

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
*Conducting the District's Business in Public*

**Birney Elementary School**  
**8501 Orange Avenue**  
**Pico Rivera, CA 90660**

**January 19, 2012**  
**Closed Session – 6:00 p.m.**  
**Open Session – 7:00 p.m.**

Persons in the audience during the meeting of the Board of Education are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Board Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order by Dr. Joseph Rivera, President, at 6:00 p.m.

**1.1 ROLL CALL – Members of the Board of Education**

Dr. Joseph Rivera, President  
Delia Alvidrez, Vice President  
Rita Jo Ramirez, Clerk  
Rachel Canchola, Member  
Alfred Renteria, Jr., Member

**1.2 ROLL CALL – Members of the Administrative Cabinet**

Dr. Myrna Rivera Coté, Superintendent  
Susanna Contreras-Smith, Assistant Superintendent, Educational Services  
John Lopez, Assistant Superintendent, Human Resources  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services

**2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

**3. ADJOURN TO CLOSED SESSION**

**4. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

**4. CLOSED SESSION**

- 4.4 Conference with Legal Counsel – Anticipated/Existing Litigation (Pursuant to subdivisions (a-c) of Government Code §54956.9)  
[OCR Case #09-12-1072]
- 4.1 Public Employee Appointment/Employment (Pursuant to Government Code §54957)  
Certificated Personnel Register No. 7-2011/2012  
Classified Personnel Register No. 7-2011/2012
- 4.2 Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)
- 4.3 Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: John Lopez, Asst. Supt., Human Resources; Edward L. Kunkel, Kunkel and Camacho  
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees

**5. RECONVENE IN OPEN SESSION – 7:00 p.m.**

**5.1 PLEDGE OF ALLEGIANCE**

**RECORDER** Myrna Atencio  
**INTERPRETER** Herlinda Acevedo  
**VISITORS** Register No. 9-2011/2012

**6. STUDENT REPORTS**

- 6.1 El Rancho High School Leadership Team, Joseph Piñeda
- 6.2 ASB Spokesperson, Salazar High School, Anthony Carlson

**7. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Dr. Rivera announced that no action was taken in closed session; closed session will reconvene after open session to continue discussion on items 4.1, 4.2, 4.3 and 4.4.

**8. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

Motion: Alvidrez      Second: Renteria      Vote: 5-0      PASSED

**9. AWARDS AND RECOGNITIONS**

*This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.*

- 9.1 Birney Elementary School Presentation  
Principal, Gisela Castañon; Student Government President, Nicole Magaña

**10. INFORMATION ITEMS**

*Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.*

**10.1** Presentation of the El Rancho Unified School District's 2010/2011 Annual Financial Audit Report and the General Obligation Bond Audit Report to the Board of Education by *Royce Townsend, Certified Public Accountant, Vavrinek, Trine, Day & Co., LLP.*

**10.2** Presentation of the Los Angeles County Office of Education's review of the El Rancho Unified School District's 2011-2012 First Interim Report, by *Melvin Iizuka, Director, Business Advisory Services, Los Angeles County Office of Education.*

**10.3** Analysis of Special Education Services Delivery by *Dr. Christopher Gutierrez-Lohrman*

**11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speakers card)**

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

- Mr. Raul Elias, 6710 Painter Avenue, Whittier, spoke regarding El Rancho High School teachers undertaking a project to increase student attendance, ADA. He asked for support for use of facilities for fundraising activities for an educational foundation. Ms. Rachel Canchola, Board Member, thanked Mr. Elias and Dr. Coté for her suggestion and leadership.
- Mr. Louis Salcido, 9432 Townley Dr., Pico Rivera, congratulated Mr. Renteria on his election to the Board and reminded him that he would now have to resign from the Bond Oversight Committee. Asked Board Members to consider giving up compensation, donate it to general funds to be used for the benefit of students.
- Victor Gonzalez, 9256 Burke Street, Pico Rivera, addressed the Board Members regarding an ongoing issue with district personnel.
- David Narvaez, 13221 Foxley Drive, Whittier, introduced himself to the Board and Administrators as the newly elected CSEA Chapter 107 President. Said he is looking forward to working with Board Members and Administration during these difficult budget times.
- Ruby Ballesteros, 8127 True Avenue, Pico Rivera, commented on the MOU between ERUSD and CSEA Chapter 107, which will be voted on by the membership at the next union meeting.
- Josie Carbajal, 4130 Rosemead Blvd., Pico Rivera, requested consideration of an El Rancho School District Water Polo Club.

