

# BOARD MEETING NOTICE AND AGENDA

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
*Conducting the District's Business in Public*

**Pico Rivera City Council Chambers**  
**6615 Passons Blvd.**  
**Pico Rivera, CA 90660**

**December 15, 2011**  
**Closed Session – 6:00 p.m.**  
**Open Session – 7:00 p.m.**

Persons in the audience during the meeting of the Board of Education are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Board Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

## **AGENDA**

### **1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

#### **1.1 ROLL CALL – Members of the Board of Education**

Delia Alvidrez, Vice President  
Rachel Canchola, Clerk  
Rita Jo Ramirez, Member  
Alfred Renteria, Jr., Member  
Dr. Joseph Rivera, Member

#### **1.2 ROLL CALL – Members of the Administrative Cabinet**

Dr. Myrna Rivera Coté, Superintendent  
Susanna Contreras-Smith, Assistant Superintendent, Educational Services  
Lydia Cano, Assistant Superintendent, Business Services  
John Lopez, Assistant Superintendent, Human Resources  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services

### **2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

### **3. ADJOURN TO CLOSED SESSION**

**4. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

**4.1** Public Employee Appointment/Employment (Pursuant to Government Code §54957)  
Certificated Personnel Register No. 6-2011/2012  
Classified Personnel Register No. 6-2011/2012

**4.2** Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)

**4.3** Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: John Lopez, Asst. Supt., Human Resources; Edward L. Kunkel, Kunkel and Camacho  
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees/Superintendent

**5. RECONVENE IN OPEN SESSION – 7:00 p.m.**

**5.1 PLEDGE OF ALLEGIANCE**

**RECORDER** Victoria N. Chavez  
**INTERPRETER** Herlinda Acevedo  
**VISITORS** Register No. 8-2011/2012

**6. OATH OF OFFICE**

Superintendent Dr. Myrna Rivera Coté will administer the Oath of Office to elected Board Members Delia Alvidrez and Alfred Renteria, Jr.

**7. ORGANIZATION OF THE BOARD**

**7.1** Nomination and election of Board of Education President for 2012.

\_\_\_\_\_  
M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*The newly elected President will assume as chair of the meeting.*

**7.2** Nomination and election of Board of Education Vice President for 2012.

\_\_\_\_\_  
M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**7.3** Nomination and election of Board of Education Clerk for 2012.

\_\_\_\_\_  
M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**7. ORGANIZATION OF THE BOARD**

**7.4** Adopt the Board of Education calendar of regular meetings for 2012 to be held on the 2nd Thursday of each month (with exceptions), 6:00 p.m. Closed Session and 7:00 p.m. Open Session.

- |                    |                      |
|--------------------|----------------------|
| ❖ January 19, 2012 | ❖ July 12, 2012      |
| ❖ February 9, 2012 | ❖ August 23, 2012    |
| ❖ March 15, 2012   | ❖ September 13, 2012 |
| ❖ April 19, 2012   | ❖ October 11, 2012   |
| ❖ May 10, 2012     | ❖ November 8, 2012   |
| ❖ June 14, 2012    | ❖ December 13, 2012  |

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**7.5** Approve/appoint Governing Board members to participate and become voting members on the following committees:

- a. LACOE Committee on School District Organization \_\_\_\_\_
- b. Los Angeles County School Trustees Association (LACSTA) \_\_\_\_\_
- c. Pupil Transportation Cooperative Trustee Review Committee \_\_\_\_\_
- d. WACSEP Trustees Review Committee *(1st of 2 yrs)* \_\_\_\_\_
- e. Whittier Area School Trustees Assoc. Executive Board *(1st of 2 yrs)* \_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**8. STUDENT REPORTS**

**8.1** ASB President, El Rancho High School, Miranda Monugian

**8.2** ASB Spokesperson, Salazar High School, Anthony Carlson

**BREAK:** *A reception will be held in honor of the Board's Reorganization*

**9. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

**10. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**11. PUBLIC HEARING**

**11.1** Public Hearing regarding CSEA's Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year. (Item 18.1)

**11. PUBLIC HEARING**

**11.2** Public Hearing regarding ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year. (Item 18.2)

**12. INFORMATION ITEMS**

*Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.*

**12.1** Presentation of the El Rancho Unified School District's 2011/2012 First Interim Report to the Board of Education, *Lydia Cano, Assistant Superintendent Business Services*

