

EL RANCHO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Conducting the District's Business in Public

Magee Elementary School
8200 Serapis Avenue
Pico Rivera, CA 90660

January 20, 2011
Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

MINUTES OF BOARD ACTIONS

1. **CALL TO ORDER** 6:00 p.m.

14. **CONSENT AGENDA**

14.1 SUPERINTENDENT'S ITEMS

- A. Approved the minutes of the Board of Education's Special Meeting held December 2, 2010 and the Regular Meeting held December 9, 2010.
- B. Approved Resolution No. 17-2010/2011 declaring that Board Member Rachel Canchola was absent from the December 2, 2010 Special Meeting in accordance with Education Code 35120.
- C. Approved Resolution No. 18-2010/2011 declaring that Board Member Joseph Rivera was absent from the December 9, 2010 Regular Meeting in accordance with Education Code 35120.
- D. Approved the Superintendent's attendance at the 5th Annual CALSA (California Association of Latino Superintendents and Administrators) Focus on Results Symposium, January 28-30, 2011 in Monterey, California. Expenses for lodging and meals will be provided by CALSA; travel will be payable from the District's general fund.

14.2 DIVISION OF STUDENT SERVICES

- A. Approved contract with Ms. Mary Bergman, Speech Pathologist, for an IEP mandated Augmentative Communication evaluation from January 21, 2011 through June 30, 2011 for student. Expenditures are not to exceed \$500.00, payable from the Special Education Account.
- B. Approved/Ratified agreement with parent for reimbursement for transporting student in the amount of ten dollars (\$10.00) per day of student's actual days of attendance from January 10, 2011 to June 30, 2011. Expenditure not to exceed \$1,300.00, payable from Special Education account.

14.2 DIVISION OF STUDENT SERVICES

- C. Approved/Ratified agreement with parent for reimbursement for transporting student in the amount of ten dollars (\$10.00) per day of Student's actual days of attendance from December 17, 2010 to June 30, 2011. Expenditure not to exceed a total amount of \$1,350.00, payable from Special Education account.
- D. Approved/Ratified Consultant Agreement with DG Therapy Group, Inc. for an IEP mandated Occupational Therapy evaluation for a Special Education student. Services are to be provided from January 21, 2011 to June 30, 2011. Expenditures not to exceed \$800.00, payable from the Special Education Account.
- E. Approved/Ratified consultant agreement with Bruce M. Gale, Ph.D. for IEP mandated services to student and IEP attendance from January 10, 2011 to June 30, 2011. Payment, not to exceed \$1,500.00, payable from the Special Education Account.
- F. Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Rossier Park Junior/Senior High School. Student will attend this school as defined in Item 18, under General Provisions, from September 30, 2010 to June 17, 2011 with payment of \$30,834.54 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- G. Approved/Ratified addendum to the Individual Service Agreement previously approved on July 29, 2010, item 15.24, through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Rossier Park Elementary. The purpose of this addendum is to increase the days of service and to increase the rate for services from July 6, 2010 through June 30, 2011 for an additional \$475.30 for a total of \$41,244.79.
- H. Approved addendum to Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and Rossier Park Jr./Sr. High School. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from July 1, 2010 to June 30, 2011 with payment of \$123,275.89 to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable from Special Education funds.
- I. Amended previously Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and HBIC/Cleta Harder. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from July 1, 2010 to June 30, 2011 with payment of \$48,650.15 ~~\$48,498.90~~ to be made by the District as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable from Special Education funds.
- J. Approved/Ratified agreement with Guardian for reimbursement for expenses occurred for therapeutic family reunification. Travel twice a year to Cinnamon Hills, St. George, UT from November 3, 2010 to June 30, 2011. Expenditure is not to exceed \$2,350.00, payable from Special Education funds.

