

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

November 9, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Durfee Elementary School and
Obregon Elementary School
Student Council Presidents

ROLL CALL: Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Brandon Longoria, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 8-2004/2005

ACKNOWLEDGEMENT OF GUEST(S):

STUDENT GOVERNMENT, DURFEE ELEMENTARY SCHOOL:

STUDENT GOVERNMENT, OBREGON ELEMENTARY SCHOOL:

ASB REPORT:

Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

80 Adopt the minutes of the Board of Education’s regular meeting held October 26, 2004.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

☞ Sale of Pre-Approved General Obligation Bonds, Caldwell Flores Winters, Inc.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 81 through 84)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

81 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 17-2004/2005 Requesting the Board of Supervisors of the County of Los Angeles, California to Sell Bonds of Said District in an Aggregate Principal Amount not to exceed \$8,500,000, Prescribing the Use of Bond Proceeds, Approving an Official Statement and Certain Other Matters Relating Thereto.

82 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve conference attendance of principal from Meller Elementary School to the "Touch Math 4 You" workshop on December 7, 2004 in Orange County. Estimated expenditures of \$175 payable from Meller Elementary School Title I funds.
- . 2 Approve educational field trip to Arroyo Pescadero trail in Whittier for 35 4th grade students in Mr. Paul Thomas class at Magee Elementary School on November 10, 2004 as part of a three-day Junior Ranger Program. The program meets the State Standards in Science, Social Studies, Math and Language Arts. Transportation will be by Durham through Mountains Recreation and Conservation Authority (MRCA). There is no cost to the District because MRCA is sponsoring the program.
- . 3 Approve educational field trip for 120 fifth grade students, four teachers and instructional aides from Birney Elementary School to the California Science Center and IMAX Theater in Los Angeles on December 17, 2004; and authorize transportation agreement with Richmond Bus Company. Expenditures of \$1,580, for admission fees and transportation, payable from Birney Elementary School SIP funds and class fundraisers.
- . 4 Approve educational field trip for 94 second grade students, four teachers and parent volunteers from Birney Elementary School to Green Meadows Production: Festival of Cultures in Pasadena on December 2, 2004; and authorize transportation agreement with Richmond Bus Company. Expenditures of \$1,462.00 payable from Birney Elementary School SIP funds.
- . 5 Approve consultant agreement with Dr. Delores B. Lindsey, Assistant Professor of Education at California State University, San Marcos to conduct a workshop in the area of educational leadership and teacher preparation for Meller Elementary School staff on March 14, 2005. Expenditures of \$2,000 payable from Meller Elementary School funds as follows: 1/3 from the following accounts Title I, EIA/LEP, and SIP.
- . 6 Approve consultant agreement with Authors'n Education, Inc. to conduct a workshop on math techniques for the staff at Meller Elementary School on January 24, 2005. Expenditures of \$2,175 payable from Meller Elementary School funds as follows: 1/3 from the following accounts Title I, EIA/LEP and SIP funds.
- . 7 Approve consultant agreement with Suni Paz to provide classroom demonstrations for teachers and workshops for parents in the area of language development through music for grades K-5 at South Ranchito Elementary School for a total of 18 days between November 19, 2004 through June 11, 2005. Expenditures of \$4,000 payable from South Ranchito Elementary School SIP, Title I and EIA/LEP funds.

82 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 8 Approve agreement with Los Angeles County Office of Education (LACOE) consultants Diane Y. Watanabe and Richard Sjolseth, to inservice the staff at North Ranchito Elementary School in the area of reading and vocabulary development. The consultants will present the Classroom Instruction That Works workshop on March 14, 2005. Expenditures of \$3,000 payable from North Ranchito Elementary School Title I funds.
- . 9 Approve Agreement with Edusoft for web-based assessment of 9-12th grade students' progress on the California State Content Standards and the California High School Exit Examination. Agreement funded by El Rancho High School CSRD funds.

