

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

December 7, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Raul P. Salcido, President
- PLEDGE OF ALLEGIANCE:* Brandon Longoria, ASB President/El Rancho H.S.
- ROLL CALL:* Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Brandon Longoria, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER:* Herlinda Acevedo
- VISITORS:* Register No. 10-2004/2005

ORGANIZATION OF THE BOARD:

104 Nomination and election of Board of Education **2005 President.**

M _____ S _____ Vote _____

The newly elected President will assume as chair of the meeting.

105 Nomination and election of Board of Education **2005 Vice President.**

M _____ S _____ Vote _____

106 Nomination and election of Board of Education 2005 Clerk.

M _____ S _____ Vote _____

107 Adopt the Board of Education calendar of regular meetings for 2005, to be held in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 7:00 p.m.

January 11, 2005 May 10, 2005 September 27, 2005
January 25, 2005 May 24, 2005 October 11, 2005
February 8, 2005 June 14, 2005 October 25, 2005
February 22, 2005 June 28, 2005 November 8, 2005
March 8, 2005 July 12, 2005 November 22, 2005
March 22, 2005 July 26, 2005 December 13, 2005
April 12, 2005 August 23, 2005
April 26, 2005 September 13, 2005

M _____ S _____ Vote _____

108 Approve/appoint Governing Board members to participate and become voting members on the following committees:

- a. Voting Rep. to the LACOE Committee on School District Organization _____
b. Los Angeles County School Trustees Association (LACSTA) _____
c. Pupil Transportation Cooperative Trustee Review Committee _____
d. Tri-Cities ROP Board of Management (2 members)(1st of 2 yrs) _____
(2nd of 2 yrs) F. Boyce
e. WACSEP Trustees Review Committee (2nd of 2 yrs) L. Salas
f. Whittier Area School Trustees Assoc. Executive Board (2nd of 2 yrs) V. Chavez

M _____ S _____ Vote _____

ASB REPORT:

Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees will recognize exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) Presentation to Raul Salcido for his service as 2004 Board President.
(2) Presentation to Ray Elliott, El Rancho High School Track Coach.

RECESS: A reception will be held in the lobby for officers of the Board.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

109 Adopt the minutes of the Board of Education’s regular meeting held November 23, 2004.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 110 through 113)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

110 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 20-2004/2005, honoring D. Anne Eichman on her retirement after 39 years of employment with the El Rancho Unified School District.
- . 2 Approve Resolution No. 21-2004/2005, honoring Alfred L. Ogas on his retirement after 39 years of employment with the El Rancho Unified School District.

111 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve/ratify attendance for eight students and one certificated staff member from Durfee Elementary School to the California Association of Student Council Conference on November 17, 2004 in Pasadena. Expenditures of \$490 for registration and sub fee payable from SIP funds.
- . 2 Approve consultant agreement with Professional Resources Network, LLC to provide expert technical assistance at North Park Middle School for 30 days throughout the remainder of the 2004/05 school year, effective December 8, 2004 through June 30, 2005. Expenditures of \$30,000 payable as listed from Title I funds (\$15,000) and District Title I Carryover funds (\$15,000).
- . 3 Approve consultant agreement with Armando Briones Jr. for services rendered as related to public address for athletics events and as statistician for the year 2004-2005 on an event-to-event basis at El Rancho High School at \$90 per event. Total not to exceed \$540 payable from El Rancho High School ASB funds.
- . 4 Approve educational field trip for 15 El Rancho High School students, 1 certificated staff member and 2 adult chaperones to London and Paris on Saturday, March 26 to April 2, 2005 during Spring Break. Air transportation will be provided by United Airlines and ground transportation by ACIS Coach bus. A portion of payment for students only will be through student fundraisers to offset cost, said funds would be deposited in the Drama Account. All staff/adult participants are responsible for full payment at no cost to the District.
- . 5 Approve the Memorandum of Agreement between the El Rancho Unified School District and Public Works, Inc. for the transmission and use of data relating to teacher assignments and qualifications for the duration of the Project ALPHA grant.

