

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

March 8, 2005
NOTE LOCATION CHANGE
El Rancho High School Cafeteria
6501 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Rio Vista Elementary
Student Council President

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Frank P. Boyce, Clerk
Lupe Salas, Member
Raul P. Salcido, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Brandon Longoria, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 15-2004/2005

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, RIO VISTA ELEMENTARY:

ASB REPORT:

Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

177 Adopt the minutes of the Board of Education's regular meeting held February 22, 2005.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

The Board will hold a public hearing regarding Item 181.12, A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 178 through 181)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

178 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Annual Fund Raiser to be conducted by the Child Development Center Parent Advisory Committee from May 9, 2005 through May 31, 2005, following board policy 1321 on solicitation of funds from and by students.
- . 2 Approve agreement with Zebra Entertainment to provide a petting zoo at Maizeland Early Learning Programs May 11, 2005. Total expenditure not to exceed \$450.00 paid from the Parent Advisory Committee Fund.
- . 3 Approve agreement with the Iceman Snow Company to provide a hands-on sensory experience with snow, appropriate for young children at Maizeland Early Learning Program, April 16, 2005. Total expenditure not to exceed \$1900.00 payable from the Parent Advisory Committee Fund.

178 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 4 Approve attendance for one Psychologist to attend Conference entitled Play Therapy and Beyond: Treatment Techniques and Strategies with Children and Pre-Adolescents training at the Pasadena Sheraton on March 9, 2005. Expenditures of \$159 payable from the Medical account.
- . 5 Approve attendance of one Speech/Language Pathologist to attend Assistive Technology Certificate Program at Cal State University, Northridge on July 11-15, 2005. Expenditure of \$1,995.00 payable from Special & Alternative Education Speech-Language account.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy. Identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56167 and 56365-56366.7.
- . 7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: The Mid Valley Learning Center. Identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56167 and 56365-56366.7.
- . 8 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: The Beverly Dawson Educational Center. Identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56167 and 56365-56366.7.

179 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for one certificated staff member from Burke Middle School to attend the National Council of Teachers of Mathematics annual meeting on April 6-9, 2005 in Anaheim, California. Estimated expenditures of \$440.00 payable from Burke Middle School SIP funds.
- . 2 Approve educational field trip to the 2005 Cali-Nev-Ha District Convention at the Long Beach Convention Center for 6 Key Club members, two advisors from El Rancho High School on Friday, April 15 (students will be leaving after school) through Sunday, April 17, 2005; transportation to be provided by advisors and parents. Substitute fees will not be required. Total expenditures of \$1,182.00, payable from the Key Club funds and Kiwanis Club donations, at no cost to the district.

179 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 3 Approve participation of the El Rancho High School Marine Corps Junior ROTC (ERHSMCJROTC) orientation visit during Spring break to the Marine Corps base 29 Palms, California on March 27-31, 2005. Transportation will be provided by PTC. Total expenditure (for transportation only) not to exceed \$600.00 payable from the ROTC ASB funds.
- . 4 Approve consultant agreement with "Kites For Kids" to provide fine arts and physical education programs to all K-5th grade students at Birney Elementary School on March 15, 2005. Expenditures of \$725 payable from Birney Elementary School Dads' Club funds.
- . 5 Approve consultant agreement with Mr. Javier Hernandez to provide music instruction for the After School Cal Works Program for 70 students at Magee Elementary School, effective March 9 through June 30, 2005 (there will be a total of 42 hours of instruction). The instructor will be paid \$420.00 on April 29 and \$420.00 on June 30, 2005. Expenditures of \$840.00 payable from Magee Elementary School After School Enrichment – Cal Works LACOE program funds.
- . 6 Approve consultant agreement with Isabel Campoy to provide a writing workshop presentation for staff at South Ranchito Elementary School on March 14, 2005. Expenditure of \$3,000.00 payable from South Ranchito Elementary School EIA/LEP funds.
- . 7 Approve consultant agreement with Ruth Buell, known professionally as "Uncle Ruthie," for the presentation of three literacy and language arts assemblies to Kindergarten through 5th grade students at South Ranchito Elementary School on March 25, 2005. Expenditures of \$400.00 payable from South Ranchito Elementary School SIP Funds.
- . 8 Approve/ratify the 2004-2005 Tech Prep Consortia Agreement between Cerritos College and the El Rancho Unified School District (ERUSD).
- . 9 Approve consultant agreement with the Discovery Science Center to present four educational hands-on science and language arts workshops to 6th, 7th, and 8th grade GATE students at North Park Middle School as follows: on March 23, 2005 Physics of Light and Color and Pig Heart Dissection; on April 27, 2005 Plate Tectonics; and one Super Cool Assembly on May 16, 2005. Total expenditures of \$1,269.00 payable from North Park Middle School GATE funds.
- .10 Approve consultant agreement with Los Angeles County Office of Education (LACOE) Online Assessment System Services to provide district and school assessment reports for diagnosing student needs to help them improve student achievement. Expenditures of \$6,085.00 payable from Centralized Title V funds.
- .11 Approve participation in the Advanced Placement (AP) Reimbursement Program. Total cost of \$12,850.00 to be paid from General Funds. The Federal government will reimburse the local education agency for fees paid to the College Board for eligible students.

