

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

July 13, 2004  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Vincent Chavez, Clerk

ROLL CALL: Raul P. Salcido, President  
Rita Jo Ramirez, Vice President  
Vincent Chavez, Clerk  
Frank P. Boyce, Member  
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Lydia Cano, Chief Business Officer

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 1-2004/2005

ACKNOWLEDGMENT OF GUEST(S):

**The Superintendent recommends that the Board of Education:**

ADOPTION OF MINUTES:

1 Adopt the minutes of the Board of Education's regular meeting held June 22, 2004.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

SUPERINTENDENT AND STAFF REPORTS:

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

**CONSENT AGENDA: (Items 2 through 5)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**2 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve attendance for nine math teachers from El Rancho High School to a four-day CPM training workshop on August 10-13, 2004 at La Serna High School in Whittier. Registration fees will be underwritten by CPM at no cost to the District.
- . 2 Approve attendance for two teachers from El Rancho High School to the 2004 Western Foodservice & Hospitality Expo on August 28-30, 2004 in Los Angeles. Total expenditures of \$70 payable from VEA/Perkins funds.
- . 3 Approve attendance for 18 Pepsters and 34 Drill Team members from El Rancho High School to the United Spirit Association spirit camp on July 30-August 7, 2004 (for Pepsters) and July 30-August 1, 2004 (for Drill Team) in Irvine. Parents and faculty members will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slips indicating that private transportation will be provided. Registration fee per Pepster of \$293 totals \$5,274 and registration fee per Drill Team member of \$229 totals \$7,786. Grand total of \$13,060 payable from the El Rancho Pepster/Drill Team account and student fundraisers, at no cost to the District.

**2 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 4 Approve/ratify Agreement for Whittier City School District to serve as the LEA (Lead Educational Agency) for the EETT (Enhancing Education Through Technology) Grant. Agreement will be between El Rancho Unified School District and Whittier City School District effective July 1, 2004 through June 30, 2006.
- . 5 Approve/ratify Contract for Professional Services between El Rancho Unified School District and Tech Ed Services (as outlined on Exhibit A). Period of Contract shall be from July 1, 2004 through June 30, 2006. Total expenditures of \$50,648.00 from Enhancing Education Through Technology (EETT) Competitive Grant funds.
- . 6 Approve Assurances and Conditions certification between El Rancho Unified School District and the California Department of Education for the EETT (Enhancing Education Through Technology) Grant.
- . 7 Approve the submission of the District 2004/2005 Consolidated Application, Part I, to the California Department of Education.
- . 8 Approve the 45/15 Alternate Calendar for Ruben Salazar Continuation High School and Independent Study Program for the 2004/2005 school year.

**3 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- . 1 Approve Contract GCTR-4138 in the amount of \$877,890.00 for the General Center Child Care Program agreement between the California State Department of Education and ERUSD for the purpose of providing general child care and development services in fiscal year 2004/2005 and approve Resolution No. 1-2004/2005 authorizing Anne Eichman, Assistant Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director, Child Development Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2004 through June 30, 2005.
- . 2 Approve Contract GPRE-4126 in the amount of \$1,542,209.00 for the State Preschool Program agreement between the California State Department of Education and ERUSD for the purpose of providing general child care and development services in fiscal year 2004/2005 and approve Resolution No. 2-2004/2005 authorizing Anne Eichman, Assistant Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director, Child Development Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2004 through June 30, 2005.

**3 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- .3 Approve Contract GRPM-3020 in the amount of \$49,500.00 between the California State Department of Education and ERUSD for the purpose of maintaining compliance with State health and safety requirements, to comply with the American with Disabilities Act (ADA), or to purchase or replace equipment necessary for the health and safety in accordance with the child care and development fund for fiscal years 2004 to 2006; and approve Resolution No. 3-2004/2005 authorizing Anne Eichman, Assistant Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director, Child Development Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from June 15, 2004 through June 30, 2006.
- .4 Approve Amendment #2 to the Beginning Teacher Support & Assessment (BTSA) Program Grant for an additional \$500 for a total of \$231,181. These funds represent an augmentation for program reviewer expenses and except as amended, all terms and conditions of the original grant shall remain unchanged and in full force and effect. Grant period is from July 1, 2003 to December 31, 2004.
- .5 Approve employment of Karla Vasquez to provide special education translation services to the Special & Alternative Education Department, for the period September 1, 2004 through August 31, 2005, payable at the rate of \$20.00 per hour from Special & Alternative Education funds.
- .6 Accept the donation of 4 vertical file cabinets from Mr. Roy D. Brown and Dr. Barbara Moore-Brown.
- .7 Approve/Ratify Addendum to Individual Service Tuition Agreement, approved October 22, 2002, Board Item 71.14, through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*. Change services from 1 session per month consultation to 2 sessions per week, effective June 7, 2004 through June 30, 2004; add additional 8 sessions, change original contract from \$2,925.00 to \$3,525.00.

**4 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- .1 Approve two-year agreement with CalMet Services, Inc. for trash disposal services for the 2004/2005 and 2005/2006 school years, at a rate not to exceed \$97,850.00 per year, payable from the General Fund and authorize George Lopez, Director, to sign all necessary paperwork
- .2 Approve the demolition of six portable classrooms at South Ranchito Elementary School. All costs of the demolition to be payable from Office of Public School Construction Hardship Funds.

