary School Fundraiser Account.
- .10 Approved participation for 136 students, one (1) administrator, four (4) teachers from Rivera Elementary School, and 13 camp counselors from El Rancho High School in the Los Angeles County Office of Education (LACOE) Outdoor Science Camp in Malibu, California on April 26 to 30, 2010 PTC will provide transportation to and from Rivera Elementary and Malibu, California. Approximate expenditures of \$42,300 will be paid from Rivera Elementary Science School Fundraiser Account.
- .11 Approved educational field trip for 100 fifth grade students, four (4) teachers, one (1) instructional aide and one (1) student teacher from Birney Elementary School to the "House of Blues, " in West Hollywood, on February 17, 2010. Students will learn about music, history and cultural impact of the "blues" and the traditions of related folk art; and transportation agreement with Richmond Bus Company. There are no admission costs. Expenditure of \$800.00, for transportation, is payable from Birney Elementary School Title I (\$400.00) and PTO funds (\$400.00).
- .12 Approved extended day educational field trip for 102 fourth grade students, four (4) certificated staff members, one (1) classified staff member and 30 parent volunteers from Birney Elementary School to Spirit Cruises "Whale Watch" and Cabrillo Marine Aquarium on March 19, 2010 from 8:30 a.m. to 4:30 p.m.; and agreement with Richmond Transportation. Expenditures of \$2,294.00 will be payable from Birney Elementary School PTO funds (\$924.00) and Fourth Grade Math-a-thon Fundraiser (\$1370.00). Parent volunteers are paying their own entrance fees.

100 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .13 Approved educational field trip for 45 students and four (4) certificated staff members from Rivera Middle School to Temescal Canyon Gateway Park located at: 15601 Sunset Blvd. Pacific Palisades on Saturday March 27, 2010. Transportation will be provided by A & D. Trip will be postponed if unsafe due to rain/snow. The cost of the field trip is covered by hiking club members and ASB funds at no cost to the district.
- .14 Approved educational field trips for 50 students, two (2) certificated staff members from Rivera Middle School and one (1) certificated staff member from El Rancho High School to the UCLA "I'm Going to College" event on Saturday, February 13, 2009. PTC will provide transportation. Expenditures for the field trip are covered by Rivera Middle School ASB funds, at no cost to the district.
- .15 Approved field trip for one hundred fifty (150) Advancement Via Individual Determination (AVID) students, six (6) certificated staff members, one (1) AVID tutor, and one (1) noon supervisor from North Park Middle School to Magic Mountain on March 19, 2010. PTC will provide transportation. Students will depart campus at 6 p.m. Total expenditure of approximately \$5,345.00, which includes transportation and admission tickets, is payable from North Park Middle School ASB funds (PTC), fundraisers, and individual student participants at no cost to the District.
- .16 Approved/Ratified agreement with Shirley Coddington (accompanist) to assist El Rancho High School Choral Department students, effective October 29, 2009 to June 16, 2010. Total expenditure of \$1,000.00, for services, payable from El Rancho High School General funds.
- .17 Approved consultant agreement with Roxanne Robles to provide counseling services for students and parents of Birney Elementary School, Monday through Friday, as needed, effective February 12, 2010 through June 17, 2010. The consultant will be paid a daily rate of \$82.50, not to be exceeded, and payable on a monthly basis. Total expenditures, not to exceed \$6,600.00, payable from Birney Elementary School Title I (50%) and EIA/LEP (50%) funds.
- .18 Approved consultant agreement between South Ranchito Elementary School and Project Character for two character-building assemblies on February 25, 2010. Total expenditure of \$500.00 for consultant services payable from South Ranchito Elementary School EIA/SCE funds.
- .19 Approved consultant agreement with Kimberly Medendorp to conduct Reading Strategies training for all three district middle schools on February 16th and February 23rd, 2010. Expenditure of \$2,800.00 payable from Title III funds.
- .20 Approved/Ratified amendment to agreement with TeleParent Educational Systems to provide expert technical assistance to Durfee Elementary, Magee Elementary, North Ranchito Elementary, Rio Vista Elementary, Rivera Elementary, South Ranchito Elementary and Valencia Elementary Schools with customized student calls and school broadcasts for five months starting February 1, 2010 until June 30, 2010. Total expenditure of \$5,874.16 is payable from Centralized Title I funds.
- .21 Approved the submission of the District's 2009-10 Consolidated Application, Part II, to the California Department of Education.

