

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

June 28, 2007
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Vincent Chavez, President

PLEDGE OF ALLEGIANCE: Joseph Rivera, Ed.D., Clerk

ROLL CALL: Vincent Chavez, President
Delia Alvidrez, Vice President
Joseph Rivera, Ed.D., Clerk
Rita Jo Ramirez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 21-2006/2007

ACKNOWLEDGMENT OF GUEST(S):

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

240 Adopt the minutes of the Board of Education's regular meeting held June 14, 2007.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

❖ 2007/2008 District Budget Adoption, *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.

CONSENT AGENDA: (Items 241 through 245)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

241 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Sam Genis, Principal, and Adrian Ayala, Assistant Principal of Activities, as *voting school representatives* to the C.I.F. Southern Section for El Rancho High School for the 2007/2008 school year.
- . 2 Approve Contract CCTR-7143 in the amount of \$1,101,181.00 for General Child Care and Development Program agreement between the California State Department of Education and ERUSD for the purpose of providing general child care and development services in fiscal year 2007-2008 and approval of Resolution No. 37-2006/2007, authorizing Norbert Genis, Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director Child Development Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2007 to June 30, 2008.

242 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approve Consultant Agreement with *Big Fun Therapy & Recreational Services* (Big Fun Gym) to provide services for strength, endurance and social skills in lieu of Adaptive Physical Education. Services are to be provided to student from June 22, 2007 to June 30, 2008. Payment of \$110.00 per session, for an estimated total of \$28,600.00 is to be paid from the Special Education Account.
- . 2 Approve contract with *SEEK Education, Inc.* Payment of \$104.75 per session of behavior consultation services with a maximum of 24 sessions, for a total of \$2,514.00 to be paid from the Special Education Account.

242 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 3 Approve Agreement for transportation services that will be provided or arranged by parent at the rate of \$75.00 per day, five (5) days a week from June 22, 2007 to June 30, 2008. An estimated total of \$19,875.00, payment of funds is to be charged to the Special Education Account.
- . 4 Approve contract with *Augmentative Communication Therapies*. Payment of \$125.00 per session of augmentative communication consultation services with a maximum of 18 sessions, for a total of \$2,250.00 to be paid from Special Education Account.
- . 5 Approve/Ratify Addendum to General Agreement approved on September 28, 2006 Board Item 51.8, through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *The Sycamores*, non-public agency for special education student. The purpose of this addendum is to change the Basic Education Daily rate of \$128.75 to \$130.69 effective 9/7/06 through 6/29/07. Increase of \$1.94 per day x 187 days. New Individual Service Agreement is \$40,315.03.
- . 6 Approve/Ratify Addendum to Individual Service Tuition Agreement approved on October 12, 2006, Board Item 62.6 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric* non-public school. The purpose of this addendum is to add an additional 18 sessions x \$82.00 per session = \$1,476.00. New Individual Service Agreement is \$7,052.00.
- . 7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$3,116.00.
- . 8 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$656.00.
- . 9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Switzer Center* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$12,679.33.

243 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve attendance for five (5) certificated staff members from El Rancho High School to the *College Preparatory Mathematics (CPM) Conference* to be held from August 21 to 24, 2007 in Orange County, California. Registration is free.
- . 2 Approve participation of fifteen (15) students and two (2) advisors from Rivera Middle School's Cheerleading Squad in the United Spirit Association Cheerleading Camp in Irvine, California from July 19 through July 21, 2007. Transportation will be provided to and from camp by the parents. Total expenditures of \$3920.00 for the students and advisors are payable through fundraising and parents, at no cost to the district.
- . 3 Approve/ratify consultant agreements with Jason Chavez, Gonzalo Espinoza, Edna Melendez, Kevin Valdivia and Richard Valdivia for music and choreography assistance with the El Rancho High School Choraleers, Song and Dance, and Legacy of Men groups during the 2006-2007 school year. Ratification is due to an immediate need to contract these services and seek payment afterward. Total expenditure of \$10,000.00 consultant fees is payable from El Rancho High School Arts & Music Grant funds.
- . 4 Approve consultant agreement with the Josephson Institute of Ethics to present the program "Living Up To The Public Trust" to the members of the district's administrative and supervisory leadership team, effective August 21, 2007. The consultant will be paid a total of \$6,350.00, which includes incidental expenditures. Total expenditures of \$6,350.00 will be payable from Centralized Title II funds.
- . 5 Approve the Vocational Education Application/Plan Title II, Part C. Section 131, for funding in the estimated amount of \$85,905.00 for the 2007-2008 fiscal year.
- . 6 Approve the Amended Vocational Education Application/Plan Title II, Part C, Section 131 for additional funding in the amount of \$1,858.00 for the 2006-2007 fiscal year.

244 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of May 2007.
 - a. Miscellaneous Cash Collections Receipt Nos. 25170 through 25316 totaling \$1,195,262.03.

