

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

August 23, 2007  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Vincent Chavez, President

PLEDGE OF ALLEGIANCE: Joseph Rivera, Ed.D., Clerk

ROLL CALL: Vincent Chavez, President  
Delia Alvidrez, Vice President  
Joseph Rivera, Ed.D., Clerk  
Rita Jo Ramirez, Member  
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Ed.D., Assistant Superintendent  
Arnold Tovar, Director  
Lydia Cano, Chief Business Officer

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 2-2007/2008

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**015** Adopt the minutes of the Board of Education's regular meeting held July 12, 2007.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

❖ Bond Update, Lydia Cano

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

**Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.**

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.*

**CONSENT AGENDA: (Items 016 through 020)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.*

**016 SUPERINTENDENT – Norbert Genis (562) 801-5199**

- . 1 Approve Resolution No. 9-2007/2008, declaring that Board Member Lupe Salas was absent from the July 12, 2007 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approve Contract CCAP-7141 in the amount of \$2,828.00 between the California Department of Education and ERUSD for the purpose of training, renovation, and purchase of materials and equipment for the infant toddler program, and Resolution No. 10-2007/2008 authorizing Norbert Genis, Superintendent, Lydia Cano, Chief Business Officer, and Joanne Brenner, Director of Early Learning Programs to sign the agreement on behalf of the Board of Education. This agreement with the California Department of Education shall be in effect from July 1, 2007 through June 30, 2008.
- . 3 Approve Facilities and Repair Contract (CRPM-6053) in the amount of \$62,459.00 for Facilities Renovation and Repair to provide compliance with State health and safety requirements, to comply with ADA, and to purchase or replace equipment necessary for the health and safety of children, and approval of Resolution No. 11-2007/2008, authorizing Norbert Genis, Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from June 01, 2007 through June 30, 2009.

**017 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 1 Approve agreement with DG Therapy, Inc. regarding amended IEP attendance requirements.

**017 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 2 Approve Equipment Maintenance Agreement for one Kodak IRW 1000 and one Film Controller Kodak IRW 100. Equipment Maintenance Agreement is in the amount of \$1,825.00 payable through Special and Alternative Education account.
- . 3 Approve Memorandum of Understanding between El Rancho Unified School District and Presbyterian Intercommunity Hospital/Care Force One Mobile Health Clinic for the 2007-08 school year.
- . 4 Approve agreement with Bilinguals, Inc. for contracting one Speech-Language Pathologist for the 2007/2008 school year. Contract commences on August 30, 2007 to June 19, 2008. The proposed contract would be for \$80.00 per hour, \$6400 per day (8 hours), payable from the Special Education Speech-Language account.
- . 5 Approve the Special Education consultant contract with Jeanne Gehle at the rate of \$425.00 per day for the period beginning August 30, 2007 to June 20, 2008. Expenditures not to exceed \$32,300.00 are payable from Special and Alternative Education funds.
- . 6 Approve contract with Career Staff Unlimited, Inc. for contracting one Speech-Language Pathologist for the 2007-2008 school year. Contract commences on August 30, 2007 to June 19, 2008. The proposed contract would be for \$86.00 per hour, cost not to exceed \$125,904.00, payable from Special Education Speech-Language Account.
- . 7 Approve contract with Millennium Therapy, Inc. for contracting one Speech-Language Pathologist for the 2007-2008 school year. Contract commences on August 28, 2007 to June 24, 2008. The Proposed contract would be for \$85.00 per hour. Payable from Special Education Speech-Language Account.
- . 8 Approve/Ratify Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Beacon Day School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$58,318.90 payable through Special Education account.
- . 9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Gallagher Pediatric Therapy identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$246.00 payable through Special Education account.