**83 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approve/Ratify contract number (FIMS-4221) agreement in the amount of \$3,851.00 between the California State Department of Education and ERUSD for materials and supplies for the General Child Care Program, and Resolution No. 16, 2004/05 authorizing Anne Eichman, Assistant Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director Child Development Programs to sign the transaction for the Governing Board, effective July 1, 2004 through June 30, 2005.
- . 2 Approve/Ratify Amendment #1, Inflation/COLA for \$21,157.00 to the General Center Child Care Program Contract (CGTR-4138) agreement between the California State Department of Education and ERUSD for the purpose of providing expansion services to the General Center Child Care program from July 1, 2004 through June 30, 2005.
- . 3 Approve/Ratify Amendment #1, Inflation/COLA for \$37,167.00 to the State Preschool Program Contract (GPRES-4126) agreement between the California State Department of Education and ERUSD for the purpose of providing expansion services to the State Preschool program from July 1, 2004 through June 30, 2005.
- . 4 Approve Student Teaching Agreement Number 10-646-1004 between California State University, Long Beach and El Rancho Unified School District to provide multiple subject student teaching experience through practice teaching to students enrolled in teacher training curricula of the State University. The State shall pay the district for such services at the rate and amount of \$20.00 per semester unit per student. The term of agreement is from November 1, 2004 to October 31, 2009 contingent upon availability of funds each fiscal year.
- . 5 Approve institutional membership in the California Association for the Gifted (CAG) for the 2004/2005 fiscal year, beginning in December 2004. Total expenditure of \$65.00 payable from GATE district funds.

83 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- .6 Approve attendance for two Adult School Teachers to attend a "Writing Course Workshop" in Pasadena on Saturday, January 29, 2005. This workshop is sponsored by the University of California at Santa Barbara. Estimated cost is \$240.00 payable from Adult School funds.
- .7 Approve attendance of Resource Teacher, Student Support & Intervention, at the "Student Issues Focus Groups" for the 2004-2005 school year, on November 19, 2004 and April 15, 2005, in Long Beach, CA. Expenditure of \$150.00 payable from Special & Alternative Education/Safe & Drug Free Schools account.
- .8 Approve attendance of 2 Severely Handicapped Teachers/Birney Elementary, 2 Severely Handicapped Teachers/Burke Middle School; and 1 Severely Handicapped Teacher/Durfee Elementary, to the "Utilizing TEACCH (Treatment and Education of Autistic & Related Communication Handicap Children) Strategies With High Functioning Autistic Students in the Classroom" workshop on November 30, 2004 at the Norwalk-La Mirada Unified School District, Professional Development Center. Expenditure of \$1,150.00 payable from Special & Alternative Education, Severely Handicapped funds.
- .9 Approve conference attendance for two certificated staff members from Birney Elementary School to "Utilizing TEACCH (Treatment and Education of Autistic and Related Communication Handicap Children) Strategies With High Functioning Autistic Students in the Classroom" on November 30, 2004 in Norwalk. Estimated expenditures of \$200 payable from Birney Elementary School Title I funds (\$100) and Special & Alternative Education, Speech Language funds (\$100).
- .10 Approve conference attendance for two teachers and one parent from Birney Elementary School to "ABC Disorders: Asperger's Syndrome, Bi-Polar Disorder and Conduct Disorder" on December 2, 2004 in Fullerton. Estimated expenditures of \$657 to be paid from Birney Elementary School Title I funds.
- .11 Approve educational field trip to Sea World in San Diego on November 12-13, 2004 for 9 GATE students, 2 teachers and 4 parents from Meller Elementary. No transportation is needed. Total expenditure of \$569.10 to be payable from Meller's GATE funds and from GATE student fund-raisers.
- .12 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *The Almansor Center*, effective September 14, 2004 through June 24, 2005 as per Individualized Educational Program, for an approximate total of \$33,690.00.
- .13 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Alton School*, effective October 19, 2004 through June 22, 2005 as per Individualized Educational Program, for an approximate total of \$22,031.00.

83 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- .14 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Zinsmeyer Academy*, effective September 16, 2004 through June 30, 2005 as per Individualized Educational Program, for an approximate total of \$31,565.80.

84 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 21080 through 21228 totaling \$696,821.59.
 - b. Purchase Order Nos. P167197 through P167377 and including prior numbered confirming orders totaling \$1,710,844.92 and Cafeteria Purchase Orders totaling \$153,143.40.
 - c. "A" Warrants Schedule CIC through 295 totaling \$5,077,128.10.
 - d. "B" Warrants Nos. 1300 through 1338 totaling \$3,392,329.34.
 - e. Revolving Cash No. 2853 through 2873 totaling \$13,937.63.
 - f. Clearing Account Nos. 1338 through 1341 totaling \$232,651.17.

