

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

September 13, 2005  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Valerie Velasco, ASB President/El Rancho H.S.

*ROLL CALL:* Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Frank P. Boyce, Clerk  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Valerie Velasco, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER:* Herlinda Acevedo

*VISITORS:* Register No. 4-2005/2006

*ACKNOWLEDGMENT OF GUEST(S):*

*ASB REPORT:*  
Valeria Velasco, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**35** Adopt the minutes of the Board of Education's regular meeting held August 23, 2005.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ◆ STAR Testing Summary 2005, Ruth Narro & Roberta Gonzalez, Coordinators
- ◆ Unaudited Actuals, Lydia Cano

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

**PUBLIC HEARING:**

A Resolution of the Governing Board Determining Statement of Assurance State Instructional Materials Funds for Fiscal Year 2004-2005 conformed to the State Board of Education regulations.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

**CONSENT AGENDA: (Items 36 through 39)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**36 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Approve Julie Ellis, Principal, and Dominic Picon, Athletic Director as voting school representatives to the C.I.F. Southern Section for El Rancho High School for the 2005/2006 school year.
- . 2 Approve/ratify Contract CCAP-4116 between the California Department of Education and ERUSD for the purpose of training, renovations, and purchase of materials and equipment for the infant toddler program; and Resolution No. 8-2005/2006 authorizing Norbert D. Genis, Superintendent, Lydia Cano, Chief Business Officer, and Joanne Brenner, Director of Early Learning Programs to sign the agreement on behalf of the Board of Education. This agreement, in the amount of \$3,911.00 with the California Department of Education shall be in effect from July 1, 2005 through June 30, 2006.
- . 3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Switzer Center non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$26,352.50.

**36 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 4 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Augmentative Communication Therapies non-public school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$375.00.
- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy Services non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$3,526.00.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$225.00.
- . 7 Approve/Ratify appointment of a parent representative and a school representative to two year terms (2006-2008), as Parent Representative and School Personnel Representative to the Community Advisory Council of the Whittier Area Cooperative Special Education Program.

**37 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve workshop attendance for two parents, one ESL Instructional Aide, and the principal from Pio Pico Elementary School to the Latino Family Literacy Project on Thursday, September 29, 2005 at Pacific Oaks College in Pasadena. Total expenditure of \$800 to be paid from Pio Pico Elementary School CSRD funds.
- . 2 Approve consultant agreement with Dataworks Educational Research to provide expert technical assistance at North Park Middle School during the 2005/06 school year, effective September 19, 2005 through January 27, 2006. Total expenditures of \$60,500.00 payable from North Park Middle School Title I (\$15,500.00) and District Centralized Title I (\$45,000.00) funds.

**37 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 3 Approve consultant agreement with the Center for Non-Violent Education and Parenting, Ruth Beaglehole, consultant, to provide in-service training for teachers, parents and playground supervisors on conflict resolution and non-violent teaching/parenting, on October 11, 18, 26 and November 1, 2, 9, 16, 2005 at South Ranchito Elementary School. One payment of \$1,500.00 payable on October 28, 2005 and one payment of \$1,925.00 payable on November 30, 2005. Total expenditures of \$3,425.00 payable from South Ranchito Elementary School SIP funds.
- . 4 Approve agreement with Dr. Hector Gonzalez for services rendered as related to medical services at athletic events for the year 2005-2006 on an event to event basis. Expenditure of \$65.00 per event is payable from El Rancho High School ASB funds for a total of \$390 for five home games and one CIF game.
- . 5 Approve agreement with Armando Briones Jr. for services rendered as related to public address athletic events for the year 2005-2006 on an event to event basis. Expenditure of \$90.00 per event, total not to exceed \$540, payable from El Rancho High School ASB funds.
- . 6 Approve Resolution No. 9/2005-2006 per Education Code Section 60242 which requires each school district provide a written assurance to the California Department of Education that all purchases of the district's instructional materials for fiscal year 2004-2005 conformed to the State Board of Education regulations.
- . 7 Approve the Memorandum of Understanding between El Rancho Unified School District and the Los Angeles County Bilingual Teacher Training Program. Within this agreement, approve district payment for tuition fees on behalf of El Rancho Unified School District teachers who participate in the Bilingual Teacher Training Program leading towards certification for California Teachers of English Learners (CTEL), or Crosscultural Language and Academic Development/Bilingual (CLAD/BCLAD), or AB-2913 Specially Designed Academic Instruction in English/English Language Development (SDAIE/ELD), as applicable. Such training to be provided by the Los Angeles County Bilingual Teacher Training Program for the 2005-2006 school year, at a cost to the district of two thousand two hundred fifty dollars (\$2,250.00) for CTCL/CLAD Module 1 for 15 teachers; three thousand seven hundred fifty dollars (\$3,750.00) for CTCL/CLAD Module 2 for 15 teachers; two thousand two hundred fifty dollars (\$2,250.00) for CTCL/CLAD Module 3 for 15 teachers; and one thousand two hundred-fifty (\$1,250.00) for BCLAD Module 4 for 8 teachers; two thousand dollars (\$2,000.00) for BCLAD Modules 5 and 6 for 8 teachers and nine thousand eight hundred dollars (\$9,800.00) for AB-2913 for 20 teachers. Total expenditures of \$21,675.00 are to be paid from 2005-2006 General Funds. All fees must be paid prior to training dates that begin in October 2005.