**017 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- .10 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Rossier Park Elementary School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$6,701.10 payable through Special Education account.
- .11 Approve/Ratify addendum to Individual Service Agreement approved on August 24, 2006, Board Item 33.20 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Five Acres Therapeutic School for Educational Therapy identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$38,900.80 payable through Special Education account.
- .12 Ratify contract with parent to transport student to Five Acres Therapeutic School, Altadena, CA. The sum of \$100.00 per day, five (5) days a week for said services. An estimated expenditure of \$25,000.00 is to be paid from the Special Education Account.
- .13 Ratify contract with parents to transport student to occupational therapy services at DG Therapy Group, Inc. Services will be provided from July 1, 2007 to June 30, 2008. Mileage reimbursement is to be calculated at the Federal rate not to exceed \$4,000.00, to be paid from the Special Education Account.
- .14 Ratify contract with Consultant DG Therapy Group, Inc. for Occupational Therapy services to a Special Education student. An estimated expenditure of \$10,400.00 is to be paid from the Special Education Account.
- .15 Ratify contract with parents to transport student to speech and language services to DG Therapy Group Inc. Services will be provided from July 1, 2007 to June 30, 2008. Reimbursement for estimated mileage to be calculated at the Federal mileage rate is not to exceed \$5,000.00, to be paid from the Special Education Account.
- .16 Ratify contract with Consultant, DG Therapy Group, Inc. for Physical Therapy services to a Special Education student. An estimated expenditure of \$5,200.00 is to be paid from the Special Education Account.
- .17 Ratify contract with Consultant DG Therapy Group, Inc. for Speech and Language services to a Special Education student. An estimated expenditure of \$15,600.00 is to be paid from the Special Education Account.

**017 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- .18 Ratify contract with parents to transport student to physical therapy services at DG Therapy Group Inc. Services will be provided from July 1, 2007 to June 30, 2008. Mileage reimbursement to be calculated at the Federal rate, not to exceed \$3,000.00, paid from the Special Education Account.
- .19 Approve/Ratify Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following nonpublic school for special education students: New Haven identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56366.7. \$3,209.95 payable through Special Education account.
- .20 Approve 2007-2008 Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following nonpublic school for special education student: New Haven School-Vista identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56366.7. Expenditures of \$26,584.55 payable through Special Education account.
- .21 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy nonpublic school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in Item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7. Total expenditure is \$2,870.00.
- .22 Ratify contract with parent to transport student to Carousel Child Care, Inc., 7899 La Tijera Boulevard, Los Angeles, CA. The sum of \$100.00 per day, five (5) days a week for said services. An estimated expenditure of \$25,000.00 is to be paid from the Special Education Account.
- .23 Approve Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Barbara Dawson Educational Center identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$94,299.36 payable through Special Education account.

**017 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- .24 Approve Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: The Clea Harder Developmental School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$162,402.00 payable through Special Education account.
- .25 Approve Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: The Almansor Center identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$79,755.20 payable through Special Education account.
- .26 Approve Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students:- Five Acres Therapeutic School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. \$111,923.72 payable through Special Education account.
- .27 Approve Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Pyramid Autism Center identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$50,625.00 payable through Special Education account.
- .28 Approve Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Vista Ridge Academy identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$43,354.65 payable through Special Education account.

**017 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- .29 Approve Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Carousel School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Expenditures of \$23,723.70 payable through Special Education account.
- .30 Approve contract with Believe Ability, Inc., for an Assistive Technology Evaluation for a Special Education student. Estimated expenditures of \$550 are payable through the Special Education account.

**018 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 1 Approve attendance for one (1) College Counselor from El Rancho High School to the California Counselor Conference on September 11, 2007 in Riverside, California and reimbursement to Herb Ortiz for payment of all fees associated with the conference. Estimated expenditure of \$70.00 is payable from El Rancho High School General Funds.
- . 2 Approve attendance for one (1) College Counselor from El Rancho High School to the annual Orange County Area High School Counselor Conference on September 24, 2007 in Anaheim, California and reimbursement to Herb Ortiz for payment of all fees associated with the conference. Estimated expenditure of \$75.00 is payable from El Rancho High School General Funds.
- . 3 Approve attendance for three (3) certificated staff members from El Rancho High School to UCLA School Management Program's Bridges to Understanding: Teaching That Matters for English Learners Conference September 25 – 27, 2007, at the Embassy Suites Hotel in Brea, California. Total expenditure of \$2,100.00 is payable from El Rancho High School EIA/LEP funds.
- . 4 Approve participation of 22 Cross Country Team students/athletes and three (3) certificated staff members from El Rancho High School to the Pepperdine Invitational on Saturday, September 22, 2007, at Pepperdine University in Malibu, CA. Total expenditure of \$440.00, which includes entry fees and PTC transportation, is payable from ASB Cross Country funds and students, at no cost to the District.
- . 5 Approve/ratify participation of 38 El Rancho High School Pepster/Drill Team student members and one (1) certificated staff member to the USA Spirit Camp at Cal Lutheran University in Thousand Oaks, CA, July 27-30, 2007. Total expenditure of \$9,600.00, which includes dorm accommodations, meals and PTC transportation, is payable from El Rancho High School Pepster/Drill Team ASB Account, at no cost to the District.

