

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

October 12, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Raul P. Salcido, President
- PLEDGE OF ALLEGIANCE:* Jackie Olivo, Burke Middle School
Student Council President
- ROLL CALL:* Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Brandon Longoria, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER:* Herlinda Acevedo
- VISITORS:* Register No. 6-2004/2005
- ACKNOWLEDGMENT OF GUEST(S):*
- STUDENT GOVERNMENT, BURKE MIDDLE SCHOOL:*
- ASB REPORT:*
Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ❖ Community Pride Day – October 16, 2004, Tina Hansen, City of Pico Rivera

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 58 Adopt the minutes of the Board of Education’s regular meeting held September 28, 2004.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ Power Standards and Instructional Resources, Susanna Smith

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

CSEA’s Initial Proposal between the California School Employees Association (CSEA), El Rancho Chapter 107, and El Rancho Unified School District (ERUSD), for the 2004-2005 school year.

PUBLIC HEARING:

District’s Initial Proposal between El Rancho Unified School District ((ERUSD) and California School Employees Association (CSEA), El Rancho Chapter 107, for the 2004-2005 school year.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 59 through 62)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

59 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance of one Library Media Center Supervisor from El Rancho High School to the California School Library Association Conference on November 18-21, 2004 in Sacramento, California. Total expenditure of \$924.00 payable from El Rancho High School Title I funds.
- . 2 Approve attendance for twelve certificated staff members from the Reading First Program, the California Math & Science Program, the District Technology Resource Teacher and the Beginning Teacher Support and Assessment Program to the one day "Focus: Achieving Your Highest Priorities" training. Eleven participants will attend on November 4, 2004 in Pasadena, California and one participant will attend on November 19, 2004 in Ontario, California. Total cost for the training is \$3,720.00 payable from Title II funds.
- . 3 Approve attendance for four certificated staff members from Project ALPHA to the three-day "California Mathematics Council-South" conference in Palm Springs, California from November 5-7, 2004. Total cost for the conference is \$1,696.30 payable from Title II funds.
- . 4 Approve educational field trip by 20 Outdoor Club students, and two teachers from El Rancho High School to the Icebox Canyon in Claremont, California on Saturday, November 6, 2004. Parents and faculty members will provide transportation. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- . 5 Approve amendment to Board Item #49.2 approved on September 28, 2004, to correct date of trip and date on agreement as submitted by the school. The date of field trip was listed as January 16, 2004 and on contract it was listed as February 11, 2004. Field trip date and contract date should be corrected to February 11, 2005. Admission and transportation costs remain as previously submitted and approved.

60 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 1 Approve/Ratify Student Teaching Agreement between El Rancho Unified School District and Whittier College to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the College for the 2004-2005 school year, beginning September 10, 2004. Whittier College will pay a \$125.00 honorarium directly to each Master Teacher.
- . 2 Approve consultant agreement with Catherine D. Daley for the presentation of "*Bridging Cultures*," a four workshop series. Consultant will provide services to Beginning Teacher Support and Assessment (BTSA) teachers as well as other interested district teachers on October 25, 2004, December 6, 2004, January 19, 2005 and February 7, 2005 at the Lopez Staff Development Center. Expenditures not to exceed \$2,000.00 payable @ \$500.00 after each session from Beginning Teacher Support and Assessment (BTSA) Program funds.
- . 3 Approve/Ratify Mandated Cost Systems, Inc. contract for the period July 1, 2004 through June 30, 2007 to provide Notification to Teachers Services to the El Rancho Unified School District. Expenditure of \$9,500.00 for each fiscal year will be billed in two semi-annual installments in each fiscal year, payable from Mandated Costs account.
- . 4 Approve/Ratify re-certification CPR training to (16) school health assistants on September 15, 2004 at the Lopez Center. Training costs of \$160.00 payable to El Rancho Adult School from Special & Alternative Education/Health Services account.
- . 5 Approve/Ratify appointment of Ms. Nury Santana, two year term (2004-2006) as Parent Representative to the Community Advisory Council of the Whittier Area Cooperative Special Education Program.
- . 6 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Zinsmeyer Academy*, effective September 7, 2004 through June 30, 2005, for a total sum not to exceed \$32,975.76.

61 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 20957 through 21079 totaling \$1,215,896.90.
 - b. Purchase Order Nos. P166964 through P167196 and including prior numbered confirming orders totaling \$4,167,953.28 and Cafeteria Purchase Orders totaling \$361,985.63.
 - c. "A" Warrants Schedule VIE through 268 totaling \$1,396,332.64.
 - d. "B" Warrants Nos. 1258 through 1298 totaling \$2,019,733.72.
 - e. Revolving Cash No. 2850 through 2852 totaling \$649.45.
 - f. Clearing Account Nos. 1332 through 1337 totaling \$311,462.26.

