

EL RANCHO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Conducting the District's Business in Public

South Ranchito Elementary
5241 S. Passons Blvd.
Pico Rivera, CA 90660

March 10, 2011
Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

MINUTES OF BOARD ACTIONS

1. **CALL TO ORDER** – 6:00 p.m.
5. **RECONVENE IN OPEN SESSION** – 7:11 p.m.
7. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
Mr. Chavez announced that the Board took action in Closed Session to release three (3) Probationary Certificated Employees. Mr. Chavez also announced that the Board took action to dismiss one (1) Classified Employee.
8. **ADOPTION OF AGENDA**
15. **CONSENT AGENDA**
 - 15.1 **SUPERINTENDENT'S ITEMS**
 - A. Approved the Minutes of the Board of Education's Regular Meeting held February 10, 2011.
 - 15.2 **DIVISION OF STUDENT SERVICES**
 - A. Approved attendance for one School Nurse to attend the *Pri-Med West Conference & Exhibition* at the Anaheim Convention Center in Anaheim, CA. Including registration, meals, parking and mileage, expenses are payable from Medi-Cal LEA funds with an amount not to exceed \$398.39.
 - B. Approved attendance to *Safe Schools/Healthy Students Evaluation Meeting and Project Directors Consortium* to be held March 16-18, 2011, at the Renaissance Harbor Place Hotel, Baltimore, Maryland. The conference is mandatory and in compliance with grant guidelines. Registration, airfare, lodging, transportation arrangements and meals with an amount not to exceed \$2,600.00 are payable from the Safe Schools/Healthy Students grant.
 - C. Approved for one School Nurse to attend the Case Management Conference, presented by the *California Medical Audit*, to be held April 11-13, 2011, at the Embassy Suites Hotel in Arcadia, CA. Including registration, meals, and mileage, expenses are payable from Medi-Cal LEA funds with an amount not to exceed \$728.86.

15.2 DIVISION OF STUDENT SERVICES

- D. Approved conference attendance for two certificated employees to attend the Seventh Annual Childhood Grief and Traumatic Loss Conference, Presented by *ICAN Associates*, in conjunction with the Los Angeles County Department of Mental Health, at the Pasadena Convention Center, Pasadena, CA, on March 23, 2011. Including registration, meals, parking and mileage, expenses with an amount not to exceed \$145.43 are payable from Safe Schools/Healthy Students grant.
- E. Approved Consultant Agreement with the *Josephson Institute-Pursuing Victory with Honor* to provide a workshop to El Rancho High School head/assistant coaches as well as administrative staff on June 2, 2011. Expenditure not to exceed \$8,700, for consultant services, materials, travel fees, and substitutes payable from Safe Schools/Healthy Students Grant.
- F. Approved/Ratified reimbursement for parent in the amount of \$25.00 per day of Student's actual days of attendance at school from February 1, 2011 to June 30, 2011. Expenditures with an amount not to exceed \$1,450.00 are payable from Special Education account.
- G. Approved/Ratified consultant agreement with *Autism Spectrum Therapies* to provide supervision of positive behavioral support services. Support services, mandated as indicated on student's IEP, are to be provided from February 4, 2011 to June 30, 2011. Expenditures with an amount not to exceed \$6,250.00 are payable from Special Education account.
- H. Approved/Ratified Addendum to the Individual Service Agreement previously approved on November 4, 2010, item 53.10 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Whittier Area Parents' Association for the Developmentally Handicapped (WAPADH)*. The purpose of this addendum is to add assistive technology services/supervision for a new total rate of \$5,655.00 ~~\$4,455.00~~.
- I. Approved/Ratified contract through the Whittier Area Cooperative Special Education Program with *Whittier Area Parents' Association for the Developmentally Handicapped (WAPADH)* for an IEP mandated augmentative and alternative communication assessment to student. Services rendered from September 1, 2010 to October 31, 2010 will be payable from the Special Education account with an amount not to exceed \$900.00.
- J. Approved/Ratified Addendum to the Individual Service Agreement previously approved on July 29, 2010, item 15.25 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Five Acres Therapeutic School*. The purpose of this addendum is to delete services and revise service rates for a new total rate of \$3,308.94 ~~\$29,999.94~~.

