

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

June 8, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Luis Chavez, ASB President/El Rancho H.S.

ROLL CALL: Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Luis Chavez, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 21-2003/2004

ACKNOWLEDGMENT OF GUEST(S):

ASB REPORT:

Luis Chavez, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) **RECOGNITION OF THE EL RANCHO H.S. 2003/04 ASB EXECUTIVE COMMISSION**
- (2) **INTRODUCTION OF THE EL RANCHO H.S. 2004/05 ASB EXECUTIVE COMMISSION**
- (3) **RECOGNITION OF BUDGET DEVELOPMENT COMMITTEE**
 - ❖ Abraham Alvarado, Student Rep., Salazar
 - ❖ Esperanza Angelo, Parent Rep., DELAC President
 - ❖ Myrna Atencio, CSEA Rep.
 - ❖ Victor Caballero, ERASA Rep.
 - ❖ Maggie Cardenas, CSEA Rep.
 - ❖ Nayeli Carrasco, Student Rep., ERHS
 - ❖ Michael Cervantes, ERFT Rep.
 - ❖ Luis Chavez, Student Rep., ERHS
 - ❖ Anne Eichman, Administration Resource
 - ❖ Marcia Hall, ERFT Rep.
 - ❖ Tim McMullen, ERFT Rep.
 - ❖ Frank Moreno, Parent Rep., DAC Member
 - ❖ John Moss, ERASA Rep.
 - ❖ Margaret Norman, ERASA Rep.
 - ❖ Alfred Ogas, Administration/Facilitator
 - ❖ Rachel Perea, Recording Secretary
 - ❖ Alfred Renteria, Parent Rep., DAC President
 - ❖ Richard Salazar, CSEA Rep.
 - ❖ Susanna Smith, Administration Resource

BREAK:

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

275 Adopt the minutes of the Board of Education’s regular meeting held May 25, 2004.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 276 through 280)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

276 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Adopt Resolution No. 44-2003/2004 in Support of the Pico Rivera Relay for Life event on August 14 & 15, 2004 at El Rancho High School, to support the American Cancer Society in it's efforts to continue programs, services, and cancer research.
- . 2 Approve Julie Ellis, Principal, and Dominic Picon, Athletic Director as voting school representatives to the C.I.F. Southern Section for El Rancho High School for the 2004/2005 school year.

277 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for one certificated staff member from El Rancho High School to U.S. History AP Conference and Workshops on August 2-6, 2004 in Riverside. Total expenditures of \$676.25 payable from El Rancho High School CSRD funds.
- . 2 Approve Consultant Agreement with Leticia Rodella, consultant, for the review, revision and submission of the Reading First sub-grant application seeking \$967,998 for support of reading program in grades K-3 toward student achievement in the area of reading. Consultant will provide services on January 29, February 19, February 26 and March 15, 2004, at the rate of \$375 per day, not to exceed four days. Total expenditures not to exceed \$1,500 payable from Centralized Services Title I funds.
- . 3 Approve Resolution No. 45/2003-2004 as per Education Code 60119 specifying availability of textbooks and instructional materials during the 2003-2004 school year.

278 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 1 Approve the Gifted and Talented Education (GATE) Application for the 2004-2005 school year.
- . 2 Approve/Ratify Internship Credential Program Agreement between El Rancho Unified School District and National University commencing on May 15, 2004.
- . 3 Approve/Ratify Amendment #1 for amended Funding Terms and Conditions (FT&C) Language to the General Center Child Care Contract (GCTR-3143) agreement between the California State Department of Education and El Rancho Unified School District. Except as amended herein all terms and conditions of the original agreement shall remain unchanged and in full force and effect.
- . 4 Approve the contract for Consultant Services between El Rancho Unified School District and California State University, Assistant Professors, Rosario Jasis and Susana Flores effective July 1, 2004 to June 30, 2005. Total expenditure of \$28,608.00 payable from 2.3 million dollar First 5 LA School Readiness grant funds.
- . 5 Approve the contract for Consultant Services between El Rancho Unified School District and Ira Nelken & Associates, Inc. effective July 1, 2004 through June 30, 2005, to provide evaluation and management technical assistance for the School Readiness Early Education Program. Total expenditure of \$15,000.00 payable from First 5 LA School Readiness grant funds.
- . 6 Approve the contract for Consultant Services between El Rancho Unified School District and Intercommunity Child Guidance Center effective July 1, 2004 through June 30, 2005. Total expenditure of \$69,600.00 payable from First 5 LA School Readiness grant funds.
- . 7 Approve a 60-month lease agreement for one (1) Gestetner copier from XCS at \$600.00 per month. This is a lesser amount than the previous agreement. Monthly lease will begin on June 9, 2004 payable from Child Development funds.
- . 8 Approve educational field trip to Knott's Berry Farm on Friday, June 18, 2004 (a non-school day) for (95) 4th and 5th grade students, (10) De Colores staff and (9) parent chaperones from Rio Vista and Durfee Elementary Schools. Total expenditure of \$1,381.00 payable from De Colores/21st Century grant funds.
- . 9 Approve agreement with MCS Education Services to process Medi-Cal billing claims commencing July 1, 2004 through June 30, 2007 from funds collected, at no cost to the District.