CONSENT AGENDA ITEMS 81 THROUGH 84:

M_____S_____Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 85 Second Reading and Adoption of revised Board Policy, Administrative Regulation & new Exhibit:**
- BP 6162.5, Instruction, Student Assessment
 - AR 6162.5, Instruction, Student Assessment
 - E 6162.5, Instruction, Student Assessment

M_____S_____Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 7 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
Claimant: Christine Frias
Agency claimed against: El Rancho Unified School District
- (2) Liability Claim
Claimant: William Chaves, a minor
Agency claimed against: El Rancho Unified School District
- (3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 8-2004/2005
 - Teachers (5) Long-Term Certificated Substitute Teachers
 - Teachers (3) Certificated Adult School Substitute
 - Teacher (1) First-Year Probationary
 - Teacher (1) Unpaid Leave of Absence
 - Teacher (1) Stipend pay for attendance at the CPM training workshop held August 10-13, 2004/El Rancho High
 - Teacher (1) Extra-duty, extra-pay for continued English curriculum alignment, effective June 23-30, 2004/El Rancho High
 - Teacher (1) Supplemental pay assignment for Fall Athletics 2002-2003 school year/El Rancho High
 - Teacher (8) Extra-duty, extra-pay assignment to assist parents in reading and math strategies during Family Curriculum Nights to be held on November 18, 2004 and January 27, 2005/Meller
 - Teacher (1) Stipend pay assignment to provide direct services as designed in the Single Plan for Student Achievement utilizing Standards Master/ Accelerated Reader for the school year, effective November 10, 2004 through May 30, 2005/North Ranchito
 - Teacher (1) Stipend pay assignment to monitor the RESULTS assessment program, effective November 10, 2004 through May 30, 2004/North Ranchito
 - Teacher (1) Stipend pay to provide direct services to the staff and parents in the area of technology, effective November 10, 2004 through May 30, 2005/North Ranchito

CLOSED SESSION:

- Teacher (3) Extra-duty, extra-pay assignment to implement the Parent Education workshops, effective November 10, 2004 through May 30, 2005/North Ranchito
 - Teacher (4) Extra-duty, extra-pay assignment to implement the after-school tutoring program, effective November 10, 2004 through May 30, 2005/North Ranchito
 - Teacher (1) Stipend pay assignment to work in the Extended Day School Program, effective December 1, 2004 through May 30, 2005/Rio Vista
 - Teacher (1) Extra-duty, extra-pay assignment to facilitate the English language learner assessment program, effective November 10, 2004 through June 16, 2005/Selby Grove
 - Teacher (3) Stipend pay to assist in various programs (At-risk Intervention & Gifted Advisor), effective November 10, 2004 through May 19, 2005/Obregon
 - Teacher (6) Extra-duty, extra-pay assignment to develop materials and facilitate technology workshops, effective October 21, 2004 through May 20, 2005/Rio Vista, Adult School, South Ranchito, North Park
 - Teacher (6) Extra-duty, Extra-pay assignment to coordinate Power Standards Resources, provide staff development, format electronic resources, as well as create and maintain the Power Standards webpage, effective July 1, 2004 through October 15, 2004/Rio Vista, Burke, Obregon, Magee, South Ranchito, North Park
 - Teacher (8) Extra-duty, extra-pay assignment to assist students in the After School Homework Club, effective November 10, 2004 through April 28, 2005/Meller
 - Teacher (1) Appointment
 - Teacher (1) Stipend pay to serve as the After-school Tutorial/Homework Program Coordinator on Wednesdays and Fridays, during the period of September 29, 2003 through April 16, 2004./Birney
 - Teacher (1) Stipend Pay to prepare the Master I.D. List on Mondays and Tuesdays, during the period of November 18, 2003 through June 17, 2004/Birney
- (4) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 8-2004/2005
- Probationary Employment (3) Child Care Attendant
 - Probationary Employment (1) Clerk Typist II
 - Probationary Employment (1) Health Services Assistant
 - Probationary Employment (3) Administrative Secretary I
 - Probationary Employment (1) Department Secretary
 - Probationary Employment (1) Classified Personnel Secretary
 - Probationary Employment (1) Director of Purchasing & Warehousing
 - Change in Job Classification (1) Instructional Aide/RSP
 - Family and Medical Leave (1) Department Secretary
 - Substitute Employment (1) Child Care Attendant
 - Substitute Employment (1) Clerk Typist I
 - Unclassified Employment (1) College Tutor
 - Unclassified Employment (3) Instructional Aide Trainee
 - Unclassified Employment (1) Noon Supervisor
 - Bilingual Stipend (1) Records Clerk
- (5) Student Disciplinary Matters: Student A
- (6) Conference with Labor Negotiators Edward L. Kunkel and Alfred L. Ogas: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (7) Performance Evaluation and Contract: Superintendent

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____
- (7) _____

- 86** Deny liability claim.
- 87** Deny liability claim.
- 88** Approve/Ratify Certificated Employment Register No. 8-2004/2005
- 89** Approve/Ratify Classified Employment Register No. 8-2004/2005
- 90** Student Expulsion: Student A

ACTION ITEMS 86 THROUGH 90:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____