

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

June 14, 2007
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Vincent Chavez, President

PLEDGE OF ALLEGIANCE: Stephanie Mendez, ASB President/El Rancho H.S.

ROLL CALL: Vincent Chavez, President
Delia Alvidrez, Vice President
Joseph Rivera, Ed.D., Clerk
Rita Jo Ramirez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Stephanie Mendez, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Moses Alcala, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 20-2006/2007

ACKNOWLEDGMENT OF GUEST(S):

EL RANCHO HIGH SCHOOL ASB REPORT:

Stephanie Mendez, ASB President at El Rancho High School, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) RECOGNITION OF THE EL RANCHO H.S. 2006 /2007 ASB EXECUTIVE COMMISSION:
Julie Ellis, Principal

- (2) INTRODUCTION OF THE EL RANCHO H.S. 2007 /2008 EXECUTIVE COMMISSION:
Julie Ellis, Principal

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

222 Adopt the minutes of the Board of Education’s regular meeting held May 24, 2007.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

A Public Hearing will be held regarding Resolution No. 36-2006/2007, a Resolution of the Governing Board Determining Sufficiency of Instructional Materials (Item 225.10).

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.

CONSENT AGENDA: (Items 223 through 227)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

223 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve reclassification of Board agenda/backup hardcopies to Class III Disposable for school years 1996/97 and 1997/98, so they may be destroyed. These records have been scanned to Laser Fiche for permanent retention.
- . 2 Approve attendance of Board Members, administration, and staff to any meeting or conference scheduled by the associations during the 2007/2008 fiscal year, in accordance with Board Policy 4133, with cash advances and necessary expenses payable from budgeted General Funds, Adult Funds, Cafeteria Funds, and other restricted funds as appropriate.
- . 3 Approve Board of Education institutional memberships of approximately \$15,178.00 as recommended for the 2007/2008 fiscal year, payable from Board Dues and Memberships General Fund Account.
- . 4 Approve cancellation of the Board of Education's regular meeting scheduled for Thursday, July 26, 2007.
- . 5 Approve Amendment #2 for an additional \$75,379.00 to the General Child Care and Development Programs Contract (CCTR-6143) agreement between the California State Department of Education and ERUSD for the purpose of increasing program services from July 1, 2006 through June 30, 2007.

224 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approve contract with Applied Behavior Consultants to provide consulting services to an El Rancho student, at school, ten hours a week. Payment for services rendered will be \$105.00 per hour for services to student, beginning July 1, 2007 to June 30, 2008, for a total estimated amount of \$54,600.00 to be paid from the Special Education – Learning Handicap Account.
- . 2 Approve contract with DG Therapy Group, Inc. for Speech and Language services three (3) times per week for student from July 1, 2007 to June 30, 2008. Total expenditures for the services are \$100.00 per hour for an estimated total of \$15,600.00 which is payable from the Special Education – Severely Handicap Account.
- . 3 Approve contract with DG Therapy Group, Inc. for Speech and Language services one (1) time per week from July 1, 2007 to June 30, 2008 for student. Total expenditures for the services are \$100.00 per session for an estimated total of \$3,000.00, payable from the Special Education Account.