**12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

*Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.*

**12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

- Rachel Canchola, thanked Gisela Castañon, Birney Elementary School Principal, for hosting Board Meeting and for the student council presentation. She announced that El Rancho High School Baseball will be hosting their first Hall of Fame Dinner this Sunday, January 22, 2012 at 5 p.m. at the Pio Pico Women's Club; she encouraged everyone to attend the event and support our student athletes. She spoke regarding a special meeting held last year regarding school safety. Doesn't know if another meeting will be called but she strongly encourages district to resolve all issues regarding school safety. She asked that the locker rooms be kept clean. Academic Decathlon is starting, encouraged all to support the team.
- Dr. Joseph Rivera read a letter from Dr. Coté, dated December 15, 2011, which states that for the 2012-2013 school year she will not accept her longevity stipend, effective July 1, 2012, instead the stipend amount is to be used in the district's general funds for the benefit of the children in Pico Rivera. The Board Members thanked Dr. Coté for taking a 9% cut from her negotiated salary. **Correction – 8%.**
- Alfred Renteria, Jr. thanked Gisela Castañon, for hosting Board Meeting and for the student council presentation. Thanked the Board Members and Cabinet for helping him gather all the information he has requested.
- Delia Alvidrez, thanked Gisela Castañon, for hosting Board Meeting and all the staff responsible for setting up for the meeting. She thanked Dr. Coté and wished everybody a happy new year.
- Rita Jo Ramirez, thanked Gisela Castañon, for her hospitality. She made a comment to fellow Board Members and staff regarding keeping focus on the children and working together, not focusing on the negative.
- Dr. Joseph Rivera thanked Gisela Castañon, for hosting Board Meeting. Hispanic Scholarship Advisory group is working on different types of programs to enhance the 1.2 million dollars so generously donated by the Cisneros family to the high school. The city and school district are also working on a program called Generation First Degree, goal is to increase the amount of college graduates in Pico Rivera.

**13. SUPERINTENDENT'S REPORT**

*The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.*

- Dr. Myrna Rivera Coté reported that our first edition of School News is online, the link can be found on the front page of our website, we are also emailing edition to parents, community groups, the city. She announced that the winter boys soccer state rankings are out and El Rancho is number one in the state and number eight in the country, that is quite an honor! Dr. Coté spoke regarding the budget and upcoming tax package in November, reminded Board that if tax package passes, we would presumably be fully funded which is not true; all transportation funding is gone as of today. We need to work together to resolve some of the issues. We have a lot of work to do and we will be bringing a lot of information forward to the Board to discuss.

**14. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

**14. CONSENT AGENDA**

*HEARING SESSION:* (Blue speakers card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.*

- Mr. Louis Salcido, 9432 Townley Dr., Pico Rivera, asked a question regarding item 14.5 A. How does this affect special education and are there any monies involved?

**14.1 SUPERINTENDENT'S ITEMS**

- A. Approved the Minutes of the Board of Education's Regular Meeting held December 15, 2011.
- B. Approved calendar of proposed dates for potential Board Workshops, 2012-2013.

