

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Study Session 6:00 PM
Regular Meeting 7:00 PM

May 24, 2007
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Vincent Chavez, President
- ROLL CALL:* Vincent Chavez, President
Delia Alvidrez, Vice President
Joseph Rivera, Ed.D., Clerk
Rita Jo Ramirez, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Stephanie Mendez, ASB President/El Rancho H.S.
- ASB BOARD MEMBER:* Moses Alcala, ASB President/Salazar H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 19-2006/2007
- STUDY SESSION:*
- ❖ 2007/2008 District Budget, *Lydia Cano*
- OPEN SESSION:*
- PLEDGE OF ALLEGIANCE:* North Ranchito Elementary
Student Council President
- STUDENT GOVERNMENT, NORTH RANCHITO ELEMENTARY:*

SALAZAR HIGH SCHOOL ASB REPORT:

Moses Alcala, Salazar High School Representative, will report on past and future activities.

EL RANCHO HIGH SCHOOL ASB REPORT:

Stephanie Mendez, ASB President at El Rancho High School, will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

210 Adopt the minutes of the Board of Education’s regular meeting held May 10, 2007.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.

CONSENT AGENDA: (Items 211 through 215)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

211 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 35-2006/2007 declaring that Board Member Lupe Salas was absent from the May 10, 2007 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approve attendance of Director and Supervisor of Early Learning Programs to the Professional Association for Childhood Education (PACE) *Formula for Improved Staff Retention and Legislative Directions in 2007* workshop in Pasadena on June 26, 2007. Expenditures of \$80.00 payable from State Preschool Funds.

212 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approve 120 (one hundred twenty hours) of summer employment at El Rancho High School and the Career Connection Center Job Club. Vocational Coordinator at the El Rancho High School will work with the El Rancho students. Whittier Union High School District will be billed by El Rancho Unified School District. Payment will be made from Whittier Union High School District Work Ability Account for 120 (one hundred twenty) hours.
- . 2 Approve agreement for Vision Screening with Dr. Wayne W. Hoeft, O.D. for the 2007/2008 school year. Cost of services \$3.25 per student payable from the Health Services/General fund budget account not to exceed \$15,000.00.
- . 3 Approve consultant agreement with *Autism Spectrum Therapies* to provide Direct Interventions for 100 hours at the rate of \$75.00 per hour and Consultation Services for 20 hours at the rate of \$125.00 per hour for student. Services are from May 24, 2007 to June 30, 2007. Expenditures to be paid from Special Education-Non Public School Account, total not to exceed \$10,000.00.
- . 4 Approve/Ratify Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Pyramid Autism Center, Inc.* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$10,800.00.
- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Speech and Language Development Center* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$8,641.64.

212 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 6 Approve/Ratify Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Darlene Hanson, Speech & Language Pathologist* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$1,250.00.

213 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve attendance for five (5) parents from Birney Elementary School to the California Science Center Toys that Teach conference on June 30, 2007 in Santa Ana, California. Expenditure of \$100.00 for registration is payable from Birney Elementary School Title I funds.
- . 2 Approve attendance for five (5) El Rancho High School teachers to the LANGUAGE! Third Edition Training conference on August 20-24, 2007 in Pasadena, California. The teachers will be compensated at the District's hourly rate of \$33.32 x 40 hours for attending the training. Expenditure of approximately \$3,750.00, for registration, payable from El Rancho High School Title I Funds.
- . 3 Approve participation of ten (10) El Rancho High School Girls' Volleyball Team members and one (1) certificated staff member in the Cerritos College Volleyball Summer League Camp July 9 – 25, 2007. Transportation will be provided by El Rancho Vans. Total expenditure of \$200.00 for team participation is payable from El Rancho High School ASB Volleyball funds.
- . 4 Approve educational field trip for twelve (12) eight grade students and two (2) certificated staff members from North Park Middle School to Washington, DC and Gettysburg, Pennsylvania May 28 - June 1, 2007. Total expenditure of approximately \$14,924.00 is payable from North Park Middle School ASB funds (bus transportation: \$500.00), SLIBG funds (substitute teachers: \$600.00), and fundraisers and individual participants (student costs: \$13,824.00). There is no cost to the chaperoning teachers or to the District.
- . 5 Approve educational field trip for forty-eight (48) third, fourth, and fifth grade GATE students, twelve (12) parent volunteers, and two (2) certificated teachers from Durfee and Obregon Elementary Schools to see the performance of "Wicked" at the Pantages Theater, Hollywood, California on Sunday, June 17, 2007. Transportation will be provided by PTC. Admission deposit of \$2,230 will be paid by, and reimbursed to Durfee PTO. Transportation fees of \$350 payable from Obregon GATE funds. Total expenditure will be \$2580.00, for entry fees and transportation, payable from Durfee GATE (\$1398.00), Obregon GATE (\$798), and Durfee Elementary School Discretionary Block Grant funds (\$384).

