

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
*Conducting the District's Business in Public*

**Salazar High School**  
**9115 Balfour Street**  
**Pico Rivera, CA 90660**

**October 13, 2011**  
**Closed Session – 6:00 p.m.**  
**Open Session – 7:00 p.m.**

**MINUTES OF BOARD ACTIONS**

**1. CALL TO ORDER**

**1.1 ROLL CALL – Members of the Board of Education**

Vincent Chavez, President  
Delia Alvidrez, Vice President  
Rachel Canchola, Clerk  
Dr. Joseph Rivera, Member  
Rita Jo Ramirez, Member (absent)

**1.2 ROLL CALL – Members of the Administrative Cabinet**

Dr. Myrna Rivera Coté, Superintendent  
Susanna Contreras-Smith, Assistant Superintendent, Educational Services  
Lydia Cano, Assistant Superintendent, Business Services  
John Lopez, Assistant Superintendent, Human Resources (absent)  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services

**8. ADOPTION OF AGENDA**

**15. CONSENT AGENDA**

**15.1 SUPERINTENDENT'S ITEMS**

- A. Approved the Minutes of the Board of Education's Regular Meeting held September 15, 2011 and special meeting held September 29, 2011.
- B. Approved cancellation of the Special Board of Education Meeting scheduled for October 27, 2011.

**15.2 DIVISION OF STUDENT SERVICES**

- A. Approved Memorandum of Understanding with *Southern California Alcohol and Drug Program (SCADP)* for the 2011-2012 school year for substance abuse counseling services, effective October 14, 2011 through June 30, 2012. Total expenditure of \$20,000.00 is payable from the Safe Schools/Healthy Students Initiative Funds.

## 15.2 DIVISION OF STUDENT SERVICES

- B. Approved Memorandum of Understanding with *The Whole Child* for the 2011-2012 school year for providing the Incredible Years Parenting Program to parents of the District, effective October 14, 2011 through June 30, 2012. Total expenditure of \$10,890.00 is payable from the Safe Schools/Healthy Students Initiative Funds.
- C. Approved Memorandum of Understanding between the El Rancho Unified School District and the Los Angeles County Department of Mental Health for the 2011-2012 school year. Expenditures will be at no cost to the District, payable from AB 100 funding.
- D. Approved attendance to Special Education Legal Consortium Conference, presented by the *Lozano Smith Attorney's at Law* on October 25, 2011 and March 1, 2012, at the Industry Hills Exposition Center, Industry, CA. Three (3) certificated El Rancho Unified School District employees will attend. Total estimated expenditure of \$257.73 is payable from the Medi-Cal MAA funds.
- E. Approved maintenance agreement for the 2011/2012 school year between the El Rancho Unified School District and *Accelify*, which is the company now servicing SEIS. There is a need to integrate components and services to allow data transfer between SEIS and the district's Aeries Eagle system. SEIS is the current IEP program used by the District's Special Education Department. Expenditures of \$1,648.50 will be paid with Medi-Cal MAA funds.
- F. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Cleta Harder Developmental School*. El Rancho Unified School District students will attend this school as from July 1, 2011 to June 30, 2012 with payment of \$67,636.80 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- G. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Alton School*. El Rancho Unified School District students will attend this school from July 1, 2011 to June 30, 2012 with payment of \$30,179.40 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- H. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Zinsmeyer Academy*. El Rancho Unified School District students will attend this school from July 20, 2011 to June 30, 2012 with payment of \$43,661.52 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- I. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Speech and Language Development Center*. El Rancho Unified School District students will attend this school from July 1, 2011 to June 30, 2012 with payment of \$275,460.50 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