**38 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 22523 through 22609 totaling \$814,744.99.
  - b. Purchase Order Nos. P169414 through P169578 and including prior numbered confirming orders totaling \$6,244,934.69 and Cafeteria Purchase Orders totaling \$328,748.95.
  - c. "A" Warrants Schedule CIA through VIE totaling \$1,829,626.31.
  - d. "B" Warrants Nos. 1704 through 1748 totaling \$4,651,754.53.
  - e. Revolving Cash No. 3079 through 3087 totaling \$6,547.86.
  - f. Clearing Account Nos. 3036 through 3041 totaling \$252,108.57.
- . 2 Approve the El Rancho Unified School District's 2004-2005 Unaudited Actuals pursuant to Education Code Section 42100.
- . 3 Adopt Resolution No. 10-2005/2006 establishing the 2005/2006 Gann Appropriations Limits as \$54,824,372.28 for the 2005/2006 fiscal year.
- . 4 Approve public disclosure of proposed 2004-2005 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers as mandated by Assembly Bill.
- . 5 Approve public disclosure of proposed 2005-2006 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers as mandated by Assembly Bill 1200.
- . 6 Approve public disclosure of proposed 2005-2006 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators/Supervisors Association, as mandated by Assembly Bill 1200.
- . 7 Approve public disclosure of proposed 2005-2006 collective bargaining agreement between the El Rancho Unified School District Board of Education and the California School Employees Association, Chapter #107, as mandated by Assembly Bill 1200.
- . 8 Approve budget revisions in support of the 2005/2006 negotiated 2% salary increases to be funded through the General Fund, Restricted General Fund, Adult School Fund, Cafeteria Fund, and Child Development Center Fund.
- . 9 Approve final payment of \$7,765.00 to Stone Roofing Company for roof repair at District Office I portables. Total project cost is payable from restricted maintenance funds.

**39 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approve amendment to Board Item #32.2 approved August 23, 2005, for consultant agreement with Dr. Albert Jones for the presentation of "Creating a Learning Community." Consultant will provide services to new beginning teachers on August 23 and 24, 2005. Amendment is due to change in funding, which will now be payable from Centralized Title II funds.

**39 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 2 Approve Student Teaching Fieldwork Agreement between the University of La Verne and El Rancho Unified School District to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University. La Verne University shall pay the District for such services at the rate not to exceed \$300.00 for each student in full-day directed teaching. The term of this agreement shall be effective August 15, 2005, and will remain in effect until a new or altered contract is requested by either the District or the University.
- . 3 Approve/Ratify to employ on a basis of a Provisional Internship Permit for Special Education in Mild/moderate (MM) Disabilities, Moderate/Severe (MS) Disabilities, and Single Subject, effective August 30, 2005.
- . 4 Approve/Ratify contract with Soliant Health, who provides employees in health care areas, for Speech-Language Pathologist Services for the 2005-2006 school year.
- . 5 Approve amendment to Board Item #22.2 dated July 26, 2005 to include revisions made to Selby Grove Elementary's Minimum/Modified Day Schedule for the 2005-2006 school year.
- . 6 Approve/Ratify Settlement Agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers (ERFT) for 2004-2005 school year.
- . 7 Approve/Ratify Settlement Agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers (ERFT) for 2005-2006 school year, and attached salary schedules, reflecting a 2% increase retroactive to July 1, 2005.
- . 8 Approve/Ratify Settlement Agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators and Supervisors Association (ERASA) for 2005-2006 school year, and attached salary schedules, reflecting a 2% increase retroactive to July 1, 2005.
- . 9 Approve/Ratify Settlement Agreement between the El Rancho Unified School District Board of Education and the El Rancho Classified Employees Union, Inc. (CSEA) for the 2005-2006 school year, and attached salary schedules, reflecting a 2% increase retroactive to July 1, 2005.
- .10 Approve/Ratify the new salary rate for Noon Supervisors, College Tutors, Instructional Aide Trainees, and Safe School & Violence Prevention Officers to reflect a 2% increase retroactive to July 1, 2005.
- .11 Approve/Ratify the new 2005-2006 Management, Psychologist and Confidential Salary Schedules to reflect a 2% increase retroactive to July 1, 2005.