**018 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 6 Approve consultant agreement with Dr. Hector Gonzalez for medical services rendered to the El Rancho High School Varsity Football Team during six athletic events, 1 Powder Puff flag football game and up to 1 CIF playoff, only if worked, effective September 7, 2007 through December 13, 2007. Total expenditure of \$65.00 per event worked is payable from El Rancho High School ASB funds.
- . 7 Approve consultant agreement with Armando Briones, Jr. for public address services rendered to El Rancho High School during six football games on an event-to-event basis, effective September 7 – December 13, 2007. Total expenditure of \$100.00 per event, not to exceed \$600.00, is payable from El Rancho High School ASB funds.
- . 8 Approve consultant agreement with Suni Paz to present a series of 20 workshops for Rio Vista Elementary School kindergarten – 5th grades students, teachers, and parents in the area of language development through music, effective September 28, 2007 through May 2, 2008. Total expenditure of \$5,000.00 consultant fee is payable from Rio Vista Elementary School Arts and Music Block Grant funds.
- . 9 Approve consultant agreement with, and grant from, the Italian Consulate to provide and fund Italian language classes for students at South Ranchito Elementary School, effective September 3, 2007 through June 19, 2008. Total expenditure not to exceed \$5,392.00 for instructor wages (\$33.32/hour) and \$846.60 for benefits (15.701%) is payable from South Ranchito Elementary School SLIBG (School and Library Improvement Block Grant); wages up to \$5,392.00 will be reimbursed to South Ranchito Elementary School by the Italian Consulate.
- .10 Approve consultant agreement with the Parent Institute for Quality Education (PIQE) for a series of workshops for parents at El Rancho High School on September 19 – November 14, 2007. Total expenditure of \$70.00 per graduate (or a flat fee of \$4,200 should there be less than 60 graduates) is payable from El Rancho High School Title I (50%) and EIA/LEP (50%) funds.
- .11 Approve consultant agreement with *DataWORKS Educational Research* to provide expert technical assistance to Burke Middle School certificated staff during the 2007/08 school year, effective August 28, 2007 through April 20, 2008. Total expenditures of \$27,850.00 are payable from Burke Middle School Title I funds.
- .12 Approve consultant agreement with Institute of Learning, Cognition and the Brain consultants, Dr. Diane Watanabe and Mr. Richard Sjolseth, to present three separate sessions for Durfee and Obregon teachers on Building Academic Vocabulary on August 28 (Staff Development Day), October 9 and 23 (modified days). Total expenditure of \$6,000 are payable from Durfee Elementary School SLIBG (\$2,520), Title I (\$1,743) and Obregon Elementary School Discretionary (\$1,800) funds.

**018 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- .13 Approve the adoption of *Lifetime Health c2007*, Holt, Rinehart and Winston and *World of Chemistry c2007* Zumdahl, Zumdahl, De Coste, Publisher, McDougal Littell for El Rancho High School effective the beginning of the 2007-2008 school year.

