



**EL RANCHO UNIFIED SCHOOL DISTRICT**  
**District Advisory Committee Meeting**  
**Minutes**  
**April 21, 2021**

**DAC Members Present:**

Selena Mendoza, Birney Tech Academy  
Juliana Aguirre, Durfee Elementary  
John Valencia, No. Ranchito Elementary  
Liliana Blackmon, Rio Vista Elementary  
Alejandro Abarca, Rivera Elementary  
Diana Lemus, South Ranchito Dual Language  
Rosanna Cabrera, Valencia Academy of the Arts  
Esperanza Salazar, No. Park Academy of the Arts  
Christine Saavedra, STEAM Academy  
Rosalia Luevano, El Rancho High School  
Lupe Ordonez, Salazar High School

**District Personnel:**

Gisela Castanon, Director of Elementary Education  
Erin Lopez-Cadena, Coordinator, Categorical Programs  
Kimmie Sandoval, State and Federal Clerk

**Community Members:**

**Guests:**

Dr. Frances Esparza, Superintendent  
Zan Mason, Assistant Principal, Rivera Middle School

**DAC Members Absent:**

Michael Castaneda, Magee Elementary  
Hector LaFarga, Rivera Middle School  
Sung Yon Lee, Ellen Ochoa Prep Academy

**I. Call to Order**

Called to order at 5:00 p.m. by Mrs. Rosalia Luevano.  
Mrs. Rosalia Luevano led the flag salute.

**II. Welcome**

Mrs. Rosalia Luevano welcomed parents.

Motion to Approve Agenda: Ms. Saavedra

Second: Mr. Abarca

Quorum: Yes

Approval of September 3, 2020 Minutes:

Motion to Approve: Ms. Saavedra

Second: Mrs. Cabrera

Approval of March 17, 2021 Minutes: The minutes were approved with the following changes/corrections: Ms. Saavedra shared that regarding the secure link for testing, a student can use their own computer, but the thing is you have to really jump through hurdles to download the secure link, and it makes it much easier for parents if they do not have a Chromebook to pick one up, because it is already automatically there, the secure link for state testing.

Mrs. Luevano had a correction for one of her comments. She corrected the comment to state that students do not get used to the system fast. She has not found that to be true. Students follow adult's steps and adults need to be patient with students.

Motion to Approve: Mr. Abarca

Second: Ms. Saavedra

### **III. Consolidated Application:**

- The "Con App" must be submitted to the California Department of Education (CDE) in order for the district to receive funds for Categorical Programs
  - Winter Collection (Feb. 28)
  - Spring Collection (June 30)
  
- Categorical Programs are specially funded educational "plans of action" that address specific needs related to student achievement, such as:
  - Students performing below grade level
  - English Learners
  - Staff development
  - Homeless students

#### Federal Funding Entitlements

##### Con App 2020-21

- Title I - \$2,303,039.00
- Title II - \$318,395.00
- Title III - \$173,368.00
  - Limited English Proficient (LEP)
  - Immigrant - \$11,726

Title IV - \$193,428.00

#### Consolidated Application Legal Assurances

- Must be enforced in order to receive funding
- Are evaluated fiscally throughout the year according to state audit scheduling
- Program activities are monitored by the California Department of Education through Federal Program Monitoring (FPM)
- Activities must be based on Student Data
- Must follow federal guidelines
- Must be in accordance with state law

### **IV. LCAP Update:**

- On March 25, 2021, there was a review of the LCAP process and annual update.
- On Thursday, April 22, 2021 there will be meeting to provide input and recommendations on the LCAP.
- On Wednesday, May 19, 2021 the LCAP will be presented to DAC/DELAC Members.
- On Thursday, May 20, 2021, the LCAP will be presented to the Parent Advisory Committee (PAC).

## LCAP Goals 2017-19

- Goal 1- Upon graduation, all students will demonstrate fluent literacy skill using both literacy and informational texts.
  - Literacy Skills (Reading and Writing)
- Goal 2- Upon graduation, all students will demonstrate the mathematical skills required to be an astute problem-solver.
  - Mathematical Skills
- Goal 3- All students will graduate from high school ready for college and career based on Common Core State Standards in all content areas.
  - College and Career Readiness
- Goal 4- The District will invest resources to ensure a safe and productive 21<sup>st</sup> century learning environment for all students.
  - Safe, Productive 21<sup>st</sup> Century Learning Environment (Innovation Labs, ERHS Plans/Video).
- Goal 5- District will actively promote and invest in engaging parents and students in opportunities.
  - Parent Engagement
- Goal 6- The District will provide differentiated learning options for students above and beyond the core program.
  - Different Learning Options for Students Beyond the Core Program (STEM-Science, Technology, Engineering and Mathematics-Equipment and Materials)
  - Visual and Performance-Art in Classes
  - Digital Learning Coaches

