

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

October 25, 2005  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Durfee Elementary School and  
Obregon Elementary School  
Student Council Presidents

*ROLL CALL:* Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Frank P. Boyce, Clerk  
Lupe Salas, Member  
Delia Alvidrez, Member

*ADMINISTRATIVE  
CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Assistant Superintendent  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Valerie Velasco, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER:* Herlinda Acevedo

*VISITORS:* Register No. 8-2005/2006

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, DURFEE ELEMENTARY:*

*STUDENT GOVERNMENT, OBREGON ELEMENTARY:*

*ASB REPORT:*

Valerie Velasco, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

- 75 Adopt the minutes of the Board of Education's special meeting held October 4, 2005 and regular meeting held October 11, 2005.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ◆ Bond Construction Update, Lydia Cano

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

*PUBLIC HEARING:*

ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2005-2006 school year, as presented on October 11, 2005.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

*CONSENT AGENDA: (Items 76 through 79)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**76 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Approve educational field trip to the Bubble Rock Children's Concert presenting "Greg and Steve" May 9, 2006 and May 11, 2006. Entrance fees and district transportation cost for the State Preschool Program not to exceed \$8,507 to be paid from Preschool funds. Entrance fees and district transportation cost for CDC not to exceed \$1,467 to be paid by the Child Development Parent Advisory fund.
- . 2 Approve one Speech and Language Pathologist to attend the American Speech-Language-Hearing Association Conference, November 18-20, 2005 at the San Diego Convention Center regarding Stuttering Intervention with Children: Practical Treatment Strategies and Activities. Registration cost of \$240.00 payable from the Speech and Language account.
- . 3 Approve four Speech and Language Pathologists to attend the American Speech-Language-Hearing Association Conference, November 18-20, 2005 at the San Diego Convention Center regarding Biologic and Physiologic Foundations of Speech Motor Control. Registration cost of \$1,560 payable from the Speech and Language account.
- . 4 Approve/Ratify the Memorandum of Understanding between Pacific Clinics and the ERUSD for the 2005-2006 school year. Clinic will assist the district with needed mental health services.
- . 5 Approve/Ratify the Memorandum of Understanding between Inter Community Center and the ERUSD for the 2005-2006 school year. Clinic will assist the district with needed mental health services.
- . 6 Approve/Ratify the Memorandum of Understanding between Alma Family Services and ERUSD for the 2005-2006 school year. Clinic will assist the district with needed mental health services.
- . 7 Approve attendance for four employees to attend the School Attendance Review Board annual training on November 7, 2005 at Los Angeles County Office of Education. Payable from Special & Alternative Education Safe and Drug
- . 8 Ratify Equipment Maintenance Agreement for Kodak IRW 1000 and Film Controller Kodak IRW 100. Payable from Special & Alternative Education account.
- . 9 Approve consultant agreement with B. J. Freeman, Autism Consultant, for an El Rancho Unified School District student, starting October 26, 2005. Expenditure not to exceed \$2,500.00 payable from Special & Alternative Education funds.

**77 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve attendance for three certificated staff members from Birney Elementary School to the California Mathematics Council 46<sup>th</sup> Annual Fall Conference on November 4-5, 2005 in Palm Springs, California. Expenditures of \$1,626.00 payable from Birney Elementary School SIP funds.

**77 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 2 Approve educational field trip for 85 fifth grade students, three teachers, instructional aides and parent volunteers from Birney Elementary School to the "House of Blues," where they will view a musical and cultural performance related to African American history, in Los Angeles on November 10, 2005; and authorize transportation agreement with Richmond Bus Company. Expenditures of \$680, for transportation, payable from Birney Elementary School SIP funds. There is no admission fee.
- . 3 Approve educational field trip for 80 second grade students, four teachers, and parent volunteers from Birney Elementary School to Green Meadows Production: Festival of Cultures in Orange on December 6, 2005; and agreement with Richmond Bus Company. Expenditures of \$1,448.00 payable from Birney Elementary School SIP Funds.
- . 4 Approve educational field trip for 85 fifth grade students, three teachers, and parent volunteers from Birney Elementary School to the Los Angeles County Vector Control District in Santa Fe Springs on January 17, 2006; and transportation agreement with Richmond Bus Company. Expenditures of \$640, for transportation, payable from Birney Elementary School SIP funds.
- . 5 Approve educational field trip for the ASB Executive Commission from El Rancho high School to Washington D.C. on Wednesday, May 24 through Sunday May 28, 2006. Ground transportation will be provided by Air West Coach Lines, air transportation will be American Airlines. Estimated expenditures of \$23,120.00 payable from student fundraisers, donations from supportive organizations and ASB funds, at no cost to the District.
- . 6 Approve amendment to Board Item No. 64.15, approved October 11, 2005 for District membership with the Music Center of Los Angeles County for the 2005-2006 school year. Membership fee is increased to \$750.00, from \$700.00 as it was listed on approved item. Expenditure of \$750.00 payable from Centralized Title I funds.
- . 7 Approve amendment to Board Item No. 2.5, approved July 13, 2004 for contract agreement between El Rancho Unified School District and Tech Ed Services, Inc. to provide professional technology services, effective July 1, 2004 through June 30, 2006. Expenditures are increased from \$50,648.00 to \$70,493.00, which includes Year 1 (2004-2005) and Year 2 (2005-2006) activity. Total expenditures of \$70,493.00 (amended from \$50,648.00 to include year 2), payable from Enhancing Education Through Technology (EETT) Competitive Grant.