**14.2 DIVISION OF STUDENT SERVICES – None**

**14.3 DIVISION OF EDUCATIONAL SERVICES**

- A. Approved academic field trip for fifty (50) students, one (1) certificated staff member, and one (1) classified staff member from Rio Vista Elementary School to the Los Angeles County Science Olympiad on Saturday, February 25, 2012, at Occidental College. Total expenditure of \$650.00 for PTC transportation payable from Rio Vista Elementary School PTO Funds.
- B. Approved/Ratified field trip for 47 El Rancho High School students and one (1) certificated staff member to UC San Diego on Thursday, December 1, 2011, from 7:15 a.m. – 3:30 p.m. Total expenditure of \$807.26 for King Limousine Service, Inc. charter bus payable from El Rancho High School ASB Funds. There is no cost to the District.
- C. **PULLED** consultant agreement with Lindsey Hundley, accompanist, to assist El Rancho High School Drama Department students, effective April 16, 2012 through May 5, 2012. Total expenditure of \$1,500.00 for consultant services payable from El Rancho High School General Funds.
- D. Approved/Ratified submission to the Los Angeles County Office of Education of the William's/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints 2011-2012. The report states that no complaints were filed with any school in the district during the second quarter, which covers October 1, 2011 through December 31, 2011.
- E. Approved the submission of the Title III Improvement Plan for Year Four (4). *(Documents are available for review in the Educational Services Office.)*

**14.4 DIVISION OF BUSINESS SERVICES**

- A. Approved/Ratified Business Services reports for the month of December 2011.

**14.4 DIVISION OF BUSINESS SERVICES**

- B. Adopted Resolution No.12-2011/2012 approving an Interfund Transfer from the District's General Fund of \$500,000 into the Self-Insurance Fund.
- C. Approved acceptance of the El Rancho Unified School District's 2010/2011 annual financial audit report.
- D. Approved acceptance of the 2010/2011 General Obligation Bond financial and performance audit report.
- E. Adopted Resolution No. 13-2011/2012, Resolution of the Board of Education of the El Rancho Unified School District requesting the issuance of 2011/2012 tax and revenue anticipation notes (TRANS) for the district by the Board of Supervisors of the County of Los Angeles.

**14.4 DIVISION OF BUSINESS SERVICES**

- F. Approved contract agreement between El Rancho Unified School District and AssetWorks, Inc. for the operation, maintenance and support of the District's asset management software (ASSETMAXX application). Agreement shall be effective March 1, 2012 and renewed for successive one-year terms. Total annual cost of \$4,050, shall be payable from General Funds.
- G. Approved attendance for two classified staff members from the Maintenance and Operations Department to attend the Sigler/Carrier Continuing Education HVAC Program-Winter/Spring 2012 (five dates from February – June 2012), located in Brea, California. There is no cost to the district.
- H. Approved final payment of \$15,128.63 including all change orders, to Xcel Mechanical Systems, Inc. and accept the North Park Gas Line Repair Project as complete. Total project cost payable from Measure "EE" General Obligation Bond Funds.

**14.5 DIVISION OF HUMAN RESOURCES**

- A. Approved/Ratified Service Agreement between the Whittier Area Cooperative Special Education Program (WACSEP) and El Rancho Unified School District to temporarily release James Templin to WACSEP on a temporary assignment beginning January 1, 2012 through June 30, 2012.
- B. Approved Certificated Personnel Register No. 7-2011/2012
  - 1. Authorization & Ratification of Employment:
    - a. Special Education Teacher (1) from the Recall List  
Funding Source: Special Education Funds  
Eff: 01/09/12  
Baca, Guadalupe

**14.5 DIVISION OF HUMAN RESOURCES**

- b. Long Term Substitute Teacher (1) – El Rancho High School  
Funding Source: General Funds  
Eff: 01/16/12  
Vasquez, Elizabeth
  
- c. Substitute Teacher (16) – District Wide  
Funding Source: General Funds  
Eff: 01/20/12
  - Carbajal, Richard
  - Favela, Eduardo
  - Gonzalez, Nickolas
  - Johnny, Anthony
  - Juarez, Esmeralda
  - Lakey, Melanie
  - Marquez, Johanna
  - Mendoza, Juan Carlos
  - Orellana, Jennifer
  - Parsons, Gene
  - Pena, Santiago
  - Perea, Melissa
  - Ponce, Matthew
  - Ramos, Aracely
  - Rizo, Natalia
  - Rodriguez, Shanel
  
- d. Substitute School Psychologist (1) – Student Services  
Funding Source: Special Education Funds  
Eff: 1/23/12  
Rodriguez, Robert V.
  
