

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

September 28, 2006  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

*CALL TO ORDER:* Lupe Salas, President

*PLEDGE OF ALLEGIANCE:* Birney Elementary  
Student Council President

*ROLL CALL:* Lupe Salas, President  
Vincent Chavez, Vice President  
Joseph Rivera, Ed.D., Clerk  
Rita Jo Ramirez, Member  
Delia Alvidrez, Member

*ADMINISTRATIVE  
CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Ed.D., Assistant Superintendent  
Arnold Tovar, Director  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Stephanie Mendez, ASB President / El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER: (Spanish)* Herlinda Acevedo (*excused*)

*VISITORS:* Register No. 5-2006/2007

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, BIRNEY ELEMENTARY:*

*SALAZAR HIGH SCHOOL ASB REPORT:*

Jazmin Hernandez, Salazar High School Representative, will report on past and future activities.

*EL RANCHO HIGH SCHOOL ASB REPORT:*

Stephanie Mendez, ASB President at El Rancho High School, will report on past and future activities.

**BOARD OF TRUSTEE PRESENTATIONS:**

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

**❖ Activities and Progress at Rio Hondo College**

*Dr. Rose Marie Joyce, President*

*Dr. Steve Lohr, Director of Facilities*

*Maria Elena Martinez, Board of Trustees*

**RECESS:**

**The Superintendent recommends that the Board of Education:**

**ADOPTION OF MINUTES:**

**49** Adopt the minutes of the Board of Education’s regular meeting held September 14, 2006.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

❖ Data Works Overview, *John Lopez*

❖ Gear-Up Project Report, *John Lopez*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting.*

**CONSENT AGENDA: (Items 50 through 54)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**50 SUPERINTENDENT – Norbert Genis (562) 801-5199**

- . 1 Approve/ratify Agreement between El Rancho Unified School District and the law firm of Camacho & Kunkel for legal services, effective August 1, 2006 through June 30, 2008.
- . 2 Approve attendance for the Director of Early Learning Programs to attend the California Child Development Administrators Association Technical Assistance Training October 26-27,2006 in Sacramento, CA. Total expenditures not to exceed \$500.00 from State Preschool funds.

**51 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 1 Approve Lindamood-Bell Processes Workshop for six El Rancho Unified School District employees to attend Visualizing and Verbalizing for Language Comprehension and Thinking (V/V), October 30, 2006 and October 31, 2006, Talkies develops Imagery and establishes the Imagery-Language Connection, November 1, 2006, Seeing Stars: Symbol Imagery for Phonemic Awareness, Sight Words and Spelling, October 26, 2006, October 27, 2006 and On Cloud Nine Math, November 2, 2006 at the Lindamood-Bell Learning Processes, San Luis Obispo, CA in the estimated amount of \$6,600.00 payable from Special Education account.
- . 2 Approve New Fields Exhibitions, Inc. Workshop for two El Rancho Unified School District employees to attend Bird Flu School Planning Summit October 26, 2006, Los Angeles California in the estimated amount of \$598.00 payable from Special Education account.
- . 3 Ratify eTruancy Special Services Agreement with School Innovations and Advocacy for contract period July 1, 2006 through June 30, 2009. Expenditures for school years 2006-2007 \$5.00 per truancy letter, and \$20,000.00 fixed annual fee plus \$5.00 per truancy letter for school year 2006-2007 and 2007-2008. Payable from General fund.
- . 4 Ratify final settlement between El Rancho Unified School District and Parent to reimburse for past and future tuition and related services in the amount of \$18,000.00, payable through Special Education account.

**51 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 5 Approve contract with Applied Behavior Consultants, for El Rancho Unified School District student. Estimated expenditure of \$525.00, payable through Special Education account.
- . 6 Approve contract with Team of Advocates for Special Kids, Inc. Assistive Technology Evaluation for El Rancho Unified School District student. Estimated expenditure of \$300.00, payable through Special Education account.
- . 7 Ratify contract with Parent of El Rancho Unified School District student, not to exceed \$700.00 payable through Special Education account. Contract beginning June 15, 2006 thru September 1, 2006.
- . 8 Ratify Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and The Sycamores non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$24,076.25.