**78 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve contract agreement between El Rancho Unified School District and Flewelling & Moody to provide services in the area of architectural and engineering services for the District's "Relocatable Classroom Projects" at North Park Middle School, Pio Pico Elementary School, Rivera Elementary School, Rio Vista Elementary School and Valencia Elementary School. Total cost based on percentages of the total project cost payable from budgeted Bond Funds.

**78 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 2 Approve attendance of two (2) School Police Officers (attending one-day each) to the “Defuse & Manage Problem Students and Confrontational Parents: School and Police Tactics that Work” Seminar on October 28, and November 1, 2005 in Pomona and Laguna Hills, CA. Estimated expenditure of \$370.00 payable from Safe and Drug Free funds.

**79 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Accept ERFT’s Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for negotiations for the 2005-2006 school year.
- . 2 Approve/Ratify to employ, on a basis of a Provisional Internship Permit, one applicant for the position of Music Teacher/Band Director at Burke Middle School, with an effective date of October 17, 2005.

**CONSENT AGENDA ITEMS 76 THROUGH 79:**

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 4 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

*CLOSED SESSION:*

## (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 7-2005/2006

- Director (1) employment of Director of Special & Alternative Education
- Coordinator (1) employment of Coordinator of the Reading First Program
- Teacher (1) temporary certificated teacher for the 2005-2006 school year
- Teacher (3) certificated Adult Ed. substitute teacher for the 2005-2006 school year
- Teacher (1) Long-Term Substitute teacher for the 2005-2006 school year
- Teacher (2) request for resignation for the 2005-2006 school year
- Teacher (1) unpaid Leave-of-Absence for the 2005-2006 school year
- Teacher (1) extra duty, extra pay to provide translation services to the Special & Alternative Education Services Department for the school year 2005/2006.
- Teacher (3) stipend pay to serve in the positions of annual advisor, newspaper advisor, band director and marching band director for first semester of the 2005-2006 school year/North Park Middle School
- Teacher (3) extra-duty, extra-pay assignment to participate in the Bilingual Contact Teacher Committee during the 2005-2006 school year, effective November 10, 2005 through June 22, 2006, two of these staff members will work as substitutes/Educational Services
- Teacher (1) extra-duty, extra-pay assignment to implement the after school tutoring program, effective October 26, 2005 through June 20, 2006/North Ranchito Elementary School.
- Teacher (1) stipend assignment to work in the Extended Day School Program, effective December 1, 2005 through May 30, 2006/Rio Vista Elementary School.
- Teacher (1) stipend assignment to serve as the Testing Coordinator effective April 18, 2005 to May 13, 2005/Selby Grove Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to provide after school tutoring to identified second and third grade students through the Reading First Special Education Referral Reduction Program during the 2005-2006 school year/Reading First Program
- Teacher (36) extra-duty, extra-pay assignment to conduct the Title III English Language Learners' Program, effective November 14, 2005 through March 31, 2006, not to exceed 58 hours each, nine of the staff members will work as substitutes/Educational Services.
- Teacher (4) extra-duty, extra-pay assignment to attend staff development provided by Tech Ed. Services and LACOE, effective August 1-4, 2005, not to exceed 32 hours each/Educational Services
- Teacher (12) supplemental assignment to work the 2005-2006 Fall Athletics, effective August 1, 2005 through November 30, 2005/El Rancho High School

## (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 7-2005/2006

- Probationary Employment (1) Assistant Director of Fiscal Services
- Probationary Employment (1) Child Care Attendant
- Substitute Employment (1) Clerk Typist I
- Substitute Employment (1) Clerk Typist II
- Substitute Employment (1) Child Care Attendant
- Substitute Employment (1) Instructional Aide I
- Substitute Employment (11) Instructional Aide Special Education
- Out of Category Employment (3) Instructional Aide Special Education
- Permanent Increase in Hours Worked (2) Clerk Typist II
- Permanent Increase in Hours Worked (1) Instructional Aide SH
- Temporary Increase in Hours Worked (2) Instructional Aide SH
- Permanent Transfer and Decrease in Number of Months Worked (1) Child Care Attendant
- Permanent Reduction in Number of Hours Worked (1) Clerk Typist II
- Administrative Move and Decrease in Number of Months Worked (1) Child Care Attendant

*CLOSED SESSION:*

- Resignation (1) School Safety Officer
- Resignation (1) Noon Supervisor
- Resignation (1) Child Care Attendant
- Return from Unpaid Leave of Absence (FMLA) (1) Instructional Aide SH
- Summer Employment (1) Clerk Typist I
- Unclassified Employment (7) Instructional Aide Trainee
- Unclassified Employment (4) Noon Supervisor
- Unclassified Employment (7) ROTC Student Worker
- Unclassified Employment (1) Translator Special Education Dept.

- (3) Student Disciplinary Matters: Students A through F
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

*CLOSED SESSION: (Items 80 through 87)*

- 80** Approve/Ratify Certificated Employment Register No. 7-2005/2006
- 81** Approve/Ratify Classified Employment Register No. 7-2005/2006
- 82** Approve Student Expulsion: Student A
- 83** Approve Student Expulsion: Student B
- 84** Approve Student Expulsion: Student C
- 85** Approve Student Expulsion: Student D
- 86** Approve Student Expulsion: Student E
- 87** Approve Student Review: Student F

*ACTION ITEMS 80 THROUGH 87:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_