

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

July 12, 2007
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Vincent Chavez, President

PLEDGE OF ALLEGIANCE: Rita Jo Ramirez, Member

ROLL CALL: Vincent Chavez, President
Delia Alvidrez, Vice President
Joseph Rivera, Ed.D., Clerk
Rita Jo Ramirez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 1-2007/2008

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

001 Adopt the minutes of the Board of Education's regular meeting held June 28, 2007.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ Sale of Pre-Approved General Obligation Bonds, *Caldwell Flores Winters, Inc.*
- ❖ Unrestricted General Fund Overview, *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.

CONSENT AGENDA: (Items 002 through 006)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

002 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve amendment to the Board of Education calendar of regular meetings for 2007, (approved December 14, 2006, Item 94) for the remainder of the 2007 calendar year, *and continue thereafter to meet once per month* in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 7:00 p.m.
August 23, 2007
September 13, 2007
October 11, 2007
November 8, 2007
December 13, 2007
- . 2 Approve Resolution No. 1-2007/2008 declaring that Board Member Delia Alvidrez was absent from the June 28, 2007 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 3 Approve Resolution No. 2-2007/2008 declaring that Board Member Rita Jo Ramirez was absent from the June 28, 2007 regular board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 4 Approve Resolution No. 3-2007/2008 in Support of HR 82, the Social Security Fairness Act of 2007.

002 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 5 Approve Resolution No. 4-2007/2008 Requesting the Board of Supervisors of the County of Los Angeles, California, to Sell Bonds of Said District in an Aggregate Principal Amount not to exceed \$6,200,000, Prescribing the Use of Bond Proceeds, Approving an Official Statement and Certain Other Matters Relating Thereto.

003 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approve a maximum of ten IEP mandated bus training trips each for Burke, Rivera and North Park Middle Schools, and a maximum of twenty IEP mandated bus training trips for El Rancho High School for school year 2007/2008. Bus tokens provided by the Career Connection program at no cost to the district.
- . 2 Approve amended contract with Leader Services dated April 12, 2007 (Item 172.2) to provide Medi-Cal Local Education Agencies (LEA) Billing Option Claiming Services for contract period July 1, 2007 through June 30, 2008. The El Rancho Unified School District shall pay Leader Services a per unit fee for claims processed, not to exceed 10% of Medi-Cal claims processed.
- . 3 Approve attendance for three (3) Special Education Teachers and two (2) Speech and Language Pathologists to Lindamood-Bell Learning Processes in Riverside, California. The workshops will be held July 16 – 26, 2007, to include registration and mileage. Expenditures of approximately \$3,194.00 payable from the Special Education account.
- . 4 Approve consultant agreement with Teresa Dean Nichols, Deaf Consultant to provide Sign Language services to student from July 1, 2007 to October 31, 2007. Expenditure of \$935.00 is payable from the Special Education Account.
- . 5 Ratify contract for services rendered by parents for transportation services beginning July 1, 2007 to June 30, 2008. Reimbursement estimated mileage to be calculated at the federal rate, not to exceed \$4,000.00, to be paid from the Special Education Account.
- . 6 Ratify consultant agreement with *Autism Spectrum Therapies* to provide Direct Interventions for 200 hours at the rate of \$75.00 per hour, and Supervision Services for 40 hours at the rate of \$125.00 per hour. Services are from June 30, 2007 to August 31, 2007. Expenditures to be paid from Special Education Account, total not to exceed \$20,000.00.
- . 7 Ratify contract with consultant *Augmentative Communication Therapies* for an estimated expenditure of \$125.00 per hour, twice per week of speech and language services for an estimated total of \$13,000.00 to be paid through Special Education Account.

003 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 8 Ratify Consultant Agreement with *Big Fun Gym* for services for strength, endurance and social skills in lieu of Adaptive Physical Education for a Special education student. Total estimated amount of \$28,600.00 of expenditure is to be paid through Special Education account.

