

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

June 14, 2005  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Vincent Chavez, Vice President

ROLL CALL: Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Frank P. Boyce, Clerk  
Lupe Salas, Member  
Raul P. Salcido, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Lydia Cano, Chief Business Officer

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 21-2004/2005

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**250** Adopt the minutes of the Board of Education's regular meeting held May 24, 2005.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- (1) Paraprofessional Training Assessment Program (PTAP) Awards, *Susanna Smith*
- (2) Bond Expenditure Recommendations, *Norbert Genis*

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

#### HEARING SESSION:

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

#### CONSENT AGENDA: (Items 251 through 254)

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

#### **251 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Barbara Dawson Educational Center non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$5,537.80.
- . 2 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and South Coast Priority School non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$14,152.00.
- . 3 Approve agreement for Vision Screening with Dr. Wayne W. Hoeft, O.D., for the 2005-2006 school year. Cost of services (\$3.25) per student, will be payable from Health/Services General Fund Budget account, not to exceed \$15,000.00.

#### **252 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve/ratify educational field trip for five students and one club advisor of the Animal Advocates Club from El Rancho High School to the San Diego Wild Animal Park on Saturday, June 4, 2005. Departure time from El Rancho High School is 6:00 a.m.; transportation to Fullerton train station will be with parent drivers. Ground transportation will be provided through Amtrak train. Estimated expenditures of \$300.00 payable from student fundraisers, and Animal Advocates Club Funds. There will be no cost incurred by the District.

**252 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 2 Approve amendment to transportation agreement approved on 9/14/04, Item #31.1. Birney Elementary School transportation agreement with Richmond Bus Company for educational field trip to the Los Angeles County Fair's "City of Learning" on 9/17/04. Transportation costs of \$550 to be paid by Birney Elementary School SIP Funds instead of Dad's Club funds.
- . 3 Approve participation of 4 El Rancho High School Marine Corps Junior ROTC cadets to the Hawaii Leadership Camp in Keneohe Bay, Hawaii on Saturday, July 23 through Sunday, July 31, 2005. Total expenditures of \$3,200.00 payable from the ROTC ASB Account at no cost to the District.
- . 4 Approve end of the year promotional activity field trip for 91 5<sup>th</sup> grade students, 4 teachers, and 3 instructional aides from Birney Elementary School to Smith Park Pool on June 16, 2005; and transportation agreement with Richmond Bus Company. Expenditures of \$920, for transportation and admission fees, payable from Birney Elementary School SIP funds.
- . 5 Approve participation of the El Rancho High School Boys' X-Country Teams to the Big Bear Running Camp on Sunday July 31, through Sunday, August 7, 2005 at Big Bear, CA. Total expenditures of \$5,000.00 which includes accommodations at the Black Forest Lodge, meals and transportation, payable from student fundraisers and athletes at no cost to the District.
- . 6 Approve application for the 2005-2006 English Language Acquisition Program (ELAP).

**253 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 22073 through 22230 totaling \$996,224.87.

Receipts include the following donations:

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Coca Cola Bottling Company	119.46	Durfee Elementary
Life Touch	502.00	Durfee Elementary
Borders	640.00	Valencia Elementary
Linda DiMassa	81.00	Rivera Elementary
Life Touch	468.00	Selby Grove Elem.
AT&T	12.67	No. Park Middle
Americas Lemonade Stand	20.40	Selby Grove Elem.
James Moreto	150.00	Employee Recognition
Julie Ellis	100.00	Employee Recognition
ERHS – Dons Booster Club	100.00	Employee Recognition
Alex Sanchez	50.00	Employee Recognition
Mary Lou Esparza	25.00	Employee Recognition
Barbara Moore-Brown	100.00	Employee Recognition
Marisa Almada	10.00	Employee Recognition
Jesus Guzman	25.00	Employee Recognition
Pacifica Services, Inc.	250.00	Employee Recognition