**112 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approve attendance of 2 District Nurses at the CSNO (California School Nurses Organization) 55th Annual Conference on February 2-5, 2005, at the Renaissance Hollywood Hotel in Hollywood, CA. Estimated expenditure of \$640 payable from Medi-Cal account.
- . 2 Approve/Ratify contract with the parent of El Rancho Unified School District student to provide transportation to Gallagher Pediatric Therapy, Fullerton, CA, as indicated in the student's current Individualized Education Program (I.E.P.) commencing June 30, 2004 on once a week basis through June 30, 2005. The expenditure, not to exceed federal reimbursement rate sum of no more than twelve dollars (\$12.00), per day payable from Special Education non-public school budget account.
- . 3 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Jr./Sr. High School for Educational Therapy*, effective October 8, 2004 through June 22, 2005, for a total sum not to exceed \$27,349.72.

113 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 21229 through 21343 totaling \$2,492,002.78.
 - b. Purchase Order Nos. P167378 through P167500 and including prior numbered confirming orders totaling \$23,2744.62 and Cafeteria Purchase Orders totaling \$42,811.02.
 - c. "A" Warrants Schedule CID through 324 totaling \$5,353,708.47.
 - d. "B" Warrants Nos. 1340 through 1372 totaling \$1,604,161.10.
 - e. Revolving Cash No. 2874 through 4957 (Bank of the West) totaling \$18,071.00 and Revolving Cash No. 3001 through 3016 (Wells Fargo Bank) totaling \$10,521.02 for a Grand total of \$28,592.02.
 - f. Clearing Account Nos. 1342 through 1344 (with Bank of the West) totaling \$13,541.45, and Clearing Account Nos. 3001 through 3006 (with Wells Fargo Bank) totaling \$216,135.75 for a grand total of \$229,677.20.
- . 2 Approve first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2004-2005 obligations.
- . 3 Adopt Signature Resolution No. 18-2004/2005 authorizing the signature of either the Superintendent, Asst. Superintendent of Education, Chief Business Officer and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment, and contracts.
- . 4 Approve continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2005 at a cost of \$1,740, plus expenses, and Addendum A, Special Services Agreement, for the CADIE Reports at an additional \$400 for the year. Total costs of \$2,140 to be paid from the General Fund.
- . 5 Adopt Resolution No. 19-2004/2005 adopting the "Multi-Jurisdiction Hazard Mitigation Plan" by the City of Pico Rivera, the Pico Water District, and the El Rancho Unified School District for submission to the State of California, Office of Emergency Services for review and adoption and forwarding to the Federal Emergency Management Agency (FEMA) for approval.
- . 6 Approve Title I Carry-over Request Form, waiving the fifteen percent carry-over limit, to be filed with the California Department of Education for subsequent approval.
- . 7 Approve change Order No. 3 for the Modernization Project at Meller Elementary School by ACC Contractors, Inc., in the total amount of \$76,506.52 payable from the Modernization Fund.
- . 8 Approve Change Order No. 4 for the Modernization Project at Birney Elementary School by ACC Contractors, Inc. in the total amount of \$57,500.00 payable from the Modernization Fund.

113 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .9 Approve five-year maintenance agreement with ThyssenKrupp Elevator Corporation for a total cost of \$18,000. Total contract cost payable from restricted maintenance account.
- .10 Approve attendance for District Maintenance Personnel to attend the Turfgrass and Landscape Institute Workshop, December 15, 2004. Total registration cost of \$300.00 payable from restricted maintenance account.
- .11 Approve attendance for District Energy Manager to attend the Energy Education, Inc. Winter Seminar on January 31-February 2, 2005. Total Seminar cost not to exceed \$900.00 payable from restricted maintenance account.