278 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- .10 Approve 60-month lease of one Gestetner copier at the rate of \$495.00 per month plus tax. This will be a lesser amount than the previous agreement. Payable through Special & Alternative Education funds. Monthly lease will begin on June 9, 2004.
- .11 Approve/Ratify Addendum to the Individual Service Tuition Agreement, approved on October 14, 2003. Board Item 80.10, through the Whittier Area Special Education Program between ERUSD and *Cleta Harder Developmental School*. The purpose is to add 1 speech evaluation, effective March 23, 2004 through March 30, 2004, change original contract from \$48,202.40 to \$48,377.40.
- .12 Approve/Ratify Addendum to the Individual Service Tuition Agreement, approved on September 23, 2003, Board Item 72.9, through the Whittier Area Special Education Program between ERUSD and *Gallagher Pediatric Therapy*. The purpose is to change the amount of Occupational Therapy services from 1 session per month to 1 session per week, effective March 25, 2004 through June 30, 2004, add an additional 10 sessions, change original contract from \$900 to \$1,650.
- .13 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective February 2, 2004 through June 30, 2004, \$75.00 per Occupational Therapy session, not to exceed 84 sessions, for a total sum not to exceed \$6,300.00.

279 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 20475 through 20612 totaling \$759,165.03.
 - b. Purchase Order Nos. P166017 through P166155 and including prior numbered confirming orders totaling \$316,274.54 and Cafeteria Purchase Orders totaling \$216,991.35.
 - c. "A" Warrants Schedule CIG through HILL totaling \$5,358,660.50.
 - d. "B" Warrants Nos. 1087 through 1125 totaling \$1,759,364.68.
 - e. Revolving Cash No. 4889 through 4892 totaling \$1,312.92.
 - f. Clearing Account Nos. 1317 through 1319 totaling \$232,484.34.
- . 2 Approve bid award to ACC Contractors, Inc. for the Meller Elementary School Modernization Project for a total low bid contract cost of \$2,400,000 payable from the Modernization Fund.

279 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 3 Approve contract agreement with the County of Los Angeles to provide State pest control services for the El Rancho Unified School District and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Costs, not to exceed \$3,600, to be paid from the Restricted Maintenance Fund.
- . 4 Approve budget Transfers.

280 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216

- . 1 Adopt the Declaration of Need to the effect there are insufficient numbers of fully credentialed persons to meet the employment criteria for the 2004-2005 school year.
- . 2 Approve 60-month lease for one copier at a rate of \$460 per month plus tax, payable from Title II funds.
- . 3 Approve new job description for the position of Energy Educator/Manager for the 2004-2005 school year.
- . 4 Approve Tentative Agreement between El Rancho Unified School District (ERUSD) and the California School Employees Association (CSEA) on the 2004-2005 School Calendar.
- . 5 Approve Tentative Agreement between El Rancho Unified School District (ERUSD) and El Rancho Federation of Teachers (ERFT) on the 2004-2005 School Calendar.
- . 6 Approve the District’s calendar for the 2004-2005 School Year.

CONSENT AGENDA ITEMS 276 THROUGH 280:

M_____ S_____ Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 5 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 20-2003/2004

