

ENERGY MANAGEMENT CONSERVATION

As the School Board of the El Rancho Unified School District, we believe it to be our responsibility to ensure that every effort is made to conserve energy and natural resources while exercising sound financial management.

Implementation of this policy is the joint responsibility of the board members, administrators, teachers, students and support personnel and its success is based on cooperation at all levels.

The district will maintain accurate records of energy consumption and cost of energy and will provide information to the local media on the goals and progress of the energy conservation program.

The principal will be accountable for energy management on his/her campus with energy audits being conducted and conservation program outlines being updated. Judicious use of the various energy systems of each campus will be the joint responsibility of the principal and head custodian to ensure that an efficient energy posture is maintained on a daily basis.

To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

1. All district personnel will be expected to contribute to energy efficiency in our district. Every person will be expected to be an "energy saver" as well as an "energy consumer."
2. Energy management on his/her campus will be made a part of the principal's annual evaluation.
3. Within sixty (60) days, administrative Energy Guidelines will be adopted that will be the "rules of the game" in implementing our energy program.

Further, to maintain a safer and healthier learning environment and to complement the energy management program, the district shall develop and implement a preventive maintenance and monitoring plan for its facilities and systems, including HVAC, building envelope, and moisture management.

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District and school-site plans to conserve resources shall address energy and water use at each site, including plans for:

1. Reducing energy use during high-peak hours.
2. Shutting down lights and equipment when facilities are not in use.
3. Updating each site's preventative maintenance schedule for emergency lighting, generators, exit lighting, and other safety related equipment.

The following operations shall also be reviewed in order to ensure that they further the district's energy and water conservation goals:

1. Educational programs
2. Classroom and building management and maintenance
3. Food services and equipment maintenance
4. Landscaping selection and irrigation
5. Transportation services and maintenance
6. New construction
7. Administrative operations
8. Use of facilities by outside groups

To enlist the support, which is essential to achieving the district's energy and water conservation goals, the principal at each site shall:

1. Solicit input from staff, students, and parents/guardians related to district energy and water use.
2. Develop strategies designed to ensure cooperation from students and staff in all conservation efforts.
3. Recognize those who reduce energy and water use.