

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

February 8, 2005
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Valencia Elementary
Student Council President

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Frank P. Boyce, Clerk
Lupe Salas, Member
Raul P. Salcido, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Brandon Longoria, ASB President / El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 13-2004/2005

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, VALENCIA ELEMENTARY SCHOOL:

ASB REPORT:

Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

152 Adopt the minutes of the Board of Education's regular meeting held January 25, 2005.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) Modernization and Bond Update, *Carlos Jimenez and Jim Moreto, Flewelling & Moody*
- (2) 2003/2004 Audit Report, *Lydia Cano and Jeff Carter, Vavrinek Trine Day & Co.*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 153 through 156)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

153 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve/Ratify attendance of El Rancho Unified District Employee to attend a three day workshop at Applied Behavior Consultants, Inc. Duarte facility. Expenditure of \$400.00 payable from Special & Alternative Education Severely Handicapped account.
- . 2 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy, nonpublic school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7.

153 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: The Almansor Center Identified and board approved El Rancho Pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.
- . 4 Approve Individual Service Tuition Contract between El Rancho Unified School District and The Big Fun Therapy and Recreational Services for Children with Special Needs.

154 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for one district staff member to the Eagle Software March 2005 User's Conference on March 15, 2005 in Ontario, CA. Estimated expenditure of \$275.00 payable from Title I Funds.
- . 2 Approve attendance for one certificated staff member from South Ranchito Elementary School to the Greater Los Angeles Teachers' Science Association (GLATSA) Conference on Saturday, February 19, 2005 in Los Angeles, California. Estimated expenditure of \$40.00 payable from South Ranchito Elementary School SIP Funds.
- . 3 Approve educational field trip for 20 students and two certificated staff members from El Rancho High School to the Bridge to Nowhere in Azusa, CA on Saturday, February 12, 2005; and approve transportation to be provided by school faculty members and parent volunteers. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. There will be no cost incurred by the district.
- . 4 Approve educational field trip for the ASB Executive Commission from El Rancho High School to the State Capitol in Sacramento on Saturday, April 23 through Monday, April 25, 2005. Estimated expenditure of \$5,335.00 payable from student fundraisers, donations from supportive organizations and ASB Funds at no cost to the District.
- . 5 Approve educational field trip for 70 third grade students, four certificated staff members and parent volunteers from Birney Elementary School to the J. Paul Getty Museum on March 17, 2005; and authorize transportation agreement with Richmond Bus Company. Total expenditure of \$325.00 payable from Birney Elementary School SIP Funds.
- . 6 Approve educational field trip for 160 students and three certificated staff members from Rivera Middle School to the Mt. SAC Relays AAF Youth Days at Mount San Antonio College in Walnut, California on April 1, 2005, transportation to be provided by PTC. Total expenditure of \$800.00 payable from Rivera Middle School ASB Funds.

154 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 7 Approve performance/participation of 48 student members of the Rivera Middle School Band, band director and four parent chaperones at Disneyland on February 22, 2005. There is no fee for admission and PTC will provide bus transportation. Total expenditures of \$400.00, for transportation, payable from Rivera Middle School ASB funds.
- . 8 Approve revision to amendment (item #59.5, approved on 10/12/04) due to change of field trip date for Birney Elementary School by Rubidoux Center. New date of field trip is February 8, 2005 (changed from February 11, 2005) and new total expenditure is \$445.00 (changed from \$605.00) which includes transportation and admission fees. Total expenditure of \$445.00 payable from Birney Elementary School SIP funds.
- . 9 Approve participation of 12 student members of the El Rancho Varsity Wrestling Team, one wrestling coach and one assistant coach to the "La Quinta High School Wrestling Camp" on Friday and Saturday, February 18 – 19, 2005 in La Quinta, California. Students will depart from El Rancho High School during 4th period (1:20 p.m.) on Friday, February 18, 2005. El Rancho van transportation will be provided. Estimated expenditure of \$200.00 payable from student fundraisers and wrestling funds, at no cost to the District.
- .10 Authorize participation of three student members of El Rancho High School Wrestling Program, one wrestling coach and one assistant coach in the State Championship in Bakersfield, California at Centennial Garden High School on March 4, 5 & 6, 2005. Students will be departing from El Rancho on Friday, March 4 at 1:30 p.m. (4th period). El Rancho van transportation will be provided and driven by Mr. Joe Alvarado, wrestling coach. Total expenditures of \$1,680.00 payable from the El Rancho Wrestling Team Program at no cost to the district.
- .11 Approve amendment to Board Item 71.3 approved October 26, 2004 increasing cost from \$3,500.00 to \$3,780.00 for Parent Institute for Quality Education at Magee Elementary. Expenditure of \$3,780.00 payable from Magee Elementary School's PTA and Title 1 Funds.
- .12 Approve revision to contract agreement between the Los Angeles County Office of Education (LACOE) and the El Rancho Unified School District for consultant services to provide staff in-service at North Ranchito Elementary School on March 14, 2005. The original contract (approved November 9, 2004, Item 82.8) was with individual consultants and is now changed to LACOE. There is no change in expenditure. Total expenditure of \$3,000 payable from North Ranchito Elementary School Title I funds.
- .13 Approve agreement with Richmond Transportation for promotional field trip for 50 to 60 graduating seniors and four adult chaperones from Salazar High School to Disneyland on June 2, 2005. The estimated cost of \$405 will be payable from Salazar High School ASB funds and will be paid by check directly to Richmond Transportation. There is no cost to the district.