**52 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 1 Approve attendance for one (1) certificated administrator and one (1) classified computer network specialist to the Franklin Covey workshop, "Focus: Achieving Your Highest Priorities," on November 1, 2006 in Pasadena, California. Expenditures of \$578.00 for registration are payable from District Title II Centralized funds.
- . 2 Approve attendance for one (1) El Rancho High School certificated staff member to the 2006 Counselor Day at California State Polytechnic University, Pomona, California on October 12, 2006. Total expenditures of \$30.00 for registration are payable from El Rancho High School VEA/Perkins funds.
- . 3 Approve attendance for nineteen (19) certificated middle and high school staff members to the "California Mathematics Council-South" conference in Palm Springs, CA, November 3-4, 2006. The cost of one sub for each middle school and Salazar High, and three for El Rancho High (total of seven subs), for a total of \$1,050.00, which includes 16.9% for benefits, are payable from District Title II Centralized funds. Remaining estimated expenditures, including registration of \$155.00, lodging, meals, mileage, and additional substitute teachers, not to exceed \$14,500.00, are payable from individual school site Title I funds (50%) and EIA/LEP funds (50%).

**52 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 4 Approve attendance for fourteen (14) certificated elementary school staff members to the “California Mathematics Council-South” conference in Palm Springs, CA, November 3-4, 2006. The cost of one substitute for each school (four subs), for a total of \$600.00, which includes 16.9% for benefits, are payable from District Title II Centralized funds. Remaining estimated expenditures, including registration of \$155.00, lodging, meals, mileage, and additional substitute teachers, not to exceed \$11,000, are payable from individual school site Title I funds (50%) and EIA/LEP funds (50%).
- . 5 Approve educational field trip to the "House of Blues" by eighty (80) 5th grade students from Birney Elementary School, three (3) teachers, along with instructional aides and parent volunteers, on October 23, 2006; and transportation agreement with Richmond Bus Company. Transportation costs of \$720.00 are payable from Birney Elementary School SLIBG (School and Library Improvement Block Grant) funds. There are no admission costs.
- . 6 Approve educational field trip to the Los Angeles Museum of Natural History/Discovery Center for eighty (80) 1st grade students from Birney Elementary School, four (4) teachers, along with instructional aides and parent volunteers, on November 20, 2006; and transportation agreement with Richmond Bus Company. Total expenditures of \$385.00 for transportation are payable from Birney Elementary School SLIBG (School and Library Improvement Block Grant) funds. There are no admission fees.
- . 7 Approve athletic field trip for eighty (80) third through fifth grade students from Magee Elementary School to the Mount San Antonio Cross Country Invitational on October 13, 2006, departing from the school site at 1:45 p.m. and returning to the school site at approximately 6:00 p.m. Total expenditures of \$400.00 for PTC transportation are payable from Magee Elementary School local donations funds.
- . 8 Approve consultant agreement with Ruth Villaneda, intern counselor, to provide counseling services for students of Birney Elementary School at the hourly rate of \$15.00 for five and a half hours a day, Monday – Friday, effective September 29, 2006 through June 22, 2007, payable on a monthly basis. Total expenditures, not to exceed \$14,850.00, are payable from Birney Elementary School SLIBG (\$1,600.00), Title I (\$7,800.00) and EIA/LEP (\$5,450.00) funds.
- . 9 Approve consultant agreement with Terry Hess of Pioneer Living to provide a hands-on educational program for the third and fourth grade students at Rivera Elementary School on June 1, 2007. Total expenditures of \$500.00 consultant fees are payable from Rivera Elementary School SLIBG (School and Library Improvement Block Grant) funds.
- .10 Approve consultant agreement with Toby Larson, educational consultant, to provide demonstration lessons and feedback to 3rd, 4th and 5th grade certificated staff and school administrator at Rivera Elementary School on November 15, 2006. Total expenditures of \$1,400.00 consultant fees are payable from Rivera Elementary School Title I funds.