## 15.2 DIVISION OF STUDENT SERVICES

- J. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Cinnamon Hills Youth Crisis Center*. An El Rancho Unified School District student will attend this school from July 1, 2011 to June 30, 2012 with payment of \$33,885.00 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- K. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Vista Ridge Academy*. El Rancho Unified School District student attended this school from July 1, 2011 to July 19, 2011 with payment of \$2,760.72 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- L. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. El Rancho Unified School District students will attend this school from July 1, 2011 to June 30, 2012 with payment of \$39,036.00 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- M. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Beacon Day School*. El Rancho Unified School District students will attend this school from July 1, 2011 to June 30, 2012 with payment of \$58,570.10 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- N. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Carousel School*. El Rancho Unified School District students will attend this school from July 1, 2011 to August 30, 2011 with payment of \$4,923.30 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- O. Approved/Ratified agreement with consultant, *Newport Language and Speech Centers*, to provide IEP mandated Speech & Language Services to student from July 1, 2011 to June 30, 2012. Expenditure of \$4,680.00 is payable from the Special Education Account.
- P. Approved/Ratified reimbursement for parent in the amount of \$10.00 per day of Student's actual days of attendance at school from August 31, 2011 to June 30, 2012. Expenditures with an amount not to exceed \$2,100.00 are payable from Special Education account.
- Q. Approved/Ratified contract with *Ms. Mary Bergman, Speech Pathologist*, for an IEP mandated Augmentative Communication evaluation from June 1, 2011 through June 30, 2011 for student. Expenditures are not to exceed \$600.00, which are to be paid from the Special Education Account.

## 15.2 DIVISION OF STUDENT SERVICES

- R. Approved contract with *Ms. Mary Bergman, Speech Pathologist*, for an IEP mandated Assistive Technology Evaluation to be initiated from October 14, 2011 and completed within 60 days of signed consented plan for student. Expenditures are not to exceed \$600.00, which are to be paid from the Special Education Account.

## 15.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approved amendment to Board Item #12.3 B, approved July 21, 2011, attendance for twenty (20) Teaching American History certificated staff members from the El Rancho Unified School District and Pasadena Unified School District to the two-day California Council on History Education 2011 Conference taking place October 14 and 15, 2011 in Long Beach, California. **Amendment is necessary because two (2) previously approved participants will not be able to attend the conference and two (2) new participants need to be approved.** There is no change of expenditure (\$6,215.00) or funding (TAH Grant).
- B. Approved attendance for two (2) Teaching American History Grant participants to the 91<sup>st</sup> National Council for the Social Studies conference in Washington D.C. from December 2-4, 2011. Total expenditure not to exceed \$4,232.00 payable from the Teaching American History Grant Funds.
- C. Approved attendance for 200 parents from El Rancho Unified School District to the Hispanic Outreach Taskforce 11<sup>th</sup> Annual Parent Education Conference at Whittier College on Saturday, November 5, 2011. Total expenditure not to exceed \$7,450.00 for registration and PTC transportation payable from Centralized Title I Assistance to Schools: PI Funds (55%) and Centralized Title I Assistance to Schools: Not PI Funds (45%).
- D. Approved extended educational field trip for 60 fifth-grade students, three (3) certificated staff members and three (3) parent chaperones from Birney Elementary School to the Los Angeles County Office of Education (LACOE) Catalina Island Marine Institute from February 8-10, 2012. Total expenditure of \$15,114.00 for room, board, and program fees is payable from Birney Elementary School Dads' Club Funds, individual students, and school fundraisers. Substitute expenditures of \$900.00 is payable from Birney Elementary School Title I Funds.
- E. Approved participation for 16 El Rancho High School Boys' Varsity Basketball Team students, three (3) certificated staff members, and one (1) walk-on assistant coach to the 2011 Palm Springs High School Varsity Winter Basketball Tournament Tuesday, December 20 through Friday, December 23, 2011 (Winter Break). Estimated expenditure of \$2,000.00 for El Rancho vans transportation, accommodations at The Courtyard Marriott in Palm Springs, and meals payable from student fundraisers, donations from supportive organizations, and ASB Funds, at no cost to the District.
- F. PULLED consultant agreement with Dr. Anthony Barnstone, Whittier College professor, to implement a poetry unit with El Rancho High School students, effective March 19 through June 4, 2012. Total expenditure of \$4,000.00 payable from El Rancho High School EIA/SCE Funds.