004 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve participation of thirty (30) Cross Country Team students/athletes and three (3) certificated staff members from El Rancho High School in Big Bear Camp August 5 - 13, 2007, in Big Bear, CA. Total expenditure of \$7,500.00, which includes PTC charter transportation, meals, and accommodations at the Black Forest Lodge, is payable from El Rancho High School ASB Cross County funds, student fundraisers and parents, at no cost to the District.
- . 2 Approve participation of the El Rancho High School Cross Country team to attend the Clovis Cross Country Invitational on October 5-6, 2007 in Fresno, California. Accommodations will be at the Marriott Courtyard. Transportation will be provided by PTC Charter Bus. Expenditures of \$185.00 per participant are payable from El Rancho ASB X- Country funds, student fundraisers and parents at no cost to the District.
- . 3 Approve consultant agreement with *DataWORKS Educational Research* to provide expert technical assistance at North Park Middle School during the 2007/08 school year, effective August 28, 2007 through February 29, 2008. Expenditures of \$52,280.00 are payable from North Park Middle School Title I funds.
- . 4 Approve agreement with *School Innovations and Advocacy, Inc.* to assist the District in completing the enhanced School Accountability Report Cards (SARC) reporting requirements, for all District schools, as specified by the Williams settlement. Agreement will be for the 2007-08 school year, effective from July 13, 2007 through June 30, 2008. Total expenditure of \$29,500, at a cost of \$1,735.29 per school site, which includes fees for required translation, will be payable as follows: \$21,000 from Centralized Title I funds and \$8,500 from Title III funds.
- . 5 Approve Consultant Agreement with *Key Data Systems* to provide district and school assessment reports for diagnosing student needs to help them improve student achievement. Expenditures of \$12,600 payable from the Centralized Title V funds.
- . 6 Approve the One Time Career Technical Education Program Allocation Application (CTE) for funding in the estimated amount of \$52,244.00, to be used for the 2007-2008 School Year.
- . 7 Approve the submission of the District's 2007-2008 Consolidated Application, Part I, to the California Department of Education.

005 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of June 2007.
 - a. Miscellaneous Cash Collections Receipt Nos. 25321 through 25458 totaling \$601,443.76.

Receipts include the following donations:

Vendor	Amount	Recipient
Washington Mutual Bank	\$1,000.00	North Park Middle
Washington Mutual Bank	\$1,000.00	North Park Middle
Christmas Basket for the Needy	\$ 100.00	Rio Vista Elementary
Wal-Mart Stores, Inc.	\$ 470.00	Rivera Elementary
Lifetouch National School Studios	\$ 500.00	Durfee Elementary

- b. Purchase Order Nos. 174338 through 174366 and including prior numbered confirming orders totaling \$1,188,442.54 and Cafeteria Purchase Orders totaling \$192,871.69.
 - c. "A" Warrants Schedule C1K through H1W totaling \$5,786,233.88.
 - d. "B" Warrants No. 2606 through 2646 totaling \$3,202,676.71.
 - e. Revolving Cash No. 3208 through 3209 totaling \$767.67.
 - f. Clearing Account No. 3117 through 3121 totaling \$369,461.82.
- . 2 Approve award of mandated lowest bid for the Chain Link Fence Project – Bid No. 1 for Birney Elementary School to Quality Fence Co. for a total low bid contract cost of \$93,000.00, payable from Budgeted Bond Funds.
- . 3 Approve award of mandated lowest bid for the Chain Link Fence Project – Bid No. 2 for Meller and Selby Grove Elementary Schools to Quality Fence Co. for a total low bid contract cost of \$46,208.00, payable from Budgeted Bond Funds.
- . 4 Approve award of mandated lowest bid for the Chain Link Fence Project – Bid No. 3 for Valencia Elementary School to Quality Fence Co. for a total low bid contract cost of \$24,450.00, payable from Budgeted Bond Funds.
- . 5 Approve award of mandated lowest bid for the Chain Link Fence Project – Bid No. 4 for North Ranchito and South Ranchito Elementary Schools to Quality Fence Co. for a total low bid contract cost of \$57,000.00, payable from Budgeted Bond Funds.
- . 6 Approve award of mandated lowest bid for the Chain Link Fence Project – Bid No. 5 for Durfee and Pio Pico Elementary Schools to Quality Fence Co. for a total low bid contract cost of \$54,500.00, payable from Budgeted Bond Funds.
- . 7 Approve Change Orders No. 01 and 02 for the Flooring Replacement Project for North Park Middle and Selby Grove Elementary School by JJJ Floor Covering, Inc. for a total cost of \$1,929.00, payable from Budgeted Bond Funds.
- . 8 Approve Change Orders No. 02 and 03 for the Wrought Iron Fencing Project for El Rancho High School by Charlie’s Fence Company for a total cost of \$51,084.25, payable from Budgeted Bond Funds.

