

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

July 12, 2005
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Lupe Salas, Member

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Frank P. Boyce, Clerk
Lupe Salas, Member
Raul P. Salcido, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 1-2005/2006

ACKNOWLEDGMENT OF GUEST(S):

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

1 Adopt the minutes of the Board of Education's regular meeting held June 28, 2005.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

District's Initial Proposal between El Rancho Unified School District (ERUSD) the California School Employees Association (CSEA), El Rancho Chapter 107, for the 2005-2006 school year.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 2 through 5)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

2 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve the allocation and expenditure of \$3,296,878 for classroom/library replacement/upgrading, and an allocation and expenditure of \$2,838,382 for a practice gym at El Rancho High School. Expenditures to be funded from General Obligation Bond Second Sale Proceeds.
- . 2 Approve attendance for one Program Specialist to attend Conference entitled Crisis Prevention Institute, Inc. training at the Sheraton Downtown Los Angeles on July 26, 2005 through July 29, 2005. Expenditures of \$1,099.00 payable from Medi Cal funds account.
- . 3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Augmentative Communication Therapies* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions, June 7-30, 2005, with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$1,750.00.
- . 4 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions, November 1, 2004 through December 17, 2004, with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$825.00.

2 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions, April 4, 2005 through June 30, 2005, with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$3,225.00.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions, May 18, 2005 through June 30, 2005 with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$525.00.
- . 7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions, May 2, 2005 through June 30, 2005, with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$975.00.

3 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for two certificated staff members from El Rancho High School and authorize reimbursement for prepayment of all fees associated with participation in the Western Foodservice & Hospitality Expo 2005 in Los Angeles, California. Total expenditure of \$82.50 payable from El Rancho High School VEA/Perkins funds.
- . 2 Approve/ratify culminating field trip for thirty students, one teacher, and four parents participating in Durfee Elementary School's gifted program to King Tut exhibit at Los Angeles County Museum of Art (LACMA) in Los Angeles on July 6, 2005. PTC will provide transportation. Total expenditures of \$952.00, for admission and transportation fees, payable from Durfee Elementary School Title V funds.
- . 3 Approve participation of the North Park Middle School Band in the International Music Festival at London's Royal Academy of Music from April 9 - April 15, 2006. Approximate cost per person is \$2,400.00 at no cost to El Rancho Unified School District. North Park Band Boosters will raise funds and seek donations to cover costs.

3 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 4 Approve/ratify educational field trip for 48 students, two teachers and six parents from Durfee and Obregon Elementary, who are participating in the summer school GATE program, to the Los Angeles County Museum of Art (LACMA) on July 11, 2005, from 10:30 a.m. to 3:00 p.m. PTC will provide transportation. Estimated expenditures of \$353.00 for transportation is payable from Title V Centralized Funds.
- . 5 Approve educational field trip for 24 El Rancho High School students and 3 adult chaperones to London & Paris on April 9–April 15, 2006 (Spring Break). Air transportation will be provided by United Airlines and ground transportation by Education First Coach bus. A portion of payment for students only will be through student fundraisers to offset cost. All staff/adult participants are responsible for full payment, at no cost to the District.
- . 6 Approve the agreement with Marcy Romero, consultant, to provide translations and desktop publishing services to various schools and departments for the 2005-06 school year, effective July 13, 2005 through June 30, 2006. Fees for these services shall not exceed \$9,000.00 payable from Special & Alternative Education General Funds, Safe and Drug Free Schools, SIP, Title I, and EIA/LEP funds.

4 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 22231 through 22399 totaling \$881,724.92.
Receipts include the following donations:

Vendor	Amount	Recipient
Jodi McMillen	\$50.00	Employee Recognition
LifeTouch	622.00	Rivera Middle School
Washington Mutual	345.00	Durfee Elementary
Edison International	43.92	Durfee Elementary
Mexican American Opportunity	249.00	Selby Grove Elementary
OCO,LLC	213.90	Rivera Elementary

 - b. Purchase Order Nos. P168858 through P169077 and including prior numbered confirming orders totaling \$4,529,616.97 and Cafeteria Purchase Orders totaling \$146,350.86.
 - c. "A" Warrants Schedule 147 through 174 totaling \$5,238,955.59.
 - d. "B" Warrants Nos. 1620 through 1662 totaling \$3,880,983.16.
 - e. Revolving Cash No. 3070 through 3078 totaling \$7,834.00.
 - f. Clearing Account Nos. 3027 through 3032 totaling \$227,828.88.
- . 2 Approve the El Rancho Unified School District's institutional membership to the California Association of School Business Officials (CASBO) at a cost of \$450.00 for the 2005/2006 fiscal year, payable from the General Fund.