**13. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speakers card)**

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

**14. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

*Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.*

**15. SUPERINTENDENT'S REPORT**

*The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.*

**16. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

**HEARING SESSION:** (Blue speakers card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.*

**16. CONSENT AGENDA**

*The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.*

M \_\_\_\_\_ S \_\_\_\_\_

**16.1 SUPERINTENDENT'S ITEMS**

- A. Approve the Minutes of the Board of Education's Regular Meeting held November 10, 2011.
- B. Approve Consultant Agreement with Pearl A. Iizuka, to render services in the area of public school financial and business operations, effective January 1, 2012 through March 9, 2012, at a rate of \$125 per hour, and all terms and conditions as set forth in the Agreement shall be in effect.
- C. Approve El Rancho Unified School District's nomination of \_\_\_\_\_ to serve as a CSBA Delegate Assembly Member for Region 24 (Southwest Crescent-Los Angeles County) for a two-year term from April 1, 2012 to March 31, 2014.

**16.2 DIVISION OF STUDENT SERVICES**

- A. Approve Consultant Agreement with *Elizabeth Renteria Holden, LCSW* for the 2011-2012 school year for consultation and technical support services, effective January 1, 2012 through June 30, 2012. Total expenditure not to exceed \$3,000.00 is payable from the Safe Schools/Healthy Students Initiative Funds.
- B. Approve Service Agreement with Family Outreach and Community Intervention Services to provide the Parent Project to parents of adolescent at-risk youth in the El Rancho Unified School District. Contract is effective December 15, 2011 through June 30, 2012. Total expenditure of \$1,232.00 is payable from the Safe Schools/Healthy Students Initiative Funds.
- C. Approve Memorandum of Understanding with the Buddhist Tzu Chi Free Clinic to provide mobile dental services to children in the El Rancho Unified School District, effective December 15, 2011 through December 31, 2012 at no cost to the District.
- D. Approve attendance to *Whittier Union High School District Cal Stat Transition Summit* on January 25-26, 2012 at Chapman University, Orange, CA. Seven certificated El Rancho Unified School District employees and a parent will attend. Total estimated expenditure of \$1,006.00 is payable from the Special Education account.

## 16.2 DIVISION OF STUDENT SERVICES

- E. Approve attendance of three (3) instructional aides to attend the Astrocamp field trip with students at the Desert Sun Science Center in the San Jacinto Mountains, March 16-18, 2012. Total expenditures of \$1,765.10 are to be paid from the Special Education funds.
- F. Approve/Ratify Master Contract and individual pupil service tuition agreements for the 2011/2012 school year through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Pasadena Child Development Associates*, a state Certified Non-Public agency, for identified and Board-approved El Rancho students to attend this agency in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$480.00 is payable through the Special Education account.
- G. Approve/Ratify contract with *Ms. Mary Bergman, Speech Pathologist*, for IEP mandated Assistive Technology/Augmentative Communication Assessments from October 13, 2011 through June 30, 2012. Expenditures are not to exceed \$3,000.00, which are to be paid from the Special Education Account.

## 16.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approve extended educational field trip for 100 Rivera Elementary School fifth grade students, one (1) administrator, three (3) certificated staff members, and twelve (12) El Rancho High School AP Student Counselors to the Los Angeles County Office of Education (LACOE) Outdoor Science Camp in Malibu, California, from January 23, 2012 through January 27, 2012. PTC will provide transportation to and from Rivera Elementary School and Malibu, California. Total expenditure of \$33,500.00 payable from Rivera Elementary School Science Fundraiser (\$30,500.00) and PTO (\$3,000.00) Funds.
- B. Approve extended educational field trip for 32 students, two (2) certificated staff members, and three (3) adult chaperones from El Rancho High School to the 2012 Heritage Music Festival in San Diego, California, Thursday, March 15, 2012 through Sunday, March 18, 2012. Total expenditure of \$11,100.00, which includes PTC transportation, accommodations, most meals, festival, and GALA Awards Dance, payable from El Rancho High School ASB Funds. There is no cost to the District.
- C. Approve consultant agreement with Dr. Anthony Barnstone, Whittier College professor, to implement a poetry unit with El Rancho High School students, effective March 19, 2012 through June 4, 2012. Total expenditure of \$4,000.00 payable from El Rancho High School EIA/SCE (\$2,000.00) and Title I (\$2,000.00) Funds.

