

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting

October 12, 2004  
City Council Chambers

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 7:00 PM

*ADOPTION OF MINUTES:*

**58** Adopted the minutes of the Board of Education's regular meeting held September 28, 2004.

*CONSENT AGENDA: (Items 59 through 62)*

**59 DIVISION OF EDUCATIONAL SERVICES --** Susanna Smith (562) 801-5206

- . 1 Approved attendance of one Library Media Center Supervisor from El Rancho High School to the California School Library Association Conference on November 18-21, 2004 in Sacramento, California. Total expenditure of \$924.00 payable from El Rancho High School Title I funds.
- . 2 Approved attendance for twelve certificated staff members from the Reading First Program, the California Math & Science Program, the District Technology Resource Teacher and the Beginning Teacher Support and Assessment Program to the one day "Focus: Achieving Your Highest Priorities" training. Eleven participants will attend on November 4, 2004 in Pasadena, California and one participant will attend on November 19, 2004 in Ontario, California. Total cost for the training is \$3,720.00 payable from Title I funds.
- . 3 Approved attendance for four certificated staff members from Project ALPHA to the three-day "California Mathematics Council-South" conference in Palm Springs, California from November 5-7, 2004. Total cost for the conference is \$1,696.30 payable from Title II funds.
- . 4 Approved educational field trip by 20 Outdoor Club students, and two teachers from El Rancho High School to the Icebox Canyon in Claremont, California on Saturday, November 6, 2004. Parents and faculty members will provide transportation. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- . 5 Approved amendment to Board Item #49.2 approved on September 28, 2004, to correct date of trip and date on agreement as submitted by the school. The date of field trip was listed as January 16, 2004 and on contract it was listed as February 11, 2004. Field trip date and contract date should be corrected to February 11, 2005. Admission and transportation costs remain as previously submitted and approved.

**60 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- . 1 Approved/Ratified Student Teaching Agreement between El Rancho Unified School District and Whittier College to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the College for the 2004-2005 school year, beginning September 10, 2004. Whittier College will pay a \$125.00 honorarium directly to each Master Teacher.

**60 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- . 2 Approved consultant agreement with Catherine D. Daley for the presentation of "*Bridging Cultures*," a four workshop series. Consultant will provide services to Beginning Teacher Support and Assessment (BTSA) teachers as well as other interested district teachers on October 25, 2004, December 6, 2004, January 19, 2005 and February 7, 2005 at the Lopez Staff Development Center. Expenditures not to exceed \$2,000.00 payable @ \$500.00 after each session from Beginning Teacher Support and Assessment (BTSA) Program funds.
- . 3 Approved/Ratified Mandated Cost Systems, Inc. contract for the period July 1, 2004 through June 30, 2007 to provide Notification to Teachers Services to the El Rancho Unified School District. Expenditure of \$9,500.00 for each fiscal year will be billed in two semi-annual installments in each fiscal year, payable from Mandated Costs account.
- . 4 Approved/Ratified re-certification CPR training to (16) school health assistants on September 15, 2004 at the Lopez Center. Training costs of \$160.00 payable to El Rancho Adult School from Special & Alternative Education/Health Services account.
- . 5 Approved/Ratified appointment of Ms. Nury Santana, two year term (2004-2006) as Parent Representative to the Community Advisory Council of the Whittier Area Cooperative Special Education Program.
- . 6 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Zinsmeyer Academy*, effective September 7, 2004 through June 30, 2005, for a total sum not to exceed \$32,975.76.

**61 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approved/Ratified Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 20957 through 21079 totaling \$1,215,896.90.
  - b. Purchase Order Nos. P166964 through P167196 and including prior numbered confirming orders totaling \$4,167,953.28 and Cafeteria Purchase Orders totaling \$361,985.63.
  - c. "A" Warrants Schedule VIE through 268 totaling \$1,396,332.64.
  - d. "B" Warrants Nos. 1258 through 1298 totaling \$2,019,733.72.
  - e. Revolving Cash No. 2850 through 2852 totaling \$649.45.
  - f. Clearing Account Nos. 1332 through 1337 totaling \$311,462.26.
- . 2 Approved change of the El Rancho Unified School District banking vendor from Bank of the West to Wells Fargo Bank for all District transactions at a cost savings to the District.
- . 3 Approved budget transfers of budget appropriations of \$183,300 from the General Fund to the Self-Insurance Fund and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- . 4 Adopted Resolution No. 15-2004/2005, Interfund Transfer from the District's General fund of \$100,000 into the Self-Insurance Fund.
- . 5 Accepted donation of three hundred dollars (\$300) by previous Director of Education K-12, George Mora, into the El Rancho Unified School District's Unrestricted General Fund.

**62 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –**

Alfred Ogas (562) 801-5216

- . 1 Held public hearing for CSEA's Initial Proposal between the California School Employees Association (CSEA), El Rancho Chapter 107, and the El Rancho Unified School District for the 2004-2005 school year as approved on September 28, 2004 (Item 52.1).
- . 2 Held public hearing for the District's Initial Proposal between the El Rancho Unified School District and the California School Employees Association (CSEA), El Rancho Chapter 107, for the 2004-2005 school year as approved on September 28, 2004 (Item 52.1).

*DISCUSSION/ACTION:*

**63** First Reading of *revised* Administrative Regulation:

- ❖ AR 3514.1, Hazardous Substances

**64** First Reading of *revised* Administrative Regulation:

- ❖ AR 6172, Identification of Gifted and Talented (G.A.T.E.) Students

*CLOSED SESSION:*

**65** Denied claim.

**66** Approved/Ratified Certificated Employment Register No. 6-2004/2005

**67** Approved/Ratified Classified Employment Register No. 6-2004/2005

**68** Student Expulsion: Student A

**69** Student Expulsion: Student B

*ADJOURNMENT: 8:43 PM*