

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

April 26, 2005

**NOTE CHANGE IN LOCATION**  
**El Rancho High School Cafeteria**  
**6501 Passons Blvd.**

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Meller Elementary  
Student Council President

*ROLL CALL:* Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Frank P. Boyce, Clerk  
Lupe Salas, Member  
Raul P. Salcido, Member

*ADMINISTRATIVE  
CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Brandon Longoria, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER:* Herlinda Acevedo

*VISITORS:* Register No. 18-2004/2005

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, MELLER ELEMENTARY SCHOOL:*

*ASB REPORT:*

Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**211** Adopt the minutes of the Board of Education's regular meeting held April 12, 2005.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- (1) Human Resources Audit  
*Debbie Tausch, Assistant Director, District Personnel Information Services, LACOE*
- (2) Budget Expenditures Report, *Lydia Cano*

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

*CONSENT AGENDA: (Items 212 through 215)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**212 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- .1 Approve agreement with Interquest Detection Canines of Los Angeles for contraband detection services from April 2005 through June 2005. Interquest agrees to provide 6-half day visits at \$200 per visit. Expenditure of \$1200 is payable from Safe and Drug Free Schools account.

**212 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 2 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Switzer Center non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7.
- . 3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and DG Therapy Group, Inc. non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7.
- . 4 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and South Coast Priority School non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7.

**213 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve conference attendance for one certificated staff member and one administrator from Rivera Elementary School to the Student Success Team (SST) Training on May 19, 2005 in Duarte, California. Estimated cost of \$330.00 to be paid through the Rivera Elementary School SIP funds.
- . 2 Approve educational field trip for 97 students and 3 teachers from Magee Elementary School to the Long Beach Aquarium on Friday, May 20, 2005; and Transportation Agreement with Richmond Bus Company. Total expenditures of \$980.00 payable from Magee Elementary School PTA funds.
- . 3 Approve educational field trip for 95 1st grade students and 5 teachers from Magee Elementary School to the Natural History Museum and IMAX Theatre on Monday, May 9, 2005; and approve Transportation Agreement with Richmond Bus Company. Total expenditures of \$1,145.00 payable from Magee Elementary School PTA funds.
- . 4 Approve educational field trip for 104 kindergarten students and 3 teachers from Magee Elementary School to the Santa Ana Zoo on Thursday, May 12, 2005; and Transportation Agreement with Richmond Bus Company. Total expenditures of \$544.00 payable from Magee Elementary School PTA funds.

**213 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 5 Approve/ratify educational field trip for 98 second grade and Special Education students, six teachers and parent volunteers from Birney Elementary School to the Long Beach Aquarium of the Pacific on February 10, 2005; and authorize transportation agreement with Richmond Bus Company. Expenditures of \$1,244.00, for transportation and admission fees, payable from Birney Elementary School SIP funds.
- . 6 Approve educational field trip for 100 fifth grade students, four teachers and parent volunteers from Birney Elementary School to Eaton Canyon Nature Center in Pasadena on May 31, 2005; and transportation agreement with Richmond Bus Company. Transportation costs of \$650 payable from Birney SIP funds. There is no admission cost.
- . 7 Approve educational field trip for 90 fourth grade students, three teachers and parent volunteers from Birney Elementary School to Mission San Gabriel and Olvera Street on May 25, 2005; and transportation agreement with Richmond Bus Company. Expenditures of \$920, for transportation and admission fees, payable from Birney Elementary School SIP funds.
- . 8 Approve educational field trip for 20 Outdoor Club student members and 2 teachers from El Rancho High School Mt. Wilson via Little Santa Anita Canyon above Sierra Madre, California on Saturday, May 14, 2005. Transportation will be provided by parents and faculty members, District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. There will be no cost incurred by the District.
- . 9 Approve El Rancho High School Football program to participate in a football passing game at Big Bear High School in Big Bear, California, on Friday, July 15 through Sunday, July 17, 2005. PTC will provide transportation. Expenditures to be paid through donations from supportive organizations, at no cost to the District.
- .10 Approve consultant agreement with the Discovery Science Center to provide a Science Assembly titled "Insects-Life Cycle" for 2nd grade students at Magee Elementary School on May 18, 2005. Total expenditures of \$480.00 payable from Magee Elementary School PTA funds.
- .11 Approve/ratify consultant agreement with Steve Meltzer Puppets for the presentation of three literacy assemblies to students at South Ranchito Elementary School on March 24, 2005. Expenditures of \$850.00 payable from South Ranchito Elementary School SIP Funds.

**213 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .12 Approve acceptance of grant from the Italian Consulate to offer Italian language classes for students at South Ranchito Elementary for the 2004-2005 school year. The Italian Consulate, according to the terms of the Grant, will fund the program; the instructor David Tice will be paid at an hourly rate of \$30.80 plus \$2.96 per hour for benefits between April 27 and July 15, 2005 not to exceed \$1,780.00. South Ranchito Elementary will pay the instructor(s), the Italian Consulate will reimburse the school for the hourly rate and the school will pay for the benefits cost of the program through the school Title V funds.
- .13 Approve the participation of the El Rancho Unified School District in the Community Based English Tutoring (CBET) Program for the 2005-2006 school year. This program will allow the district to provide free English language acquisition instruction (ESL) to adults who pledge to tutor the limited English proficiency students of Pico Rivera.