### 16.3 DIVISION OF EDUCATIONAL SERVICES

- D. Approve consultant agreement with Armando Briones, Jr., to provide the El Rancho High School Varsity Basketball Team with public announcement services during games, effective January 11, 2012 through February 10, 2012. Total expenditure not to exceed \$1,000.00 (\$125.00 per game worked: 5 home games and up to 3 CIF games) payable from El Rancho High School ASB Funds. There is no cost to the District.
- E. Approve/Ratify consultant agreements with Michael Block, Volker Janssen and Steven W. Hackel to present at the Teaching American History Saturday Seminars on October 15 and November 5, 2011, to be paid a total not exceed \$700.00 each. Total expenditure of \$2,100.00 payable from the Teaching American History (TAH) Grant Funds.
- F. Approve amendment to **Board Item #12.3N, approved 7/21/11**, Contract No. 084228:11:12 in the amount of ~~\$40,681.00~~ **\$16,122.00** with the Los Angeles County Office of Education (LACOE) for Support Services, Parent and Community Services, Migrant Education for the 2011-2012 school year. **Amendment is necessary to reflect the correct amount of the contract, which was listed incorrectly on agreement received from LACOE.**
- G. Approve Memorandum of Understanding with Community Union, Inc. to provide the Parent Education through Technology (PE+T) program for 200 parents from ten (10) District schools (20 parents per school), effective January 9, 2012 through June 13, 2012, at a cost of \$190.00 per parent, for a total expenditure of \$38,000.00. Total expenditure not to exceed \$38,000.00 payable from Centralized Title I Assistance to Schools: PI Funds (54%) and Centralized Title I Assistance to Schools: Not PI Funds (46%).
- H. Approve Supplemental Educational Service (SES) agreement with Educate Online Learning, LLC, to provide tutoring services for schools in Program Improvement Years 2 - 5 under the NCLB, effective December 16, 2011 through April 30, 2012. Provider is not to exceed \$1,172.04 per eligible student receiving services (per pupil rate provided by the CDE as of August 19, 2011). Total expenditure will be determined by the final number of participating students and will be payable from District Title I Set-aside Funds.
- I. Approve/Ratify extended educational field trip for one (1) El Rancho High School student to the "2011 Beyond the Bench 21 Youth Track" at the San Francisco Marriott in San Francisco, CA, Wednesday, December 14, 2011 through Friday, December 16, 2011. Total expenditure for accommodations, American Airlines transportation, and meals payable through Roosevelt High School Funds (\$300.00) and El Rancho High School ASB Funds (\$100.00). There is no cost to the District.

#### 16.4 DIVISION OF BUSINESS SERVICES

- A. Approve/Ratify Business Services reports for the month of November 2011.
- B. Approve first interim report and a qualified certification of El Rancho Unified School District's ability to meet its 2011-2012, 2012-2013 and 2013-2014 obligations.
- C. Approve budget revisions in support of the First Interim Report.
- D. Adopt Resolution No. 10-2011/2012 Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent Business Services, Assistant Superintendent Human Resources, Director of Fiscal Services on warrants, cafeteria account, revolving cash checks, orders for salary payment, notices of employment and contracts; the Director of Purchasing and Warehousing on purchase orders and the Director of Student Services on student services contracts. The Assistant Superintendent Business Services and the Director of Fiscal Services shall be authorized as executive signatures on all District Wells Fargo Bank accounts.
- E. Approve contract agreement between El Rancho Unified School District and Christofi Architects, Inc., for architectural services related to the transfer of two portable classroom buildings from Selby Grove to Rivera Elementary for a total cost of \$13,900.00, payable from Special Reserve for Capital Outlay Projects Funds.
- F. Approve continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2012 at a cost of \$2,220.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$2,820.00 payable from General Funds.
- G. Adopt Resolution No. 11-2011/2012 to approve the "Multi-Jurisdiction Hazard Mitigation Plan" by the City of Pico Rivera, the Pico Water District, and the El Rancho Unified School District for submission to the State of California, Office of Emergency Services for review and adoption and forwarding to the Federal Emergency Management Agency (FEMA) for approval.
- H. Amend Board Item No. 15.4 F, approved April 14, 2011, special services agreement between El Rancho Unified School District and School Services of California, Inc., to provide consultation services in the area of a categorical resource alignment. ***Amend agreement period date to November 28, 2011 through June 30, 2012.*** Total cost is \$5,000.00, payable from General Funds.