**019 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports for the month of July 2007.
  - a. Miscellaneous Cash Collections Receipt Nos. 25459 through 25543 totaling \$141,769.19.  
*Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Whittier College	\$ 250.00	Magee Elementary
Edison International	\$ 30.00	Magee Elementary
Edison International	\$ 30.00	Magee Elementary
Edison International	\$ 30.00	Magee Elementary
Edison International	\$ 30.00	Magee Elementary
Washington Mutual	\$ 467.48	Magee Elementary
Coca-Cola Bottling Company	\$ 95.03	Magee Elementary
Coca-Cola Bottling Company	\$ 82.83	Magee Elementary
Whittier College	\$ 250.00	Rivera Elementary
  - b. Purchase Order Nos. 174367 through 174751 and including prior numbered confirming orders totaling \$2,931,635.14 and Cafeteria Purchase Orders totaling \$13,933.77.
  - c. "A" Warrants Schedule C1L through 206 totaling \$5,914,274.44.
  - d. "B" Warrants No. 2648 through 2688 totaling \$3,336,757.12.
  - e. Revolving Cash No. 3210 through 3210 totaling \$489.00.
  - f. Clearing Account No. 3122 through 3122 totaling \$130,938.63.
- . 2 Approve Change Order No. 01 for District Roofing Project for El Rancho High School, Pio Pico, Birney, South Ranchito, Rivera Elementary Burke Middle School and Rivera Middle by Eberhard Roofing for a total cost of \$9,794.00, payable from Deferred Maintenance Funds.
- . 3 Approve Change Order No. 2 and final payment of \$21,014.05, including all change orders to CHAP, Inc. and accept the Relocatable Classroom Project – Site Work, for North Park Middle School as complete. Total project payable from Budgeted Bond Funds.
- . 4 Approve award of mandated lowest bid for the Wrought Iron Fencing Project for Maizeland Child Development Center to Charlie’s Fence Company for a total low base bid unit cost of \$110.00 per linear foot of wrought iron fence. Total contract cost of \$16,000.00, payable from Safety Credit Funds.
- . 5 Approve service agreement with National Benefit Services, LLC/Orange County Teachers Federal Credit Union as a third-party administrator (TPA) to administer Internal Revenue Code changes to the Tax Shelter Annuity 403(b) and Deferred Compensation 457(b) Plans.

**019 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 6 Approve purchase of playground equipment for Selby Grove and Rivera Elementary Schools from BCI Burke Company, LLC as part of the California Multiple Award Schedule (CMAS) Contract No. 4-05-78-0025A. Total cost for Selby Grove (\$10,124.42) and Rivera Elementary (\$12,506.10) payable from School PTO Funds.
- . 7 Approve contract agreement between Southwest School Supply and El Rancho Unified School District, based on a piggyback contract with Val Verde Unified School District, Bid No. 06/07-006, to purchase Just-In-Time Classroom and Office Supply System. Costs payable from various departments and school funds.
- . 8 Approve proposal from Total Compensation Systems, Inc. for AB1200 Services, to perform an actuarial certification for the District's self-funded dental and vision plans. Total cost of \$2,600.00, plus additional fees for services if needed, payable from General Funds.
- . 9 Approve proposal from Total Compensation Systems, Inc. for GASB 43/45 actuarial services, to perform a comprehensive valuation to show the potential impact of upcoming GASB accounting standards 43 and 45. Total cost of \$6,800.00 plus additional fees for services if needed, payable from General Funds.
- .10 Approve contract agreement with DecisionInsite for Integrated Web-Based Demographic and GIS Services. Total annual cost of \$19,313.00 for Option 2 Multi-Year Subscription, plus \$1,150.00 annually for Digital Aerial Photography, payable from General Funds.
- .11 Approve addendum to Board Item No. 113.9 approved December 7, 2004 approving a five-year maintenance agreement between the El Rancho Unified School District and ThyssenKrupp Elevator Corporation for two passenger elevators at El Rancho High School. Addendum to include an annual relief pressure test for each elevator which increases original contract cost by \$3,360.00 for the two remaining contract years.
- .12 Adopt Emergency Resolution No. 12-2007/2008 for an Award of Contract without Bidding and Advertising to C. Canright Construction, Inc. for the repair and restoration of the fire-damaged restroom building at El Rancho High School. Total cost of \$64,286.77 payable from the Property & Liability Fund.
- .13 Adopt Resolution No. 13-2007/2008, "Implementing Prequalification of Construction Contractors for the El Rancho Unified School District," authorizing a prequalification process for general contractors for the new practice gymnasium at El Rancho High School.

**020 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approve the 2007-2008 Elementary/Secondary Regular, Minimum, and Modified Day Instructional Schedules.