### **15.3 DIVISION OF EDUCATIONAL SERVICES**

- G. Approved consultant agreement with Chip Brady of The Document Based Questions Project (DBQ Project), for the 2011-2012 school year, effective October 14, 2011 through June 30, 2012. Total expenditure of \$3,500.00 payable from Teaching American History (TAH) Grant Funds.
- H. Approved agreement with Keith Woodhouse, Andrew W. Mellon Foundation Postdoctoral Instructor in American History, to present at the Teaching American History Saturday Seminar on October 15, 2011. Total expenditure not to exceed \$700.00 is payable from the Teaching American History (TAH) Grant Funds.
- I. Approved/Ratified consultant agreement with Dr. David Pagni for technical assistance in design, implementation and evaluation of mathematics professional development, effective August 1, 2011 through September 30, 2011. Total expenditure of \$3,000.00, for consultant fees, payable from California Math Science Partnership Grant Funds.
- J. Approved/Ratified Annual Contract No. C-12705:11:12 with the Los Angeles County Office of Education (LACOE) Program of Marine Education Programs Science and Conservation Education for the 2011-2012 school year, effective September 1, 2011 through June 30, 2012.
- K. Approved submission to the Los Angeles County Office of Education of the William's/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints 2011-2012. The report states that no complaints were filed with any school in the district during the first quarter, which covers July 1, 2011 through September 30, 2011.
- L. Approved Resolution No. 4-2011/2012 – A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

### **15.4 DIVISION OF BUSINESS SERVICES**

- A. Approved/Ratified Business Services reports for the month of September 2011.
- B. Approved design plans for DSA submittal and establish a project budget for the boys' and girls' shower/locker room and new pool project at El Rancho High School. DSA submittal is necessary to ensure project commencement by summer 2012.
- C. Approved attendance for two classified staff members to attend the "2011 CalPERS Educational Forum" October 24-26, 2011 in Long Beach, California. Total cost is \$600.00 payable from General Funds.

### **15.5 DIVISION OF HUMAN RESOURCES**

- A. Approved Student Teaching contract agreement between the El Rancho Unified School District and University of Southern California for providing teaching experience through student teaching and observation, effective October 14, 2011 through June 30, 2015.
- B. Approved/Ratified Adoption of Resolution No. 5-2011/2012 authorizing three Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).

**15.5 DIVISION OF HUMAN RESOURCES**

- C. Approved/Ratified Adoption of Resolution No. 6-2011/2012 authorizing four Single Subject Credentialed teachers to teach in a class outside their credential on the basis of Ed. Code 44263.
- D. Approved/Ratified employment of three (3) certificated teachers authorizing them to teach in a class outside their credential per Ed. Code 44258.2.
- E. Approved/Ratified employment of six (6) certificated teachers authorizing them to teach in a class outside their credential per Ed. Code 44258.7(b).
- F. Approved Certificated Personnel Register No. 4-2011/2012
  - 1. Authorization & Ratification of Employment:
    - a. Teacher (1) from the Recall List  
Funding Source: General Funds  
Eff: 09/15/11  
Luna, Maya
    - b. Substitute Teachers (2) - Districtwide  
Funding Source: District General Funds  
Eff: 10/14/11  
Fernandez, Jessica  
Velazquez, Nancy
    - c. Long-Term Substitute Teacher (1)  
Funding Source: District General Funds  
Eff: 08/31/11  
Atencio, Sam – (Birney)
  - 2. Authorization & Ratification of Leave of Absence under the Family Medical Leave Act (FMLA):
    - a. Elementary Teacher (1) – Magee  
Eff: 10/10/11 – 12/02/11  
Valera-Barajas, Maria
  - 3. Authorization & Ratification of Resignation:
    - a. Special Education Teacher (1) – APEX Special Ed. Program  
Eff: 09/21/11  
Ahmad, Ali C.
    - b. School Nurse (1) – Student Services  
Eff: 10/14/11  
Benson, Rosalyn
  - 4. Authorization & Ratification of Extra-Duty, Extra Pay Assignments:  
HUMAN RESOURCES:
    - a. Supplemental Pay Assignment:  
Certificated Staff Member (1) – El Rancho High  
Fall Athletics  
Funding Source: District General Funds  
Eff: 8/27/11 – 11/30/11