#### 16.4 DIVISION OF BUSINESS SERVICES

- I. Approve second amendment to Board Item No. 101.5, approved February 11, 2010 for the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the upgrade of the Boys' and Girls' Shower/Locker Rooms/new swimming pool project at El Rancho High School. Total contract cost is ~~\$178,539.00~~, **\$380,543.00** payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- J. Approve contract agreement between El Rancho Unified School District and Pacifica Services, Inc. to provide project management services to implement the remainder of the District's Measure "A" Bond projects. Total contract cost is \$960,000.00 (8% of overall budget), payable from Budgeted Measure "A" Bond Funds.
- K. Approve consultant agreement between El Rancho Unified School District and Tech Ed Services, Inc. for additional services related to the Universal Service Fund (E-Rate) Application process. Total contract cost is \$24,000.00 payable in two installments; first installment due January 2012, and second installment due June 2012. Total expenditures payable from District General Funds/E-Rate.

#### 16.5 DIVISION OF HUMAN RESOURCES

- A. Approve Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the Los Angeles County Office of Education (LACOE) for Beginning Teacher Programs regarding Added Authorization Program: Added Spectrum Disorders.
- B. Approve Certificated Personnel Register No. 6-2011/2012
  1. Authorization & Ratification of Employment:
    - a. Amend Supervisor Child Development Center – Temporary (1)  
Due to extension in School Readiness Funding; Reference Board Item 15.5 B, Section 1e, Board Approved 8/25/11  
Funding Source: School Readiness  
Eff: 8/15/11 – ~~12/31/11~~ **6/30/12**  
Fregoso-Graciano, Norma
    - b. Preschool Substitute Teachers (2) – State Preschool Program  
Funding Source: Preschool Program Funds  
Eff: 11/10/11  
Segura, Rita  
Eff: 12/16/11  
Zazueta, Blanca
    - c. Long Term Substitute Teacher (1) – APEX/Obregon  
Funding Source: Special Education  
Eff: 10/10/11  
Mortensen, Ryan

**16.5 DIVISION OF HUMAN RESOURCES**

2. Authorization & Ratification of Resignation:

- a. Adult School Counselor  
Eff: 12/02/11  
Nguyen, Frances T.

3. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:  
HUMAN RESOURCES:

a. Amendment to Stipend Assignment:

Certificated Administrative Staff Members (16) – Various Sites  
Amendment is necessary to replace one participant and to extend the effective date.

Total Expenditure: \$16,000.00 (\$1,000 per participant)

Funding Source: REMS Grant Funds

Eff: 12/10/10 – ~~6/30/11~~ **6/30/12**

Alvarez, Cynthia	Gonzalez, Roberta	Norman, Margaret
Castanon, Gisela	<del>Gunningham, Karen</del>	Ramirez, Rodolfo
Cochran, Dean	Keenoy, Barbara	Reyes, Reynaldo
<b>Collings, Charles</b>	Linares, Priscilla	Rodriguez, Steven
Fuentes, Roxane	Lopez, Gloria	Templin, James
Garcia, Melissa	Matthews, Mark	

b. Supplemental Pay Assignment:

Certificated Staff Members (6) – El Rancho High  
Winter Athletics

Funding Source: District General Funds

Eff: 11/26/11 – 3/14/12

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Casey May	\$3,191.00	Varsity, Wrestling
Wynn, Tirrell	\$2,545.00	Varsity Asst., Wrestling
Correa, Gerardo	\$3,191.00	Varsity, Boys' Soccer
Picon, Dominic	\$2,545.00	Varsity Asst., Boys' Soccer
Elliott, Ray	\$3,649.00	Var. Head, Boys' Basketball
Shigezane, Randy	\$3,649.00	Var. Head, Girls' Basketball

c. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (6) – Adult School

ERAS Quality Management Team for WASC Accreditation

Total Expenditure: \$3,465.75

Funding Source: Adult School Funds

Eff: 12/16/2011 – 6/8/2012

- Fierro, Antoinette
- Flores, Eva
- Ikeda, Susan
- Johnson, Felicity
- Noriega, Karen
- Valdez, Rosemarie

## 16.5 DIVISION OF HUMAN RESOURCES

### STUDENT SERVICES:

d. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (5) – Student Services

Independent Study/Home Hospital Teaching Program

Total Expenditure: Does not alter the total amount budgeted on original board item which was submitted in November.