**214 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve final payment and project acceptance for EMS Construction, Inc. for the completion of the Obregon Elementary School Modernization Project. Total final payment cost of \$41,996.98 payable from Modernization Funds.
- . 2 Approve contract agreement with RMA Construction Service, Inc. for school-site needs assessment inspections at six school sites at a cost not to exceed the fund amount of \$48,340.00 provided by the State legislature. Total costs payable from School Facilities Assessment Grant Program funds.
- . 3 Approve Change Order No. 7 for the Modernization Project at Birney Elementary School by ACC Contractors, Inc. in the total amount of \$116,371.94 payable from the Modernization Fund.
- . 4 Approve donation of surplus furniture from the Los Angeles County Office of Education for use in district libraries.

**215 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – (562) 801-5216**

- . 1 Approve/ratify consultant agreement with Los Angeles County Office of Education (LACOE) to provide workshops on Sexual Harassment Prevention to forty-six (46) Supervisors in the District. Expenditures of \$1,600.00 payable from Centralized Title II funds.
- . 2 Approve Tentative Agreements between El Rancho Unified School District and El Rancho Classified Employees Union, Inc. for the 2004-2007 school years.

*CONSENT AGENDA ITEMS 212 THROUGH 215:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the GENERAL PUBLIC agenda.*

**GENERAL PUBLIC:**

*Education Code 35145.5 provides that members of the public may place matters directly related to school district business on the agenda of school district governing board meetings.*

- 216** Approve/ratify Superintendent Genis' unilateral decision to provide salary increases to the Director of Information Technology and former Director of Purchasing.
- 217** Approve a retroactive salary step increase and negotiation with bargaining units if necessary for all District employees maintaining membership in bargaining units throughout the district in order to achieve salary increase parity as a result of Superintendent Genis' unilateral salary increase to the Director of Information Technology and former Director of Purchasing.
- 218** Approve deduction of funds, with Superintendent Genis' permission, from Superintendent Genis' salary an amount equal to the aggregate salary payments made as a result of the Superintendent Genis' unilateral salary increase to the Director of Information Technology and former Director of Purchasing and a monthly reoccurring deduction from Superintendent Genis' monthly salary an amount equal to the Director of Information Technology's month longevity increase until such time Superintendent Genis retires from the District's service.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 6 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Conference with Legal Counsel – Anticipated Litigation; Government Code §54956.9  
(b) – one case  
Approve/ratify a longevity increase for the Director of Information Technology and former Director of Purchasing.
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 18-2004/2005
  - ◆ Teachers (2 ) Long-term Substitutes
  - ◆ Teacher (1) Resignation
  - ◆ Teachers (2) Unpaid Leave of Absence for 2004-2005 school year
  - ◆ Teacher (1) Unpaid Leave of Absence for 2005-2006 school year
  - ◆ Teachers (2 ) Release of Employment (Probationary Status)
  - ◆ Teachers (8 ) Release of Employment (Temporary Status)
  - ◆ Teachers (3) Extra-duty, extra-pay assignment for certificated staff members to provide after school tutoring, effective March 9, 2005 to April 28, 2005/Magee
  - ◆ Teachers (5) Extra-duty, extra-pay assignment for certificated staff members to participate in after-school follow-up meetings. Meetings will take place once or twice monthly from April 1 through June 17, 2005 for a total not to exceed 20 hours per teacher.
  - ◆ Teacher (1) Stipend assignment for certificated staff member to conduct the After-school Art Program for GATE students, effective from April 28, 2005 to June 9, 2005/Adult School
  - ◆ Teacher (1) Extra-duty, extra-pay assignment for certificated staff member to plan The El Rancho High School Project Fair, effective April 27, 2005 to June 7, 2005/El Rancho
  - ◆ Teacher (1) Supplemental pay assignment for certificated staff member from El Rancho High School during the 2004-05 school year/El Rancho High
  - ◆ Teacher (1) Stipend assignment for certificated staff member to serve as the Testing coordinator, effective April 28, 2005 through May 20, 2005/Birney
  - ◆ Teachers (10) Extra-duty, extra-pay assignment for certificated staff members to provide after school tutoring, effective March 15,2005 to April 28, 2005/Magee
- (3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 18-2004/2005
  - ◆ Probationary Employment (1) Plant Manager
  - ◆ Administrative Leave (1) Instructional Aide/RSP
  - ◆ Substitute Employment (1) School Secretary
  - ◆ Revision to Early Retirement Effective Date (1) Custodian
  - ◆ Return from Unpaid Family Medical Leave Act (FMLA) (1) Instructional Aide/SH
  - ◆ Voluntary Decrease in Hours (1) Cafeteria Helper I
  - ◆ Change of Job Classification/Reduction in Hours/Loss of Benefits (1) Clerk Typist II
  - ◆ Return to Original Job Classification (1) Instructional Aide/LH
  - ◆ Unclassified Employment (2) Noon Supervisor
  - ◆ Unclassified Employment (1) ASB Worker
  - ◆ Unclassified Employment (2) Walk-On Coach
  - ◆ Unclassified Employment (1) College Tutor
- (4) Student Disciplinary Matters: Students A through F
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

*CLOSED SESSION:*

- (6) Performance Evaluation and Contract: Superintendent

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_
- (6) \_\_\_\_\_

*CLOSED SESSION: (Items 219 through 227)*

- 219** Approve/ratify a longevity increase for the Director of Information Technology and former Director of Purchasing.
- 220** Approve/Ratify Certificated Employment Register No. 18-2004/2005
- 221** Approve/Ratify Classified Employment Register No. 18-2004/2005
- 222** Student Expulsion: Student A
- 223** Student Expulsion: Student B
- 224** Student Expulsion: Student C
- 225** Student Expulsion: Student D
- 226** Student Expulsion: Student E
- 227** Expulsion Review: Student F

*ACTION ITEMS 219 THROUGH 227:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

*ADJOURNMENT:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_