- 2. Authorization of Request for Unpaid Leave of Absence:
  - a. Teacher Secondary (1) – El Rancho High  
Eff: 1/31/12 – 6/14/12  
Leija-Cardenas, Veronica
  - b. PULLED Teacher Secondary (1) – Burke Middle  
Eff: 1/23/12 – 6/14/12  
Salgado, Lisa
  
- 3. Authorization & Ratification of Request for Resignation:
  - a. Mental Health Liaison (1) – Student Services II  
Eff: Date to be determined by the El Rancho Unified School District  
Huerta, Maria
  
- 4. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:  
HUMAN RESOURCES:
  - a. Amendment to Supplemental Pay Assignment:  
Certificated Staff Members ~~(9)~~ **(10)** – El Rancho High  
Academic Decathlon Advisors & Coordinator  
Amendment is necessary to include one staff member who was inadvertently not included on original board item.  
Funding Source: District General Funds  
Eff: 08/22/11 – 11/30/11

**14.5 DIVISION OF HUMAN RESOURCES**

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Chavez, Jazmin	\$458	Interview
Diaz, Justin	\$458	Art
Francis, Steve	\$458	Math
Katsumura, Claire	\$458	Science
Lam, Dawn	\$458	Music
Lam, Dawn	\$458	Lang./Lit.
Oase, Kristin	\$2,123	Decath. Coordinator
Oase, Kristin	\$458	Super Quiz/Soc. Science
<b>Ortiz, Herb</b>	<b>\$458</b>	<b>A.P. Coordinator</b>
Qureshi, Parvin	\$458	Economics
Wlasick, Stan	\$458	Speech
Zeko, Charissa	\$458	Essay

b. Supplemental Pay Assignment:

Certificated Staff Members (4) – Burke Middle  
 Extracurricular Activities Advisors – Second Semester  
 Funding Source: District General Funds  
 Eff: 2/1/12 – 6/13/12

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Salisbury, Beth	\$529.50	Newspaper (1/2)
Perea, Steve	\$529.50	Newspaper (1/2)
Mak, Barry	\$1,059.00	Annual
Mendez, Roberto	\$1,509.00	Band

c. Supplemental Pay Assignment:

Certificated Staff Members (2) – Salazar High  
 Extracurricular Activities Advisors – Second Semester  
 Funding Source: District General Funds  
 Eff: 1/30/12 – 6/13/2012

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Gaeta, Leticia	\$1,059.00	Yearbook
Quintero-Cadena, Karen	\$1,059.00	Newspaper

EDUCATIONAL SERVICES:

d. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (3)  
 To teach 30 English Learner Literacy Support Classes (ELLSC)  
 Categorical Programs/Educational Services  
 Total Expenditure Not to Exceed: \$3,589.65  
 Funding Source: Title III English Learner Program Funds  
 Eff: 1/20/12 – 5/11/12

Abrams, Bertha – Burke Middle School  
 Ammerman, John – Burke Middle School  
 Melton, Sue – Burke Middle School

e. Ratify Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)  
 To assist teachers of Title I students before and after school hours in  
 implementing computer program requirements of district benchmarks  
 Burke Middle School/Educational Services  
 Total Expenditure Not to Exceed: \$1,395.97



**14.5 DIVISION OF HUMAN RESOURCES**

Funding Source: Title I Funds

Eff: 10/14/11 – 6/8/12

Ammerman, John

f. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (15), Administrators (2)