Funding Source: Independent Study/Home Teaching Program Acct.

Eff: 11/4/11 – 6/13/12

Chita-Williams, Roxanna

Drooker, Kimberly

Gallegos, Dolores

Stinson, Sharon

Walker, Brian

### EDUCATIONAL SERVICES:

e. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (10)

To monitor progress and implement and coordinate school and student activities during the 2011/12 school year

South Ranchito Elementary/Educational Services

Total Expenditure Not to Exceed: \$8,216.30

Funding Source: Title I Funds

Eff: 1/9/12 – 6/8/12

Anaya, Arlene

Cordova, Margarita

Estrada, Susan

Jimenez, Pablo

Hernandez, Jose

Hernandez, Monica

Ibarra, Virginia

Macias-Ruiz, Lynda

Nassen, Suzanne

Vazquez, Irene

f. Ratify Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (9)

To provide after-school tutorial services to first through fifth grade students

South Ranchito Elementary School/Educational Services

Total Expenditure Not to Exceed: \$12,125.02

Funding Source: Title I Funds

Eff: 1/9/12 – 5/25/12

Anaya, Arleen

Castro, Connie

Gomez, Sonia

Hernandez, Jose

Hernandez, Monica

Jimenez, Pablo

Martinez, Michelle

Nassen, Suzanne

Vazquez, Irene

**16.5 DIVISION OF HUMAN RESOURCES**

- g. Amend Extra-Duty, Extra-Pay Assignment:  
 Certificated Staff Members (9)  
 To provide extended learning in an after-school intervention program  
 Durfee Elementary School/Educational Services  
 Total Expenditure Not to Exceed: \$9,692.04  
 Funding Source: Title I Funds  
 Eff: 1/9/12 – 4/27/12

Ahumada, Gloria  
 Arroyo, Barbara  
 Arroyo, Christina  
 Cunningham, Sean  
 Gutierrez, Amalia  
 Martinez, Linda  
 Olvera, Ann Marie  
 Pizana, Socorro  
 Robledo, Deborah

- h. Ratify Extra-Duty, Extra-Pay Assignment:  
 Certificated Staff Members (3)  
 Provide extended services  
 Durfee Elementary School/Educational Services  
 Total Expenditure Not to Exceed: \$5,743.43  
 Funding Source: Title I Funds  
 Eff: 9/6/11-6/13/12

<u>Name</u>	<u>Assignment</u>	<u>Hrs.</u>
Arroyo, Barbara	Data Analysis	36
Cunningham, Sean	Student Success Team	72
Olvera, Ann Marie	Student Leadership	36

- i. Amend Extra-Duty, Extra-Pay Assignment:  
 Certificated Staff Members (~~34~~ 35)  
 To conduct the After-School Tutoring Program  
 Rivera Middle School/Educational Services  
**Amendment is necessary to hire one additional staff member due to increase in the number of students.**  
 Total Expenditure Not to Exceed: \$39,000.00  
 Funding Source: EIA/SCE Funds  
 Eff: 9/19/11 – 5/18/12

Luna, Maya

- j. Extra-Duty, Extra-Pay Assignment:  
 Certificated Staff Members (15)  
 To provide after-school language arts and mathematics intervention services for Title I and English Language Learners  
 Magee Elementary School/Educational Services  
 Total Expenditure Not to Exceed: \$9,971.24  
 Funding Source: Title I (50%) and EIA/LEP (50%) Funds  
 Eff: 12/16/11 – 4/14/12

Carlos, Mary  
 Cote, Anne  
 Fernandez, Lucila  
 Hering, Michelle  
 Hidalgo, Veronica