225 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve attendance for two (2) certificated staff members from El Rancho High School to the Greater Los Angeles Advanced Placement Summer Institute at California State University in Los Angeles on July 16 to July 19, 2007. Estimated expenditure of \$1,500 will be payable from El Rancho High School GATE funds.
- . 2 Approve attendance for four (4) counselors from El Rancho High School to the 2007 U.C. Counselor Conference at U.C. Irvine on September 12, 2007, with the offer of two for the price of one. Estimated expenditure of \$240 will be payable from El Rancho High School Pupil Retention Block Grant funds.
- . 3 Approve educational field trip for 24 El Rancho High School English 10 Honors students and two (2) certificated staff members to the Museum of Tolerance in Los Angeles, CA, on Friday, June 15, 2007. Transportation will be provided by El Rancho Vans. Total expenditure of \$200.00 for transportation and admission is payable from El Rancho High School students, at no cost to the District.
- . 4 Approve participation of twelve (12) El Rancho High School Boys' Varsity Basketball Team athletes and three (3) certificated staff members in the Palm Springs High School Varsity Summer Basketball Tournaments in Palm Springs, CA, Friday, July 20 – Sunday, July 22, 2007. Ground transportation will be provided by El Rancho Vans and accommodations will be at the Courtyard Marriott. Estimated expenditure of \$1,176.00 for transportation, accommodations, and meals is payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- . 5 Approve participation of twelve (12) El Rancho High School Boys' Varsity Basketball Team athletes and three (3) certificated staff members in the UC San Diego Basketball Tournament on the UC San Diego campus in San Diego, CA, Friday, July 6 and Saturday, July 7, 2007. Ground transportation will be provided by El Rancho Vans, accommodations will be in the UC San Diego campus resident halls, and meals will be provided in the campus dining hall. Estimated expenditure of \$660.00 for transportation, accommodations, and meals is payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- . 6 Approve/ratify participation of three (3) El Rancho High School Varsity Boys' Tennis team students and one (1) certificated staff member in the California Interscholastic Federation (CIF) 1st Round Individual Tournament, Thursday, May 18 & Friday, May 19, 2007, at Carpinteria High School in Santa Barbara, CA. Transportation is provided by El Rancho Vans and accommodations will be at the Motel 6. Total expenditure of \$200.00 for team participation is payable from ASB funds, at no cost to the District.
- . 7 Approve consultant agreement with Bob Baker Marionettes to provide two puppet show assemblies at Rio Vista Elementary School for kindergarten through fifth grade students on June 18, 2007. Total expenditure of \$1,000.00 consultant fee is payable from Rio Vista Elementary School EIA/LEP funds.

225 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 8 Approve agreement with the Los Angeles County of Education (LACOE) for SB 472 training service in the amount \$1000.00 per participant with 100 eligible participants at Reading First School sites for a total not to exceed \$100,000.00. The SB 472 training services will occur during the 2007-2008 school year beginning on June 25, 2007 through June 30, 2008. Total expenditures of \$100,000.00 will be payable from Reading First grant funds.
- . 9 Approve the Kindergarten Staggered Day Schedule commencing with the 2007-2008 school year.
- .10 Approve Resolution No. 36/2006-2007 per Education Code Section 60242.5, which requires each school district to provide a written assurance to the California Department of Education that all purchases of the district's instructional materials for fiscal year 2006-2007 conform to the State Board of Education regulations.

226 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve renewal of service contract agreement with Sigma International Business Machines, Inc. for all Gestetner district copiers, effective July 1, 2007 through June 30, 2008. Total cost of \$12,000.00 per month to be paid from the various sites and departments.
- . 2 Approve to declare 3 items of printing equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.
- . 3 Approve contract agreement between the El Rancho Unified School District and the County of Los Angeles for pest control services for the 2007-2008 fiscal year. Total cost for services are not to exceed \$2,000.00 payable from Restricted Maintenance Funds.
- . 4 Approve selection of Reed Sympton Inspection through a request for proposal process to provide State mandated Department of the State Architect Inspection Services necessary to complete District Bond and Deferred Maintenance Projects, effective June 15, 2007 until completion of projects. Fee of \$80.00 per hour payable from Budgeted Bond and Deferred Maintenance Funds.
- . 5 Approve three-year contract agreement with Keenan & Associates for Property and Casualty Claims Administration Services, at an annual premium cost of \$399,480 for school years 2007-2008, 2008-2009, and 2009-2010. All costs to be paid through the Property & Liability funds and authorize Lydia Cano, Chief Business Officer, to sign all appropriate documents.
- . 6 Approve annual contract with the Los Angeles County Office of Education for PeopleSoft Financial Systems Services for the 2007-2008 school year in the amount of \$66,866.76 payable from the General Fund.

