

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

June 14, 2007  
City Council Chambers  
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 7:00 p.m.

ADOPTION OF MINUTES:

222 Adopted the minutes of the Board of Education's regular meeting held May 24, 2007.

CONSENT AGENDA: (Items 223 through 227)

223 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved reclassification of Board agenda/backup hardcopies to Class III Disposable for school years 1996/97 and 1997/98, so they may be destroyed. These records have been scanned to Laser Fiche for permanent retention.
- . 2 Approved attendance of Board Members, administration, and staff to any meeting or conference scheduled by the associations during the 2007/2008 fiscal year, in accordance with Board Policy 4133, with cash advances and necessary expenses payable from budgeted General Funds, Adult Funds, Cafeteria Funds, and other restricted funds as appropriate, **as amended**.
- . 3 Approved Board of Education institutional memberships of approximately \$15,178.00 as recommended for the 2007/2008 fiscal year, payable from Board Dues and Memberships General Fund Account.
- . 4 Approved cancellation of the Board of Education's regular meeting scheduled for Thursday, July 26, 2007.
- . 5 Approved Amendment #2 for an additional \$75,379.00 to the General Child Care and Development Programs Contract (CCTR-6143) agreement between the California State Department of Education and ERUSD for the purpose of increasing program services from July 1, 2006 through June 30, 2007.

224 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approved contract with Applied Behavior Consultants to provide consulting services to an El Rancho student, at school, ten hours a week. Payment for services rendered will be \$105.00 per hour for services to student, beginning July 1, 2007 to June 30, 2008, for a total estimated amount of \$54,600.00 to be paid from the Special Education – Learning Handicap Account.
- . 2 Approved contract with DG Therapy Group, Inc. for Speech and Language services three (3) times per week for student from July 1, 2007 to June 30, 2008. Total expenditures for the services are \$100.00 per hour for an estimated total of \$15,600.00 which is payable from the Special Education – Severely Handicap Account.

**224 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 3 Approved contract with DG Therapy Group, Inc. for Speech and Language services one (1) time per week from July 1, 2007 to June 30, 2008 for student. Total expenditures for the services are \$100.00 per session for an estimated total of \$3,000.00, payable from the Special Education Account.

**225 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 1 Approved attendance for two (2) certificated staff members from El Rancho High School to the Greater Los Angeles Advanced Placement Summer Institute at California State University in Los Angeles on July 16 to July 19, 2007. Estimated expenditure of \$1,500 will be payable from El Rancho High School GATE funds.
- . 2 Approved attendance for ~~four (4)~~ **five (5)** counselors from El Rancho High School to the 2007 U.C. Counselor Conference at U.C. Irvine on September 12, 2007, with the offer of two for the price of one. Estimated expenditure of ~~\$240~~ **\$300.00** will be payable from El Rancho High School Pupil Retention Block Grant funds, **as amended**.
- . 3 Approved educational field trip for 24 El Rancho High School English 10 Honors students and two (2) certificated staff members to the Museum of Tolerance in Los Angeles, CA, on Friday, June 15, 2007. Transportation will be provided by El Rancho Vans. Total expenditure of \$200.00 for transportation and admission is payable from El Rancho High School students, at no cost to the District.
- . 4 Approved participation of twelve (12) El Rancho High School Boys' Varsity Basketball Team athletes and three (3) certificated staff members in the Palm Springs High School Varsity Summer Basketball Tournaments in Palm Springs, CA, Friday, July 20 – Sunday, July 22, 2007. Ground transportation will be provided by El Rancho Vans and accommodations will be at the Courtyard Marriott. Estimated expenditure of \$1,176.00 for transportation, accommodations, and meals is payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- . 5 Approved participation of twelve (12) El Rancho High School Boys' Varsity Basketball Team athletes and three (3) certificated staff members in the UC San Diego Basketball Tournament on the UC San Diego campus in San Diego, CA, Friday, July 6 and Saturday, July 7, 2007. Ground transportation will be provided by El Rancho Vans, accommodations will be in the UC San Diego campus resident halls, and meals will be provided in the campus dining hall. Estimated expenditure of \$660.00 for transportation, accommodations, and meals is payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- . 6 Approved/ratified participation of three (3) El Rancho High School Varsity Boys' Tennis team students and one (1) certificated staff member in the California Interscholastic Federation (CIF) 1st Round Individual Tournament, Thursday, May 18 & Friday, May 19, 2007, at Carpinteria High School in Santa Barbara, CA. Transportation is provided by El Rancho Vans and accommodations will be at the Motel 6. Total expenditure of \$200.00 for team participation is payable from ASB funds, at no cost to the District.
- . 7 Approved consultant agreement with Bob Baker Marionettes to provide two puppet show assemblies at Rio Vista Elementary School for kindergarten through fifth grade students on June 18, 2007. Total expenditure of \$1,000.00 consultant fee is payable from Rio Vista Elementary School EIA/LEP funds.