15.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approved attendance for six (6) certificated staff members from the middle schools to the Third Annual McGraw Hill Intervention Summit in San Francisco, California, April 7-8, 2011. Total expenditure of \$8,600.00, which includes registration, lodging, meals, travel, and substitute cost, payable from Centralized Title II Funds.
- B. Approved extended field trip to Sacramento, California by El Rancho High School's Academic Decathlon Team to participate in State Competition. The team received a wild card spot to compete at State level. The objective of this competition is to qualify to compete at National level. Registration fee will be paid by Los Angeles County Office of Education (LACOE). Due to a short timeline, it is necessary to reserve lodging for the team; therefore,

15.3 DIVISION OF EDUCATIONAL SERVICES

process for reimbursement to Mr. Sam Genis will be started after approval. Total expenditure of \$7,904.50 for lodging, meals and airfare, will be paid from General Funds.

- C. Approved educational field trip for 62 students and two (2) certificated staff members from Rio Vista Elementary School to the Ballona Wetlands in Los Angeles, California on March 31, 2011. Transportation will be provided by Atlantic Transportation and expenses will be paid by the Friends of Ballona Wetlands Conservancy, at no cost to the District.
- D. Approved educational field trip for 90 students and four (4) certificated staff members from El Rancho High School to the Shannon Center on the Whittier College campus on Monday, April 11, 2011 from 1:30 p.m. to 7:00 p.m. Transportation will be provided by Whittier College using their buses or PTC. There is no cost to the District.
- E. Approved performance tour for 25 students, one (1) band director, one (1) volunteer band assistant, and six (6) parent chaperones from the North Park Middle School Band to Fresno Children's Hospital and Santa Cruz Shelter for Women and Children from May 19-23, 2011. Total expenditure of \$12,800.00 is payable from North Park Middle School Band Boosters Funds via fundraisers and donations. There is no cost to the District.
- F. Approved consultant agreement with the Parent Institute for Quality Education (PIQE) to provide a parent educational program at Birney Elementary School, effective April 5 through May 31, 2011. Total expenditure of \$8,100.00 payable from Title I Set Aside Funds – Parental Involvement of PI District.
- G. Approved consultant agreement with Dave Burgess, Educational Consultant, to provide professional development in student motivation to all teachers at Birney Elementary School on April 13, 2011. Total Expenditure of \$795.00 payable from Birney Elementary School Title I Funds.
- H. Approved consultant agreement with the Parent Institute for Quality Education (PIQE) to provide a parent educational program at Valencia Elementary School, effective April 7 through June 9, 2011. Total expenditure of \$6,750.00 payable from Title I Set Aside Funds – Parental Involvement of PI District.
- I. Approved/Ratified consultant agreement with Dr. Anthony Barnstone (professor) to assist El Rancho High School students with poetry, effective February 4 through April 8, 2011. Dr. Barnstone will be paid with funds received from The Flourish Foundation. Total expenditure of \$4,000.00 payable from El Rancho High School Local Donations Funds, at no cost to the District.
- J. Approved consultant agreement with Dataworks Educational Research to provide expert technical assistance to Rio Vista Elementary School staff, effective March 11 through June 15, 2011. Total expenditure of \$14,000.00 payable from Title I Set Aside Funds – PI LEA Professional Development.
- K. Approved participation in the Advanced Placement (AP) Reimbursement Program for El Rancho High School. Total estimated cost of \$18,000.00 payable from District General Funds. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students.
- L. Approved the report of findings from the Los Angeles County Office of Education for the second quarter of the 2010-2011 fiscal year on the Williams and Valenzuela Settlements.