Receipts include the following donations:

Vendor	Amount	Recipient
Wells Fargo Community Support Campaign	\$30.00	Selby Grove Elem.
Wal-Mart Foundation	\$1,000.00	Rivera Elementary
City of Pico Rivera	\$1,652.00	Rio Vista Elementary
General Mills Box Tops for Education	\$.80	Rivera Elementary
Lifetouch National School Studios	\$245.00	Rivera Elementary
East Los Angeles Doctors Hospital	\$50.00	Selby Grove Elem.

244 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- b. Purchase Order Nos. 174085 through 174337 and including prior numbered confirming orders totaling \$1,066,064.88 and Cafeteria Purchase Orders totaling \$96,419.66.
 - c. "A" Warrants Schedule C1J through 144 totaling \$5,697,848.06.
 - d. "B" Warrants No. 2562 through 2604 totaling \$2,237,404.00.
 - e. Revolving Cash No. 3197 through 3207 totaling \$7,800.20.
 - f. Clearing Account No. 3113 through 3116 totaling \$188,532.41.
- . 2 Approve to declare thirteen (13) items of equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.
 - . 3 Approve Change Order No. 1 for the Wrought Iron Fencing Project for Birney, Durfee, Meller, North Ranchito, Pio Pico, Rio Vista, Selby Grove, South Ranchito, Valencia and El Rancho High School by Charlie's Fence Company for a total cost of \$14,165.25, payable from Budgeted Bond Funds.
 - . 4 Adopt the proposed budget for 2007-2008.
 - . 5 Approve budget revisions.
 - . 6 Approve three-year contract agreement with Vavrinek, Trine, Day & Co. to perform the District's annual audit at a cost not to exceed \$48,000 for school year 2007-2008, \$50,000 for school year 2008-2009, and \$52,000 for school year 2009-2010.
 - . 7 Approve contract agreement with Dewey Pest Control for pest control services for three (3) El Rancho Unified School District Offices. Total cost of \$1,620, payable from Restricted Maintenance Funds.
 - . 8 Approve contract agreement with Dewey Pest Control for pest control services for fifteen (15) school cafeterias and one (1) District Food Service Warehouse. Total cost of \$8,640, payable from Cafeteria Funds.
 - . 9 Approve contract agreement with Dewey Pest Control for pest control services for nineteen (19) school locations. Total cost of \$12,540, payable from Restricted Maintenance Funds.
 - .10 Approve three-year contract agreement between El Rancho Unified School District and School Innovations & Advocacy, Inc. to provide for the preparation and filing of Mandated Cost Claims for fiscal years 2007 through 2010, in addition to estimated claims for previous years. All costs are reimbursable and payable from the General Fund.
 - .11 Approve contract agreement between El Rancho Unified School District and Miralles Associates, Inc. to provide services in the area of architectural and engineering services for the Child Development Relocatable Classroom Project at South Ranchito Elementary School. Total cost not to exceed \$10,270, payable from Child Development Facilities Revolving Fund Program.

244 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .12 Adopt existing salary schedules for the 2007-2008 fiscal year with the proviso that, as a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for the 2007-2008 fiscal year.

245 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- .1 Approve to employ on a basis of a Provisional Internship for Special Education in Speech Pathology, Mild/Moderate Disabilities, and Single Subject for four certificated applicants.
- .2 Approve proposed job description for the position of Coordinator of Special Education/Medi-Cal Funding.

CONSENT AGENDA ITEMS 241 THROUGH 245:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

246 Adopt Second Reading of revised Board Policies and Administrative Regulations:

- ◆ BP 0410 Nondiscrimination in District Programs and Activities
- ◆ BP/AR 0420 School Plans/Site Councils
- ◆ BP/AR 0420.1 School-Based Program Coordination
- ◆ BP/AR 0430 Comprehensive Local Plan for Special Education

247 Adopt Second Reading of new Administrative Regulation:

- ◆ AR 1312.4 Williams Uniform Complaint Procedures

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
Claimant: Ana Mendoza
Agency Claimed Against: El Rancho Unified School District

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 21-2006/2007
 - Administrator (1) appointment to the position of Middle School Principal for the 2007-2008 school year.
 - Teachers (6) request for resignation for the 2006-2007 school year.
 - Teachers (3) employment as Temporary certificated teachers for School Year 2007-2008.
 - Teachers (6) employment as certificated Teachers for Summer School 2007.
 - Teacher (4) employment as certificated Summer Bridge Staff for Summer School 2007.
 - Teacher (9) employment as certificated Child Development/State Pre-School Substitute teachers for Summer School 2007.
 - Teacher (1) employment as certificated School Psychologist for the 2007-2008 school year.
 - Teachers (2) employment as certificated State Pre-School teachers for the 2007-2008 school year.
 - Teacher (1) employment as certificated Child Development/State Pre-School Substitute teacher for the 2007-2008 school year.
 - Administrator (1) demote to the position of certificated teacher for the 2007-2008 school year.
 - Teachers (12) employment as certificated Probationary teachers for the 2007-2008 school year.
 - Teacher (1) request for early retirement for the 2006-2007 school year.
 - Teachers (3) supplemental pay to serve as annual advisor, newspaper advisor, band director, and marching band director effective February 1, 2007 through June 21, 2007/North Park Middle.
 - Teacher (9) extra-duty, extra-pay assignment to assist with 2007/8 academic program planning and implementation, effective July 2 through August 24, 2007/North Park Middle School.
 - Teacher (3) extra-duty, extra-pay assignment to assist with 2007/08 academic program planning, effective August 22-24, 2007/North Ranchito Elementary School.
 - Teacher (1) amendment extra-duty, extra-pay assignment to attend the LANGUAGE! Training, effective August 20-24, 2007/El Rancho High School.