4 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 3 Approve the El Rancho Unified School District's School Facilities Inspection System and the OPSC's Interim Evaluation Instrument (IEI), as part of the inspections procedure, in order to meet the requirements under the Williams Act Legislation and continue the district's participation in the State's School Facility Program and the Deferred Maintenance Program.
- . 4 Approve the declaration of the old Land Pride Mower Deck as obsolete and the sale of the obsolete equipment to Alejandre Tractor Parts for \$3,000.00 to be deposited into the Restricted Maintenance Fund.

5 DIVISION OF HUMAN RESOURCES - (562) 801-5216

- . 1 Approve revision to District School Calendar for 2005/2006, adding starting and ending dates for Counselors.
- . 2 Approve agreement between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) to revise collective bargaining agreements.
- . 3 Approve agreement between El Rancho Unified School District and CSEA to revise job description for Senior Warehouse Worker.
- . 4 Accept District's Initial Proposal between El Rancho Unified School District (ERUSD) the California School Employees Association (CSEA), El Rancho Chapter 107, for public hearing and acceptance for negotiations for the 2005-2006 school year.
- . 5 Approve Memorandum of Understanding between El Rancho Unified School District and the California School Employees Association and its El Rancho Classified Employees Union, Inc., Chapter 107.

CONSENT AGENDA ITEMS 2 THROUGH 5:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 5 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 1-2005/2006

- Teacher (3) Employment for First-year Probationary Certificated teachers for the 2005-2006 school year
- Teacher (2) Employment for Temporary certificated teachers for the 2005-2006 school year
- Teacher (5) Resignation
- Teacher (3) Employment for Long-term certificated teachers for the 2004-2005 school year
- Assistant Principal (1) Early Retirement
- Teacher (6) Extra-duty, extra-pay to provide the After School Enrichment program for Cal Works students sponsored by the Los Angeles County Office of Education, effective July 1, 2005 through June 30, 2006/Magee Elementary
- Teacher (2) Extra-duty, extra-pay to provide instruction in the area of Health and Nutrition for students in the Cal Works Program sponsored by the Los Angeles County Office of Education, effective July 1, 2005 through July 15, 2005/Magee Elementary
- Teacher (1) Extra-duty, extra-pay for attendance at the Bilingual Contact Teachers meetings throughout the 2004-2005 school year effective October 7, 2004 through May 12, 2005/ El Rancho High
- Teacher (1) Assignment for certificated staff member to provide Italian language classes for students for the 2004-2005 school year, effective April 27, 2005 through July 15, 2005/South Ranchito Elementary
- Teacher (14) Extra-duty, extra-pay to attend staff development provided by Tech Ed. Services and LACOE/ Burke/Rivera/North Park Middle
- Teacher (1) Extra-duty, extra-pay to work one extra summer school week for the music program, effective from July 18, 2005 through July 22, 2005/North Park Middle
- Counselor (2) Extra-duty, extra-pay for 10th grade student counseling services effective March 1, 2005 through June 30, 2005/El Rancho High
- Teacher (12) Extra-duty, extra-pay to facilitate the mandated California English Language Development Test (CELDT) effective August 7, 2005 through August 29, 2005
- Psychologist Intern (1) Summer employment to work extra days from June 17, 2005 through June 30, 2005
- Appointment (1) Resource Teacher, Independent Study Program

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified
Register No. 1-2005/2006

- Early Retirement (1) School Secretary/Bilingual
- Early Retirement (1) Custodian
- Retirement (1) Storekeeper
- Correction to effective retirement date (1) Library Media Assistant
- Probationary Employment (1) Carpenter
- Probationary Employment (1) Head Custodian I
- Transfer Employment (1) Clerk Typist II/Bilingual

CLOSED SESSION:

- Transfer Employment (1) Cafeteria Helper I
- Request to Rescind Retirement (1) Records Clerk
- Summer Employment (1) Library Media Technician
- Summer Employment (1) Clerk Typist II/Bilingual
- Summer Unclassified Employment (2) Instructional Aide Trainee
- Summer Unclassified Employment (1) College Tutor

- (3) Student Disciplinary Matters: Students A through J
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees
- (5) Public Employee Evaluation / Dismissal / Release

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 6 through 17)

- 6 Approve/Ratify Certificated Employment Register No. 1-2005/2006
- 7 Approve/Ratify Classified Employment Register No. 1-2005/2006
- 8 Student Expulsion: Student A
- 9 Student Expulsion: Student B
- 10 Student Expulsion: Student C
- 11 Student Expulsion: Student D
- 12 Student Expulsion: Student E
- 13 Student Expulsion: Student F
- 14 Student Expulsion: Student G
- 15 Student Expulsion: Student H
- 16 Student Expulsion: Student I
- 17 Student Expulsion: Student J

ACTION ITEMS 6 THROUGH 17:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____