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
May, Casey	\$2,756.00	Freshman Asst. Football

**15.5 DIVISION OF HUMAN RESOURCES**

b. Supplemental Pay Assignment:

Certificated Staff Members (17) – El Rancho High  
 Advanced Placement Advisors and Coordinator  
 Funding Source: District General Funds  
 Eff: 11/30/11 – 6/13/12

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Correa, Gerardo	\$1,474	European History
Diaz, Daniel	\$1,474	U.S. History
Francis, Steve	\$1,474	Calculus A&B
Katsumura, Claire	\$1,474	Biology
Leonardi, Marcello	\$1,474	Environmental
Science		
Llanes, Frank	\$1,474	Spanish Literature
Llanes, Frank	\$1,474	Spanish Language
Lugo, Shirley	\$1,474	Spanish Language
Melgar, Carlos	\$1,474	Statistics
Meza, Benjamin	\$1,474	Political
Science/Govt.		
Oase, Kristin	\$1,474	European History
Qureshi, Parvin	\$1,474	U.S. History
Ramirez, Ricardo	\$1,474	Spanish Language
Rojas, James	\$1,474	Psychology
Sorenson, Jim	\$1,474	English Language
Wlasick, Stan	\$1,474	English Literature
Zook, Thomas	\$1,474	Physics C1 & C2
Ortiz, Herb	\$458.00	A.P. Coordinator

c. Amend Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (18) – Adult School  
**Amendment is necessary due to the replacement of one of the teachers who was originally board approved**  
 Total Expenditure: ~~\$2,219.87~~ **\$2,215.10**  
 Funding Source: Adult Education Funds

Abarca, Margaret	Johnson, Felicity
Aeiko, Phyllis	Lex, Kathy
Banuelos, Toni	Noriega, Karen
Candelaria, Manuel	Romo, Olimpia
<del>Cassar, Ann</del> <b>Fierro, Antoinette</b>	Silva, Patrick
Esqueda, Dawn	Sirias, Brunilda
Flores, Eva	Taylor, Jacqueline
Garza, Nora	Valdez, Rosemarie
Ikeda, Susan	Vicent, Angela

STUDENT SERVICES:

d. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (52) – Student Services  
 Independent Study/Home Hospital Teaching Program  
 Total Expenditure: \$124,640.47  
 Funding Source: Independent Study/Home Teaching Program Account  
 Eff: 8/24/11 – 6/13/12

Aguirre, Rachel	Gonzalez, Bernadette	Miranda, April
Alonso, Janet	Gunningham, Karen	Paolucci, Gina
Arrata, Diana	Iturrino, Christine	Pizana, Socorro
Baleskie, Teresa	Jose, Melinda	Rivas, Oscar
Bernal, Sofia	Kaszycki, William	Rojo Gabriela

**15.5 DIVISION OF HUMAN RESOURCES**

Bielejeski, Kimberly	Kerr, Megan	Salcido, Paula
Brandt, Paul	Knapp, Dean	Sierra, Ronald
Bronson, Christopher	Lam, Dawn	Torres, Lourdes
Cadena, Elisa	Leos, Mia	Torres, Tammy
Carreon, Lilia	Lincoln, Thea	Urrieta, Robert
Castelo, Tania	Lopez, Gabriel	Vega, Paulina
Cordova, Sylvia	Lopez-Cadena, Erin	Villalobos, Rachel
Cunningham, Sean	Mackay, Renee	Walker, Earnestine
Dornoff, Doris	Madera, Delia	Webster, Sally
Farris, April	Marquez, Lena	Wing, James
Flores, Veronica	Martinez, Isela	Zeko, Paul
Fodor, Kaylyn	Mattingly, Lisa	
Galarza, Carlos	Melton, Sue	

e. Extra-Duty-Extra-Pay Assignment:

Certificated Staff Member (4) – Student Services

To implement the after-school program at the Obregon Learning Center

Total Expenditure: \$15,953.98

Funding Source: District General Funds

Eff: 10/17/11 – 6/13/12

Casillas, Lupita

Leos, Mia

Leos, Ron

Villalobos, Rachel

EDUCATIONAL SERVICES:

f. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To assist teachers of EL students before and after school hours in implementing computer program requirements of Renaissance Reading

Burke Middle School/Educational Services

Total Expenditure Not to Exceed: \$1,395.97

Funding Source: EIA/SCE Funds

Eff: 10/14/11 – 6/8/12

Chavez, Christine

g. Extra-Duty, Stipend Pay Assignment:

Certificated Staff Member (1)

To serve as College Preparatory Math Coach

Rivera Middle School/Educational Services

Total Expenditure Not to Exceed: \$1,994.25

Funding Source: EIA/SCE Funds

Eff: 10/14/11 – 6/14/12

Covarrubias, Cesar

h. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To serve as the computer teacher to parents

Rivera Middle School/Educational Services

Total Expenditure Not to Exceed: \$1,595.40

Funding Source: EIA/SCE Funds

Eff: 10/14/11 – 5/31/12

Yannarell, Lorin

i. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To develop and implement El Rancho High School's Senior Project

El Rancho High School/Educational Services



**15.5 DIVISION OF HUMAN RESOURCES**

Total Expenditure Not to Exceed: \$3,469.99

Funding Source: EIA/SCE Funds

Eff: 10/17/11 – 5/25/12

Hartman, Theodore

j. Extra-Duty, Extra-Pay Assignment:

Certificated Counselors (7)

To provide 10<sup>th</sup> grade counseling services for students and parents

El Rancho High School/Educational Services

Total Expenditure Not to Exceed: \$4,753.88

Funding Source: EIA/SCE

Eff: 10/15/11 – 10/29/11

Cruz, Marla

Espinoza, Olga

Jimenez, Roberta

Madera, Delia

Ortiz, Herb

Pena, Ray

Sell, Jan

k. Amend Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (12)

To conduct Saturday School for students with minor discipline infractions, in lieu of suspension, and to make up time and credits

Salazar High School/Educational Services

**Amendment is necessary to change funding from EIA/LEP to EIA/SCE**

Total Expenditure Not to Exceed: \$2,233.56

Funding Source: 100% ~~EIA/LEP~~ EIA/SCE Funds

Eff: 09/03/11 – 06/09/12

Diaz, Evette

Draper, Sandra

Gaeta, Leticia

Galarza, Carlos

Gonzalez, Bernadette

Gonzalez, Gabriel

Guerrero-Liranza, Guadalupe

Lopez-Cadena, Erin

Martinez, Arianne

Quintero-Cadena, Karen

Shibata, Valentina

Walker, Earnestine

l. Amend Extra-Duty, Extra-Pay Assignment:

Administrative Staff Member (1)

To conduct Saturday School for students with minor discipline infractions, in lieu of suspension, and to make up time and credits

**Amendment is necessary to change funding from EIA/LEP to EIA/SCE**

Salazar High School/Educational Services

Total Expenditure Not to Exceed: \$986.18

Funding Source: 100% ~~EIA/LEP~~ EIA/SCE Funds

Eff: 09/03/11 – 06/09/12

Reyes, Reynaldo – Principal

m. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To work as Enhancing Education Through Technology (EETT) technician and trainer

**15.5 DIVISION OF HUMAN RESOURCES**

Educational Services

Total Expenditure Not to Exceed: \$1,196.55

Funding Source: Title II Funds

Eff: 10/14/11 – 11/30/11

Redding, Heather

n. Ratified Stipend Pay Assignment:

Certificated Staff Member (1)

For extended responsibilities relating to the CaMSP grant

Educational Services

Total Expenditure Not to Exceed: \$6,000.00

Funding Source: CaMSP Grant Funds

Eff: 8/20/11 – 9/30/11

Ormseth, Tor

o. Ratified Stipend Pay Assignment:

Certificated Staff Members (2)