179 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .12 Approve resolution No. 24-2004/05 – A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

180 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 21629 through 21773 totaling \$760,176.85.
 - b. Purchase Order Nos. P167781 through P167943 and including prior numbered confirming orders totaling \$313,283.72 and Cafeteria Purchase Orders totaling \$174,735.34.
 - c. "A" Warrants Schedule C1G through H1O totaling \$4,907.40.
 - d. "B" Warrants Nos. 1454 through 1488 totaling \$2,366,354.02.
 - e. Revolving Cash No. 3046 through 3053 totaling \$2,001.79.
 - f. Clearing Account Nos. 3011 through 3015 totaling \$170,189.51.
- .2 Approve 2nd Interim Report and a positive certification of El Rancho Unified School District's ability to meet its 2004-2005 obligations.
- .3 Approve three-year contract agreement with Vavrinek, Trine, Day & Co. to perform the District's annual audit at a cost not to exceed **\$42,000** for school year 2004-2005, **\$44,000** for school year 2005-2006, and **\$46,000** for school year 2006-2007.
- .4 Approve contract agreement between El Rancho Unified School District and Pacifica Services, Inc. for Project Management services for the District's Bond and Modernization Projects. The total cost of the contract is not to exceed \$475,952 and is payable from the Bond and Modernization Fund.
- .5 Approve donation of \$1,000 from the Wal-Mart Foundation in Arkansas to Rivera Elementary School in the El Rancho Unified School District.
- .6 Approve donation of \$1,000 from the Wal-Mart Foundation in Arkansas to Oregon Elementary School in the El Rancho Unified School District. A sound system for Emergency Preparedness Program will be purchased.
- .7 Approve Change Order No. 4 for the Modernization Project at Meller Elementary School by ACC Contractors, Inc., in the amount of \$72,441.65 payable from the Modernization Fund.

181 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – (562) 801-5216

- .1 Approve Resolution No. 25-2004/2005 to open window periods for the California School Employees Association (CSEA) Unit Members to participate in the employees incentive program offered by PERS granting two years additional service credit. This program is available through Government Code Section 20904 and by revision to the master district contract between Los Angeles County Superintendent of Schools and PERS and is contingent upon a net cost savings to the district.

181 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – (562) 801-5216

- . 2 Approve request to replace Alfred L. Ogas as Board Member with Lydia Cano, Chief Business Officer and Norbert D. Genis to replace Lydia Cano as alternate member to Whittier Area School's Insurance Authority (WASIA) Workers' Compensation Program.
- . 3 Amendment to Resolution No. 35-2003/2004. The original resolution incorrectly reflected the window period. The window period was previously indicated as new and additional and overlapped an existing window period. The amended window period is November 1, 2004 to January 28, 2005.

CONSENT AGENDA ITEMS 178 THROUGH 181:

M _____ S _____ Vote _____

(Exception: _____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:

Certificated Register No. 15-2004/2005

- Teacher (1) Adult School Certificated Substitute Teacher
- Teacher (1) Certificated Substitute
- Teacher (1) Long-term Certificated Substitute Teacher
- Teacher (1) Unpaid Leave of Absence

CLOSED SESSION:

- Teachers (2) Stipend pay for certificated staff members to complete the single Plan for Student Achievement, effective January 10, 2005 to February 11, 2005/Magee
 - Teacher (1) Extra duty, extra pay for certificated staff member to implement the after school-tutoring program, as designed in the Single Plan for Student Achievement for the school year 2004-05, effective March 9, 2005 through May 30, 2005/North Ranchito
 - Teachers (2) Amendment to Board item #66, approved October 12, 2004 for stipend pay assignment for certificated staff to serve as facilitators for the 2004-2005 STAR/SABE Testing Program, effective February 1, 2005 through June 30, 2005/Rio Vista
 - Teacher (1) Stipend pay for certificated staff member to implement Math Counts program, effective October 1, 2004 through June 17, 2005/Rivera Middle
 - Teachers (14) Stipend pay assignment for certificated staff members to monitor progress, implement and coordinate school and student activities as listed, for the 2004/2005 school year, effective September 1, 2004 to June 16, 2005/South Ranchito
 - Administrators/Counselors/Teachers (10) Extra duty, extra pay assignment for counselors, teachers with counseling credentials and administrators for 10th grade student counseling services to begin March 11, 2005 and terminate on or before June 30, 2005/El Rancho
 - Teachers (24) Extra duty, extra pay assignment for certificated staff members from throughout the District for their attendance(14 will be representatives, 10 will be alternates as needed) at the Mathematics Curriculum Council meetings for the remainder of the 2004-05 school year (specifically during the months of March 2005 through June 2005)
 - Teachers (16) Supplemental Pay Assignments during the 2004-05 school year, effective January 30, 2005 through May 30, 2005/El Rancho
 - Teacher (1) Extra duty, extra pay for a teacher to teach pupils in the Independent Study and Home/Hospital Teaching programs for the 2005-2006 school year
 - Speech-Language Pathologist (1) Add an additional four (4) days to contract for Speech-Language services
 - Certificated Administrator (1) Possible Reassignment
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 15-2004/2005
- Probationary Employment (1) Child Care Attendant
 - Temporary Employment (1) Clerk Typist II
 - Increase in Hours (1) Child Care Attendant
 - Substitute Employment (1) Department Secretary
 - Substitute Employment (1) Clerk Typist I
 - Substitute Employment (1) Custodian
 - Extension of Unpaid Leave of Absence (1) Child Care Attendant
 - Unclassified Employment (3) College Tutor
 - Unclassified Employment (3) Instructional Aide Trainee
 - Unclassified Employment (2) Noon Supervisor
 - Unclassified Employment (2) Walk-on Coaches
- (3) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (4) Performance Evaluation and Contract: Superintendent

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

ACTION ITEMS 182 THROUGH 183:

182 Approve/Ratify Certificated Employment Register No. 15-2004/2005

183 Approve/Ratify Classified Employment Register No. 15-2004/2005

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____