226 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 7 Approve award of mandated lowest bid for the Mechanical Heating Ventilation and Air Conditioning (HVAC) for Magee Elementary School to Mek Air Tech for a total low bid contract cost of \$58,000.00, payable from Budgeted Bond Funds.
- . 8 Approve award of mandated lowest bid for the Demolition of Relocatable Classrooms at Selby Grove Elementary School to CHAP, Inc. for a total low bid contract cost of \$22,000.00, payable from Budgeted Bond Funds.
- . 9 Approve Change Order No. 1 and final payment of \$18,800.00, including all change orders to CHAP, Inc. and accept the Relocatable Classroom Project – Electrical, at Pio Pico Elementary School as complete. Total project payable from Budgeted Bond Funds.

227 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve the 60/15 alternative calendar for Ruben Salazar Continuation High School and Independent Study Program for the 2007-2008 school year.

CONSENT AGENDA ITEMS 223 THROUGH 227:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 228** Adopt Second Reading of *revised* Board Bylaws:
 - ◆ BB 9200 Limits of Board Member Authority
 - ◆ BB 9270 Conflict of Interest, Exh. 4 Designated Positions and Disclosure Requirements

- 229** Approve First Reading of *revised* Board Policies and Administrative Regulations:
 - ◆ BP 0410 Nondiscrimination in District Programs and Activities
 - ◆ BP/AR 0420 School Plans/Site Councils
 - ◆ BP/AR 0420.1 School-Based Program Coordination
 - ◆ BP/AR 0430 Comprehensive Local Plan for Special Education

- 230** Approve First Reading of *new* Administrative Regulation:
 - ◆ AR 1312.4 Williams Uniform Complaint Procedures

DISCUSSION/ACTION ITEMS 228 THROUGH 230:

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 20-2006/2007

- Administrator (1) appointment as certificated High School Principal for the 2007-2008 school year.
- Counselors (4) appointments as certificated Secondary Counselors for the 2007-2008 school year.
- Teachers (136) employment as certificated Teachers for Summer School 2007.
- Teachers (149) employment as certificated Substitutes for Summer School 2007.
- Teachers (41) employment as certificated Adult Ed. Teachers for Summer School 2007.
- Teachers (18) employment as certificated Adult Ed. Substitutes for Summer School 2007.
- Teacher (2) as Temporary certificated teacher for the 2007-2008 school year.
- Teacher (1) as Probationary certificated teacher for the 2007-2008 school year.
- Teachers (4) request for resignation for the 2006-2007 school year.
- Teacher (1) employment as certificated Long-Term Substitute teacher for the 2006-2007 school year.
- Teachers (21) employment as certificated CELDT Staff for Summer School 2007.
- Teachers (4) employment as certificated Summer Bridge Staff for Summer 2007.
- Teachers (11) employment as certificated Child Development/State Pre-School Substitute teachers for the 2007-2008 school year.
- Teachers (4) employment as certificated Counselors for Summer School 2007.
- Teacher (4) extra-duty, extra-pay assignment to provide 2007/2008 first grade curriculum planning, effective July 2-3, 2007/North Ranchito Elementary School.

CLOSED SESSION:

- Teacher (1) extra-duty, extra-pay assignment to host workshops for parents of Pio Pico Elementary School students entering kindergarten, effective June 26 through July 19, 2007/North Ranchito Elementary School.
 - Teacher (5) extra-duty, extra-pay assignment to teach Community Based English Tutoring Program to parents and community, effective October 22, 2007 to May 23, 2008/Adult School.
 - Teacher (5) extra-duty, extra-pay assignment to revise the district's Algebra Readiness courses, effective July 16-19, 2007/Educational Services
 - Teacher (3) extra-duty, extra-pay assignment for planning and facilitating the 2007 Project ALPHA Summer Math Institute, effective June 25 through July 30, 2007/Educational Services
 - Teacher (21) extra-duty, extra-pay assignment to participate in the three-day Mathematics Curriculum leadership retreat, effective June 25-27, 2007/Educational services.
 - Teacher (42) extra-duty, extra-pay assignment to participate in the 2007 Project ALPHA Summer Math Institute, effective June 28 through July 12, 2007/Educational Services.
 - Teacher (3) stipend pay assignment to serve as school site facilitators of the mandated STAR testing, effective March 22 to June 15, 2007/Educational Services.
 - Teacher (1) extra-duty, extra-pay assignment for preparation of lesson plans for A.P. Calculus course, effective June 25 through July 27, 2007/El Rancho High School.
 - Teacher (1) supplemental pay assignment to serve in the positions of Annual Advisor and Newspaper advisor for the second semester of the 2006-07 school year/Salazar High School.
 - Teachers thirty-one (31) to teach summer school 2007, payable from Special Education funds/Special & Alternative Education
 - Teachers six (6) extra duty, extra pay to provide instructions to at-risk students to develop phonemic awareness skills and reading abilities summer 2007 from June 25, 2007 to July 25, 2007/Special & Alternative Education
 - Inclusion Specialist (1) to provide responsibilities to the Special & Alternative Education department for the summer of 2007, twenty-four (24) days/Special & Alternative Education
 - Program Specialist (1) to provide programmatic responsibilities to the Special & Alternative Education department during the summer of 2007 for five (5) days/Special & Alternative Education
 - District Resource Teacher (1) for extended responsibilities for summer 2007, twenty-four (24) days, payable from Independent Studies Program/Special & Alternative Education
 - Teachers sixty (60) extra duty, extra pay to teach pupils in the Independent Study and Home/Hospital Teaching programs for the 2007/2008 school year/Special & Alternative Education
 - Program Specialist (1) and Psychologist (1) extra-duty, extra-pay assignment to provide translation services to the Special & Alternative Education department for the 2007-2008 school year/Special & Alternative Education
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 20-2006/2007
- Probationary Employment (3) Cafeteria Helper I
 - Probationary Employment (3) Child Care Attendant
 - Transfer Employment (1) Cafeteria Helper I
 - Substitute Employment (4) Child Care Attendant
 - Resignation (1) Cafeteria Helper I
 - Resignation (2) Child Care Attendant
 - Retirement (1) Cafeteria Helper II
 - Retirement (1) Cafeteria Manager I
 - Out of Category Employment (1) Pipe Fitter/Sprinkler System
 - Summer Employment (77) Instructional Aide/L.H.
 - Summer Employment (96) Instructional Aide/S.H.

CLOSED SESSION:

- Summer Employment (62) Instructional Aide /S.D.L.
- Summer Employment (19) Library Media Technician
- Summer Employment (47) Food Service Workers
- Summer Employment (72) Custodian
- Summer Employment (120) Instructional Aide/Special Ed Subs
- Summer Employment (11) Cafeteria Helper I/Subs
- Summer Employment (17) CELDT Assessor
- Summer Employment (14) CELDT Clerk
- Summer Employment (1) Library Media Technician
- Summer Employment (1) Computer Resource Aide
- Summer Employment (9) Clerk Typist II
- Summer Employment (8) Instructional Aide I
- Summer Employment (1) District Security
- Summer Employment (1) Instructional Aide Trainee
- Summer Employment (8) Child Care Attendant
- Unclassified Employment for the 2007/2008 school year (2) Intern
- Unclassified Employment for the 2007/2008 school year (1) Translator
- Unclassified Employment for the 2007/2008 school year (2) Walk on Coach/Football

- (3) Student Disciplinary Matters: Students A through G
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT /CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 231 through 239)

- 231** Approve/Ratify Certificated Employment Register No. 20-2006/2007
- 232** Approve/Ratify Classified Employment Register No. 20-2006/2007
- 233** Approve Student Expulsion: Student A
- 234** Approve Student Expulsion: Student B
- 235** Approve Student Expulsion: Student C
- 236** Approve Student Expulsion: Student D
- 237** Approve Student Expulsion: Student E
- 238** Approve Student Expulsion: Student F
- 239** Rescind Student Expulsion: Student G

ACTION ITEMS 231 THROUGH 239:

M _____ S _____ Vote _____

(Exception: _____)

ADJOURNMENT:

M _____ S _____ Vote _____