To facilitate research work and curriculum planning related to the CaMSP grant

Educational Services

Total Expenditure Not to Exceed: \$10,000.00

Funding Source: CaMSP Grant Funds

Eff: 8/20/11 – 9/30/11

Esqueda, Dawn

Ponciano, Lorena

p. Ratified Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (76)

To attend an EADMS training

Educational Services

Total Expenditure Not to Exceed: \$3,454.33

Funding Source: CaMSP Grant Funds

Eff: 9/20/11

**Burke Middle (24)**

Ammerman, John  
 Abrams, Bertha  
 Chai, Robert  
 Chavez, Christine  
 Fierro, Edward  
 Garcia, Alma  
 Garcia, Nadia  
 Hopkins, Jennifer  
 Jose, Jesse  
 Jose, Melinda  
 Larios, Andrea  
 Mak, Barry  
 Martin, Elbia  
 Martinez, Anna  
 Melton, Sue  
 Mendez, Roberto  
 O'Dell, Laura  
 Perea, Steve  
 Ramirez, Josefina  
 Rodriguez, Dianne  
 Salgado, Lisa  
 Salisbury, Beth  
 Sloper, Lorraine  
 Vela-Amaya, Sylvia

**North Park Middle (28)**

Aranda, Jesse  
 Arellano, Karen  
 Ayala-Zitouni, Lorraine  
 Barrios, Angie  
 Bielejeski, Kimberly  
 Boyce, Darrick  
 Canizalez, Pedro  
 Celiz, Patricia  
 Chita-Williams, Roxana  
 Craft, Clifford  
 Gonzalez, Lupe  
 Gutierrez, Consuelo  
 Gallegos, Dolores  
 Hernandez, Victor  
 Lahr, Sara  
 Laplante, Martine  
 Madikians, Angela  
 Madina, David  
 Mendoza, Steven  
 Perez-Selsky, Ricardo  
 Edwin, Ponciano  
 Ponciano, Lorena  
 Ronzello, Nancy  
 Sermen, Su

**Rivera Middle (24)**

Aguilar, David  
 Baltazar, Edward  
 Barajas, Alice  
 Chiboucas, Gigi  
 Cordes, Lisa Garcia  
 Delgado, Rosa  
 Flanagan, Sandra  
 French, David  
 Gomez, Grace  
 Heredia, Claudio  
 Luna, Maya  
 Macia, Natalia  
 Mercado, Pearl  
 Muñoz, Mary  
 Nova-Wahler, Aidée  
 Olvea, Guillermo  
 Padilla, Roman  
 Peña-Godoy, Jeanette  
 Prather, Diane  
 Rubio, Israel  
 Sierra, Ronald  
 Gonzalez, Rebecca  
 Valenzuela, Aracely  
 Vela, April

**15.5 DIVISION OF HUMAN RESOURCES**

Tanielu, Maritel  
Valdiviez, Natalie  
Vasquez, Gloria  
Webster, Sally

q. Ratified Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (42)

To attend an EADMS training

Educational Services

Total Expenditure Not to Exceed: \$2,512.75

Funding Source: CaMSP Grant Funds

Eff: 9/13/11

**North Ranchito (21)**

Alderete, Elisa  
Barrera, Elizabeth  
Cochran, Charlotte  
Gonzalez, Maria  
Gutierrez, Cristina  
Hernandez, Rosie  
Ibbs, Rose  
Lohora, Raul  
Mishler, Maryann  
Muñoz, Jose  
Navarro, Lisa  
Ortiz, Lillian  
Pañeda, Aracely  
Perez, Robert  
Peshkepia, Tina Marie  
Renfrew, Neysa  
Salcido, Paula  
Sambolette, Yvete  
Spencer, Jose Raul  
Velasco, Denise  
Wingate, Christi

**Rio Vista (21)**

Alonso, Janet  
Brandenburg, Tony  
Bronson, Chris  
Cabral, Rosa  
Chavez, Olivia  
Crook, Susan  
Dickinson, Janice  
Dornoff, Doris  
Espinoza, Carolyn  
Galvan, Maybrit  
Hernandez, Anna  
Kahler, Bonny  
McLaughlin, Holly  
Mendoza, Sylvia  
Murillo, Linda  
Navarro, Kathee  
Pallone, Ray  
Ponce, Bernice  
Somarriba, Lorena  
Verbera, Judith  
Weaver, Kerrie

G. Approved Classified Personnel Register No. 4-2011/2012

1. Authorization & Ratification of Employment:

a. School Secretary Bilingual – Probationary (1) – Burke Middle

Payable at: \$2,839.00/mo.

