

OPEN/CLOSED CAMPUS**Closed Campus**

In order to keep our students in a supervised, safe, and orderly environment, the Governing Board establishes a "closed campus" at all district high schools. Once students arrive at school, they must remain on campus until the end of the school day unless they have brought written authorization from their parents/guardians and received permission from school authorities to leave for a specific purpose. Students who leave campus without such authorization shall be classified as truant and subject to disciplinary action.

(cf. 5113 - Absences and Excuses)

The Board finds that school facilities and resources are adequate to serve the lunchtime needs of all of our students. The Board further perceives that a closed campus benefits students by encouraging them to participate in school activities, rather than following other pursuits which may not be in their best interests. The requirement to keep students on campus is part of the Board's efforts to maintain a safe school climate and to reduce afternoon absenteeism.

The administration shall provide educational, recreational, organizational, and social opportunities for students during the lunch period. Students who have finished eating shall always have a quiet place to read or study.

(cf. 6145 - re Equal Access)

The Superintendent or designee shall design a system of identification and passes appropriate for use at each school. Each high school principal shall be expected to enforce mechanisms whereby all students may be accounted for at all times during the school day. Parents/guardians shall be informed whenever students are unaccounted for.

(cf. 5112.6 - Parental Notification, Absences)

Student handbooks shall fully explain all rules and disciplinary procedures involved in the maintenance of the closed campus.

Eleventh and 12th grade students may be permitted to leave school grounds during their lunch hour with the approval of the principal. Neither the district nor any officer or employee of the district shall be liable for the conduct or safety of any student during such time as the student has left the school grounds during their lunch hour. A copy of this policy shall be sent to the parent/guardian of each student at the beginning of the first semester of the regular school term each year.

Legal Reference

EDUCATION CODE

44808.5 Permission for pupils to leave school grounds; notice

Policy

adopted: March 8, 1994

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

OPEN/CLOSED CAMPUS

The principal and other certificated employees of the school shall be responsible for all students while school is in session.

Release of students from school may be initiated by the parent/guardian having legal custody of the student. Such request shall be presented to the principal or designee on the district form: Permit to Leave School, duly signed by the parent/guardian having legal custody of the student. No employee may excuse a student from school without permission of the principal or designee, and under no circumstances shall a student be released to person(s) whose identity is unknown.

The principal or designee is responsible for ascertaining the validity of the request and that it originates with the parent/guardian having legal custody.

Students may be released from the school on action initiated by other certificated employees for causes such as illness or damage to clothing. Such release shall occur after notification to the principal who shall ensure notification of the parent/guardian having legal custody of the student of the transfer of the responsibility for the supervision of the student.

Parent Request For Home Lunch Permit

If parents/guardians request their ninth or tenth grade son/daughter be allowed to go home for lunch and if conditions are accepted, the school will authorize ninth and tenth grade students to go home for lunch.

PARENTS REQUEST FOR HOME LUNCH PERMIT

El Rancho High School maintains a closed campus during the entire school day. Eleventh and twelfth grade students are permitted to leave campus during lunch, providing certain conditions are met, including presenting a valid El Rancho I.D. card each day when the student leaves for lunch. If parents/guardians request their ninth or tenth grade son/daughter be allowed to go home for lunch and if the following conditions are accepted, the school will authorize ninth and tenth grade students to go home for lunch:

1. The parent is to assume full responsibility for supervision and safety of the student while the student is off campus during lunch time.
2. The Home Lunch Permit is granted only for the purpose of going home for lunch and it is to be clearly understood that if this is violated, the permit will be revoked.
3. It is the responsibility of the parent to ensure that the student maintains a satisfactory record of attendance, citizenship, and of getting to class on time in order to maintain this privilege.
4. Students who are issued Home Lunch Permits must carry their El Rancho I.D. Cards at all times and present them when requested by school supervisors or law enforcement officers.
5. A new request must be issued for a new Home Lunch Permit for each school year.

Date: _____

Signature: _____

Address: _____

Telephone: _____

Student's Name: _____

Grade: _____