14.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approved the academic field trip for forty (40) students, two (2) teachers and one (1) instructional aide trainee from Rio Vista Elementary School to the annual Los Angeles County Science Olympiad event on Saturday, February 26, 2011, at Occidental College. Transportation will be provided by PTC. Expenditure of \$650.00, for transportation, payable from Rio Vista Elementary School PTO Funds.
- B. PULLED consultant agreement with Larry Gasparro (Colorguard instructor) to assist El Rancho High School Colorguard Department students, effective October 1, 2010 to June 15, 2011. Consultant will be paid \$650.00 per month. Total expenditure of \$6,500.00, for consultant services, payable from El Rancho High School ASB Colorguard Funds.
- C. Approved/Ratified consultant agreement with Mr. Justin Fejeran (football consultant) to assist El Rancho High School football athletes, effective August 1, 2010 to November 15, 2010. Consultant will be paid a stipend of \$1,500.00. Total expenditure of \$1,500.00, for consultant services, payable from El Rancho High School ASB Football Funds.
- D. Approved Consultant Agreement with Los Angeles County Office of Education (LACOE) Online Assessment Community Services to provide district and school assessment reports for diagnosing student needs to help improve student achievement for the 2010-2011 school year. Expenditures of \$1,400.00 payable from Centralized Title I Funds.
- E. Approved consultant agreement with Dr. Ivannia Soto-Hinman, Educational Consultant, to provide 4 modified days of professional development in English Language Development (ELD) strategies to K-5 grade teachers at South Ranchito Elementary School. Expenditure of \$4,000.00 payable from South Ranchito Elementary School EIA/LEP Funds.
- F. Approved consultant agreement with Elsa Barajas to provide visual arts workshops to parents to promote literacy, self-confidence and self-esteem, effective February 2, 2011 through April 29, 2011. Total expenditures of \$600.00 payable from South Ranchito Elementary School Title I Parent Involvement Funds.
- G. Approved amendment to North Park Middle School Board Item #40.9, approved October 14, 2010, effective October 18 – December 17, 2010, for services from the Parent Institute for Quality Education. **Amendment is needed to change funding.** Total expenditure of \$6,375.00 payable from ~~North Park Middle School EIA/SCE and EIA/LEP funds~~ Title I Set Aside Funds – Parental Involvement of PI District.
- H. Approved amendment to Board Item ~~#51.12~~ **54.12** approved on November 4, 2010, consultant agreement with Dr. William Deverell, Director of Huntington-USC Institute on California and the West, to act as the Content Director and Lead Historian to the Teaching American History Grant Program, effective October 15, 2010 through June 30, 2011. **Amendment is needed to reflect \$15,000.00 for Dr. Deverell's consultant service fee and \$17,000.00 for reimbursement of supplies and materials purchased for the seminars and summer institutes.** Total expenditure not to exceed ~~\$44,000.00~~ \$32,000.00, payable from Teaching American History Grant Funds.
- I. Approved contract agreement with APEX Online Distance Learning Systems to assist Salazar High School students in the areas of credit recovery, remediation, advanced placement, dropout prevention, summer school make-up, and high school exit exam remediation, effective January 28, 2011 to January 28, 2012. Expenditure of \$12,500.00 payable from Centralized EIA/SCE Funds.

14.3 DIVISION OF EDUCATIONAL SERVICES

- J. Approved agreement with Marcy Romero, consultant, to provide translation and desktop publishing services to Categorical Programs and Educational Services for the 2010-2011 school year, effective January 21, 2011 through June 30, 2011. Fees for these services shall not exceed \$3,000.00, payable from Centralized EIA/LEP funds.
- K. Approved/Ratified the Adult School courses for the 2010-2011 school year.
- L. Approved/Ratified submission to the Los Angeles County Office of Education (LACOE) of the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints 2010-2011. The report states that no complaints were filed with any school in the district during the second quarter, which covers October 1, 2010 through December 31, 2010.