Funding Source: District General Funds

Eff: 10/14/11

Medina, Anabelle

b. Custodian – Probationary (1) – Maintenance & Operations

Payable at: \$2,550.00/mo.

Funding Source: District General Funds

Eff: 10/14/11

Ibarra, Crystal

c. Grounds Worker – Probationary (1) – Maintenance & Operations

Payable at: \$2,620.00/mo.

Funding Source: District General Funds

Eff: 10/14/11

Gomez, George

d. Cafeteria Helper I - Probationary (3) – Food Services

Funding Source: Food Services

**15.5 DIVISION OF HUMAN RESOURCES**

Eff: 10/14/11

Garrison, Veronica \$809.37/mo.

Rodriguez, Francine \$462.50/mo.

Solano, Leticia \$578.12/mo.

2. Authorize Substitute Employment for 2011-2012 school year:

a. Cafeteria Helper I Substitutes (5) – Food Services

Payable at: \$10.67/hr.

Funding Source: Food Services

Eff: 10/14/11

Contreras, Guadalupe

Hemsath, Paula

Mondragon, Gloria

Sanchez, Joseph

Trejo, Adriana

b. Child Care Attendant Substitutes (2) – State Preschool

Payable at: \$9.90/hr.

Funding Source: State Preschool

Eff: 10/14/11

Martin, Irma

Rivas, Jennifer

3. Authorization and Ratification of Out of Category Employment:

a. Cafeteria Manager I (1) – Food Services

Payable at: \$3,394.00/mo.

Funding Source: Food Services

Eff: 8/22/11

Buenrostro, Gabriela

b. Cook/Baker (4) – Food Services

Funding Source: Food Services

Eff: 8/22/11

Lopez, Lisa \$2,292.50/mo.

Martinez, Rachel \$2,171.75/mo.

Eff: 8/25/11

Kaya, Frances \$2,808.75/mo.

Eff: 9/19/11

Lopez, Maria Luz \$2,292.50/mo.

4. Recall from 39-month Rehire List:

a. Instructional Aide II (1)

Payable at: \$1,193.63

Funding Source: Title I Funds

Eff: 08/24/11

Ramos, Elizabeth

5. Authorization of Leave of Absence under the Family Medical Leave Act (FMLA):

a. Heating/AC Mechanic (1) – Maintenance & Operations

Eff: 11/07/11 – 12/16/11

Morales, Eric

**15.5 DIVISION OF HUMAN RESOURCES**

6. Authorization & Ratification of Unclassified Employment:

a. Student Workers (6) – El Rancho Cafeteria

Payable at: \$8.00/hr.

Funding Source: Food Services

Eff: 09/22/11 - 06/13/12

Cuenta, Joseph

Duran, Marcela

Gonzalez, Alexis

Larrache, Giovanni

Martinez, Paloma

Talamantes, Jasmine

b. Noon Supervisor (2)

Payable at: \$8.52/hr.

Funding Source: Title I

Eff: 8/29/11 – 6/30/12

Dominguez, Carlos - ERHS

Funding Source: Site General Funds

Eff: 9/28/11 – 6/13/12

Flores, Andrea – Birney

c. ~~PULLED Instructional Aide Trainee (1)~~ – Durfee

~~Payable at: \$10.13/hr.~~

~~Funding Source: Title I~~

~~Eff: 10/14/11 – 6/13/12~~

~~Navarro, Eva~~

d. College Tutors (6)

Payable at: \$13.24/hr.