15.3 DIVISION OF EDUCATIONAL SERVICES

- M. Approved motivational field trip for 150 AVID students, five (5) certificated staff members, one (1) AVID tutor, and (1) school security officer from North Park Middle School to Magic Mountain on March 25, 2011 (5 p.m. to 2:00 a.m.). Total expenditure of \$7,617.48, which includes PTC transportation and admission tickets, payable from North Park Middle School ASB Funds (PTC), fundraisers, and individual student participants, at no cost to the District.

15.4 DIVISION OF BUSINESS SERVICES

- A. Approved/Ratified Business Services Reports for the month of February 2011.
- B. Approved thirty-six (36) month service agreement to provide telephone/voice services as part of the District E-Rate funding process.
- C. Approved twelve (12) month service agreement to provide cellular and smart phone services as part of the District E-Rate funding process.
- D. Approved Second Interim Report with a Qualified Certification of El Rancho Unified School District's ability to meet its 2010-2011 financial obligations.
- E. Approved contract agreement with Pyro Spectaculars, Inc. for services rendered as related to the fireworks show for El Rancho High School Graduation on June 16, 2011. Total cost not to exceed \$2,500.00 for the event, payable from El Rancho High School ASB Funds.
- F. Approved proposal by Pacifica Services, Inc. to evaluate and assist the El Rancho Unified School District in achieving State certification of previous and current Division of the State Architect (DSA) projects. Total fee not to exceed \$75,600.00, and is payable from General Obligation Bond Funds.
- G. Approved/Ratified attendance for one (1) classified staff member to attend the "Sigler Continuing Education Program 2011," sponsored by Russell Sigler, Inc. on Tuesday, March 8, 2011 in Brea, California. There is no cost to the district.
- H. Approved initial annual license agreement between El Rancho Unified School District and Educational Networks Inc. to provide a total solutions software package for the creation and maintenance of district and school websites. License agreement shall be effective for one year for a subscription fee of \$12,000.00, payable from E-Rate Funds.
- I. Approved amendment to Board Item No. 14.4 F. approved January 20, 2011; contract agreement between El Rancho Unified School District and Tri-Signal Integration, Inc. to perform annual fire alarm system testing, district wide. Total cost of ~~\$9,840.00~~ \$9,980.00 is payable from restricted maintenance funds. **Amend scope of work to include Maizeland for an additional cost of \$140.00.**
- J. **PULLED** Amendment No. 1 to original license agreement (Board Item No. 101.9 approved February 11, 2010) between the El Rancho Unified School District and the City of Pico Rivera in connection with the Passons Boulevard Grade Separation Project and the new fire access lane at Maizeland School.

15.5 DIVISION OF HUMAN RESOURCES

- A. Approved contract agreement with the California Commission on Teacher Credentialing for the provision of agreement services to the Beginning Teacher Support and Assessment (BTSA) Accreditation Site Visit Team on March 14-17, 2011, to be reimbursed by the Commission. Total contract not to exceed \$2,880.95, payable from the District General Fund.
- B. Approved Certificated Personnel Register No. 10-2010/2011, **with exception of pulled item B.3a.**
1. Authorization and Ratification of Employment:
 - a. Elementary Teachers from the 39-month Rehire List
Funding Source: District General Funds
Eff: 02/17/11
Vasquez, Hilda – Magee Elementary
Eff: 03/01/11
Samblotte, Yvette – North Ranchito Elementary
 - b. Long-Term Substitute Teacher
Funding Source: District General Funds
Eff: 02/23/11
Palomino, Jennifer – (Margaret C. Flores/ERHS)
 - c. Substitute Teacher – Districtwide
Funding Source: District General Funds
Eff: 02/28/11
Samblotte, Yvette
 - d. Home Teacher Substitute – Student Services
Funding Source: Special Education Funds
Eff: 03/01/11
Garcia, Brandi M.
 - e. Adult School Substitute Teachers – Adult
Funding Source: Adult School Funds
Eff: 03/11/11
Fierro, Antoinette
Garcia, Anah
 - f. Child Development/Preschool Teacher Substitute
Funding Source: Maizeland/State Preschool/School Readiness Funds
Eff: 03/11/11
Tenorio, Alejandra
 2. Request for Early Retirement:
 - a. Teacher/Magee Elementary
Eff: 07/01/11
Rush, Joyce
 3. **PULLED** Request for Resignation:
 - a. Child Development Teacher/Maizeland
Eff: 03/14/11
Mertz, Regina
 4. Extra Duty, Extra Pay Assignments:
 - a. Amended Supplemental Pay Assignment
Reference Certificated Board Reg. #9, Section 2b, Item 15.5A