14.4 DIVISION OF BUSINESS SERVICES

- A. Approved/Ratified Business Office Reports for the month of December 2010.
 - Miscellaneous Cash Collections Receipt Nos. 29113 through 29212 totaling \$904,755.40. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Target	\$ 189.42	Durfee ES
Coca-Cola Bottling	\$ 34.20	Durfee ES
Edison International	\$ 30.00	Valencia ES
Edison International	\$ 30.00	Valencia ES
CEC Entertainment	\$ 571.13	Valencia ES
Wells Fargo Foundation	\$ 70.00	Valencia ES
Edison International	\$ 324.99	El Rancho
Edison International	\$ 99.99	Rivera ES
Edison International	\$ 99.99	Rivera ES

- Purchase Order Nos. P180683 through 180765 and including prior numbered confirming orders totaling \$181,903.67 and Food Service Purchase Orders totaling \$226,315.81.
 - A-Warrant (payroll) Schedule No. C1E through 355 totaling \$7,436,095.55.
 - B-Warrant (accounts payable) Schedule No. 3160 through 0896 totaling \$2,531,636.28.
 - Revolving Cash Fund No. 3314 totaling \$221.60.
 - Clearing Account No. 3266 through 3268 totaling \$287,567.46.
- B. Approved to accept proposal from Barbara T. Hall, PE, Inc. for professional civil engineering services relating to the new fire access driveway for North Ranchito Elementary School. Total cost not to exceed \$4,200.00 payable from Budgeted General Obligation Bond Funds.
- C. Approved attendance for one classified staff member to attend the School Integrated Pest Management (IPM) Training Workshop conducted by the California Department of Pesticide Regulation on April 28, 2011 in Chino, California. Total registration cost is \$25.00 payable from restricted maintenance funds.
- D. Approved to accept donation in the amount of \$2,000.00 from Superior Market and the Nestle Company, allocating \$1,000.00 each to South Ranchito and North Ranchito Elementary Schools to be used for supplemental instructional materials, incentive awards and educational field trips.
- E. TABLED agreement between El Rancho Unified School District and Sectran Security Inc. to provide armored truck services from two (2) district locations. Annual cost not to exceed \$4,320.00, payable from Food Services, El Rancho High School ASB and General Funds.

14.4 DIVISION OF BUSINESS SERVICES

- F. Approved agreement between El Rancho Unified School District and Tri-Signal Integration, Inc. to perform annual fire alarm system testing, district wide. Total cost of \$9,840.00 is payable from restricted maintenance funds.
- G. Approved acceptance of the El Rancho Unified School District’s 2009/2010 annual financial audit report.
- H. Approved acceptance of the 2009/2010 General Obligation Bond financial and performance audit report.
- I. Adopted Resolution No. 19-2010/2011 approving an Interfund Transfer from the District's General Fund of \$500,000 into the Self-Insurance Fund.
- J. Approved to declare one hundred twenty-six (126) items of computer equipment as obsolete electronic waste and authorize disposal of equipment, which is no longer usable by the District.

14.5 DIVISION OF HUMAN RESOURCES

- A. Approved Certificated Personnel Register No. 8-2010/2011
 - 1. Authorization and Ratification of Employment:
 - a. Temporary Special Education Teacher – Transition/Salazar
Eff: 01/10/11
Green, Jeffrey L.
 - b. Long-Term Substitute Teacher – Transition/Salazar
Eff: 11/09/10
Sevillano, Annette
 - c. Substitute Teachers – Districtwide
Eff: 01/21/11
Afan, Kristina
Fierro, Antoinette
Krelle, Andrew
Matthews, Laura G.
Perez, La Velle A.
 - d. Adult School Teacher – Adult School – Secondary Program, Single Subject English
Eff: 12/13/10
Flores, Eva Maria
 - 2. Extra Duty, Extra Pay Assignments:
 - a. Amended Supplemental Pay Assignment
Reference Certificated Reg. #5, Section R, Item 44
Certificated Staff Members (7) – El Rancho High School
Funding Source: General Funds
Eff: 08/25/10 – 01/27/11 (first semester)