**253 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- b. Purchase Order Nos. P168675 through P168857 and including prior numbered confirming orders totaling \$803,514.86 and Cafeteria Purchase Orders totaling \$96,517.39.
  - c. "A" Warrants Schedule C1J through 143 totaling \$5,264,810.69
  - d. "B" Warrants Nos. 1578 through 1618 totaling \$4,526,332.21.
  - e. Revolving Cash No. 3065 through 3071 totaling \$2,457.53.
  - f. Clearing Account Nos. 3024 through 3026 totaling \$172,819.37.
- . 2 Approve authorization to make appropriation transfers necessary at the close of the school year 2004-2005, to permit payment of obligations of the district incurred during such school year, including the identification of the sources of funds.
  - . 3 Approve public disclosure of proposed 2004-2005 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators/Supervisors Association, as mandated by Assembly Bill 1200.
  - . 4 Approve public disclosure of proposed 2004-2005 collective bargaining agreement between the El Rancho Unified School District Board of Education and the California School Employees Association, Chapter #107, as mandated by Assembly Bill 1200.
  - . 5 Approve contract agreement between the El Rancho Unified School District and the County of Los Angeles for pest control services for the 2005-2006 fiscal year. Total cost of services are not to exceed \$3,600 and are payable from the Restricted Maintenance Funds.
  - . 6 Approve acceptance of low bid in the amount of \$640,000.00 submitted by Solar Integrated Technologies, Inc. for roof replacement and roof management program at eight (8) school sites. Total project cost is payable from the State Deferred Maintenance Program.
  - . 7 Approve to award service contract agreement for all Gestetner district copiers to Sigma International Business Machines, Inc. for a total cost of \$11,665.42 per month to be paid from the various sites and departments.
  - . 8 Approve Change Order No. 8 for the Modernization Project at Meller Elementary School by ACC contractors, Inc., in the amount of \$67,270.91 payable from the Modernization Fund.
  - . 9 Approve Change Order No. 3 for the Hardship Project at So. Ranchito Elementary School by Atlas-Allied, Inc. for a total cost of \$79,657.58 payable from the So. Ranchito Hardship Fund.

**254 DIVISION OF HUMAN RESOURCES – (562) 801-5216**

- . 1 Adopt the Declaration of Need to the effect there are insufficient numbers of fully credentialed persons to meet the employment criteria for the 2005-2006 school year.
- . 2 Approve the job description and salary schedule for the new position of High School-Day Custodian, Range 21, to become effective June 15, 2005.
- . 3 Presentation of CSEA's initial Proposal between the California School Employees Association (CSEA), El Rancho Chapter 107, and El Rancho Unified School District (ERUSD) for the 2005-2006 school year; and approve to schedule a public hearing.
- . 4 Approve Student Teaching Agreement (T500059) between California State University, Fullerton and El Rancho Unified School District for the term of July 1, 2005 to June 30, 2009 contingent upon availability of funds each fiscal year.
- . 5 Approve Resolution No. 31/2004-2005, Extending State Teachers Retirement System (STRS) Two-Year Additional Service Credit, under the provisions found in Assembly Bill 1207 and Education Code section 22714 to **extend the window period** of participation for Certificated Personnel in the Golden Handshake program as follows: June 15, 2005-July 29, 2005.
- . 6 Approve the Board to send notice to eliminate one (1) Storekeeper position due to lack of work and/or lack of funds as specified on Resolution No. 32/2004-2005.
- . 7 Approve agreement with the New Teacher Center at U.C. Santa Cruz for participation in its Formative Assessment System Program, effective April 1, 2005 to June 30, 2007. Expenditures of \$6,255 per year to be paid from the Beginning Teacher Support Assessment Program grant.

*CONSENT AGENDA ITEMS 251 THROUGH 254:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.*

**DISCUSSION/ACTION:**

*Items listed may require further explanation prior to action by the Board.*

**255 Second Reading and Adoption of new/revise Board Bylaws and Administrative Regulations:**

1. Revised BB 9000 Role of the Board
2. New BB 9005 Governance Standards
3. Revised BB 9011 Disclosure of Confidential/Privileged Information
4. Revised BB 9223 Filling Vacancies
5. Revised BB 9250 Remuneration, Reimbursement and Other Benefits
6. Revised BB 9260 Legal Protection
7. Delete BB 9271 Code of Ethics (*contents reflected in BB 9005*)
8. Delete BB 9300 Governance (*contents reflected in BB 9000 and BB 9005*)
9. Revised BB/E 9320 Meetings and Notices
10. Revised BB 9321 Closed Session Purposes and Agenda
11. Revised BB 9322 Agenda/Meeting Materials
12. Revised BB 9323 Meeting Conduct
13. Revised BB/E 9323.2 Actions by the Board

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 4 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 21-2004/2005