**020 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 2 Approve application for funding through the Teacher Recruitment and Retention Program (TRRP) and the Plan for Use of TRRP Funds, as required by the California Department of Education.
- . 3 Approve Student Teacher Agreement and Intern Program Agreement between the El Rancho Unified School District and Whittier College to provide teaching experience through student teaching in schools and classes of the District and facilitate intern attendance and participation in the prescribed course of study, and reflective teaching seminars at Whittier College, to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2007-2008 school year.
- . 4 Approve Student Teaching Agreement between the El Rancho Unified School District and Azusa Pacific University to provide student teaching experience and to provide supervised field experience as may be called for in the requirements of the various authorized credentials for public school service.
- . 5 Approve Internship Program Agreement between the El Rancho Unified School District and California State University, Fullerton to facilitate intern attendance and participation in the prescribed course of study to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2007-2008 school year.
- . 6 Approve Education Specialist Intern Program Agreement between the El Rancho Unified School District and California State University, Long Beach to support intern teachers toward full state certification and retention as high-quality teachers and facilitate intern attendance and participation in the prescribed course of study to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2007-2008 school year.
- . 7 Approve Student Teacher Agreement and Intern Program Agreement between the El Rancho Unified School District and the University of La Verne to provide teaching experience through student teaching in schools and classes of the District and facilitate intern attendance and participation in the prescribed course of study, and reflective teaching seminars at the University of La Verne, to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2007-2008 school year.
- . 8 Approve Student Education Internship Program Agreement between the El Rancho Unified School District and the California State Polytechnic University, Pomona to provide and facilitate intern attendance and participation in the prescribed course of study, and reflective teaching seminars at the California State Polytechnic University, Pomona to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2007-2008 school year.

**020 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 9 Presentation of ERASA's Initial Proposal between the El Rancho Association of Supervisors/Administrators (ERASA) and El Rancho Unified School District (ERUSD) for the 2007-2008 school year; and approval of a public hearing for the regular meeting of September 13, 2007.
- .10 Presentation of El Rancho Classified Employees Union, Inc.'s Initial Proposal between the El Rancho Classified Employees Union, Inc. (CSEA) and El Rancho Unified School District (ERUSD) for the 2007-2008 school year; and approval of a public hearing for the regular meeting of September 13, 2007.
- .11 Approve consultant agreement with Dr. Albert Jones for facilitating the process of "Creating a Learning Community" for Beginning Teachers. Consultant will provide consulting services from September 7, 2007 to April 21, 2008. Expenditures not to exceed \$4,000.00 payable from Title II – Centralized Services.
- .12 Approve consultant agreement with Dr. Albert Jones for the facilitation of creating a "Positive Intentionality and Restructuring Classroom Environment." Consultant will provide consulting services to veteran teachers from September, 2007 to March, 2008. Expenditures not to exceed \$3,000.00 payable from PAR program funds.
- .13 Approve consultant agreement with Catherine D. Daley for the presentation of "Bridging Cultures," a four-seminar series. Consultant will provide services to BTSIA Induction teachers as well as other interested teachers, November 19, & December 3, 2007; February 4, & February 25, 2008. Expenditures not to exceed \$2,200.00 payable from Teacher Credentialing Block Grant funds.
- .14 Approve/Ratify Amendment No. 4, dated August 23, 2007 to contract of Employment for Norbert D. Genis, Superintendent of the El Rancho Unified School District, reflecting an extension to the contract for one year from July 1, 2007 to June 30, 2008 and adjust the salary to reflect the district contribution for health and welfare benefits as being added to salary to reflect the total annual compensation.
- .15 Approve/Ratify Amendment No. 4, dated August 23, 2007 to contract of Employment for Susanna Smith, Assistant Superintendent of Educational Services of the El Rancho Unified School District, reflecting an extension to the contract for one year from July 1, 2007 to June 30, 2008 and adjust the salary to reflect the district contribution for health and welfare benefits as being added to the salary to reflect the total annual compensation.
- .16 Approve/Ratify Amendment No. 4, dated August 23, 2007 to contract of Employment for Kathryn Enloe, Ed.D., Assistant Superintendent of Human Resources of the El Rancho Unified School District, reflecting an extension to the contract for one year from July 1, 2007 to June 30, 2008 and adjust the salary to reflect the district contribution for health and welfare benefits as being added to salary to reflect the total annual compensation.

**020 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- .17 Approve/Ratify adjusted Salary Schedule of the Chief Business Officer and the Director of Special & Alternative Education to reflect the district contribution for health and welfare benefits as being added to the salary to reflect the total annual compensation.
- .18 Approve to employ on a basis of a Provisional Internship for Special Education in Mild/Moderate Disabilities, Moderate/Severe Disabilities, Resource Specialist, and Single Subject for fourteen certificated applicants.