Chapman, Mary	\$2,494	Activities Advisor
Crone, John	\$2,545	High School Web Master
Crone, John	\$2,545	Annual
Crone, John	\$1,481	Photography
Cordero, Reginald	\$3,191	High School Band
Dodd, Jacqueline	\$3,191	Chorus
Iniguez-Kemp, Kenia	\$2,123	Pepster

14.5 DIVISION OF HUMAN RESOURCES

<u>Wlasick, Stan</u>	<u>\$2,123</u>	<u>Stage Crew</u>
Wlasick, Stan	\$2,545	Drama
Zeko, Paul	\$2,545	Newspaper

b. Extra-Duty, Extra Pay Assignment

Certificated Staff Members (11) – Coordinate Parent Education Workshops
Rio Vista Elementary

Total Expenditure: \$1,595.40

Funding Source: Title I

Eff: 01/21/11 – 04/30/11 at \$35.00 per hour, not to exceed 40 hours combined

Alonso, Janet	Mc Laughlin, Holly
Baillie, Melina	Navarro, Kathleen
Dornoff, Doris	Ponce, Bernice
Galvan, Maybrit	Verbera, Judith
Guzman, Keith	Weaver, Kerrie
Hernandez, Anna	

c. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (14) – After School Tutorial Services
Rivera Elementary

Total Expenditure: \$16,472.48

Funding Source: Title I

Eff: 01/24/11 – 05/26/11 at \$35.00 per hour, not to exceed 65 hours

Arrata, Diana	Lopez, Valerie
Flores, Margaret	Medina, Teresa
Gaitan, Donald	Parra, Gregory
Garcia, Sandra	Ramirez, Blanca
Green, Monica	Taylor, Barbara
Hernandez, Sandra	Torres, Lourdes
Herrera-Novelo, Carolyn	Yanez, April

d. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (36) – After School Intervention Program
North Park Middle

Total Expenditure: \$4,387.34

Funding Source: EIA/SCE (80%), EIA/LEP (20%)

Eff: 01/31/11 – 04/29/11 at \$35.00 per hour, 110 hours total

Aranda, Jesse	Arellano, Karen
Ayala-Zitouni, Lorraine	Bae, Minerva
Barrios, Angie	Bielejeski, Kimberly
Boyce, Darrick	Canizales, Pedro
Charmello, John	Chita, Roxanna
Cosentino, Joleene	Craft, Clifford
Flores, Rene	Gallegos, Dolores
Gutierrez, Consuelo	Hernandez, Victor
Kaszycki, William	Lahr, Sara
Laplante, Martine	Ledden, Brendan
Madikians, Angela	Madina, David
Mendoza, Steve	Narro, Celia Marie
Perez-Selsky, Ricardo	Ponciano, Edwin
Ronzello, Nancy	Sermeno, Su
Tanielu, Maritel	Valdiviez, Natalie

14.5 DIVISION OF HUMAN RESOURCES

Vasquez, Elizabeth
 Wakefield, Ron
 Wing, James

Vasquez, Gloria
 Webster, Sally
 Zola, Todd

- e. Extra-Duty, Extra-Pay Assignment
 Certificated Staff Member (1) – Teacher Attendance Monitoring System
 El Rancho High
 Total Expenditure: \$3,589.65
 Funding Source: EIA/SCE (50%), EIA/LEP (50%)
 Eff: 01/28/11 – 06/15/11 at \$35.00 per hour, 90 hours total
 Elias, Raul

- f. Extra-Duty, Extra-Pay Assignment
 Certificated Staff Members (2) – After School Math Support Services
 Rio Vista Elementary
 Total Expenditure: \$1,595.40
 Funding Source: Title I Funds
 Eff: 01/21/11 – 06/01/11 at \$35.00 per hour, 40 hours total
 Baille, Melina
 Ponce, Bernice