**16.5 DIVISION OF HUMAN RESOURCES**

Iturrino, Christine  
 Knapp, Dean  
 Lopez, Carmen  
 McDaniel, Imelda  
 Mukai, Charmagne  
 Oliver, Olivia  
 Rodriguez, Maria  
 Silva, Dona  
 Taylor, Carolyn  
 Urrieta, Roberto

k. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (4)

To conduct various after-school programs

Rivera Elementary School/Educational Services

Total Expenditure Not to Exceed: \$3,057.30

Funding Source: Title I (\$678.04) and Fundraiser (\$1,675.17) Funds

Eff: 12/16/11 – 6/13/12

<u>Staff &amp; Activity</u>	<u>Hours</u>	<u>Funding</u>
Lopez, Valerie - Yearbook	17 hours	Fundraiser
Parra, Greg - Technology Assistance	17 hours	Title I
Ulibarri, Maria - ASB Advisor	17 hours	Fundraiser
Gallegos, Sandra-ASB Assistant Advisor	8 hours	Fundraiser

l. Extra-Duty, Extra-Pay Assignment:

Counselors (4)

To develop and write the Parent Workshops curriculum and program

El Rancho High School/Educational Services

Total Expenditure Not to Exceed: \$4,527.51

Funding Source: Title I (75%) and EIA/SCE (25%) Funds

Eff: 1/26/11 – 3/22/12

Espinoza, Olga  
 Ornelas, Erika  
 Ortiz, Herb  
 Pena, Ray

m. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (22)

To participate in the Mathematics Curriculum Council

Educational Services

Total Expenditure Not to Exceed: \$13,162.03

Funding Source: Centralized Title II Funds

Eff: 12/16/11 – 6/13/12

Charre, Martha (Valencia ES)  
 Covarrubias, Cesar (Rivera MS)  
 Estrada, Susan (South Ranchito ES)  
 Francis, Steve (El Rancho HS)  
 Gonzalez, Gabriel (Salazar HS)  
 Hernandez, Monica (South Ranchito ES)  
 Kuftedijian, Alice (Durfee ES)  
 Kust, Melina (Rio Vista ES)  
 Lahr, Sara (North Park MS)  
 Lopez-Roman, Ivette (Valencia ES)

## 16.5 DIVISION OF HUMAN RESOURCES

Mata, Diana (Rivera ES)  
Mukai, Charmagne (Magee ES)  
Nova-Wahler, Aidee (Rivera MS)  
Perez, Robert (North Ranchito ES)  
Robledo, Deborah (Durfee ES)  
Sermeno, Su (North Park MS)  
Thomas, Mertie (El Rancho HS)  
Torres, Lourdes (Rivera ES)  
Vega, Paulina (APEX/Obregon)  
Vela-Amaya, Sylvia (Burke MS)  
Walker, Brian (Birney ES)  
Zavala, Silvia (Maizeland)

n. Ratify Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To participate in the Mathematics Curriculum Council leadership retreat

Educational Services

Total Expenditure Not to Exceed: \$478.62

Funding Source: Centralized Title II Funds

Eff: 8/17/11-8/18/11

Lopez-Roman, Ivette (Valencia ES)

o. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To work as an iPad in Education trainer and technician

North Park Middle School/Educational Services

Total Expenditure Not to Exceed: \$319.08

Funding Source: Title I Funds

Eff: 12/16/11 – 2/1/12

Redding, Heather

p. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (11)

To provide after-school tutorial and homework services to 1<sup>st</sup> through 5<sup>th</sup> grade students

Birney Elementary School/Educational Services

Total Expenditure Not to Exceed: \$14,956.86

Funding Source: Title I Funds

Eff: 1/9/12 – 5/4/12

Aguirre, Rachel  
Atencio, Leonard  
Atencio, Sam  
Booker, Sandra  
Brown, Alexandria  
Chavez-Molina, Cynthia  
Leonardi, Kendra  
Lopez, Devorah  
Lopez, Rita  
Valencia-Haro, Laura  
Walker, Brian

**16.5 DIVISION OF HUMAN RESOURCES**

- q. Amend Extra-Duty, Extra-Pay Assignment:  
 Certificated Staff Members (48 49)  
 To teach 50 English Learner Literacy Support Classes (ELLSC)  
 Categorical Programs/Educational Services  
**Amendment is necessary to increase the number of participants.**  
 Total Expenditure Not to Exceed: \$83,758.50  
 Funding Source: Title III English Learner Program Funds  
 Eff: 11/14/11 – 5/11/12