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Amendment is necessary to replace certificated staff member who is unable to fulfill assignment.

Certificated Staff Members (12) – El Rancho High School

Spring Athletics

Funding Source: General Funds

Eff: 03/12/11 – 05/31/11

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Pringle, John	\$3191	Boys Swimming Varsity
Wright, Samuel	\$3191	Boys Swimming Varsity

b. Extra-Duty, Extra-Pay Assignment

Certificated Employees (2) – Student Services

Independent Study/Home Teaching Program

Funding Source: Independent Study/Home Teaching Program Account

Eff: 02/07/11 – 06/15/11

Fodor, Kaylyn

Walker, Brian

c. Extra-Duty, Extra-Pay Assignment

Certificated Employee (1) – Adult School

Maintain Educational Information aired on ECTV Channel 98

Total Expenditure: \$1,559.20

Funding Source: Adult Education Funds

Eff: 02/03/11 – 06/09/11

Faulkner, Kenneth

d. Amend Extra-Duty, Extra Pay Assignment:

Certificated Staff Members (21)

After-school Tutorial Services to “At-risk” and Title I Students

Amendment to Board Item #44, Section RR, Cert. Reg. #5, 2010-2011,

Approved on 10/14/10 – Amendment is necessary because the extension of the tutorial services will better prepare students for the CST, and funding is left over from the original allocation.

South Ranchito Elementary School/Educational Services

Total Expenditure: \$7,976.99

Funding Source: 50% EIA/SCE, 50% EIA/LEP Funds

Eff: 02/22/11 – 04/29/11 at \$35.00 per hour, not to exceed 200 hours total

1 day (2 teachers):

Estrada, Susan

Figueroa, Marisol

2 days (7 teachers):

Gomez, Sonia

Hernandez, Jose

Hernandez, Monica

Jauregui, Jacqueline

Macias-Ruiz, Lynda

Nassen, Susan

Rodriguez, Delia

3 days (8 teachers):

Alvarez, Carmen

Alvarez, Guillermina

Anaya, Arlene

Castro, Connie

Flores, Nancy

Jimenez, Pablo

Rhi, Rosamarie

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Zepeda, Irene
4 days (4 teachers):
 Bernal, Sofia
 Cordova, Margarita
 Mattingly, Lisa
 Vazquez, Irene

- e. Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (6)
 Certificated Administrators (2)
 The Saturday School Program for students performing below and far below basic and are at risk of not passing the CAHSEE
 Burke Middle School/Educational Services
 Total Expenditure Not to Exceed: \$3,485.14
 Funding Source: 100% EIA/SCE Funds
 Eff: 03/12/11 – 05/14/11 at \$35.00 per hour for teachers and \$43.27 per hour for administrators, not to exceed three hours per Saturday each.

