

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Closed Session 6:15 PM
Regular Meeting 7:00 PM

December 13, 2005
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Rivera Middle School
Student Council President

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Lupe Salas, Member
Joe Rivera, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Valerie Velasco, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 11-2005/2006

ACKNOWLEDGMENT OF GUEST(S):

CLOSED SESSION:

- (1) Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to §54956.9 (b): One matter involving a claim from a parent.

OPEN SESSION:

OATH OF OFFICE:

Superintendent Genis will administer the Oath of Office to Board of Education members Rita Jo Ramirez, Joe Rivera, and Lupe Salas.

I, (*Rita Jo Ramirez, Joe Rivera, Lupe Salas*), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

STUDENT GOVERNMENT, RIVERA MIDDLE SCHOOL:

ASB REPORT:

Valerie Velasco, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees will recognize exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) Presentation to Rita Jo Ramirez for her service as 2005 Board President.

RECESS: A reception will be held in the lobby for new officers of the Board.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 112** Adopt the minutes of the Board of Education’s regular meeting held November 22, 2005.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 113 through 116)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

113 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Parent Advisory Committee raffle and food sale on Friday, December 9, 2005. Funds raised will provide additional programs for the student's enrolled at Maizeland Child Development Center.
- . 2 Approve Memorandum of Understanding (MOU) between El Rancho Unified School District School Readiness Program and the Los Angeles-Orange Immunization Network (LINK) for internet-based immunization tracking for the 2005/2006 school year, at no cost to the district.
- . 3 Approve/Ratify Master and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *The DG Therapy* non-public school for special education student, authorize and identified in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 563-56366.7 in the sum of \$19,200.00.
- . 4 Approve/Ratify and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *The Alton School* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$20,428.00.
- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric* non-public school for special education student, authorize and identified in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 563-56366.7 in the sum of \$33,292.00.

113 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 6 Approve/Ratify Addendum to the Individual Service Tuition Agreement approved on August 23, 2005, Board Item 29.20, through the Whittier Area Cooperative Special Education Program and *The Almansor Center*, non-public agency for special education students: add Transportation Services effective 11/14/05 through 6/23/06, \$55.00 per day x 137 days. Change original contracts. The Addendum changed the original contracts total to \$90,739.00.
- . 7 Approve/Ratify and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$5,986.00.
- . 8 Approve/Ratify Master and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *Applied Behavior Consultants, Inc.* Identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$15,988.00.
- . 9 Approve/Ratify and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: *The Gallagher Pediatric Therapy* Identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$5,822.00.
- .10 Approve/Ratify contract with parents of El Rancho Unified School District student to provide transportation to DG Therapy, Whittier, CA. This expenditure, not to exceed federal reimbursement rate payable from Special Education non-public school budget account in the amount of \$401.87.
- .11 Approve/Ratify contract with parents of El Rancho Unified School District student to provide transportation to Big Fun Therapy and Recreational Services, Culver City, CA. This expenditure, not to exceed federal reimbursement rate payable from Special Education non-public school budget in the amount of \$208.64.

113 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .12 Approve/Ratify contract with parents of El Rancho Unified School District student to provide transportation to Augmentative Communication Therapy, Pasadena, CA. This expenditure, not to exceed federal reimbursement rate payable from Special Education non-public school budget in the amount of \$373.15.
- .13 Approve/Ratify invoice payment to Atkinson, Andelson, Loya, Ruud & Romo. Expenditure payable from Special & Alternative Education in the amount of \$1,211.39.
- .14 Approve/Ratify purchase of one DynaVox with a two year Dynacare warranty, Carrying Case for one El Rancho Unified School District Student. Payable from Special & Alternative Education Severely Handicapped account in the amount of \$7,653.00.

114 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve attendance for three certificated staff members from Birney Elementary School to, "How to Handle the Hard to Handle Student K-5" conference on January 27, 2006 in Anaheim. Estimated expenditures of \$867 payable from Birney Elementary School Title I funds.
- .2 Approve educational field trip for 77 third grade students, 4 teachers and parent volunteers from Birney Elementary School to Bridges Auditorium to view a performance of the "Nutcracker" on December 15, 2005; and transportation agreement with Richmond Bus Company. Estimated expenditures of \$755.00, for admission and transportation fees, payable from Birney SIP funds.
- .3 Approve participation for 55 students and five teachers from Burke Middle School in the AstroCamp Program at the Desert Sun Science Center in the San Jacinto Mountains, California on March 24 – March 26, 2006. Transportation will be provided by PTC. Cost of \$179.00 per student, which includes transportation, room, meals and program fees for two nights and three days, payable from individual fundraisers and donations. Estimated expenditures of \$750.00, for substitutes, payable from Burke Middle School Title I funds.
- .4 Approve agreement with Richmond transportation for promotional field trip to Disneyland on June 15, 2006 for graduating seniors and adult chaperons from Salazar High School. Estimated expenditure of \$1,130.00 payable from Salazar High School ASB funds.
- .5 Approve consultant agreement with Jim Trelease, from Reading Tree Productions, for services and training to Burke Middle School's certificated staff and parents on raising readers in a video and computer era. Jim Trelease will provide a one-day and evening training seminar on Wednesday, January 25, 2006, for a total cost of \$2100.00. Expenditures of \$2,100.00 payable from Burke Middle School GPA funds.