101 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of January 2010.
 - a. Miscellaneous Cash Collections Receipt Nos. 27787 through 27885 totaling \$1,418,169.02. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Rivera Elementary PTO	\$ 490.00	Rivera Elementary
GM Box Tops for Education	\$ 574.60	Rivera Elementary
GM Box Tops for Education	\$ 224.30	Valencia Elem.
Edison International	\$ 25.00	Durfee Elementary
 - b. Purchase Order Nos. P178753 through P178891 and including prior numbered confirming orders totaling \$599,382.57 and Cafeteria Purchase Orders totaling \$304,236.54.
 - c. "A" Warrant Schedule No. C1F through 021 totaling \$5,961,826.15.
 - d. "B" Warrant Schedule No. 3872 through 3912 totaling \$3,338,512.27.
 - e. Clearing Account No. 3216 through 3220 totaling \$336,306.90.
 - f. Revolving Cash Fund No. 3293 through 3294 totaling \$1,599.15.
- . 2 Approved the selection of Pacifica Services, Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Pacifica Services, Inc. for project management services for the new construction and modernization of the District's Bond Construction Program. The total contract shall not exceed nine percent of the construction cost and payable upon completion of the project. Total cost payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- . 3 Approved seven (7) 48-month lease agreements between El Rancho Unified School District and G.E. Capitol Solutions for Lanier LD360, LD360SP, LD380, LD380SP and PRO907EX copiers. Total cost of \$205.50 per month each for Salazar High School and Durfee Elementary, \$462.86 per month for Business Services, \$257.57 per month for Categorical Programs, \$287.57 per month for the Superintendent's Office and \$337.23 per month for Valencia Elementary, payable from various school site funds.
- . 4 Approved Change Order No. 02 and final payment of \$35,059.68, including all change orders to Two Horse Construction and accept the Parking Lot Extension and Pick-up/Drop-off Project for South Ranchito Elementary School as complete. Total project payable from Budgeted Bond Funds.
- . 5 Approved the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the upgrade of the Boys' and Girls' Shower/Locker Rooms at El Rancho High School. Total contract cost is \$138,539.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- . 6 Adopted Resolution No. 22-2009/2010 Agreement between El Rancho Unified School District and the City of Pico Rivera for the purchase and sale of real property at Maizeland School in connection with the City of Pico Rivera's Passons Boulevard Grade Separation Project.
- . 7 Approved contract agreement with Phantom Fireworks Company for services rendered to El Rancho High School as related to the "Fireworks Sale" from June 28 (set-up) to July 5, 2010 (take down) at no cost to the District. Funds received will benefit El Rancho Athletic and Extra Curricular Programs.

101 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 8 Approved Change Order No. 04 and final payment of \$47,627.62, including all change orders to Sandalwood Construction and accept the ACC Restroom and Accessibility Project for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- . 9 Approved license agreement between the El Rancho Unified School District and the City of Pico Rivera granting the City a temporary construction easement at Maizeland School in connection with the Passons Boulevard Grade Separation Project. All cost incurred by the District for the construction of a new fire access lane shall be paid for by the City of Pico Rivera.

102 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 1 Adopted Resolution No. 18 - 2009/2010 authorizing the reduction or discontinuance of particular kinds of services, pursuant to Ed. Code 44955.
- . 2 Adopted Resolution No. 19 - 2009/2010, authorizing the District to adopt Competency Standards in determining the order of termination and ranking of certificated personnel, pursuant to Education Code 44955.
- . 3 Adopted Resolution No. 20 - 2009/2010 authorizing the District to implement the procedures for skipping during a Certificated Reduction in Force, pursuant to Education Code 44955.
- . 4 Adopted Resolution No. 21 - 2009/2010 authorizing the District to determine the order of termination/reemployment for certificated personnel solely on the basis of the needs of the District and its students, pursuant to Education Code 44955.
- . 5 Approved the new position and job description of classified Evidence Based Programs Facilitator, as required and funded by Federal Safe Schools/Healthy Students grant.
- . 6 Approved/Ratified an increase in salary for R.O.T.C. Instructor in accordance with the new 2010 Pay & Allowances Scales for the United States Armed Forces which was signed into law by President Obama. These new military pay rates are effective January 1, 2010 and adjustments to R.O.T.C. Instructor’s salary should be made accordingly.
- . 7 Approved agreement between the El Rancho Unified School District, Maizeland Child Development Center and Cerritos Community College District.

DISCUSSION/ACTION ITEMS 103 THROUGH 104:

103 Pulled (by R. Canchola) the *revised* Board of Education calendar of regular meetings for 2010, to be held on the 2nd **and 4th** Thursdays of each month (excluding holidays) at 6:00 p.m. **(Additional dates are in bold.)**

Submitted by: Rachel Canchola, Board Member

February 11, 2010	May 27, 2010	September 23, 2010
February 25, 2010	June 10, 2010	October 14, 2010
March 11, 2010	June 24, 2010	October 28, 2010
March 25, 2010	July 8, 2010	November 4, 2010
April 15, 2010	July 22, 2010	November 18, 2010
April 29, 2010	August 26, 2010	December 9, 2010
May 13, 2010	September 9, 2010	

DISCUSSION/ACTION ITEMS 103 THROUGH 104:

- 104** **Pulled** (by R. Canchola) televising Board of Education meetings.
Submitted by: Rachel Canchola, Board Member

CLOSED SESSION: (Items 105 through 110)

- 105** Rejected Request for Proposal (RFP) protest.
106 Approved settlement of liability claim – Molina, Katherine v. El Rancho Unified School District,
Case Number BC403901
107 Approved/Ratified Certificated Employment Register No. 8-2009/2010
108 Approved/Ratified Classified Employment Register No. 8-2009/2010
109 Approved Student Expulsion: Student A
110 Approved Student Expulsion: Student B

ADJOURNMENT: 12:00 AM