**52 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- .11 Approve consultant agreement with Toby Larson, educational consultant, to provide training sessions for teachers, instructional aides and principal at Rivera Elementary School on October 25, 2006 & February 14, 2007. Total expenditures of \$1,600.00 consultant fees are payable from Rivera Elementary School Title I funds.
- .12 Approve consultant agreement with six (6) consultants, Rudy Arevalos, Rhonda Chote, Monica Cummins, Joseph Gray, Sarah Madrid and Aaron Williams, for assistance with El Rancho High School Band’s music and band visual technique during the 2006-2007 school year. Total expenditures of \$10,150.00 consultant fees are payable from El Rancho High School General Fund.

**53 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports for the month of August 2006.
  - a. Miscellaneous Cash Collections Receipt Nos. 24123 through 24213 totaling \$1,029,093.80.  
Receipts include the following donations:
 

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Edison International	\$ 30.00	Magee Elementary
Edison International	\$ 30.00	Magee Elementary
Coca-Cola Bottling Company	\$ 90.48	Magee Elementary
Coca-Cola Bottling Company	\$ 70.59	Magee Elementary
Lifetouch National School Studios	\$ 551.00	Magee Elementary
  - b. Purchase Order Nos. P172293 through P172545 and including prior numbered confirming orders totaling \$2,227,393.65 and Cafeteria Purchase Orders totaling \$280,404.42.
  - c. “A” Warrants Schedule C1A through 237 totaling \$2,289,608.60.
  - d. “B” Warrants No. 2198 through 2242 totaling \$3,464,452.05.
  - e. Revolving Cash No. 3139 through 3146 totaling \$10,896.38
  - f. Clearing Account No. 3077 through 3078 totaling \$103,728.99.
- . 2 Approve/ratify contract agreement with General Monitoring Services, Inc. to provide alarm monitoring services at all District sites. Contract agreement shall be effective August 1, 2006 through June 30, 2009 at a cost of \$25.00 per account for basic monitoring, \$9.25 for partition/sub-zone accounts and \$25.00 for E-link. Total expenditures payable from District General Funds.
- . 3 Approve agreement with Alliance of Schools for Cooperative Insurance Programs (ASCIP) for Associate Member Participation ASCIP/LARISA Health Benefits Program, commencing October 1, 2006 and shall remain effective until agreement is terminated.

**54 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approve/Ratify to employ on a basis of a Provisional Internship Permit for Single Subject two (2) certificated applicants.

**54 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 2 Approve renewal of district membership in the Los Angeles/Orange Counties Education & Labor Law Consortium at a yearly membership cost of \$1,000, for eleven monthly meetings, payable from Human Resources General Fund for the 2006-2007 school year.

*CONSENT AGENDA ITEMS 50 THROUGH 54:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.*

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

**55 Adopt Second Reading of revised Board Bylaw, BB 9124 Attorney.**

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 4 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 5-2006/2007
  - Teachers (5) employment as First-Year Probationary certificated teachers for the 2006-2007 school year.
  - Teacher (1) employment as Second-Year Probationary certificated teacher for the 2006-2007 school year.

