

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

December 13, 2005  
City Council Chambers  
6615 Passons Blvd.

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 7:02 PM

*OATH OF OFFICE:*

Superintendent Genis administered the Oath of Office to Board of Education members Rita Jo Ramirez, Joe Rivera, and Lupe Salas.

*ORGANIZATION OF THE BOARD:*

**107** Elected Board of Education 2006 **President.**  
Lupe Salas

**108** Elected Board of Education 2006 **Vice President.**  
Vincent Chavez

**109** Elected Board of Education 2006 **Clerk.**  
Joe Rivera

**110** Adopt the Board of Education calendar of regular meetings for 2006, to be held in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 7:00 p.m.

January 10, 2006	May 9, 2006	September 12, 2006
January 24, 2006	May 23, 2006	September 26, 2006
February 14, 2006	June 13, 2006	October 10, 2006
February 28, 2006	June 27, 2006	October 24, 2006
March 14, 2006	July 11, 2006	November 14, 2006
March 28, 2006	July 25, 2006	November 28, 2006
April 25, 2006	August 22, 2006	December 12, 2006

**111** Approve/appoint Governing Board members to participate and become voting members on the following committees for 2006:

a. Voting Rep. to the LACOE Committee on School District Organization	<u>L. Salas</u>
b. Los Angeles County School Trustees Association (LACSTA)	<u>V. Chavez</u>
c. Pupil Transportation Cooperative Trustee Review Committee	<u>V. Chavez</u>
d. Tri-Cities ROP Board of Management (2 members) (1 <sup>st</sup> of 2 yrs)	<u>L. Salas</u>
	(2 <sup>nd</sup> of 2 yrs) <u>R. Ramirez</u>
e. WACSEP Trustees Review Committee	(1 <sup>st</sup> of 2 yrs) <u>R. Ramirez</u>
f. Whittier Area School Trustees Assoc. Executive Board	(1 <sup>st</sup> of 2 yrs) <u>J. Rivera</u>

*ADOPTION OF MINUTES:*

**112** Adopted the minutes of the Board of Education's regular meeting held November 22, 2005.

## CONSENT AGENDA: (Items 113 through 116)

**113 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Approved Parent Advisory Committee raffle and food sale on Friday, December 9, 2005. Funds raised will provide additional programs for the student's enrolled at Maizeland Child Development Center.
- . 2 Approved Memorandum of Understanding (MOU) between El Rancho Unified School District School Readiness Program and the Los Angeles-Orange Immunization Network (LINK) for internet-based immunization tracking for the 2005/2006 school year, at no cost to the district.
- . 3 Approved/Ratified Master and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *The DG Therapy* non-public school for special education student, authorize and identified in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 563-56366.7 in the sum of \$19,200.00.
- . 4 Approved/Ratified and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *The Alton School* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$20,428.00.
- . 5 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric* non-public school for special education student, authorize and identified in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 563-56366.7 in the sum of \$33,292.00.
- . 6 Approved/Ratified Addendum to the Individual Service Tuition Agreement approved on August 23, 2005, Board Item 29.20, through the Whittier Area Cooperative Special Education Program and *The Almansor Center*, non-public agency for special education students: add Transportation Services effective 11/14/05 through 6/23/06, \$55.00 per day x 137 days. Change original contracts. The Addendum changed the original contracts total to \$90,739.00.
- . 7 Approved/Ratified and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$5,986.00.