**39 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- .12 Approve/Ratify Amendment No. 1, dated September 13, 2005, to Contract of Employment for Norbert D. Genis, Superintendent of the El Rancho Unified School District, reflecting a 2% increase to the annual base salary retroactive to July 1, 2005. The Board of Education agrees that all salary and benefit increases received by certificated and classified management employees will be reflected in the Superintendent's salary.
- .13 Approve/Ratify Amendment No. 1, dated September 13, 2005, to Contract of Employment for Susanna S. Smith, Assistant Superintendent of Educational Services of the El Rancho Unified School District, reflecting a 2% increase to the annual base salary retroactive to July 1, 2005. The Board of Education agrees that all salary and benefit increases received by certificated and classified management employees will be reflected in the Assistant Superintendent of Educational Services' salary.
- .14 Approve/Ratify Amendment No. 1, dated September 13, 2005, to Contract of Employment for Kathryn Enloe, Ed.D., Assistant Superintendent of Human Resources of the El Rancho Unified School District, reflecting a 1% increase to the annual base salary retroactive to July 1, 2005. The Board of Education agrees that all salary and benefit increases received by certificated and classified management employees will be reflected in the Assistant Superintendent of Educational Services' salary.

*CONSENT AGENDA ITEMS 36 THROUGH 39:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.*

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

- 40** Consideration and approval to proceed with provisional appointment to the Governing Board in accordance with Education Code 5092 and Board Bylaw 9233, to be effective upon appointment and through the first Friday in December 2007.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

- 41** Approve/appoint a Board Member representative to the Tri-Cities ROP Governing Board of Management, to be effective through December 2006.

\_\_\_\_\_  
M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 4 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 4-2005/2006**

- Teacher (3) First-Year Probationary certificated teachers for the 2005-2006 school year
- Teacher (1) Second-Year probationary certificated teacher for the 2005-2006 school year
- Teacher (8) Temporary certificated teacher for the 2005-2006 school year
- Teacher (8) Temporary certificated teachers for employment as First-Year Probationary teachers for the 2005-2006 school year
- Teacher (2) Long-Term Substitute teachers for the 2005-2006 school year
- Teacher (1) Certificated Child Development substitute teacher for the 2005-2006 school year
- Teacher (2) Resignation
- Teacher (1) Unpaid Leave-of-Absence for the 2005-2006 school year
- Teacher (90) Substitute teachers for the 2005-2006 school year
- Teacher (1) Extra-duty, extra-pay assignment to conduct the After School Enrichment Program, effective September 6, 2005 through June 16, 2006/Selby Grove Elementary
- Teacher (1) Employment for RSP Teacher for 2005-2006 school year
- Teacher (1) Employment for SDC/LH Teacher for 2005-2006 school year
- School Psychologist (1) Appointment
- Teacher (2) Extra-duty, extra-pay for conducting thorough cleaning of their classrooms on August 25th and 29th, 2005/Magee Elementary

**(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 4-2005/2006**

- Probationary Employment (1) Administrative Secretary I/Confidential
- Substitute Employment (3) Clerk Typist II/Bilingual
- Substitute Employment (1) Clerk Typist II
- Substitute Employment (1) School Secretary/Bilingual
- Substitute Employment (1) Certificated Personnel Secretary
- Substitute Employment (8) Instructional Aide/Special Education Subs
- Retirement (1) Cafeteria Helper I



*CLOSED SESSION:*

- Resignation (1) Reproductions Technician
- Resignation (1) Library Media Assistant
- Unpaid Leave of Absence (1) Instructional Aide/S.H.
- Working Out of Classification (1) Cafeteria Manager I
- Working Out of Classification (1) Cook/Baker
- Unclassified Employment (2) College Tutor
- Unclassified Employment (23) Noon Supervisors
- Unclassified Employment (1) Noon Supervisor Substitute
- Unclassified Employment (8) School Safety Officers
- Unclassified Employment (1) Walk-On Coach

- (3) Student Disciplinary Matters: Students A through K
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

*CLOSED SESSION: (Items 42 through 53)*

- 42 Approve/Ratify Certificated Employment Register No. 4-2005/2006
- 43 Approve/Ratify Classified Employment Register No. 4-2005/2006
- 44 Approve Student Expulsion: Student A
- 45 Approve Student Expulsion: Student B
- 46 Approve Student Review: Student C
- 47 Approve Student Review: Student D
- 48 Approve Student Review: Student E
- 49 Approve Student Review: Student F
- 50 Approve Student Review: Student G
- 51 Approve Student Review: Student H
- 52 Approve Student Review: Student I
- 53 Approve Student Review: Student J

*ACTION ITEMS 42 THROUGH 53:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

*ADJOURNMENT:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_