114 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 6 Approve consultant agreement with Toby Larson, Educational Consultant, to provide writing workshops to staff at Rivera Elementary School on two staff development days (January 23 and March 13, 2006). Expenditure of \$1,500 payable from Rivera Elementary School Title I funds.
- . 7 Approve consultant agreements with Dr. Harris Shultz and Dr. David Pagni from CSU Fullerton in the amount of \$12,500 each for services provided to Project ALPHA during the 2005-2006 school year. Total cost is \$25,000 payable from California Math and Science Grant Funds, as per grant agreement.
- . 8 Approve consultant agreement with Toby Larson Communications to present two half-day inservices in the area of writing for Valencia Elementary School teachers on January 11 and 25, 2006. Expenditures of \$1,600.00 payable from Valencia Elementary School Title I funds.
- . 9 Approve agreement with Armando Briones Jr. for services rendered as related to public address athletic events and statistician for the year 2005-2006, at a cost of \$90.00 per event. Expenditure total not to exceed \$540.00 payable from El Rancho High School ASB account for announcing.

115 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 22876 through 23022 totaling \$757,236.87.
Receipts include the following donations:

Vendor	Amount	Recipient
Cash	\$ 200.00	Selby Grove Elementary
Target	\$ 123.19	Durfee Elementary
Coca-Cola Bottling Co. Mexican American Opportunity Foundation	\$ 52.86	Durfee Elementary
	\$ 768.00	Selby Grove Elementary

 - b. Purchase Order Nos. P170132 through 170339 and including prior numbered confirming orders totaling \$1,301,563.48 and Cafeteria Purchase Orders Nos. totaling \$133,502.36.
 - c. "A" Warrants Schedule C1D through E4I totaling \$5,270,949.53.
 - d. "B" Warrants No. 1834 through 1868 totaling \$2,175,124.95.
 - e. Revolving Cash No. 3110 through 3113 totaling \$6,618.99.
 - f. Clearing Account No. 3050 through 3051 totaling \$179,157.25.
- . 2 Approve continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2005 at a cost of \$1,860, plus expenses, and Addendum A, Special Services Agreement, for the CADIE Reports at an additional \$400 for the year. Total costs of \$2,260 payable from the General Fund.
- . 3 Approve first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2005-2006 obligations.

115 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 4 Approve budget revisions in support of the 1st Interim Report.
- . 5 Approve to declare 202 items of computer equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.
- . 6 Approve/ratify rental agreement with DynaVox Technologies for the 4-week rental of one MT4 communication device for one Special Education/Non-Public Schools Student. Total expenditure of \$580.00 payable from Special Education/Non-Public Schools Fund, and authorize Lydia Cano, Chief Business Officer to sign all necessary paperwork.
- . 7 Adopt Signature Resolution No. 18-2005/2006 authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent of Human Resources, Chief Business Officer and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment, and Contracts.
- . 8 Approve agreement with Tri-Signal Integration, Inc. to perform Annual Fire/Life Safety System Test, District Wide. Annual expenditure of \$8,760.00 payable from Restricted Maintenance Fund and authorize Lydia Cano, Chief Business Officer to sign all necessary paperwork.
- . 9 Approve purchase of playground equipment for district elementary schools from BCI Burke Company as part of the California Multiple Award Schedule (CMAS) Contract No. 4-05-78-0025A. Total expenditures payable from General Obligation Bond Funds.
- . 10 Approve/ratify agreement with Nutrition Concepts to conduct a three-day certification course "Serving Safe Food" to thirty-six (36) Food Service employees on November 7, 8 and 9, 2005 at the District Lopez Center. Total expenditure of \$3,600.00 payable from Cafeteria Funds.

116 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve/ratify to employ, on a basis of a Provisional Internship Permit, one applicant with an effective date of November 1, 2005.
- . 2 Approve request of waiver of professional programs for one applicant for Special Education in Mild/Moderate (MM) Disabilities effective January 9, 2006.
- . 3 Approve contract agreement with CRS Incorporated for implementation and administration of their *SubFinder System for Absence Management and Substitute Placement*. Total annual cost of \$14,500 payable from Human Resources General Fund account.

116 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 4 Approve the attendance of one participant to the “*Motivating and Challenging the Unmotivated Learner*” Workshop by SkillPath on January 24, 2005 at the Ontario Airport Marriott. Total cost of \$199.00, plus expenses, is payable from the Title II Centralized Services Fund.

CONSENT AGENDA ITEMS 113 THROUGH 116:

M_____S_____Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the GENERAL PUBLIC agenda.

GENERAL PUBLIC:

Education Code 35145.5 provides that members of the public may place matters directly related to school district business on the agenda of school district governing board meetings.