<u>Participants</u>	<u>School Site</u>
Aguirre, Rachel	Birney Elem.
Ahumada, Gloria	Durfee Elem.
Alonso, Cecilio	ERHS
Alonso, Janet	Rio Vista Elem.
Arrata, Diana	Rivera Elem.
Arroyo, Barbara	Durfee Elem.
Barrios, Justin	ERHS
*Cadena, Elisa	ERHS
Canizales, Pete	North Park M.S.
Carlos, Mary	Magee Elem.
Charre, Martha	Valencia Elem.
Farris, April	ERHS
*Figueroa, Rosemary	ERHS
*Fodor, Kaylyn	Valencia Elem.
Galvan, Maybrit	Rio Vista Elem.
Garcia, Irma	Birney Elem.
Garcia, Patricia	Magee Elem.
Garcia, Shauna	Durfee Elem.
Gutierrez, Connie	North Park M.S
*Hering, Michele	Magee Elem.
Hernandez, Jose	South Ranchito Elem.
Hernandez, Monica	South Ranchito Elem.
Hurtado-Slaven, Maria	Birney Elem.
*Knapp, Dean	Magee Elem.
Larrache, Freddy	ERHS
Lopez-Román, Ivette	Valencia Elem.
McDaniel, Imelda	Magee Elem.
*Martinez, Martin	ERHS
Martinez, Linda	Durfee Elem.
Navarro, Kathee	Rio Vista Elem.
*Orihuela, Victor	ERHS
Parra, Greg	Rivera Elem.
Perez, LaVelle	Valencia Elem.
Pizana, Socorro	Durfee Elem.
Ponce, Bernice	Rio Vista Elem.
Ramirez, Ricardo	ERHS
Rodríguez, Maria	Magee Elem.
Sermeno, David	Durfee Elem.
<b>Smith, Shanni</b>	<b>So. Ranchito Elem.</b>
Stinson, Sharon	Valencia Elem.
Valencia-Haro, Laura	Birney Elem.
Vasquez, Gloria	North Park M.S.
Vazquez, Irene	South Ranchito Elem.

**16.5 DIVISION OF HUMAN RESOURCES**

Veach, Annette	Valencia Elem.
Vigil, Magdalena	Valencia Elem.
Villanueva, Soledad	ERHS
Weaver, Kerri	Rio Vista Elem.
Yanez, April	Rivera Elem.
Zuniga, Ana	Rivera Elem.

*(\*)Will substitute as needed or job share as arranged*

C. Approve Classified Personnel Register No. 6-2011/2012

1. Authorization & Ratification Out of Category Employment:
  - a. Administrative Secretary II/Student Services – Student Services  
Payable at: \$4,555.00/mo.  
Funding Source: General Funds  
Eff: 11/17/11  
Rivera, Laura
  - b. School Secretary Bilingual – Rivera Middle  
Payable at: \$3,850.00/mo.  
Funding Source: General Funds/EIA-LEP/EIA/SCE  
Eff: 12/9/11  
Celiz, Esther
  - c. Cook/Baker (2) – Food Services  
Funding Source: Food Services  
Eff: 10/14/11  
Colunga, Carmen \$2,485 /mo.  
Eff: 11/4/11  
Alvarado, Silvia \$2,318.75/mo.
2. Authorization and Ratification of Permanent Increase in Hours:
  - a. Cafeteria Helper I (1) – So. Ranchito/Food Services  
Payable at: \$1,133.09/mo.  
Funding Source: Food Services  
From 2.5 hours to 3.75 hours  
Eff: 11/7/11  
Portocarrero, Mirna
3. Authorization & Ratification of Recall from 39-month Rehire List:
  - a. Child Care Attendant (3) – Child Development Center  
Funding Source: State Preschool  
Eff: 11/14/11  
Hernandez, Nancy \$843.37/mo. (Obregon State Preschool)  
Eff: 11/28/11  
Brito, Gabriela \$843.37/mo. (Obregon State Preschool)  
Eff: 12/5/11  
Grajeda, Victoria \$917.99/mo. (Birney State Preschool)



