

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

February 22, 2005  
**NOTE LOCATION CHANGE**  
**El Rancho High School Cafeteria**  
**6501 Passons Blvd.**

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Pio Pico Elementary  
Student Council President

*ROLL CALL:* Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Frank P. Boyce, Clerk  
Lupe Salas, Member  
Raul P. Salcido, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Brandon Longoria, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER:* Herlinda Acevedo

*VISITORS:* Register No. 14-2004/2005

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, PIO PICO ELEMENTARY SCHOOL:*

*ASB REPORT:*  
Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

**BOARD OF TRUSTEE PRESENTATIONS:**

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

- (1) Rotary Club presentation to Durfee Elementary for playground equipment  
*Gloria Lopez, Principal, Mr. David Briano, President, Mr. Roger Hartter, Past President*
- (2) Paraprofessional Training Assessment Program (PTAP) Awards, *Susanna Smith*

**The Superintendent recommends that the Board of Education:**

**ADOPTION OF MINUTES:**

**164** Adopt the minutes of the Board of Education’s regular meeting held February 8, 2005.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.*

**CONSENT AGENDA: (Items 165 through 167)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**165 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Approve educational field trips to the Santa Ana Zoo, April 7, 8, 14, 15, 21, 22, 28, 29, 2005. Entrance fees and District transportation costs for CDC not to exceed \$538.00 to be paid from Parent Advisory fund. Entrance fees and District transportation costs for State Preschool, not to exceed \$4,770.00 to be paid from Preschool fund.

**165 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 2 Approve/ratify reimbursement for one Special Day Class Teacher who attended Conference entitled Creative Strategies for Working with Children and Adolescents on January 24, 2005. Expenditures of \$164.90 payable from Special Education Instructional Materials (LH) funds.
- . 3 Approve attendance of one Speech/Language Pathologist to attend Technology and Persons Disabilities Workshop on March 14, 2005 through March 19, 2005 at Marriott and Hilton – LAX. Expenditure of \$987.00 payable from Special & Alternative Education Speech and Language account.
- . 4 Approve dental services provided by the Tzu Chi Foundation to students at South Ranchito Elementary, who do not have access to dental service, starting on March 9 and 10, 2005. Services are free of charge.
- . 5 Approve payment of invoice with the City of Pico Rivera for Special Event Law Enforcement Services, Truancy Officer from December 31, 2004 through January 31, 2005. Expenditure payable from Special & Alternative Education funds.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy non-public school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7.
- . 7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Rossier Park Jr./Sr. High School non-public school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7.

**166 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve attendance for two certificated staff members from Birney Elementary School to the "Motivating the Hopeless, Disinterested and Uninvolved Learner," conference on March 8 and March 9, 2005 in San Bernardino and Anaheim. This is a one-day conference and teachers will attend on different days and locations. Estimated expenditure of \$618.00, payable from Birney Elementary School SIP Funds.
- . 2 Approve attendance for five certificated staff members from El Rancho High School to the National Council of Teachers of Mathematics (NCTM) Conference on April 6-9, 2005 in Anaheim, California. Estimated expenditure of \$2,355.00, for registrations and substitute cost, payable from El Rancho High School Title V funds.

**166 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 3 Approve educational field trip for 20 outdoor club student members, and two teachers from El Rancho High School to the Strawberry Peak in La Canada, California on Saturday, March 19, 2005. Transportation will be provided by parents and faculty members. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. There will be no cost incurred by the district.
- . 4 Approve educational whale watching field trip on a Coast Guard certified vessel for 95 fourth grade students, 3 certificated staff members and parent volunteers from Birney Elementary School to Pierpoint Landing Whale Watch in Long Beach, California on March 11, 2005; and transportation agreement with Richmond Bus Company. Total expenditure of \$1,425.00, payable from Birney Elementary School SIP Funds.
- . 5 Approve educational field trip for 81 third grade students, 4 certificated staff members and 8 parents from Rio Vista Elementary School to the Cabrillo Marine Aquarium of San Pedro, California on May 17, 2005; and transportation agreement with Richmond Bus Company. Total expenditure of \$570.00 payable from Rio Vista Elementary School Parent-Teacher Organization Funds.
- . 6 Approve educational field trip for 90 second grade and L.H students, 6 certificated staff members, 2 instructional aides and 20 parents from Rio Vista Elementary School to the Discovery Science Center of Santa Ana, California on April 11, 2005; and transportation agreement with Richmond Bus Company. Total expenditure of \$610.00 payable from Rio Vista Elementary School Parent-Teacher Organization Funds.
- . 7 Approve educational field trip for 97 fourth grade students, 3 certificated staff members and 15 parents from Rio Vista Elementary to the Page Museum/La Brea Tar Pits and Southwest Indian Museum of Los Angeles, California on April 5, 2005; and transportation agreement with Richmond Bus Company. Total expenditure of \$810.00, payable from Rio Vista Elementary School Parent-Teacher Organization Funds.
- . 8 Approve consultant agreement with Academic Entertainment, Inc., to provide two technological music productions for Kindergarten through fifth grade students at Rio Vista Elementary School on March 17, 2005. Expenditure of \$750.00 payable from Rio Vista Elementary School II/USP Funds.
- . 9 Approve amendment to agreement with Marcy Romero, approved on July 27, 2004, Item #14.11, to provide Desktop Publishing and Translation services to various schools and departments for the 2004-2005 school year, effective July 28, 2004 through June 30, 2005. Amend allocated amount for North Ranchito translation services from \$500.00 to \$1,300.00, payable from North Ranchito Elementary School Title 1 and EIA Funds.