CLOSED SESSION:

- Teacher (15) extra-duty, extra-pay assignment to attend SB472 training, effective July-August, 2007/Reading First/Educational Services.
- Teacher (40) extra-duty, extra-pay assignment to attend SB472 training, effective June 25-29, 2007/Reading First/Educational Services.
- Teacher (5) extra-duty, extra-pay assignment to attend the College Preparatory Mathematics (CPM) Summer Conference, effective August 21-24, 2007/El Rancho High School.
- Teacher (1) extra-duty, extra-pay assignment to prepare a curriculum alignment for Gifted/High Cluster eighth grade classes, effective June 25-29, 2007/Rivera Middle School.
- Resource Teacher one (1) to provide services to the Special & Alternative Education Department for summer 2007, twenty (20) days, payable from Special Education funds/Special & Alternative Education.
- Teachers (6) employment as certificated CELDT Staff for Summer School 2007/El Rancho High School.
- Teacher (1) extra-duty, extra-pay assignment to assist in installing new equipment for library management system and converting Accelerated Reading Program to a web-based system/El Rancho High School.
- Teacher (1) extra-duty, extra-pay assignment to moderate the band during summer school, effective June 29, 2007 through July 20, 2007/Burke Middle School.
- Teacher (1) extra-duty, extra-pay assignment to provide instruction for alternative education students/Credit Recovery Program, effective July 2 through July 20, 2007/Salazar High School.
- Teacher (2) extra-duty, extra-pay assignment for participation in the 2007 Project ALPHA Summer Math Institute, effective June 28 through July 12, 2007/Educational Services.
- Teacher (1) extra-duty, extra-pay assignment to update Magee website, effective July 2, 2007 through July 13, 2007/Magee Elementary School.

(3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 21-2006/2007

- Summer Employment (2) Clerk Typist II
- Summer Employment (1) Clerk Typist II/Bilingual
- Summer Employment (1) CELDT Assessor
- Summer Employment (1) CELDT Clerk
- Summer Employment (18) Child Care Attendant/Substitute
- Summer Employment (2) College Tutor
- Summer Employment (1) Health Services Assistant
- Summer Employment (7) Instructional Aide/Severely Handicapped
- Summer Employment (2) Instructional Aide/Learning Handicapped
- Summer Employment (11) School Safety Officer
- Summer Employment (3) Speech Language Pathology Assistant
- Probationary Employment for the 2007/2008 school year (2) Cafeteria Manager I
- Probationary Employment for the 2007/2008 school year (1) Speech Language Pathology Assistant
- Substitute Employment for the 2007/2008 school year (3) Child Care Attendant
- Substitute Employment for the 2007/2008 school year (1) Clerk Typist II
- Substitute Employment for the 2007/2008 school year (8) Custodian
- Substitute Employment for the 2007/2008 school year (1) School Secretary/Bilingual
- Out of Category Employment (1) Cafeteria Manager I
- Out of Category Employment (2) Cook/Baker
- Out of Category Employment (1) Credential Analyst
- Resignation (2) Child Care Attendant
- Resignation (1) Instructional Aide/Special Ed Substitute
- Abandonment of Position (1) Child Care Attendant
- Temporary Employment (1) Data Processing Clerk I

CLOSED SESSION:

- Temporary Employment (1) Clerk Typist II
- Unclassified Employment for the 2007/2008 school year (1) ASB Worker
- Unclassified Employment for the 2007/2008 school year (3) Instructional Aide Trainee
- Unclassified Employment for the 2007/2008 school year (1) Intern
- Unclassified Employment for the 2007/2008 school year (1) Student Worker
- Unclassified Employment for the 2007/2008 school year (4) Translator

- (4) Student Disciplinary Matters: Students A through E
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 248 through 255)

- 248** Deny Claim
- 249** Approve/Ratify Certificated Employment Register No. 21-2006/2007
- 250** Approve/Ratify Classified Employment Register No. 21-2006/2007
- 251** Approve Student Expulsion: Student A
- 252** Approve Student Expulsion: Student B
- 253** Approve Student Expulsion: Student C
- 254** Approve Student Expulsion: Student D
- 255** Approve Student Expulsion: Student E

ACTION ITEMS 248 THROUGH 255:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____