**16.5 DIVISION OF HUMAN RESOURCES**

4. Authorization/Ratification of Unclassified Employment:
  - a. Boys/Girls Head Junior Varsity Track Coaches (2) – El Rancho High  
Payable at: \$2,545.00/lump each  
Funding Source: District General Funds  
Eff: 12/16/11 - 6/30/12  
Batres, Edwin (Girls)  
Garcia, Gabriel (Boys)
  - b. Boys Head Varsity Track Coach (1) – El Rancho High  
Payable at: \$3,191.00/lump  
Funding Source: District General Funds  
Eff: 12/16/11 - 6/30/12  
Paniagua, Miguel
  - c. Boys Varsity Assistant Track Coach (1) – El Rancho High  
Payable at: 2,545.00/lump  
Funding Source District General Funds  
Eff: 12/16/11 – 6/30/12  
Rodriguez, Jeremiah
  - d. Powder Puff Advisors (3) – El Rancho High School  
Payable at: \$250.00/One Time Stipend Each  
Funding Source: A.S.B.  
Eff: 11/28/11 - 12/15/11  
Parent, Matthew  
Sauceda, Rudy  
Zepeda, Rick
  - e. College Tutors (6)  
Payable at: \$13.24/hr.  
Funding Source: Title I  
Eff: 01/09/12 - 6/13/12  
Arias, Albert - Durfee  
Funding Source: Title I 50%, EIA/LEP 50%  
Eff: 11/17/11 - 5/25/12  
Delgadillo, Nicholas – Magee  
Funding Source: Title I  
Eff: 11/28/11 - 6/13/12  
Gomez, Tatiana – Rio Vista  
Funding Source: Title I  
Eff: 11/03/11 - 6/13/12  
Aguayo, Mayra – Rivera Elementary  
Funding Source: Title I  
Eff: 01/09/12 - 6/13/12  
Flores, Kristina - Valencia  
Flores, Thomas – Valencia
  - f. Noon Supervisor (1) – No. Ranchito  
Payable at: \$8.52/hr.  
Funding Source: District General  
Eff: 12/07/11 - 6/13/12  
Dominguez, Rosie

**16.5 DIVISION OF HUMAN RESOURCES**

5. Authorization & Ratification of Request for Unpaid Leave of Absence:

a. Grounds Equipment Operator (1) – Maintenance & Operations

Eff: 11/30/11 – 11/30/12

Alvarez, George E.

6. Authorization & Ratification of Placement of the 39-month Reemployment List:

a. Custodian (1) – El Rancho High

Eff: 12/02/11

Albitre, Rickey

7. Authorization of Resignation:

a. Assistant Superintendent, Business Services (1) – District Office II

Eff: 12/31/11

Cano, Lydia

**17. CONSENT AGENDA VOTE**

Vote\_\_\_\_\_

**18. OLD BUSINESS**

**18.1** Accept ERFT’s Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year; presentation of the proposal was submitted for Board approval on November 10, 2011.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**18.2** Accept CSEA’s Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year; presentation of the proposal was submitted for Board approval on November 10, 2011.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**19. NEW BUSINESS – ACTION ITEMS**

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

**19.1 SUPERINTENDENT’S OFFICE**

**19.2 DIVISION OF STUDENT SERVICES**

**19.3 DIVISION OF EDUCATIONAL SERVICES**

**19.4 DIVISION OF BUSINESS SERVICES**

**19.5 DIVISION OF HUMAN RESOURCES**

**20. ADJOURNMENT**

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

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REASONABLE ACCOMMODATIONS: Any individual with a disability who requires reasonable accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent's Office at 9333 Loch Lomond Drive, Pico Rivera, CA 90660. Phone number (562) 801-5199; fax number (562) 949-2821.

**FUTURE BOARD MEETINGS**

**Thursday, Jan. 19, 2012 Regular Public Mtg. (7:00 p.m. Open Session) @ Birney El.  
Thursday, Feb. 9, 2012 Regular Public Mtg. (7:00 p.m. Open Session) @ Rivera El.**

A copy of the Board Meeting Agenda is posted on the District's website, [www.erusd.k12.ca.us](http://www.erusd.k12.ca.us). Written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Office or at the Board Meeting.