*CLOSED SESSION:*

- Teachers (42) employment as a certificated Substitute teachers for the 2006-2007 school year.
  - Teachers (4) employment as certificated Long-Term Substitute teachers for the 2006-2007 school year.
  - Teachers (10) employment as certificated Adult Ed. Teachers for the 2006-2007 school year.
  - Teachers (4) employment as certificated Adult Ed. Substitute teachers for the 2006-2007 school year.
  - Teachers (4) employment as certificated Child Development/State Pre-School Substitute teachers for the 2006-2007 school year.
  - Teachers (12) supplemental pay assignment to work the 2006-2007 Fall Athletics, effective August 2006 through November 2006. Total expenditures payable from the District General Fund/El Rancho High School.
  - Teacher (18) extra-duty, extra-pay assignment to provide after-school tutorial and homework services, effective October 2, 2006 through April 26, 2007/Birney Elementary School.
  - Teacher (2) stipend assignment to serve as Student Council Advisors, effective September 29, 2006 through June 16, 2007/Birney Elementary School.
  - Teacher (1) stipend assignment to serve as the After-school Tutorial/Homework Program Coordinator, effective October 2, 2006 through April 27, 2007/Birney Elementary School.
  - Teacher (1) extra-duty, extra-pay assignment to provide English Language Learner intervention tutoring, effective October 6, 2006 through June 20, 2007/El Rancho High School.
  - Teacher (13) extra-duty, extra-pay assignment to lead the after-school "Homework Club," effective October 2, 2006 through June 20, 2007/El Rancho High School.
  - Teacher (7) extra-duty, extra-pay assignment to provide literacy and mathematics training to parents throughout the district, effective October 2 through December 15, 2006/Categorical Programs.
  - Teacher (7) extra-duty, extra-pay assignment to instruct the Magee After Three after-school academic support program, effective September 5 through December 31, 2006/Magee Elementary School.
  - Teacher (39) extra-duty, extra-pay assignment to teach the Extended Programs Academy, effective October 2, 2006 through June 8, 2007/North Park Middle School.
  - Teacher (4) extra-duty, extra-pay assignment to conduct various after-school programs, effective October 2, 2006 through June 21, 2007/Rivera Elementary School.
  - Teacher (14) extra-duty, extra-pay assignment to serve as ASB advisor, monitor student progress, and facilitate the Single Plan for Student Achievement, effective October 2, 2006 through June 8, 2007/North Park Middle School.
  - Teacher (10) extra-duty, extra-pay assignment to assist in the after-school computer lab, effective September 29, 2006 through June 20, 2007/El Rancho High School.
  - Teacher (4) extra duty, extra pay assignment to implement the Lindamood-Bell Reading Program, an after-school program providing instruction to at-risk students to develop phonemic awareness skills and reading abilities, effective October 2, 2006 through June 30, 2007.
  - Teachers (6) supplemental pay assignment to work as High School Instructional Managers, effective August 31, 2006 through June 21, 2007 /El Rancho High School.
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 5-2006/2007
- Transfer and Increase in daily working hours from 4 to 8 hours per day (1) Clerk Typist II
  - Substitute Employment (2) Child Care Attendant
  - Substitute Employment (4) Instructional Aide/Special Education
  - Substitute Employment (3) School Secretary/Bilingual
  - Substitute Employment (3) School Secretary
  - Substitute Employment (3) Clerk Typist II/Bilingual



*CLOSED SESSION:*

- Substitute Employment (4) Clerk Typist II
- Substitute Employment (1) Records Clerk
- Substitute Employment (1) Department Secretary
- Resignation (3) Child Care Attendant
- Request to Return early for the 2006/2007 school year (1) Instructional Aide Trainee
- Request to Return early for the 2006/2007 school year (1) Health Service Assistant
- Request to Return early for the 2006/2007 school year (1) Instructional Aide I
- Unclassified Employment (2) ASB Worker
- Unclassified Employment (6) College Tutor
- Unclassified Employment (8) Instructional Aide Trainee
- Unclassified Employment (20) Noon Supervisor
- Unclassified Employment (1) Student Worker

- (3) Student Disciplinary Matters: Students A through B
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

*CLOSED SESSION: (Items 56 through 59)*

- 56** Approve/Ratify Certificated Employment Register No. 5-2006/2007
- 57** Approve/Ratify Classified Employment Register No. 5-2006/2007
- 58** Approve Rescinding Student Expulsion: Student A
- 59** Approve Student Expulsion: Student B

*ACTION ITEMS 56 THROUGH 59:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

*ADJOURNMENT:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_