## LCAP Planning Process

- Currently Updating LCAP
  - District Staff is Currently in the Process of Reflecting on Implementation of Actions and Services for 2020-2021 Learning Continuity and Attendance Plan
  - Students, Parents and the Community will provide input
  - There will also be Certificated and Classified Staff input

## Reopening

April 26, 2021-Elementary & Secondary (K-12<sup>th</sup> grade) SDC Teachers & Support Staff Return in-person for training and preparation to reopen

May 4, 2021-Elementary & Secondary (K-12<sup>th</sup> grade) SDC Sped Students Return for in-person instruction (accept Durfee Elementary and Rivera Elementary School, because they do not have SDC Student population)

## Summer School

June 15, 2021-ESY & Summer School for K-12th Grade Students

## Additional Safety Measures

- COVID-19 Safety Plan at every school site
- Plexiglas Barriers
- Masks
- Face Shields
- Screening process
- Thermo-imaging Cameras
- Contact Tracing
- Additional Bell Schedules
- Campus flow routing
- Grab and Go Meals

## **V. Comments and Questions from DAC/DELAC Members:**

1. Mrs. Blackmon had a question about the platform for Summer School and how it would be available for students. Mrs. Castanon, Director, Elementary Education explained that students in grade K-4 would be in person and grade 5 (transitioning to middle school) would be experiencing Virtual Summer School along with the all secondary education (middle and high school).
2. Ms. Saavedra made a comment: She stated that the district does a good job of sharing information out to parents. She also stated that parents need to help parents stay in the loop.
3. Mrs. Luevano made a comment: Not everyone is on social media and this is a concern.
4. Mr. Abarca asked if the district was going to be hiring a communication person. Please note that a comment was made after the students from Rivera Middle School presented at the Board Meeting on Tuesday, April 20, 2021. The comment was made to encourage and motivate students to continue to develop and strengthen their public speaking skills. It was not made in reference to a communication position within the district. Mr. Abarca also mentioned that one of the main concerns of the district is to make sure they are communicating with everybody on different platforms and not just on one or two.
5. Mrs. Castanon stated that when we post things on social media it is posted onto Facebook, Twitter, and Instagram. She also shared that when meeting with Stakeholders the feedback she received from parents was the interest in going back to using flyers, placing information in the Google classroom, marquee and sending letters home.
6. Mrs. Castanon wanted to clarify information on Summer School. She shared that with the Expanded Opportunities Grant it is to promote in person instruction for learning recovery. She went on to explain that we are moving forward with in person instruction for the summer before we start lessons in the fall. We are also following the state safety measures. The district is going above and beyond the recommendations and guidelines from the state.
7. Mrs. Luevano is hoping that the safety measures that we are showing with the model school site or exemplar we are promoting is the same at all schools. The reason why she is saying this is because she works for another district and what they show on TV is not what she has in her classroom. Mrs. Luevano is looking at the best interest for all the students that is why she is here.
8. Mrs. Castanon reassured Mrs. Luevano that the district works with principals, and maintenance staff to make sure that all classrooms are ready as we move forward with the soft reopening of our Special Day Classes (SDC), K-12.
9. Mrs. Blackmon had a question regarding the Thermal Cameras, she was asking if they are going to be placed at each classroom or where the students enter before coming to the campus? Mrs. Castanon shared that every site will be different. The entrance might be through the cafeteria or the main gate, and that the cameras are very quick.
10. Mrs. Salazar had a question about the Summer Program. Mrs. Castanon shared that in person instruction would be K-4 grade at the elementary sites, and our current 5<sup>th</sup> grade students

would be receiving services from the middle school they are transitioning to in the fall. She also shared that all secondary including middle school and high school would be receiving summer school instruction virtually. Math and ELA will be offered.

11. Mrs. Ordonez had a question about high school students and summer school. She understands that it is virtual, but is it open to all students. Mrs. Castanon shared that the program will be a credit recovery program for students. Our 8<sup>th</sup> grade students going into 9<sup>th</sup> grade will have the Escalante Program.
12. Mrs. Luevano stated that the counselor suggested her child to take Spanish II during the summer, and she asked if her child would have to go to the community college to take that class. Mrs. Castanon explained that the high school offers this class, but if her child took the class from the Community College, her child would earn college credit and high school credit. She also recommended speaking to the counselor.
13. There was a comment in the chat stating that having a monthly calendar with school events would be helpful.

**VI: Other Business:**

Ms. Saavedra shared that at El Rancho High School will be having Coffee with the Principal, April 22, 2021 at 5:00 p.m. She also shared that if you go to the district website where the calendar is you can subscribe to it and see what events are coming up for parents. Next Meeting: Wednesday, May 19, 2021 The LCAP will be presented to DAC Members.

**VI: Adjournment:**

**Motion for Adjournment:** Mrs. Lemus Time: 6:03 p.m.

**Second:** Mrs. Salazar

Minutes by: Dr. Erin Lopez-Cadena