**4 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- .3 Approve to accept bids for site work for the installation of modular classrooms at Maizeland Child Care Center. Total estimated project cost of \$45,000 payable from the First 5 L.A. Grant.
- .4 Approve payment of \$69,885 (90% of contract price) to Stone Roofing Company for roof repair at District Office I portables. Total project cost is payable from restricted maintenance funds.
- .5 Approve Change Order No. 2 for the So. Ranchito Elementary Government Building Modernization Project by Current Enterprises, Inc. resulting in a reduction of the original contract cost in the amount of \$373,985.10 for a total contract cost of \$206,566.29.
- .6 Approve final payment of \$49,491.18 to Current Enterprises, Inc. for the completion of the So. Ranchito Government Building Modernization Project and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Total project payable from Modernization Funds.
- .7 Approve authorization of construction project Change Orders of \$50,000.00 or less by the Chief Business Officer with the provision that all Change Orders of any amount would require the signature of both the Superintendent and the Chief Business Officer.

**5 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216**

- .1 Approve the 2004-2005 Elementary and Secondary Regular, Minimum and Modified Day Instructional Schedules.
- .2 Approve/ratify Consultant Contract for services with the District, March 22-23, 2004 for former employee to complete student report cards.
- .3 Approve CODESP Membership.
- .4 Approve Resolution No. 4-2004/2005, STRS Two-Year Additional Service Credit for the Early Retirement Golden Handshake Program (Window Period May 2, 2005 to June 30, 2005).

*CONSENT AGENDA ITEMS 2 THROUGH 5:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 4 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) **Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:**  
Certificated Register No. 1-2004/2005

- Teachers (3) Resignations
- Teacher (2) Adult School Summer School Assignment
- Teachers (5) CDC Summer School Assignments
- Assistant Principal/ERHS (1) Appointment
- School Nurse/School Readiness Program (1) Appointment
- Teacher (1) Early Retirement
- Assistant Principal/ERHS (1) Resignation
- Teachers (8) Authorization for Summer School Contracts
- Teachers (9) Stipend Pay Assignment to attend the CPM training workshop from August 10-13, 2004/ERHS
- Teachers (2) Extra-Duty Extra-Pay Assignment to work on the English Department's CASHEE curriculum/ERHS
- Teachers (5) Extra-Duty Extra-Pay Assignment to coordinate the Power Standards Resources in Mathematics, English Language Arts, and English Language Development, to implement a coordinated K-12 Standards Based Instructional Program from July 14, 2004 through August 20, 2004
- Teachers (19) Extra-Duty Extra-Pay Assignment to serve on the 2003-2004 Educational Technology Committee from October 6, 2003 through May 13, 2004
- Teachers (13) Extra-Duty Extra-Pay Assignment to serve on the 2003-2004 Standards Master Committee from September 25, 2003 through May 27, 2004
- Teachers (5) Extra-Duty Extra-Pay Assignment to provide an After School Enrichment program for Cal Works students

*CLOSED SESSION:*

- Adult School Administrator and Teacher (2) Extra-Duty Extra-Pay Assignment to conduct the Distance Learning program from July 14, 2004 through June 30, 2005/Adult School
- Teachers (4) Extra-Duty Extra-Pay Assignment to serve on Physical Fitness/Senior citizens, Television Production/ECTV, ESL/VOC ED Curriculum Chair from July 14, 2004 through June 30, 2005
- Teachers (6) Extra-Duty Extra-Pay Assignment to attend the Coach/Mentor Training as designated in the EETT (Enhancing Education Through Technology) Competitive Grant
- Teachers (23) Extra-Duty Extra-Pay Assignment to attend the Participating Training as designated in the EETT (Enhancing Education Through Technology) Competitive Grant
- Teacher (1) Extra-Duty Extra-Pay Assignment to facilitate the mandated California English Language Development Test (CELDT) testing to El Rancho Unified School District students during the summer beginning June 30, 2004 to August 6, 2004/North Park
- Teachers (2) Extra-Duty Extra-Pay Assignment to provide a GATE program on English, Writing, Math and Science from June 21, 2004 to July 22, 2004/North Park/Rivera Middle
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide speech and language services on a private school plan during the summer period and ending July 29, 2004/Special & Alternative Education

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 1-2004/2005

- Probationary Employment (2) Child Care Attendant
- Probationary Employment (1) Computer Network Specialist
- Probationary Employment (1) Energy Educator/Manager
- Resignation (1) Child Care Attendant
- Summer Assignment (1) Cafeteria Manager I
- Summer Assignment (1) Data Processing Clerk I
- Summer Assignment (2) Instructional Aide III
- Summer Assignment (3) Library Media Assistant
- Summer Assignment (5) Library Media Technician
- Summer Substitute Employment (14) Child Care Attendant
- Summer Substitute Employment (11) Instructional Aide/R.S.P.
- Summer Substitute Employment (11) Instructional Aide/S.D.L.
- Summer Substitute Employment (11) Instructional Aide/L.H.
- Summer Substitute Employment (11) Instructional Aide/S.H.
- Unclassified Employment (4) Instructional Aide Trainee
- Unclassified Employment (52) Noon Supervisor

(3) Student Disciplinary Matters: Students A through D

(4) Public Employee Discipline/Dismissal/Release

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

- 6 Approve/Ratify Certificated Employment Register No. 1-2004/2005
- 7 Approve/Ratify Classified Employment Register No. 1-2004/2005
- 8 Student Expulsion: Student A
- 9 Student Expulsion: Student B
- 10 Student Expulsion: Student C
- 11 Student Expulsion: Student D

*ACTION ITEMS 6 THROUGH 11:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_