To implement the Saturday School Program

Total Expenditure Not to Exceed: \$10,024.75

Funding Source: Title 1 Funds

Eff: 1/21/12 – 5/12/12

Abrams, Bertha

Ammerman, John

Chavez, Christine

Fierro, Ed

Garcia, Nadia

Larios, Andrea

Mak, Barry

Martin, Elbia

Melton, Sue

O'Dell, Laura

Ormseth, Tor

Ramirez, Josephine

Salisbury, Beth

Sloper, Lorraine

Vela-Amaya, Sylvia

Administrators:

Matthews, Mark

Tristan, Edna

g. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To serve as Language Arts Coach

Rivera Middle School/Educational Services

Total Expenditure Not to Exceed: \$1,994.25

Funding Source: Title 1 Funds

Eff: 1/20/12– 6/14/12

Chiboucas, Gigi

h. Stipend Pay Assignment:

Certificated Staff Member (1)

To work as the Apex Learning facilitator during the second semester

Salazar High School/Educational Services

Total Expenditure Not to Exceed: \$1,709.36

Funding Source: Title 1 Funds

Eff: 1/30/12 – 6/13/12

Gonzalez, Gabriel

i. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (4)

To provide an after-school language arts intervention program

Valencia Elementary School/Educational Services

**14.5 DIVISION OF HUMAN RESOURCES**

Total Expenditure Not to Exceed: \$5,105.27

Funding Source: Title 1 Funds

Eff: 1/20/12 – 5/11/12

Cano, Laura

Carrera, Nancy

Vigil, Magdalena

Ziola, Patricia

j. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (1)

To instruct 3<sup>rd</sup> through 5<sup>th</sup> grade students in the after-school Science Club

Rio Vista Elementary School/Educational Services

Total Expenditure Not to Exceed: \$977.12

Funding Source: Title 1 Funds

Eff: 1/20/12 – 5/31/12

Baille, Melina

k. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (22)

to provide tutoring for Title 1 students and English Language Learners in the areas of phonics, comprehension, math skills and writing skills

Rio Vista Elementary School/Educational Services

Total Expenditure Not to Exceed: \$17,549.38

Funding Source: Title 1 Funds

Eff: 1/20/12 – 5/31/12

Alonso, Janet

Brandenburg, Anthony

Bronson, Christopher

Cabral, Rosa

Crook, Susan

Chavez, Olivia

Dickinson, Janice

Dornoff, Doris

Espinoza, Carolyn

Galvan, Maybrit

Hernandez, Anna

Kahler, Bonnie

Kust, Melina

Lopez, Jesus

McLaughlin, Holly

Murillo, Linda

Navarro, Kathee

Pallone, Raymond

Ponce, Bernice

Somarriba, Lorena

Verbera, Judith

Weaver, Kerrie

**14.5 DIVISION OF HUMAN RESOURCES**

C. Approved Classified Personnel Register No. 7-2011/2012

1. Authorization & Ratification of Temporary Employment:
  - a. Bus Rider (3) – Student Services  
Payable at: \$13.94/hr.  
Funding Source: Special Ed/SH Account  
Eff: 11/7/11  
Aguilar Marcela, Maria  
Espinoza, Gabriela  
Macias, Dawn
2. Authorization & Ratification Out of Category Employment:
  - a. Superintendent’s Secretary (1) – District Office I  
Payable at: \$6922.00/month  
Funding Source: District General  
Eff: 1/3/12  
Atencio, Myrna
  - b. Administrative Secretary II Confidential (1) – District Office I  
Payable at: \$5168.00  
Funding Source: District General  
Eff: 1/3/12  
Bowers, Mary
  - c. Grounds Equipment Operator (1) – Maintenance  
Payable at: \$3927.00/month  
Funding Source: General  
Eff: 12/5/11  
Beltran, Art
  - d. Grounds Worker (1) – Maintenance  
Payable at: \$3675.00/month  
Funding Source: General  
Eff: 12/6/11  
Telles, Ron
3. Authorization and Ratification of Substitute Employment:
  - a. Cafeteria Helper I Substitute (1) – District Wide  
Payable at: \$10.67/hr.  
Funding Source: Food Services  
Eff: 1/9/12  
Rodriguez, Francine
4. Authorization/Ratification of Unclassified Employment:
  - a. Varsity Asst. Football Coach (1) – ERHS  
Payable at: \$3597.00/Lump  
Funding Source: District General  
Eff: 8/26/11 – 11/11/11  
Parent, Matthew
  - b. Girls Basketball Varsity Asst. (1) – ERHS  
Payable at: \$2545.00/Lump  
Funding Source: District General