61 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .2 Approve change of the El Rancho Unified School District banking vendor from Bank of the West to Wells Fargo Bank for all District transactions at a cost savings to the District.
- .3 Approve budget transfers of budget appropriations of \$183,300 from the General Fund to the Self-Insurance Fund and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- .4 Adopt Resolution No. 15-2004/2005, Interfund Transfer from the District’s General fund of \$100,000 into the Self-Insurance Fund.
- .5 Accept donation of three hundred dollars (\$300) by previous Director of Education K-12, George Mora, into the El Rancho Unified School District’s Unrestricted General Fund.

62 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216

- .1 Hold public hearing for **CSEA’s Initial Proposal** between the California School Employees Association (CSEA), El Rancho Chapter 107, and the El Rancho Unified School District for the 2004-2005 school year as approved on September 28, 2004 (Item 52.1).
- .2 Hold public hearing for the **District’s Initial Proposal** between the El Rancho Unified School District and the California School Employees Association (CSEA), El Rancho Chapter 107, for the 2004-2005 school year as approved on September 28, 2004 (Item 52.1).

CONSENT AGENDA ITEMS 59 THROUGH 62:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda. (Items 63 – 64)

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 63 First reading of *revised* Administrative Regulation:
 - ❖ AR 3514.1, Hazardous Substances

 - 64 First Reading of *revised* Administrative Regulation:
 - ❖ AR 6172, Identification of Gifted and Talented (G.A.T.E.) Students
- M _____ S _____ Vote _____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 7 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
 - Claimant: Henry Soria
 - Agency claimed against: El Rancho Unified School District

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
 - Certificated Register No. 6-2004/2005
 - Teachers (11) Substitute & Regular Adult School Staff
 - Teachers (5) Day-To-Day Substitute Contracts
 - Teachers (7) Long-Term Contracts
 - Teachers (2) First-Year Probationary Contracts
 - Teachers (2) Temporary Contracts

CLOSED SESSION:

- Teacher (1) Extra-Duty Extra-Pay Assignment for work performed during the summer to align the curriculum for the English Department and create versions of benchmark exams on Edusoft and develop project based learning activities from July 23-30, 2004/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide academic remediation for the SASSFA/Summer Employment Opportunity Program from July 12, 2004 through August 13, 2004/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to translate official documents and newsletters from September 20, 2004 through June 30, 2005/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide direct instruction in the school's extended learning Science model for the Gifted and Talented program, as designed in the Single Plan for Student Achievement from October 13, 2004 through June 11, 2005/North Ranchito
- Teachers (4) Extra-Duty Extra-Pay Assignment to implement the afterschool-tutoring program, as designed in the Single Plan for Student Achievement from October 13, 2004 through May 30, 2005/North Ranchito
- Teachers (2) Extra-Duty Extra-Pay Assignment to serve as facilitators for the STAR/SABET Testing Program from February 1, 2005 through June 30, 2005/Rio Vista
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide supplemental education activities for GATE students in after-school sessions from October 1, 2004 through June 10, 2005/Valencia
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide assistance to at-risk students in the completion of homework in after-school tutoring sessions from October 1, 2004 through June 10, 2005/Valencia
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide a language arts intervention program for students who are performing below grade level from October 1, 2004 through June 10, 2005/Valencia
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide after-school math intervention program for students who are performing below grade level from October 1, 2004 through June 10, 2005/Valencia

(3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:

Classified Register No. 6-2004/2005

- Resignation (2) Child Care Attendant
- Resignation (1) Clerk Typist II
- Resignation (1) Instructional Aide/S.H.
- Rescind Retirement/Change Retirement Date (1) Records Clerk
- Increase in Hours (1) Cafeteria Helper I
- Summer Employment (1) Clerk Typist I
- Substitute Employment (1) Administrative Secretary
- Substitute Employment (1) Clerk Typist I
- Substitute Employment (2) Health Service Assistant
- Substitute Employment (3) Instructional Aide/R.S.P.
- Substitute Employment (3) Instructional Aide/S.D.L.
- Substitute Employment (3) Instructional Aide/L.H.
- Substitute Employment (3) Instructional Aide/S.H.
- Unclassified Employment (6) College Tutor
- Unclassified Employment (5) Instructional Aide Trainee
- Unclassified Employment (2) Noon Supervisor
- Unclassified Employment (5) Student Worker

(4) Student Disciplinary Matters: Students A through B

- (5) Conference with Labor Negotiators Edward L. Kunkel and Alfred L. Ogas: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (6) Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to §54956.9 (b): One matter involving a claim for damages from a teacher.
- (7) Performance Evaluation and Contract: Superintendent

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____
- (7) _____

- 65 Deny claim.
- 66 Approve/Ratify Certificated Employment Register No. 6-2004/2005
- 67 Approve/Ratify Classified Employment Register No. 6-2004/2005
- 68 Student Expulsion: Student A
- 69 Student Expulsion: Student B

ACTION ITEMS 65 THROUGH 69:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____