Submitted by: Parent

- 117** Approve/ratify reimbursement to parent for expenses in the amount of \$638.00 paid to Dr. Jeanne Lichman, Ph.D., Clinical Psychologist, for assessment costs.

M_____S_____Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 2 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
 Certificated Register No. 10-2005/2006

- Teacher (17) substitute teachers for the 2005-2006 school year
- Teacher (1) Long-Term Substitute teacher for the 2005-2006 school year
- Teacher (1) request for unpaid leave-of-absence for the 2005-2006 school year
- Teacher (1) placement on 39-month re-employment list
- Teacher (1) stipend pay assignment to monitor and assist with the student yearbook, effective first semester 2005-2006/Salazar High School.
- Teacher (1) extra-duty, extra-pay assignment to develop Single Plan for Student Achievement (SPSA) for the 2005-06 school year, effective January 17, 2006 through February 28, 2006/Salazar High School.
- Teacher (4) extra-duty, extra-pay assignment to develop materials and facilitate technology workshops, effective November 16, 2005 through May 20, 2006/Educational Services.
- Teacher (1) extra-duty, extra-pay assignment to work the After School Tutoring Program, effective October 17, 2005 through June 9, 2006/Rivera Middle School.
- Teacher (2) stipend pay assignment to provide extended instructional services, effective October 15, 2005 through May 24, 2006/Obregon Elementary
- Teacher (4) stipend pay assignment to provide extended instructional services, effective October 15, 2005 through May 24, 2006/Obregon Elementary School.
- Teacher (1) stipend pay assignment to provide extended instructional services to identified GATE students, effective January 9, 2006 through May 24, 2006/Obregon Elementary School.
- Teacher (2) stipend pay assignment to conduct the After School RTI program, effective December 5, 2005 through May 24, 2006/Obregon Elementary School.
- Teacher (4) stipend pay assignment to conduct the After School RTI program, effective December 5, 2005 through May 24, 2006/Durfee Elementary School.
- Teacher (2) extra-duty, extra-pay assignment to supervise and work with students in the computer lab during the 2005-06 school year/El Rancho High School.
- Teacher (8) extra-duty, extra-pay assignment to work the "Homework Club" during the second trimester of the 2005-06 school year, effective January 11, 2006 through June 30 Probationary Employment (2) Child Care Attendant
- Teacher (29) extra-duty, extra-pay assignment to participate in the Mathematics Curriculum Council during the 2005-06 school year/Educational Services.
- Teacher (4) extra-duty, extra-pay assignment to participate in Project ALPHA Math Study after-school follow-up meetings, effective December 1, 2005 through June 30, 2006/Educational Services.
- Teacher (1) extra-duty, extra-pay assignment to provide supplemental educational activities for GATE students in after-school sessions, effective December 14, 2005 through June 22, 2006/Magee Elementary School.

(3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified
 Register No. 10-2005/2006

- Probationary Employment (2) Child Care Attendants
- Probationary Employment (1) Account Clerk
- Substitute Employment (1) Library Clerk
- Substitute Employment (1) Custodian
- Substitute Employment (2) Health Service Assistants
- Substitute Employment (1) Child Care Attendant
- Substitute Employment (1) Instructional Aide Special Ed.
- Substitute Employment (1) Clerk Typist I
- Substitute Employment (1) Clerk Typist II

CLOSED SESSION:

- Out of Category Employment (1) School Secretary/Bilingual
- Out of Category Employment (1) Cook/Baker
- Placement on 39 month re-employment list (1) School Secretary/Bilingual
- Temporary Employment (1) Child Care Attendant
- Temporary Employment (1) Instructional Aide/LH
- Permanent Change in Job Classification (1) Instructional Aide/RSP
- Intermittent Family Emergency Medical Act leave (1) Insurance & Benefits Technician
- Retirement (1) Instructional Aide III
- Resignation (1) Noon Supervisor
- Resignation (1) Instructional Aide Trainee
- Resignation (1) Child Care Attendant
- Unclassified Employment (1) Instructional Aide Trainee
- Unclassified Employment (4) School Safety Officers

- (4) Student Disciplinary Matters: Students A through N
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 118 through 133)

- 118** Approve/Ratify Certificated Employment Register No. 10-2005/2006
- 119** Approve/Ratify Classified Employment Register No. 10-2005/2006
- 120** Approve Student Expulsion: Student A
- 121** Approve Student Expulsion: Student B
- 122** Approve Student Expulsion: Student C
- 123** Approve Student Expulsion: Student D
- 124** Approve Student Expulsion: Student E
- 125** Approve Student Expulsion: Student F
- 126** Approve Student Expulsion: Student G
- 127** Approve Student Review: Student H
- 128** Approve Student Review: Student I
- 129** Approve Student Review: Student J
- 130** Approve Student Review: Student K
- 131** Approve Student Review: Student L
- 132** Approve Student Review: Student M
- 133** Approve Student Review: Student N

ACTION ITEMS 118 THROUGH 133:

M _____ S _____ Vote _____

(Exception: _____)

ADJOURNMENT:

M _____ S _____ Vote _____