CONSENT AGENDA ITEMS 110 THROUGH 113:

M _____ S _____ Vote _____

(Exception: _____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

114 Adopt Second Reading of Board Policies and Administrative Regulations:

- Revised BP 4119.11, 4219.11. 4319.11: All Personnel: Sexual Harassment
- Revised BP 5145.3: Nondiscrimination/Harassment
- Revised BP/AR 5145.7: Students: Sexual Harassment
- Revised BP/AR 6200: Adult/Continuing Education
- Revised BP/AR 6159: Individualized Education Program
- Revised BP/AR 6164.4: Identification of Individuals for Special Education
- Revised AR 5144.2: Suspension and Expulsion/Due Process (Students With Disabilities)
- Revised BP 5117: Interdistrict Attendance
- Revised AR 5111.1: District Residency
- Revised AR 5111.12: Residency Based on Parent/Guardian Employment
- Revised BP/AR 5131.7: Weapons and Dangerous Instruments
- Revised BP/AR 5131.6: Alcohol and Other Drugs
- New BP 6159.1: Procedural Safeguards and Complaints for Special Education
- Revised AR 6159.1: Procedural Safeguards and Complaints for Special Education
- Revised BP/AR 5144.1: Suspension and Expulsion/Due Process
- New AR 5117: Interdistrict Attendance
- Delete BP 6201: Adult Non-Immigrant Foreign Students
- Delete AR 5111.11: Residency of Students With Caregiver, Relative or Foster Care
- Delete AR 5117.1: Interdistrict Attendance Agreement
- Delete AR 5118: Transfers

M _____ S _____ Vote _____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 6 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
 Claimant: Zuhar Rende
 Agency claimed against: El Rancho Unified School District

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
 Certificated Register No. 10-2004/2005
 - Teacher (1) Child Development/State Pre-School Substitute Teacher
 - Teachers (10) Certificated Substitute Teachers
 - Teachers (2) Long-Term Certificated Substitute Teachers
 - Teacher (2) Unpaid Leave of Absence
 - Teacher (1) Resignation
 - Teacher (1) Supplemental Pay Assignment to monitor and assist the yearbook staff with the 2005 yearbook/Salazar High
 - Teachers (2) Stipend Assignment to coordinate the Distinguished School writing application process and preparation for the team visit, effective November 23, 2004 to March 25, 2005/Burke Middle
 - Teacher (1) Extra Duty, Extra Pay Assignment to attend the Participating Training as designated in EETT Competitive Grant Training held on August 16-19, 2004/North Park Middle
 - Teachers (2) Extra Duty, Extra Pay to teach pupils in the Independent Study and Home/Hospital Teach programs for the 2004-2005 school year
 - Teachers (2) Extra Duty, Extra Pay to provide needed assessment services to an El Rancho Unified School District severely handicapped student
 - Teachers (19) Extra Duty, Extra pay stipend to work as BTSA Support Providers for the 1st Semester of the 2004/2005 school year

CLOSED SESSION:

- (3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 10-2004/2005
 - Employment (1) Clerk Typist II/Records Clerk
 - Probationary Employment (1) School Secretary/Bilingual
 - Probationary Employment (1) Department Secretary
 - Resignation (1) Child Care Attendant
 - Change in Classification as a Solution to a Grievance (3) Clerk Typist II
 - Early Return from Family and Medical Leave (1) Department Secretary
 - Unpaid Leave of Absence (1) Child Care Attendant
 - Unclassified (1) College Tutor
- (4) Student Disciplinary Matters: Students A through G
- (5) Conference with Labor Negotiators Edward L. Kunkel and Alfred L. Ogas: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (6) Performance Evaluation and Contract: Superintendent

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

- 115** Deny liability claim.
- 116** Approve/Ratify Certificated Employment Register No. 10-2004/2005
- 117** Approve/Ratify Classified Employment Register No. 10-2004/2005
- 118** Student Expulsion: Student A
- 119** Student Expulsion: Student B
- 120** Student Expulsion: Student C
- 121** Student Review: Student D
- 122** Student Review: Student E
- 123** Student Review: Student F
- 124** Student Review: Student G

ACTION ITEMS 115 THROUGH 124:

M _____ S _____ Vote _____

(Exception: _____)

ADJOURNMENT:

M _____ S _____ Vote _____