005 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 9 Approve an increase to student lunch prices beginning with the 2007-2008 school year. Total increase shall not to exceed \$0.25 per lunch.
- .10 Approve authorization to make appropriation transfers necessary at the close of the school year 2006-2007, to permit payment of obligations of the district incurred during such school year, including the identification of the sources of funds.
- .11 Adopt Resolution No. 5-2007/2008 authorizing temporary borrowing of cash between funds to meet cash flow shortages (i.e., timeliness of reimbursements from the State) in fiscal year 2007-2008.
- .12 Adopt Resolution No. 6-2007/2008 for annual delegation of administrative authority to process routine budget revisions, adjustments and transfers for the 2007/2008 fiscal year.
- .13 Adopt Resolution No. 7-2007/2008 for award of contract to Current Enterprises, Inc. for completion of the Mechanical Heating Ventilation and Air Conditioning (HVAC) Project at Rio Vista Elementary School. Total project cost is \$161,167.00, payable from Budgeted Bond Funds.
- .14 Adopt Resolution No. 8-2007/2008 for award of contract to Current Enterprises, Inc. for completion of the Mechanical Heating Ventilation and Air Conditioning (HVAC) Project at Valencia Elementary School. Total project cost is \$151,036.00, payable from Budgeted Bond Funds.
- .15 Approve contract agreement between El Rancho Unified School District and Flewelling & Moody Architects to provide architectural services for the Heating Ventilation and Air Conditioning (HVAC) Project at Rio Vista Elementary School. Total cost shall not exceed \$4,000.00, payable from Budgeted Bond Funds.
- .16 Approve contract agreement between El Rancho Unified School District and Flewelling & Moody Architects to provide architectural services for the Heating Ventilation and Air Conditioning (HVAC) Project at Valencia Elementary School. Total cost shall not exceed \$4,000.00, payable from Budgeted Bond Funds.
- .17 Approve contract agreement between El Rancho Unified School District and Flewelling & Moody Architects to provide architectural services for the Heating Ventilation and Air Conditioning (HVAC) Project at Magee Elementary School. Total cost shall not exceed \$4,000.00, payable from Budgeted Bond Funds.

006 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve to employ on a basis of a Provisional Internship/Waiver for Special Education in Severe Disorders of Language (SDL) for one certificated applicant.

006 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 2 Approve amendment to the 2007-2008 School Calendar per tentative agreement between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT).
- . 3 Approve annual contract with the Los Angeles County Office of Education for providing professional staff development through the Bilingual Teacher Training Program (BTTP/2) for school year 2007-2008 .

CONSENT AGENDA ITEMS 002 THROUGH 006:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 007** Approve First Reading and waive second reading, of Board Policy:
 - ❖ BP/ AR 5131.8 Students: Cell Phone and Personal Electronic Signaling Devices (*new*)
- 008** Approve First Reading and waive second reading of Administrative Regulation:
 - ❖ AR 5141.32 Students: Health Screening for School Entry (*revised*)
- 009** Approve First Reading and waive second reading of Board Policy and Administrative Regulation:
 - ❖ BP 6115 Instruction: Ceremonies And Observances (*revised*)
 - ❖ AR 6115 Instruction: Ceremonies And Observances (*new*)

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:

Certificated Register No. 1-2007/2008

- Administrators (2) appointment to the position of Principal for the 2007-2008 school year.
- Administrator (1) appointment to the position of Dean for the 2007-2008 school year:
- Counselor (1) appointment for the position of Secondary Counselor for the 2007-2008 school year:
- Administrator (1) appointment to the position of Coordinator of Special Education/Medical Funding for the 2007-2008 school year
- Teacher (1) appointment to the position of Program Improvement Resource Teacher for the 2007-2008 school year:
- Teachers (3) request for resignation for the 2006-2007 school year.
- Teacher (1) employment as a Child Development teacher for the 2007-2008 school year.
- Teacher (2) as Temporary certificated teacher for the 2007-2008 school year.
- Teacher (4) as Probationary certificated teacher for the 2007-2008 school year.
- Teacher (1) extra-duty, extra-pay assignment to prepare a curriculum alignment for Gifted/High Cluster eighth grade class, effective July 13 through July 31, 2007/Burke Middle School.
- Teacher (2) extra-duty, extra-pay assignment to coordinate ASB activities, hold student elections and organize special student events, effective July 13, 2007 through July 30, 2008/El Rancho Adult School.
- Teacher (3) extra-duty, extra-pay assignment to conduct extra-duty assignments, including to update, maintain, produce and direct messages aired on ECTV Channel 98, setting up new adult School Library and opening and closing Adult school campus for Saturday Classes, effective July 13, 2007 through June 30, 2008/El Rancho Adult School.
- Teacher (1) extra-duty, extra-pay assignment for moving and relocating classroom to another school site, effective July 13, 2007 through June 30, 2008/El Rancho Adult School.
- Teacher (3) extra-duty, extra-pay assignment for assisting in the grant writing for the EETT Round 6 Grant, effective July 5 through July 30, 2007/Educational Services.
- Nurse, one (1) extra-duty, extra-pay assignment to provide health care services to students as needed for summer 2007, from July 23, 2007 to July 27, 2007/Special & Alternative Education.

CLOSED SESSION:

- Teacher, one (1) extra-duty, extra-pay assignment to receive five one-hour training sessions in order to provide behavior specialist services to a student/Special and Alternative Education.
- Teacher (2) to provide instruction services for students to develop phonemic awareness skills and reading abilities for summer 2007, from July 3, 2007 to July 27, 2007/Special and Alternative Education.
- Teacher (1) extra-duty, extra-pay assignment to provide a music program for the summer school band program/North Park Middle School
- Teachers (2) employment as certificated Teachers for Summer School 2007.
- Teachers (3) extra-duty, extra-pay assignment to participate in the Los Angeles Music Center 2007 Institute for Educators July 16-20, /South Ranchito Elementary School
- Teacher (1) per-diem rates for one (1) District Program Improvement Resource Teacher for extended responsibilities for summer 2007/Educational Services.

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 1-2007/2008

- Summer Employment (3) Instructional Aide/Severely Handicapped
- Summer Employment (3) Instructional Aide Trainee
- Summer Employment (1) Health Services Assistant
- Summer Employment (1) Library Media Assistant
- Probationary Employment for the 2007/2008 school year (6) Child Care Attendant
- Probationary Employment for the 2007/2008 school year (1) Personnel Secretary
- Substitute Employment for the 2007/2008 school year (4) Child Care Attendant
- Resignation (1) Account Clerk
- Temporary Employment (1) Clerk Typist II
- Temporary Employment (1) Clerk Typist III
- Temporary Employment (1) Instructional Aide III
- Temporary Employment (10) RSP Aide/Early Mental Health Aide
- Unclassified Employment for the 2007/2008 school year (8) ASB Worker
- Unclassified Employment for the 2007/2008 school year (2) School Safety Officer
- Unclassified Employment for the 2007/2008 school year (1) Student Worker
- Unclassified Employment for the 2007/2008 school year (5) Student Worker/Cafeteria
- Unclassified Employment for the 2006/2007 school year (1) District Security/ERHS

(3) Student Disciplinary Matters: Students A through C

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 010 through 014)

- 010** Approve/Ratify Certificated Employment Register No. 1-2007/2008
- 011** Approve/Ratify Classified Employment Register No. 1-2007/2008
- 012** Approve Student Expulsion: Student A
- 013** Approve Student Expulsion: Student B
- 014** Approve Student Expulsion: Student C

ACTION ITEMS 010 THROUGH 014:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____