- 3. Request for Early Retirement:
 - a. Independent Study/Student Services
 Eff: 12/31/10
 Velasquez, Dolores
 - b. Teacher/North Ranchito Elementary
 Eff: 03/01/11
 Pedraza, Angelina

- 4. Request for Resignation:
 - a. Speech Pathologist/Student Services
 Eff: 06/25/11
 Ammons, Rachel

- B. Classified Personnel Register No. 8-2010/2011
 - 1. Authorization and Ratification of Employment:
 - a. Senior Bookkeeper - Probationary (1) – Fiscal Services
 Payable at: \$3,433.00/mo.
 Eff: 01/21/11
 Browning, Christopher
 - b. Behavior Technician – Probationary (1) – Student Services
 Payable at: \$2,597.00/mo.
 Eff: 01/21/11
 Ascencion, Mary
 - c. Child Care Attendant (1) – State Pre-School
 Payable at: \$813.37/mo.
 Eff: 01/21/11
 Carrillo, Jennifer
 - d. Substitute Senior Bookkeeper (1) – Fiscal Services
 Payable at: \$26.16/hr.
 Eff: 01/18/11
 Bernier, Cynthia

14.5 DIVISION OF HUMAN RESOURCES

- e. Substitute Custodians (3) – Districtwide
 Payable at: \$14.71/hr.
 Eff: 01/10/11
 Gallegos, Victor
 Macedo, Luis
 Riperto, Daniel
 - f. Substitute Cafeteria Helper I (1) – Food Services
 Payable at: \$10.67/hr.
 Eff: 11/15/10
 Alcala, Delia
 - g. Substitute Instructional Aide (1) – Districtwide
 Payable at: \$12.51/hr.
 Eff: 01/12/11
 May, Leticia
 - h. Substitute Sp. Ed. Inst. Aide (1) – Student Services
 Payable at: \$13.94/hr.
 Eff: 01/10/11
 Sparks, Talisha
 - i. Substitute Child Care Attendants (5) – Child Development Center/State Pre
 Payable at: \$12.51/hr.
 Eff: 01/21/11
 Ayala, Mary
 Contreras, Lupe
 Garcia, Cynthia
 Lizarraga, Martha
 Mauricio, Yvette
2. Authorization and Ratification of Out of Category Employment:
- a. **PULLED FROM AGENDA**
Custodian (1) – Maizeland
 Payable at: \$2,550.00/mo.
 Eff: 12/20/10
 Navarro, Alan
 - b. Library Media Technician (1) – Birney Elementary
 Payable at: \$2,439.00/mo.
 Eff: 01/10/11
 Sosa, Julie
 - c. Cook/Baker (2) – Food Services
 Payable at: \$2,840.00/mo.
 Eff: 11/05/10
 Colunga, Carmen
 Payable at: \$1,951.25/mo.
 Eff: 01/10/11
 Martinez, Rachel
3. Authorization and Ratification of Unclassified Employment:
- a. Boys Basketball/Freshman Coach (1) – El Rancho High
 Payable at: \$450.00/lump
 Eff: 11/29/10
 Sanchez, Matthew