**166 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .10 Approve amendment to agreement, approved on September 14, 2004, item #31.5, with Delores B. Lindsey, Ph.D., Educational Consultant, to provide leadership development services to North Park Middle School for 20 days throughout the 2004/05 school year. Payment of expenditures to be amended as follows: \$30,000.00 to be paid from District Title I Improvement funds, not North Park Middle School funds.
- .11 Approve agreement with School Innovations and Advocacy, Inc. to assist the District in completing the enhanced School Accountability Report Cards (SARC) reporting requirements, for all District schools, as specified by the Williams settlement. Agreement will be for the 2004-05 school year, effective from February 23, 2005 through June 30, 2005. Total expenditure of \$20,400, at a cost of \$1,200 per school site, will be payable from Centralized Title I funds.
- .12 Approve/ratify consultant agreement with Jason McBeath to assist the El Rancho High School Advanced Placement Literature during the 2004-05 school year, effective December 8, 2004. Total expenditure not to exceed \$150.00 payable from El Rancho High School GATE funds.
- .13 Approve/ratify consultant agreement with Dianna Harper to assist the El Rancho High School English Department with Holt materials during the 2004-05 school year, effective January 24, 2005. Total amount not to exceed \$200.00 payable from El Rancho High School CSRD funds.
- .14 Approve/ratify consultant agreement with Aaron Eschagary to provide Physical Fitness training for students in the After School Cal Works Enrichment Program at Magee Elementary School, effective October 1, 2004 through June 30, 2005. The cost of the services will be \$2,400.00 (\$1,200 payable on February 28, 2005 and \$1,200 payable on June 30, 2005), payable from Magee Elementary School After School Cal Works Enrichment Program funds. There will be no cost to the El Rancho Unified School District.
- .15 Approve/ratify agreement with the Rio Hondo Symphony Association to conduct Music Enrichment Programs for fourth and fifth grade students at seven elementary schools (Birney, Durfee, Meller, Pio Pico, Rio Vista, Selby Grove and Valencia). These programs will be conducted from January 11, 2005 through March 31, 2005, and scheduled by the principals and the Symphony Association. Estimated expenditures of \$1,875.00 payable from Birney Elementary SIP funds (\$250), Durfee Elementary PTO funds (\$250), Meller Elementary SIP funds (\$250), Pio Pico Elementary SIP funds (\$375), Rio Vista Title V funds (\$250), Selby Grove SIP funds (\$250) and Valencia SIP funds (\$250).
- .16 Approve the submission of the District's 2004-2005 Consolidated Application, Part II, to the California Department of Education.
- .17 Approve the submission of the 2004-05 Single Plan for Student Achievement Revision for all schools.

**166 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .18 Approve Resolution No. 23-2004/2005 proclaiming March 7-12, 2005 as SAFE COMMUNITIES WEEK in the El Rancho Unified School District.
- .19 Approve resolution No. 24-2004/2005 – A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

**167 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve three-year contract agreement between El Rancho Unified School District and Vavrinek, Trine, Day & Co. to perform Non-Audit Accounting and Consulting Services as needed. Total cost of services to be paid from the General Fund
- . 2 Approve contract agreement between El Rancho Unified School District and Keenan & Associates for Labor Compliance enforcement of the South Ranchito Hardship Project at a cost of \$12,000 payable from So. Ranchito Hardship Project Funds.
- . 3 Approve Change Order No. 2 for the Modernization Project at Obregon Elementary by EMS Construction Inc., in the amount of \$58,546.12 payable from the Modernization Fund.
- . 4 Approve donation of \$1,000 from Caliber Sales & Marketing, LLC in Santa Ana, California to Valencia Elementary School in the El Rancho Unified School District.