Certificated Staff:
 Adame, Kathy
 Ammerman, John
 Fierro, Ed
 Garcia, Nadia
 Sloper, Lorraine
 Vela-Amaya, Sylvia

Administrators:
 Matthews, Mark
 Tristan, Edna

- f. Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (4)
 Various after-school programs
 Rivera Elementary School/Educational Services
 Total Expenditure: \$3,031.26
 Funding Source: Rivera Elementary EIA/SCE Funds
 Eff: 03/11/11 – 06/17/11 at \$35.00 per hour, not to exceed 76 hours total
 Lopez, Valerie NTE 17 hrs.
 Parra, Greg NTE 17 hrs.
 Ulibarri, Maria NTE 17 hrs.
 Gallegos, Sandra NTE 25 hrs.

- g. Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (23)
 After-school tutorial services
 Birney Elementary/Educational Services
 Total Expenditure Not to Exceed: \$6700.67
 Funding Source: Birney Elementary EIA/LEP (30%) and Title I (70%) Funds
 Eff: 03/14/11 – 05/6/11 at \$35.00 per hour, not to exceed a total of 168 hours.

Aguirre, Rachel	Lopez, Devorah
Alcantar-Martinez, Bibiana	Lopez, Rira
Arellano-Maley, Lorena	Luna, Maya
Atencio, Leonard	Mais, Christian
Booker, Saundra	Marquez, Lena
Brown, Alexandra	Prado, Shirley
Campobasso, Loretta	Rosales, Cindy
Chavez-Molina, Cynthia	Salas, Lisa
Garcia, Irma	Valencia-Haro, Laura

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Hancox, Darlene	Vega-Marquez, Irma
Herandez, John	Walker, Brian
Hurtado-Slaven, Maria	

h. Extra-Duty, Extra Pay Assignment:

Certificated Staff Members (35)

Provide technology training to staff

ERHS/Educational Services

Total Expenditure Not to Exceed: \$5,488.49

Funding Source: El Rancho High School EIA/SCE Funds

Eff: 03/14/11 – 06/15/11 at \$35.00 per hour, only 10 teachers from the approved list will work ten hours each, not to exceed a total of 100 hours.

Alonso, Cecilio	Lippstreu, Cynthia
Barrios, Justin	Lugo, Shirley
Bauer, Sandra	McMullen, Tim
Berkovich, Gabriela	Mata, Christina
Cardenas, Veronica	Melgar, Carlos
Celiz, Michael	Oase, Kristin
Chapman, Mary	Padilla, Christina
Chavez, Jazmine	Parra, Robert
Crone, John	Ramirez, Ricardo
Diaz, Danny	Rivas, Oscar
Diaz, Justin	Rodriguez Jr., George
Flores- Orihuela, Yamelith	Rojas, James
Galindo, Eduardo	Rojo, Gabriela
Gutierrez, Juventino	Rojo, James
Guzman-Jurado, Laura	Sauceda, Rudy
Halverson, Peter	Zeko, Paul
Katsumura, Claire	Zook, Thomas
Kiralla, Valerie	

i. Amend Extra-Duty, Extra Pay Assignment:

Certificated Staff Member (1)

English Learner Literacy Support Classes (ELLSC)

Amendment to Board Item #15.4A, Section 2g, Cert. Reg. #9, 2010-2011,

Approved on 2/10/11 – Amendment is necessary due to change of one participant at Valencia Elementary School. There is no change to expenditure or funding.

Categorical Programs/Educational Services

Total Expenditure: \$71,792.80

Funding Source: Title III English Learner Program Funds

Eff: 02/11/11 – 05/13/11 at \$35.00 per hour, Not to exceed 45 hours per class

Lopez-Roman, Yvette

j. Ratified Extra-Duty, Extra Pay Assignment:

Certificated Staff Members (2)

Coordinate and assist parents at the Hispanic Outreach Taskforce Parent Conference on November 6, 2010 in Whittier, California.