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- . 8 Approved agreement with the Los Angeles County of Education (LACOE) for SB 472 training service in the amount \$1000.00 per participant with 100 eligible participants at Reading First School sites for a total not to exceed \$100,000.00. The SB 472 training services will occur during the 2007-2008 school year beginning on June 25, 2007 through June 30, 2008. Total expenditures of \$100,000.00 will be payable from Reading First grant funds.
- . 9 Approved the Kindergarten Staggered Day Schedule commencing with the 2007-2008 school year.
- .10 Approved Resolution No. 36/2006-2007 per Education Code Section 60242, which requires each school district to provide a written assurance to the California Department of Education that all purchases of the district's instructional materials for fiscal year 2006-2007 conform to the State Board of Education regulations.

**226 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approved renewal of service contract agreement with Sigma International Business Machines, Inc. for all Gestetner district copiers, effective July 1, 2007 through June 30, 2008. Total cost of \$12,000.00 per month to be paid from the various sites and departments.
- . 2 Approved to declare 3 items of printing equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.
- . 3 Approved contract agreement between the El Rancho Unified School District and the County of Los Angeles for pest control services for the 2007-2008 fiscal year. Total cost for services are not to exceed \$2,000.00 payable from Restricted Maintenance Funds.
- . 4 Approved selection of Reed Sympton Inspection through a request for proposal process to provide State mandated Department of the State Architect Inspection Services necessary to complete District Bond and Deferred Maintenance Projects, effective June 15, 2007 until completion of projects. Fee of \$80.00 per hour payable from Budgeted Bond and Deferred Maintenance Funds.
- . 5 Approved three-year contract agreement with Keenan & Associates for Property and Casualty Claims Administration Services, at an annual premium cost of \$399,480 for school years 2007-2008, 2008-2009, and 2009-2010. All costs to be paid through the Property & Liability funds and authorize Lydia Cano, Chief Business Officer, to sign all appropriate documents.
- . 6 Approved annual contract with the Los Angeles County Office of Education for PeopleSoft Financial Systems Services for the 2007-2008 school year in the amount of \$66,866.76 payable from the General Fund.
- . 7 Approved award of mandated lowest bid for the Mechanical Heating Ventilation and Air Conditioning (HVAC) for Magee Elementary School to Mek Air Tech for a total low bid contract cost of \$58,000.00, payable from Budgeted Bond Funds.
- . 8 Approved award of mandated lowest bid for the Demolition of Relocatable Classrooms at Selby Grove Elementary School to CHAP, Inc. for a total low bid contract cost of \$22,000.00, payable from Budgeted Bond Funds.

**226 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- .9 Approved Change Order No. 1 and final payment of \$18,800.00, including all change orders to CHAP, Inc. and accept the Relocatable Classroom Project – Electrical, at Pio Pico Elementary School as complete. Total project payable from Budgeted Bond Funds.

**227 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- .1 Approved the 60/15 alternative calendar for Ruben Salazar Continuation High School and Independent Study Program for the 2007-2008 school year.

*DISCUSSION/ACTION:*

**228 Adopted Second Reading of *revised* Board Bylaws:**

- ◆ BB 9200 Limits of Board Member Authority
- ◆ BB 9270 Conflict of Interest, Exh. 4 Designated Positions and Disclosure Requirements

**229 Approved First Reading of *revised* Board Policies and Administrative Regulations:**

- ◆ BP 0410 Nondiscrimination in District Programs and Activities
- ◆ BP/AR 0420 School Plans/Site Councils
- ◆ BP/AR 0420.1 School-Based Program Coordination
- ◆ BP/AR 0430 Comprehensive Local Plan for Special Education

**230 Approved First Reading of *new* Administrative Regulation, **as amended**:**

- ◆ AR 1312.4 Williams Uniform Complaint Procedures

*CLOSED SESSION: (Items 231 through 239)*

**231** Approved/Ratified Certificated Employment Register No. 20-2006/2007, as amended.

**232** Approved/Ratified Classified Employment Register No. 20-2006/2007, as amended.

**233** Approved Student Expulsion: Student A

**234** Approved Student Expulsion: Student B

**235** Approved Student Expulsion: Student C

**236** Approved Student Expulsion: Student D

**237** Approved Student Expulsion: Student E

**238** Approved Student Expulsion: Student F

**239** Rescinded Student Expulsion: Student G

*ADJOURNMENT: 10:15 PM*