**113 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 8 Approved/Ratified Master and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *Applied Behavior Consultants, Inc.* Identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$15,988.00.
- . 9 Approved/Ratified and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *The Gallagher Pediatric Therapy* Identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$5,822.00.
- .10 Approved/Ratified contract with parents of El Rancho Unified School District student to provide transportation to DG Therapy, Whittier, CA. This expenditure, not to exceed federal reimbursement rate payable from Special Education non-public school budget account in the amount of \$401.87.
- .11 Approved/Ratified contract with parents of El Rancho Unified School District student to provide transportation to Big Fun Therapy and Recreational Services, Culver City, CA. This expenditure, not to exceed federal reimbursement rate payable from Special Education non-public school budget in the amount of \$208.64.
- .12 Approved/Ratified contract with parents of El Rancho Unified School District student to provide transportation to Augmentative Communication Therapy, Pasadena, CA. This expenditure, not to exceed federal reimbursement rate payable from Special Education non-public school budget in the amount of \$373.15.
- .13 **PULLED** invoice payment to Atkinson, Andelson, Loya, Ruud & Romo. Expenditure payable from Special & Alternative Education in the amount of \$1,211.39.
- .14 Approved/Ratified purchase of one DynaVox with a two year Dynacare warranty, Carrying Case for one El Rancho Unified School District Student. Payable from Special & Alternative Education Severely Handicapped account in the amount of \$7,653.00.

**114 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approved attendance for three certificated staff members from Birney Elementary School to, "How to Handle the Hard to Handle Student K-5" conference on January 27, 2006 in Anaheim. Estimated expenditures of \$867 payable from Birney Elementary School Title I funds.
- . 2 Approved educational field trip for 77 third grade students, 4 teachers and parent volunteers from Birney Elementary School to Bridges Auditorium to view a performance of the "Nutcracker" on December 15, 2005; and transportation agreement with Richmond Bus Company. Estimated expenditures of \$755.00, for admission and transportation fees, payable from Birney SIP funds.

**114 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 3 Approved participation for 55 students and five teachers from Burke Middle School in the AstroCamp Program at the Desert Sun Science Center in the San Jacinto Mountains, California on March 24 – March 26, 2006. Transportation will be provided by PTC. Cost of \$179.00 per student, which includes transportation, room, meals and program fees for two nights and three days, payable from individual fundraisers and donations. Estimated expenditures of \$750.00, for substitutes, payable from Burke Middle School Title I funds.
- . 4 Approved agreement with Richmond transportation for promotional field trip to Disneyland on June 15, 2006 for graduating seniors and adult chaperons from Salazar High School. Estimated expenditure of \$1,130.00 payable from Salazar High School ASB funds.
- . 5 **PULLED** consultant agreement with Jim Trelease, from Reading Tree Productions, for services and training to Burke Middle School’s certificated staff and parents on raising readers in a video and computer era. Jim Trelease will provide a one-day and evening training seminar on Wednesday, January 25, 2006, for a total cost of \$2100.00. Expenditures of \$2,100.00 payable from Burke Middle School GPA funds.
- . 6 **PULLED** consultant agreement with Toby Larson, Educational Consultant, to provide writing workshops to staff at Rivera Elementary School on two staff development days (January 23 and March 13, 2006). Expenditure of \$1,500 payable from Rivera Elementary School Title I funds.
- . 7 Approved consultant agreements with Dr. Harris Shultz and Dr. David Pagni from CSU Fullerton in the amount of \$12,500 each for services provided to Project ALPHA during the 2005-2006 school year. Total cost is \$25,000 payable from California Math and Science Grant Funds, as per grant agreement.
- . 8 **PULLED** consultant agreement with Toby Larson Communications to present two half-day inservices in the area of writing for Valencia Elementary School teachers on January 11 and 25, 2006. Expenditures of \$1,600.00 payable from Valencia Elementary School Title I funds.
- . 9 Approved agreement with Armando Briones Jr. for services rendered as related to public address athletic events and statistician for the year 2005-2006, at a cost of \$90.00 per event. Expenditure total not to exceed \$540.00 payable from El Rancho High School ASB account for announcing.

**115 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approved/Ratified Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 22876 through 23022 totaling \$757,236.87.  
Receipts include the following donations:

<b>Vendor</b>	<b>Amount</b>	<b>Recipient</b>
Cash	\$ 200.00	Selby Grove Elementary
Target	\$ 123.19	Durfee Elementary
Coca-Cola Bottling Co. Mexican American	\$ 52.86	Durfee Elementary
Opportunity Foundation	\$ 768.00	Selby Grove Elementary