*CONSENT AGENDA ITEMS 165 THROUGH 167:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.*

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

**168 Approve El Rancho Unified School District’s vote for 5-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County).**

- Maria M. Calix, Centinela Valley Union HSD (incumbent)
- Sonya S. Cuellar, Paramount USD
- Oscar de la Torre, Santa Monica-Malibu USD
- Myra Demeter, Beverly Hills USD
- Gloria Duran, Los Nietos SD
- Alice B. Grigsby, Inglewood USD (incumbent)
- Cathy S. McCurdy, Hermosa Beach City SD (incumbent)
- Ralph S. Pacheco, Whittier Union HSD
- Ana M. Valencia, Norwalk-La Mirada USD (incumbent)

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 6 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 14-2004/2005**

- Teacher (1) Certificated Substitute teacher for 2004-2005 school year
- Teachers (4) Adult School Substitute teachers for 2004-2005 school year
- Teacher (1) Long-term Substitute teacher for 2004-2005 school year
- Teacher (1) Amend Stipend pay assignment, approved on November 9, 2004, to assist with program requirements/Obregon
- Teachers (2) Extra-duty, extra-pay assignment to implement the after school-tutoring program, as designed in the Single Plan for Student Achievement (SPSA) for the school year 2004-05, effective February 23, 2005 through May 30, 2005/North Ranchito
- Teachers (2) Extra-duty, extra-pay assignment to conduct tutoring services, effective February 23, 2005 through June 10, 2005/Rivera Elementary
- Teachers (2) Extra-duty, extra-pay assignment for the after school tutoring program for the 2004-2005 school year, effective November 22, 2004 through May 20, 2005/Rivera Middle
- Teacher (1) Extra-duty, extra-pay assignment for after school tutoring, effective February 23, 2005 through June 16, 2005/Selby Grove
- Teachers (13) Stipend pay assignments for assignments as listed, effective September 30, 2004 through June 16, 2005/Valencia
- Teachers (8) Extra-duty, extra-pay assignment to assist with the Partners in Print Parent-Child Literacy Training for the 2004/2005 school year, effective February 23, 2005 through June 16, 2005/Valencia
- Teachers (45) Extra-duty, extra-pay to conduct and substitute, as needed, the Title III English Language Learners' Program, effective February 23, 2005 through June 10, 2005
- Teachers (4) Stipend pay assignment to serve in the positions of annual advisor, newspaper advisor, band director, and marching band director for second semester of the 2004/05 school year/North Park
- Teacher (1) Extra-duty, extra-pay assignment to develop Single Plan for Student Achievement (SPSA) for the 2004-05 school year, effective October 1, 2004 through October 29, 2004/Salazar
- Teachers (5) Extra-duty, extra-pay assignment to assist with the Coordinated Compliance review (CCR) process during the 2004-05 school year, effective February 23, 2005 through March 31, 2005/Adult School
- Vocational Counselor (1) Appointment

*CLOSED SESSION:*

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 14-2004/2005
  - Probationary Employment (3) Child Care Attendant
  - Substitute Employment (4) Child Care Attendant
  - Substitute Employment (1) Library Media Technician
  - Substitute Employment (3) School Secretary
  - Re-Employment from 39 Month Re-Hire List (1) Child Care Attendant
  - Voluntary Decrease in Hours (1) Instructional Aide/SH
  - Bilingual Stipend (2) Clerk Typist II
  - Unclassified Employment (1) ASB Worker
  - Unclassified Employment (1) Instructional Aide Trainee
  - Unclassified Employment (1) Walk/On Coach
- (3) Conference with Legal Counsel – Existing Litigation: Settlement with Continental Air Conditioning, Inc.
- (4) Student Disciplinary Matters: Students A through E
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (6) Performance Evaluation and Contract: Superintendent

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_
- (6) \_\_\_\_\_

- 169** Approve/Ratify Certificated Employment Register No. 14-2004/2005
- 170** Approve/Ratify Classified Employment Register No. 14-2004/2005
- 171** Approve Settlement Agreement with Continental Air Conditioning, Inc.
- 172** Student Expulsion: Student A
- 173** Student Expulsion: Student B
- 174** Student Expulsion: Student C
- 175** Student Expulsion: Student D
- 176** Student Expulsion: Student E

*ACTION ITEMS 169 THROUGH 176:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_