Categorical Programs/Educational Services

Total Expenditure: \$438.73

Funding Source: Title III Funds

Eff: 11/6/10 – Not to exceed 5.5 hours each

Alonso, Janet
Pantoja-Velasco, Alejandra

15.5 DIVISION OF HUMAN RESOURCES

C. Approved Classified Personnel Register No. 10-2010/2011

1. Authorization and Ratification of Employment:

- a. School Secretary – Probationary (1) – Durfee Elementary School
 Payable at: \$2,765.00/mo.
 Funding Source: General Funds
 Eff: 03/11/11
 Kaites, Joann
- b. Cook/Baker – Probationary (1) – North Park Middle School
 Payable at: \$1,951.25
 Funding Source: Food Services
 Eff: 03/11/11
 Gallo, Arthur
- c. Substitute Instructional Aide I (1) – Magee Elementary School
 Payable at: \$13.94/hr.
 Funding Source: Title I
 Eff: 02/09/11
 Gomez, Alicia
- d. Substitute Bus Rider (1) – Student Services
 Payable at: \$13.94/hr.
 Funding Source: Special Education Account
 Eff: 03/11/11
 Burgess, Holly

2. Employment from the 39-month Rehire List:

- a. Head Custodian I (1) – Salazar High School
 Payable at: \$4,008.00/mo.
 Funding Source: General Funds
 Eff: 02/09/11
 Lopez, Jesse

3. Authorization and Ratification of Out of Category Employment:

- a. Cafeteria Manager I – Birney Elementary School
 Payable at: \$2,550.00/mo.
 Funding Source: Food Services
 Eff: 01/31/11
 Bustillos, Jennifer

4. Authorization and Ratification of Unclassified Employment:

- a. Instructional Aide Trainee (2)
 Payable at: \$10.13/hr.
 Funding Source: Title I

Avetisian, Lita	So. Ranchito Elem. School	Eff:	03/11/11
Nieto, Andrea	Rivera Elementary School		01/10/11
- b. College Tutors (4)
 Payable at: \$10.13/hr.
 Funding Source: Title I

Saucedo, Celena	Valencia Elementary School	Eff:	02/15/11
Favela, Adriana Rivera	Elementary School		02/25/11
Montoya, Luis	Rivera Elementary School		02/25/11
Godinez, Christopher	Magee Elementary School		02/25/11

17. OLD BUSINESS

- 17.1 Adopted second reading of *revised* Board Policy and *new* Administrative Regulation 5141.3, Health Examinations.
- 17.2 Adopted second reading of *revised* Board Policy/Administrative Regulation 5141.21, Administering Medication and Monitoring Health Conditions.
- 17.3 Adopted second reading of *revised* Board Policy 5141.33, Head Lice.

18. NEW BUSINESS – ACTION ITEMS

18.1 SUPERINTENDENT’S OFFICE

- A. Approved El Rancho Unified School District’s vote for 6-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County) to serve for a 2-year term, from April 1, 2011 to March 31, 2013.
 - ✓ Jan Baird, South Whittier SD (incumbent)
 - ✓ Maynard Law, ABC USD
 - ✓ Joseph Rivera, El Rancho USD (incumbent)
 - ✓ Patricia G. Siever, Culver City USD (incumbent)
 - ✓ Sophia Tse, ABC USD
 - ✓ Ana Valencia, Norwalk-La Mirada USD (incumbent)

18.2 DIVISION OF STUDENT SERVICES

- A. Approved First reading of revised Board Policy and Administrative Regulation 5113.1, Chronic Absence and Truancy.
- B. Approved First reading of revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance.
- C. Approved Student Expulsion: Student #7-2011
- D. Approved Student Expulsion: Student #8-2011
- E. Approved Student Expulsion: Student #9-2011

18.3 DIVISION OF EDUCATIONAL SERVICES

None

18.4 DIVISION OF BUSINESS SERVICES

None

18.5 DIVISION OF HUMAN RESOURCES

- A. Approved amendment to Resolution No. 21–2010/2011 (approved February 10, 2011) authorizing the reduction or discontinuance of particular kinds of services, pursuant to Education Code 44955. Amendment is necessary to include one additional position for reduction or discontinuance.

19. ADJOURNMENT 10:14 p.m.