

**ADMINISTRATIVE LEEWAY IN ABSENCE OF GOVERNING BOARD POLICY**

The Superintendent or designee shall have the power to act, within the parameters of law, in cases where action must be taken and where the Governing Board has not provided guidelines for administrative action. If the action necessitates addition or revision of policies, the Superintendent or designee shall make the necessary recommendations to the Board.

It shall be the duty of the Superintendent or designee to keep the Board president apprised of any action taken in emergency situations as soon as practicable after its occurrence. The president shall use his/her discretion in informing the Board before its next regular meeting.

(cf. 9320 - re. Emergency Special Meeting)

Legal Reference:

EDUCATION CODE

35035 Powers and duties of superintendent