- Teachers (4) Percentage Increase Math Coaching and/or Resource Duties
- Teachers (2) Non-reelection for the 2004-2004 school year
- Counselor (1) Appointment
- Student Intervention & Support Resource Teacher (1) Appointment
- Special Education program Specialist (1) Appointment
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as Instructional Coach to help coordinate and coach teachers from August 9, 2004 through August 20, 2004/Rio Vista
- Teachers (26) Extra-Duty Extra-Pay Assignment to attend the Bilingual Contact Teachers meetings throughout the 2003-2004 school year from October 9, 2003 through May 13, 2004
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as Resource Teacher for the core subject curriculum alignment process from June 23, 2004 through August 25, 2004
- Teachers (4) Extra-Duty Extra-Pay Summer Assignment to continue to align the Social Studies curriculum, create benchmark exams and their specific rubrics and develop project based learning activities from June 23, 2004 through June 30, 2004/ERHS
- Teachers (3) Extra-Duty Extra-Pay Summer Assignment to continue to align the Science curriculum, create benchmark exams and their specific rubrics and develop project based learning activities from June 23, 2004 through June 30, 2004/ERHS
- Teachers (7) Extra-Duty Extra-Pay Summer Assignment to continue to align the English Department's curriculum, creating various versions of benchmark exams on Edusoft and developing project based learning activities from June 23, 2004 through June 30, 2004/ERHS
- Teacher (1) Extra-Duty Extra-Pay Summer Assignment to work with students in the computer lab before summer school, during lunch and after school from June 23, 2004 through June 30, 2004/ERHS
- Teacher (1) Extra-Duty Extra-Pay Summer Assignment to develop the Geometer's Sketch Program and inservice teachers during the summer from June 23, 2004 through June 29, 2004/ERHS
- Teachers (2) Extra-Duty Extra-Pay Summer Assignment to work updating the New Teacher Binder and organizing the new teacher professional development forums for the 2004-2005 school year from June 23, 2004 through June 30, 2004/ERHS
- Teachers (2) Extra-Duty Extra-Pay Assignment to provide needed psychological services to students from July 1, 2004 through July 30, 2004/Special & Alternative Education
- Nurse (1) Extra-Duty Extra-Pay Summer Employment to provide needed services to students during Summer School from June 21, 2004 through July 30, 2004/Special & Alternative Education
- Vocational Education Teacher (1) Extra-Duty Extra-Pay Summer Employment to provide vocational education services from June 21, 2004 through July 30, 2004
- Teachers (69) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and Home/Hospital Teaching program for the 2004-2005 school year

CLOSED SESSION:

- Teachers (14) Extra-Duty Extra-Pay Summer Assignment to provide a GATE program on English, Writing, Math and Science during summer school
 - Principal (1) Assistant Principal (1) Per Diem Pay to complete State Mandated Reports from July 19-26, 2004/ Adult School
 - Teachers (7) Extra-Duty Extra-Pay Assignment for attending a GATE Facilitator's meeting on May 24, 2004
 - Teachers (10) Extra-Duty Extra-Pay Assignment to facilitate the mandated CAHSEE (California High School Exit Exam) and STAR testing from May 11-19, 2004/ERHS
 - Teachers (25) Extra-Duty Extra-Duty Assignment to facilitate the mandated California English Language Development Test (CELDT) testing to El Rancho Unified School District students from June 30, 2004 through August 6, 2004
 - Teacher (1) Early Retirement
 - Teacher (1) Principals (2) Resignations
 - Teacher (1) Summer Pay as ERFT President (Reimbursement Item)
 - Teacher (1) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and Home/Hospital Teaching programs for the 2003-2004 school year
 - Teachers (245) Authorize the Superintendent to contract for Summer School 2004
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 20-2003/2004
- Early Retirement (1) SnackBar Coordinator
 - Early Retirement (1) Computer Resource Aide
 - Resignation (1) Cafeteria Helper I
 - Authorize Summer Employment (34) As needed/Instructional Aide/L.H.
 - Authorize Summer Employment (38) As needed/Instructional Aide/S.H.
 - Authorize Summer Employment (27) As needed/Instructional Aide/S.D.L.
 - Authorize Summer Employment (20) As needed/Clerk Typist
 - Authorize Summer Employment (10) As needed/Community Relations Assistant
 - Authorize Summer Employment (61) As needed/Food Service Worker
 - Authorize Summer Employ. (22) As needed/Library/Inst. Aide/Child Care Att./Other
 - Summer School substitute employment (16) Instructional Aide/L.H.
 - Summer School substitute employment (16) Instructional Aide/R.S.P.
 - Summer School substitute employment (16) Instructional Aide/S.D.L.
 - Summer School substitute employment (16) Instructional Aide/S.H.
 - Summer School substitute employment (1) Child Care Attendant
- (3) Student Disciplinary Matters: Students A through H
- (4) Conference with Labor Negotiators Edward L. Kunkel and Alfred L. Ogas:
ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to Section 54956.9(b): One matter involving a claim for damages from a teacher.
- (6) Conference with Legal Counsel – Pending Litigation, Subdivision (a) of Government Code § 54956.9: One case; student and student's family have requested a fair hearing for the adjudication of Special Education issues. (Case No. SN04-01344)

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

- 281** Approve/Ratify Certificated Employment Register No. 20-2003/2004
- 282** Approve/Ratify Classified Employment Register No. 20-2003/2004
- 283** Student Expulsions: Student A
- 284** Student Expulsions: Student B
- 285** Student Expulsions: Student C
- 286** Student Expulsions: Student D
- 287** Student Expulsions: Student E
- 288** Student Expulsions: Student F
- Information Item: Student G
- Information Item: Student H

ACTION ITEMS 281 THROUGH 288:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____