14.5 DIVISION OF HUMAN RESOURCES

- b. ASB Worker/Clock Timer (1) – El Rancho High
 Payable at: \$20.00 per game
 Eff: 12/10/10
 Elliott, Sylvia I.
- c. Boys Varsity Track Coach (1) – El Rancho High
 Payable at: 3,191.00/lump
 Eff: 01/21/11
 Paniagua, Miguel
- d. Boys Varsity Assistant Track Coach (1) – El Rancho High
 Payable at: \$2,545.00/lump
 Eff: 01/21/11
 Batres, Edwin
- e. Boys/Girls JV Track Coach (1) – El Rancho High
 Payable at: \$2,545.00/lump
 Eff: 01/21/11
 Garcia, Gabriel
- f. Girls JV Assistant Track Coach (1) – El Rancho High
 Payable at: \$2,545.00/lump
 Eff: 01/21/11
 Ramos, Maira
- g. Noon Supervisors (2) – Durfee Elementary
 Payable at: \$8.52/hr.
 Eff: 01/10/11
 Nava, Ramona
 Saucedo, Natalie
- h. Instructional Aide Trainees (2) – Rivera Elementary
 Payable at: \$10.13/hr.
 Eff: 01/24/11
 Catorena, Veronica
 Thompson, Kalen
- i. College Tutors (7)
 Payable at: \$13.24/hr.
- | | | | |
|--------------------|--------------------|------|----------|
| Favela, Gabriela | No. Ranchito Elem. | Eff: | 12/13/10 |
| Perez, James | No. Ranchito Elem. | | 12/13/10 |
| Garcia, Brandon | Rio Vista Elem. | | 01/10/11 |
| Lopez, Andres | Rio Vista Elem. | | 01/10/11 |
| Prado, Jeanette | Rio Vista Elem. | | 01/10/11 |
| Peralta, Lorene | Rivera Elem. | | 01/20/11 |
| Guillen, Bo | Rivera Elem. | | 01/21/11 |
| Carmona, Elizabeth | Valencia Elem. | | 01/24/11 |
- j. Counseling/Psychologist Intern (1) – APEX Special Ed. Program
 Payable at: \$25.00/hr.
 Eff: 01/21/11
 Persico, Christina
- k. Special Ed. Translator (1) – Student Services
 Payable at: \$20.00/hr.
 Eff: 01/21/11
 Canizales, Pedro

14.5 DIVISION OF HUMAN RESOURCES

4. Ratification of Resignation:
 - a. May, Leticia
Child Care Attendant/Maizeland
Eff: 12/01/10

5. Ratification of Placement on 39-Month Rehire List:
 - a. Meraz, Elena Rosa
Cafeteria Helper I/Food Services
Reason: Exhausted Ed. Code Benefits
Eff: 01/18/11

6. Ratification of Voluntary Decrease in Hours:
 - a. Cuevas, Daniel
Clerk Typist II-Bilingual/Adult School
From: 16 hours per week To: 13 hours per week
Eff: 01/10/11

7. Ratification of Reduction in Hours:
 - a. Maida, Jeffrey
School Psychologist Intern/Student Services
From: 30 hours per week To: 15 hours per week
Eff: 01/10/11

16. NEW BUSINESS – ACTION ITEMS

16.1 SUPERINTENDENT’S OFFICE

- None

16.2 DIVISION OF STUDENT SERVICES

- A. FAILED First Reading of Board Policy/Administrative Regulation 5141.33, Head Lice
- B. Approved First Reading of Board Policy/Administrative Regulation 5141.31, Immunizations
- C. Approved Student Expulsion: Student #1-2011
- D. Approved Student Expulsion: Student #2-2011
- E. Approved Student Expulsion: Student #3-2011

16.3 DIVISION OF EDUCATIONAL SERVICES

- None

16.4 DIVISION OF BUSINESS SERVICES

- A. Approved Resolution of the Board of Education of El Rancho Unified School District Requesting the Board of Supervisors of the County of Los Angeles, California to sell bonds of said District in an aggregate principal amount not to exceed \$15,000,000, prescribing the use of bond proceeds, approving a Preliminary Official Statement and Certain Other Matters Relating Thereto.

16.5 DIVISION OF HUMAN RESOURCES

- A. Approved/Ratified Memorandum of Understanding (MOU), dated November 29, 2010 between the El Rancho Unified School District and California School Employees Association (CSEA) regarding Health and Welfare benefits for classified bargaining unit members.

17. ADJOURNMENT 10:49 PM