**14.5 DIVISION OF HUMAN RESOURCES**

Eff: 11/17/11 – 2/10/12

Afan, Kristina

- c. Girls JV Head Waterpolo Coach (1) – ERHS

Payable at: \$2545.00/Lump

Funding Source: District General

Eff: 11/17/11 – 2/10/12

Weighlin, Garrett

- d. Powder Puff Advisor (1) – ERHS

Payable at: \$250.00/Lump

Funding Source: ASB Funds

Eff: 11/30/11 – 12/15/11

Zook, Thomas

- e. ASB Worker (1) - ERHS

Payable at: \$10.00/hr.

Funding Source: ASB Funds

Eff: 1/20/12 – 2/28/12

Elliott, Sylvia

- f. School Safety Officer (1) - ERHS

Payable at: \$13.24/hr.

Funding Source: General Funds

Eff: 1/9/12 – 6/30/12

Mendoza, Adrian

- g. Instructional Aide Trainees (3) – So. Ranchito

Payable at: \$10.13/hr.

Funding Source: Title I

Eff: 1/23/12 – 6/13/12

Escalera, Monica

Pacheco, Carlos

Perez, Nicole

- h. Noon Supervisor Substitute (1) – Rio Vista

Payable at: \$8.52/hr.

Funding Source: General Funds

Eff: 1/9/12 – 6/13/12

Viera, Irene

5. Authorization & Ratification of Request for Leave of Absence under the Family Medical Leave Act (FMLA):

- a. Library Media Technician (1) – Rio Vista

Eff: 10/21/11 – 1/13/12

Gonzalez, Rose Ann

6. Authorization & Ratification of Request for Unpaid Leave of Absence:

- a. Library Media Technician (1) – Rio Vista

Eff: 1/16/12 – 6/30/12

Gonzalez, Rose Ann

**14.5 DIVISION OF HUMAN RESOURCES**

7. Authorization & Ratification of Request for Resignation:

- a. Data Processing Clerk I Temporary – (1) – Categorical Programs  
Eff: 12/23/11  
Altounian, Jennifer
- b. Cafeteria Helper I (1) – Birney Elementary  
Eff: 12/14/11  
Rodriguez, Francine

**15. CONSENT AGENDA VOTE**

Motion: Alvidrez Second: Ramirez Vote: 5-0 PASSED

**16. OLD BUSINESS – None**

**17. NEW BUSINESS – ACTION ITEMS**

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

**17.1 SUPERINTENDENT’S OFFICE**

**17.2 DIVISION OF STUDENT SERVICES**

**17.3 DIVISION OF EDUCATIONAL SERVICES**

**17.4 DIVISION OF BUSINESS SERVICES**

**17.5 DIVISION OF HUMAN RESOURCES**

**18. ADJOURNMENT – 10:41**

Returned to Closed Session at 9:20 p.m. Closed Session ended at 10:35 p.m.  
Returned to Public Session at 10:37 p.m. No actions taken in Closed Session.  
Meeting adjourned at 10:41 p.m.

Motion: Renteria Second: Ramirez Vote: 5-0 PASSED

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**NOTE:** Exhibits listed herein are a part of these minutes and are filed in the Official Board Minutes Record Book of the Board of Education, which is open for public inspection.

Minutes approved February 9, 2012, as written , as corrected

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Dr. Joseph Rivera, President

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Dr. Myrna Rivera Coté, Superintendent