Funding: EIA/SCE

Eff: 8/17/11 – 6/13/12

Cuevas, Daniel – ERHS

Funding: Title I and EIA/LEP

Eff: 8/24/11 – 6/13/12

Barrientos, Alejandra – No. Ranchito

Guzman, Geraldine – No. Ranchito

Rubio, Jennifer – No. Ranchito

Funding: Title I

Eff: 9/12/11 – 6/13/12

Lopez, Andres – Rio Vista

e. School Safety Officer (1) – Rivera Middle

Payable at: \$13.24/hr.

Funding: Safe School-Healthy Students Grant

Eff: 9/08/11 – 6/30/12

Rosales, Candace

f. Security (1) – Adult School

Payable at: \$35.00/hr.

Funding: Adult Education Funds

Eff: 9/06/11 – 6/30/12

Moreno, James

g. Waterpolo JV Head Boys Coach (1) – ERHS

Payable at: \$2,545.00 /lump

Funding: District General Funds

Eff: 8/08/11 – 12/18/11

Ramirez, Adrian

**15.5 DIVISION OF HUMAN RESOURCES**

- h. Girl's Boy's Softball Varsity Coach Assistant (1) ERHS  
Payable at: \$2,545.00/lump  
Funding: District General Funds  
Eff: 10/14/11 – 6/30/12  
Martinez, Kimberlee
- i. Basketball Assistant Coach (1) – ERHS  
Payable at: \$2,000.00/lump  
Funding: ASB Funds/Basketball  
Eff: 10/14/11 – 6/30/12  
Sanchez, Matthew
- j. Frosh Soph Head Coach/Girls Basketball (1) – ERHS  
Payable at: \$2,123.00/lump  
Funding: District General Funds  
Eff: 10/14/11 – 6/30/12  
Favela, Gabriela
- k. ASB Workers (10) – ERHS  
Payable at: \$10.00/hr  
Funding: ASB Funds  
Eff: 9/09/11 – 6/30/12  
Alonzo, Aaron  
Cuevas, Daniel  
Dorame, Robert  
Flores, Gabrielle  
Mendoza, Joaquin  
Palomino, Rogelio  
Sanchez, Freddy  
Eff: 10/14/11 – 11/30/11  
Wynn, Tirell  
Eff: 10/14/11 – 6/30/12  
Sweeney, Everett  
Eff: 12/15/11 – 12/15/11  
Retana, David

**17. OLD BUSINESS**

- 17.1 Adopted Second Reading of revised Board Policy 5000, Students: Concepts and Roles.
- 17.2 Adopted Second Reading of revised Administrative Regulation 4117.4, Certificated Personnel: Dismissal.
- 17.3 Adopted Second Reading of revised Board Policy and new Administrative Regulation 4119.25, All Personnel: Political Activities of Employees.
- 17.4 Adopted Second Reading of revised Administrative Regulation 4218, Classified Personnel: Dismissal/Suspension/Disciplinary Action.

**18. NEW BUSINESS – ACTION ITEMS**

**18.1 SUPERINTENDENT'S OFFICE**

- A. Approved First Reading of revised Board Bylaw 9000, Role of the Board.
- B. Approved First Reading of revised Board Bylaw 9200, Limits of Board Member Authority.

**18.2 DIVISION OF STUDENT SERVICES**

- A. Approved Student Expulsion: Student 3-2011/2012
- B. Approved Student Expulsion: Student 4-2011/2012

**18.3 DIVISION OF EDUCATIONAL SERVICES**

None

**18.4 DIVISION OF BUSINESS SERVICES**

- A. Rejected Claim.

**18.5 DIVISION OF HUMAN RESOURCES**

- A. Presented ERUSD's Initial Proposal between the California School Employees Association, Chapter 107 (CSEA) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year; and approved a public hearing for the regular meeting of November 10, 2011.
- B. Presented ERUSD's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year; and approved a public hearing for the regular meeting of November 10, 2011.
- C. Presented ERUSD's Initial Proposal between the El Rancho Association of Supervisors/Administrators (ERASA) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year; and approved a public hearing for the regular meeting of November 10, 2011.

**19. ADJOURNMENT 9:25 p.m.**