155 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 21474 through 21628 totaling \$794,839.65. Purchase Order Nos. P167669 through P167780 and including prior numbered confirming orders totaling \$321,444.95 and Cafeteria Purchase Orders totaling \$65,566.65.
 - b. "A" Warrants Schedule C1F through H1M totaling \$5,259,907.40.
 - c. "B" Warrants Nos. 1416 through 1452 totaling \$2,927,004.91.
 - d. Revolving Cash No. 3036 through 3045 totaling \$9,447.08.
 - e. Clearing Account Nos. 3008 through 3010 totaling \$133,304.99.
- .2 Accept the 2003/2004 Audit Report.
- .3 Approve transfer of not more than \$400,000.00 into the Deferred Maintenance Fund in order to receive State Matching Funds.
- .4 Approve amendment to the El Rancho Unified School District’s Section 125 Plan Document.
- .5 Approve contract agreement with Verizon for installation of wiring for telephone and other services for the Obregon Elementary School and Child Care Development Center (Maizeland Site). Agreement pending upon approval for reimbursement of 82% through E-Rate.
- .6 Approve contract agreement between Verizon California, Inc. and the El Rancho Unified School District for IntraLATA Toll and CentraNet Services.
- .7 Approve contract agreement between Verizon Select Services Inc. and the El Rancho Unified School District for Long Distance Voice Service.
- .8 Approve final payment of \$29,790.00 to Best Roofing & Waterproofing for roof replacement and roof management program at eight (8) school sites. Total project cost payable through the State Deferred Maintenance Program.

156 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – (562) 801-5216

- .1 Approve amendment to correct the date of modified day for Burke MS.

CONSENT AGENDA ITEMS 153 THROUGH 156:

M_____S_____Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 157** Adopt second reading of revised Board Policy and Administrative Regulation:
- BP/AR 6158, Independent Study Program

M_____S_____Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 13-2004/2005
- Teachers (8) Substitute Teachers for the 2004-2005 school year
 - Teachers (3) Long Term Certificated substitute teachers for 2004-2005 school year
 - Teachers (3) Pre-School/Child Development teacher regular and substitute for the 2004-2005 school year
 - Teacher (1) Request for extension of Unpaid Leave of Absence for the 2004-05 school year
 - Teacher (1) Employment for Adult School teacher for the 2004-2005 school year
 - Teachers (2) Stipend Pay assignment for certificated staff members to assist principal with the Single Plan Student Achievement (SPSA) revision, effective January 14, 2005/Burke
 - Teachers (2) Stipend pay assignment for certificated staff members to assist principal in coordinating Standardized Testing and Reporting (STAR), effective April 11, 2005 through May 27, 2005/Burke

CLOSED SESSION:

- Teachers (4) Supplemental pay assignment for certificated staff members for the second semester of the 2004-2005 school year/Burke
- Teacher (1) Stipend Pay for certificated staff member for attendance to the El Rancho Unified School District workshop on Classroom Management on August 17, 2004/Magee
- Teacher (1) Stipend pay for certificated staff member to coordinate all ASB activities and conduct meetings, as needed, effective January 10, 2005 through June 17, 2005/El Rancho
- Teachers (2) Extra-duty, extra-pay for certificated staff members to do placement testing and grading at middle schools, effective January 10, 2005/El Rancho High
- Teacher (1) Extra-duty, extra-pay for certificated staff member to assist in coordinating and organizing meetings for the School Site council for the 2004-05 school year/El Rancho High
- Teachers (20) Supplemental pay for certificated staff members to conduct Winter Athletics for the 2004-05 school year/El Rancho High
- Teachers (15) Stipend Pay for certificated staff members to serve as Facilitators for the 2004-2005 GATE program, effective October 1, 2004 through June 17, 2005
- Teacher (1) Extra-duty, extra-pay for certificated staff member to teach pupils in the Independent Study and Home/Hospital Teaching programs, effective February 9, 2005/Meller
- Teacher (1) Extra-duty, extra-pay for one certificated staff member to cover the remaining time of 25% of a teacher who has changed her teaching assignment to 75%, effective November 5, 2004 through March 11, 2005/El Rancho High

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 13-2004/2005

- Probationary Employment (1) Child Care Attendant
- Re-Employment from 39 Month Re-Hire (1) Child Care Attendant
- Substitute (1) Clerk Typist II/Bilingual
- Resignation (1) Cafeteria Helper I
- Request for Un-Paid Leave of Absence (1) Child Care Attendant
- Unclassified Employment (3) ASB Workers
- Unclassified Employment (4) College Tutors
- Unclassified Employment (5) Instructional Aide Trainee
- Unclassified Employment (1) Walk-On Coach

(3) Student Disciplinary Matters: Students A through D

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel – Anticipated Litigation; Significant exposure to litigation pursuant to Government Section 54956.9(b) – 2 cases

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 158 Approve/Ratify Certificated Employment Register No. 13-2004/2005
- 159 Approve/Ratify Classified Employment Register No. 13-2004/2005
- 160 Student Expulsion: Student A
- 161 Student Expulsion: Student B
- 162 Student Expulsion: Student C
- 163 Student Expulsion: Student D

ACTION ITEMS 158 THROUGH 163:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____