*CONSENT AGENDA ITEMS 016 THROUGH 020:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.*

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

- 021** First Reading of *revised* Board Bylaw 9320, Meetings and Notices, to reflect action taken at the regular meeting of July 12, 2007, revising the Board Meeting Calendar to hold meetings once per month at 6:00 p.m.
- 022** First Reading of *revised* Board Policy 1112, Community Relations: Media Relations
- 023** First Reading of *new* Board Policies and Administrative Regulations:
  - ◆ AR 4032 Reasonable Accommodation
  - ◆ BP & AR 4112.24 Teacher Qualifications Under The No Child Left Behind Act
  - ◆ BP & AR 4222 Teacher Aides/Paraprofessionals
  - ◆ E 4222 Attestation Regarding Title I Paraprofessionals
  - ◆ BP 4119.1, 4219.1, 4319.1 Civil and Legal Rights
  - ◆ AR 4112.5, 4312.5 Criminal Record Check

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.**

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 10 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Liability Claim  
Claimant: Teresa Baldivia  
Agency Claimed Against: El Rancho Unified School District
- (2) Liability Claim  
Claimant: Kevin Reyna  
Agency Claimed Against: El Rancho Unified School District
- (3) Liability Claim  
Claimant: Ashley Hernandez  
Agency Claimed Against: El Rancho Unified School District
- (4) Liability Claim  
Claimant: Jazleen de la Riva  
Agency Claimed Against: El Rancho Unified School District
- (5) Liability Claim  
Claimant: Steven Costello  
Agency Claimed Against: El Rancho Unified School District
- (6) Liability Claim  
Claimant: Alec Abarca  
Agency Claimed Against: El Rancho Unified School District
- (7) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 2-2007/2008
  - Administrator (1) appointment to the position of Acting Principal for 2007-2008 school year.
  - Administrator (1) appointment to the position of Assistant Principal for 2007-2008 school year.
  - Administrator (1) appointment to the position of Dean for the 2007-2008 school year.
  - Teachers (10) request for resignation for the 2006-2007 school year.

**CLOSED SESSION:**

- Administrator (1) request for resignation for the 2006-2007 school year.
  - Certificated (3) employment as School Psychologists for the 2007-2008 school year.
  - Teacher (1) as a Permanent certificated teacher for the 2007-2008 school year.
  - Teachers (4) as Temporary certificated teachers for the 2007-2008 school year.
  - Teachers (9) as Probationary certificated teachers for the 2007-2008 school year.
  - Teachers (6) employment as Long-Term Substitutes for the 2007-2008 school year.
  - Teachers (1) employment as certificated Adult Ed. teacher for the 2007-2008 school year.
  - Teachers (6) employment as certificated Adult Ed. Substitute teachers for the 2007-2008 school year.
  - Teacher (1) employment as Parent Advisor Resource teacher for the 2007-2008 school year.
  - Teacher (1) employment as CDC/State Pre-School Substitute for the 2007-2008 school year.
  - Teacher (114) employment as certificated Substitute teachers for the 2007-2008 school year.
  - Teacher (49)) extra-duty, extra-pay assignments to attend a mandatory "Back to School" meeting on August 29, 2007/El Rancho Adult School.
  - Teacher (11) and administrator (1) extra-duty, extra-pay assignment to conduct Saturday School for students with discipline problems, as well as students who need to make up classroom time and credits, effective August 25, 2007 through June 7, 2008/Salazar Continuation High School.
  - Teacher (20) extra-duty, extra-pay assignment to provide tutoring for Title I students and English Language Learners in the areas of phonics, comprehension, math skills and writing skills, effective September 17, 2007 through May 30, 2008/Rio Vista Elementary School.
  - Teacher (3) ratify extra-duty, extra-pay assignment to attend and participate in the College Preparatory Mathematics (CPM) Summer Conference, effective August 21 – 24, 2007/ El Rancho High School.
  - Teacher (1) ratify extra-duty, extra-pay assignment to administer CELDT testing for English Learner students, effective July 5 – 17, 2007/El Rancho High School.
  - Teacher (2) amendment to stipend assignment Board Item No. 69, Section S, Reg. No. 6, 2006-2007, approved 10/12/06, to monitor progress, implement and coordinate school and student activities during the 2006/2007 school year, effective October 16, 2006 through June 21, 2007/South Ranchito Elementary School.
  - Teacher (1) ratify extra duty, extra-pay to attend SB472 day five training, effective August 10, 2007/Reading First Program/Educational Services.
  - Teacher (3) amendment to extra-duty, extra-pay assignment Board Item 249, Section Q, Register No. 21, 2006-07 approved 6/28/2007, effective July-August 2007/Reading First Program/Educational Services.
  - Counselor (2) extra-duty, extra assignment to prepare and administer the California High School Exit Exam (CAHSEE) on July 24, 2007 and July 25, 2007/El Rancho adult School.
  - Teacher (1) extra-duty, extra-pay to provide instruction to at-risk students to develop phonemic awareness skills and reading abilities in after-school program summer 2007/Special & Alternative Education.
  - Teacher (1) extra-duty, extra-pay to teach pupils in the Independent Study and home/Hospital programs for the 2007/2008 school year/Special & Alternative Education.
  - Teacher (1) to teach pupils in the Independent study and Home/Hospital programs for the 2007/2008 school year/Special & Alternative Education.
- (8) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 2-2007/2008  
**Accounting/Clerical**
- Summer Employment (1) CELDT Summer School Clerk
  - Out of Category Employment (1) Administrative Secretary/Spec & Alt. Education
  - Out of Category Employment (1) Department Secretary/Spec & Alt. Education
  - Substitute Employment (6) Clerk Typist II Sub
  - Substitute Employment (4) Clerk Typist II/Bil/Sub