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- b. Purchase Order Nos. P170132 through 170339 and including prior numbered confirming orders totaling \$1,301,563.48 and Cafeteria Purchase Orders Nos. totaling \$133,502.36.
  - c. "A" Warrants Schedule C1D through E4I totaling \$5,270,949.53.
  - d. "B" Warrants No. 1834 through 1868 totaling \$2,175,124.95.
  - e. Revolving Cash No. 3110 through 3113 totaling \$6,618.99.
  - f. Clearing Account No. 3050 through 3051 totaling \$179,157.25.
- . 2 Approved continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2005 at a cost of \$1,860, plus expenses, and Addendum A, Special Services Agreement, for the CADIE Reports at an additional \$400 for the year. Total costs of \$2,260 payable from the General Fund.
  - . 3 Approved first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2005-2006 obligations.
  - . 4 Approved budget revisions in support of the 1st Interim Report.
  - . 5 Approved to declare 202 items of computer equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.
  - . 6 Approved/Ratified rental agreement with DynaVox Technologies for the 4-week rental of one MT4 communication device for one Special Education/Non-Public Schools Student. Total expenditure of \$580.00 payable from Special Education/Non-Public Schools Fund, and authorize Lydia Cano, Chief Business Officer to sign all necessary paperwork.
  - . 7 Adopted Signature Resolution No. 18-2005/2006 authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent of Human Resources, Chief Business Officer and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment, and Contracts.
  - . 8 Approved agreement with Tri-Signal Integration, Inc. to perform Annual Fire/Life Safety System Test, District Wide. Annual expenditure of \$8,760.00 payable from Restricted Maintenance Fund and authorize Lydia Cano, Chief Business Officer to sign all necessary paperwork.
  - . 9 Approved purchase of playground equipment for district elementary schools from BCI Burke Company as part of the California Multiple Award Schedule (CMAS) Contract No. 4-05-78-0025A. Total expenditures payable from General Obligation Bond Funds.
  - . 10 Approved/Ratified agreement with Nutrition Concepts to conduct a three-day certification course "Serving Safe Food" to thirty-six (36) Food Service employees on November 7, 8 and 9, 2005 at the District Lopez Center. Total expenditure of \$3,600.00 payable from Cafeteria Funds.

**116 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approved/Ratified to employ, on a basis of a Provisional Internship Permit, one applicant with an effective date of November 1, 2005.

**116 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 2 Approved request of waiver of professional programs for one applicant for Special Education in Mild/Moderate (MM) Disabilities effective January 9, 2006.
- . 3 Approved contract agreement with CRS Incorporated for implementation and administration of their *SubFinder System for Absence Management and Substitute Placement*. Total annual cost of \$14,500 payable from Human Resources General Fund account.
- . 4 **PULLED** the attendance of one participant to the “*Motivating and Challenging the Unmotivated Learner*” Workshop by SkillPath on January 24, 2005 at the Ontario Airport Marriott. Total cost of \$199.00, plus expenses, is payable from the Title II Centralized Services Fund.

*GENERAL PUBLIC:*

*Submitted by: Parent*

- 117 Motion Died** - Approve/ratify reimbursement to parent for expenses in the amount of \$638.00 paid to Dr. Jeanne Lichman, Ph.D., Clinical Psychologist, for assessment costs.

*CLOSED SESSION: (Items 118 through 133)*

- 118** Approve/Ratify Certificated Employment Register No. 10-2005/2006, with amendment to Section J.
- 119** Approve/Ratify Classified Employment Register No. 10-2005/2006, with addendum of Section K.
- 120** Approve Student Expulsion: Student A
- 121** Approve Student Expulsion: Student B
- 122** Approve Student Expulsion: Student C
- 123** Approve Student Expulsion: Student D
- 124** Approve Student Expulsion: Student E
- 125** Approve Student Expulsion: Student F
- 126** Approve Student Expulsion: Student G
- 127** Approve Student Review: Student H
- 128** Approve Student Review: Student I
- 129** Approve Student Review: Student J
- 130** Approve Student Review: Student K
- 131** Approve Student Review: Student L
- 132** Approve Student Review: Student M
- 133** Approve Student Review: Student N

*ADJOURNMENT: 11:25 PM*