- Assistant Superintendent, Human Resources (1) Appointment
- Teacher (4) Resignation
- Teacher (26) Completed two or more years of probationary service for employment as Permanent Certificated Teachers for 2004-2005 school year.
- Teacher (55) Completed one year of probationary service for employment as Second-Year probationary certificated teachers for the 2005-2006 school year.
- Teacher (9) Employment for Temporary certificated teachers as First-Year Probationary certificated teachers for the 2005-2006 school year.
- Teacher (3) Adult School Teacher for the 2004-2005 school year.
- Teacher (1) Temporary certificated teacher for the 2005-2006 school year.
- Teacher (2) Unpaid Leave of Absence
- Teacher (1) Substitute teacher for the 2004-2005 school year.
- Teacher (1) Request to revise effective Early Retirement date.
- Teacher (1) Summer Pay as ERFT President (Reimbursement Item)
- Teacher (190) Authorize Superintendent to contract with for summer school 2005.
- Teacher (19) Extra-duty, extra-pay stipend assignment for staff members who worked as Beginning Teacher support and assessment (BTSA) Induction Support providers for the second semester of the 2004/2005 school year.
- Teacher (2) Extra-duty, extra-pay assignment for staff members for their attendance at Mathematics Curriculum Council meetings during the 2004-2005 school year.
- Teachers (11) Extra-duty, extra-pay assignment for secondary mathematics teachers to design algebra readiness curriculum, effective June 20 through July 22, 2005.
- Teacher (27) Extra-duty, extra-pay assignment for staff member for their attendance at the Bilingual Contact Teachers meeting throughout the 2004-2005 school year effective October 7, 2004 through May 12, 2005.
- Teacher (26) Extra-duty, extra-pay assignment for staff members to facilitate the mandated California English Language Development Test (CELDT) testing to ERUSD students during the summer, effective June 30, 2005 to August 6, 2005.
- Teacher (2) Extra-duty, extra-pay assignment, Board item #202, approved April 12, 2005 to organize and present two parent Education classes on April 21 and April 22, 2005/Magee
- Teacher (16) Extra-duty, extra-pay assignment for teachers to revise the district Power Standards pacing guides in language arts and math, effective June 20, 2005 to June 24, 2005.
- Teacher (10) Extra-duty, extra-pay assignments for staff members to act as the Strategic Planning committee to analyze student data and plan programs for underachieving students, effective June 15, 2005 through June 30, 2005/North Park Middle
- Teacher (1) Summer employment for certificated staff member to coordinate and administer the Southeast Area Social Services Funding Authority (SASSFA)/Summer Employment Opportunity Program for the ERUSD and as teacher to provide academic remediation for the SASSFA Participants.
- Teacher (32) Summer Employment for Special & Alternative Education
- Psychologists/Nurse (3) Summer Employment for Special & Alternative Education for 8 additional days
- Teacher (1) Employment for 8 additional days
- Teacher (8) Extra-duty, extra-pay assignment to assist Reading Coaches with the creation of supplemental reading and spelling materials, effective June 20, 2005 to July 29, 2005.
- Teacher (1) Stipend pay assignment to conduct the Paraprofessional Training and Assessment Program (PTAP) effective April 6, 2005 to June 14, 2005/Selby Grove Elem.
- Teacher (36) Extra-duty, extra-pay for Reading First teachers to attend summer AB 466 Training June 20, 2005 to July 15, 2005.
- Teacher (5) Extra-duty, extra-pay assignment for reading coaches to administer post-tests for summer school students and develop literacy materials and reports.

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 21-2004/2005

- Early Retirement (1) Head Custodian I
- Early Retirement (1) Instructional Aide/S.H.
- Early Retirement (1) Plumbing Crew Leader
- Early Retirement (1) Instructional Aide/R.S.P.
- Probationary Employment (2) Custodian
- Probationary Employment (1) Data Processing Clerk I
- Substitute Employment (2) Child Care Attendant
- Temporary Employment (2) Data Processing Clerk I
- Resignation (1) Department Secretary
- Out of Category (1) Cook/Baker
- Voluntary decrease in number of months worked & change in location (1) Cook/Baker
- Unpaid Leave of Absence (1) Instructional Aide/S.D.L.
- Unpaid Leave of Absence (1) Library Media Assistant
- Summer Employment (1) Clerk Typist II
- Authorize Superintendent to offer summer assignments
- Authorize Superintendent to offer summer substitute assignments (26)
- Unclassified Summer Employment (2) College Tutor
- Unclassified employment (1) Student Worker
- Unclassified employment (1) ASB Worker

(3) Student Disciplinary Matters: Students A through F

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

*CLOSED SESSION:*

- 256** Approve/Ratify Certificated Employment Register No. 21-2004/2005
- 257** Approve/Ratify Classified Employment Register No. 21-2004/2005
- 258** Student Expulsion: Student A
- 259** Student Expulsion: Student B
- 260** Student Expulsion: Student C
- 261** Student Expulsion: Student D
- 262** Student Expulsion: Student E
- 263** Student Expulsion: Student F

*ACTION ITEMS 256 THROUGH 263:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_  
(Exception: \_\_\_\_\_)

*ADJOURNMENT:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_