*CLOSED SESSION:*

- Substitute Employment (4) Secretary / School Secretary Sub
- Substitute Employment (4) Secretary / School Secretary / Bil / Sub
- Temporary Employment (1) Clerk Typist II
- Probationary Employment for the 2007-2008 school year (1) Credential Analyst / Conf. / Human Resources
- Probationary Employment for the 2007-2008 school year (1) Clerk typist I / Food Services
- Resignation (1) Personnel Secretary / Human Resources

**Instructional Services/Food Services/Unclassified Positions**

- Summer Employment (1) Cook / Baker
- Summer Employment (1) Cafeteria Manager I
- Summer Employment (1) Noon Supervisor
- Probationary Employment (1) Instructional Aide I
- Permanent Employment (19) Instructional Aides / Special Education Phase 1
- Permanent Employment (1) Child Care Attendant
- Resignation (2) Child Care Attendant
- Resignation (1) Instructional Aide I
- Substitute Employment (24) Cafeteria Helper I
- Substitute Employment (2) Child Care Attendant
- Substitute Employment (2) Instructional Aide I
- Substitute Employment (62) Instructional Aide / Special Education Substitutes
- Out of Category Employment (3) Cook / Baker
- Out of Category Employment (1) Cafeteria Manager I
- Out of Category Employment (1) Cafeteria Helper II
- Unclassified Employment (6) College Tutor
- Unclassified Employment (13) Instructional Aide Trainee
- Unclassified Employment (7) Noon Supervisor
- Unclassified Employment (19) School Safety Officer
- Unclassified Employment (1) Student Worker
- Unclassified Employment (3) Walk on Coach / Football

**Maintenance & Operations**

- Probationary Employment (1) Custodian
- Probationary Employment (1) District Police Officer
- Substitute Employment (1) Custodian Sub
- Request to Return from Unpaid Leave of Absence (1) Custodian

- (9) Student Disciplinary Matters: Students A through B
- (10) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_
- (6) \_\_\_\_\_

- (7) \_\_\_\_\_
- (8) \_\_\_\_\_
- (9) \_\_\_\_\_
- (10) \_\_\_\_\_

*CLOSED SESSION: (Items 024 through 033)*

- 024** Deny Claim.
- 025** Deny Claim.
- 026** Deny Claim.
- 027** Deny Claim.
- 028** Deny Claim.
- 029** Deny Claim.
- 030** Approve/Ratify Certificated Employment Register No. 2-2007/2008
- 031** Approve/Ratify Classified Employment Register No. 2-2007/2008
- 032** Approve Student Expulsion: Student A
- 033** Approve Student Expulsion: Student B

*ACTION ITEMS 024 THROUGH 033:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

*ADJOURNMENT:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_