213 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 6 Approve end of year, promotional field trip for 100 fifth graders, three (3) certificated staff members and one (1) staff member from Meller Elementary School to Knott’s Berry Farm on Friday, June 8, 2007, from 9:00 a.m. to approximately 6:00 p.m. Total expenditure of \$2195.00, for admission and transportation, is payable from Meller Elementary School PTO funds.
- . 7 Approve consultant agreement with Camfel Productions for three “Be the Change” bullying and personal responsibility assemblies for 6th, 7th, and 8th grade North Park Middle School students on May 25, 2007. Total expenditure of \$795.00 consultant fee is payable from North Park Middle School ASB funds.
- . 8 Approve agreement with Viatron Systems Inc. to convert El Rancho Adult School pupil records into digital format. Viatron Systems Inc. will scan and convert approximately 127,400 pages of pupil records into digital format. Agreement will be from May 25, 2007 to approximate completion date of August 20, 2007. Total expenditure of \$8,919.00 will be paid from the Adult School funds.
- . 9 Approve the participation of the El Rancho Unified School District in the Community Based English Tutoring Program (CBET) for the 2007-2008 school year. This program will allow the District to provide free English language acquisition instruction (ESL) to adults who pledge to tutor the limited English proficiency students of Pico Rivera.
- .10 Approve the El Rancho Adult School Course Bank for school year 2007-2008.

214 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of April 2007.
 - a. Miscellaneous Cash Collections Receipt Nos. 24989 through 25169 totaling \$914,295.86.
Receipts include the following donations:

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Target	\$290.10	Rivera Elementary
SCO, LLC	\$433.21	Rivera Elementary
Target	\$172.22	Durfee Elementary
Target	\$149.45	Rio Vista Elementary
Lifetouch National School Studios	\$367.00	Selby Grove Elementary
Target	\$60.82	Magee Elementary
Lifetouch National School Studios	\$504.00	Magee Elementary
Edison International	\$30.00	Magee Elementary
Dean/Rosalind Knapp	\$150.00	Magee Elementary
Christmas Basket for the Needy Committee	\$100.00	Magee Elementary
Target	\$124.53	Valencia Elementary
Washington Mutual	\$341.08	Valencia Elementary
Coca-Cola Bottling Company	\$81.35	Durfee Elementary
 - b. Purchase Order Nos. 173872 through 174084 and including prior numbered confirming orders totaling \$1,879,779.58 and Cafeteria Purchase Orders totaling \$157,442.08.

214 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- c. "A" Warrants Schedule C1I through 114 totaling \$5,764,285.69.
 - d. "B" Warrants No. 2520 through 2560 totaling \$3,863,329.10.
 - e. Revolving Cash No. 3190 through 3196 totaling \$177.86.
 - f. Clearing Account No. 3107 through 3112 totaling \$320,871.72
- . 2 Approve award of bid for the Relocatable Classrooms - Site Work Project for North Ranchito Elementary School to CHAP, Inc. for a total low bid contract cost of \$266,000.00 payable from Budgeted Bond Funds.
 - . 3 Approve award of bid for the Relocatable Classrooms - Site Work Project for Durfee Elementary School to CHAP, Inc. for a total low bid contract cost of \$328,000.00 payable from Budgeted Bond Funds.
 - . 4 Approve amendment to Board Item No. 187.4 approved on April 26, 2007, attendance for one Director of Food Services to attend the 2007 Child Nutrition Training Opportunities presented by the California Professional Nutrition Education & Training Center (Cal-Pro-NET) on July 23 – 27, 2007 in San Jose, CA. Amend expenditure of not to exceed amount from \$2050 to \$2,500, payable from Food Service Funds.

215 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve/ratify contract agreement between the El Rancho Unified School District and the California State University, Los Angeles for the provision of teaching experience through student teaching.

CONSENT AGENDA ITEMS 211 THROUGH 215:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 216 Approve First Reading of revised Board Bylaws:**
 - BB 9200 Limits of Board Member Authority
 - BB 9270 Conflict of Interest, Exhibit 4 Designated Positions and Disclosure Requirements

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 19-2006/2007
- Teacher (1) employment as certificated Long-Term Substitute teacher for the 2006-2007 school year.
 - Teacher (3) request for resignation for the 2006-2007 school year.
 - Teacher (2) request for unpaid leave-of-absence for the 2007-2008 school year.
 - Teacher (1) request for intermittent unpaid leave of absence under the Family Medical Leave Act.
 - Teacher (2) as Temporary certificated teacher for the 2006-2007 school year.
 - Teacher (1) extra-duty, extra-pay to assist in preparing and organizing for the District 2008 Science K-8 Adoption, effective June 25, 2007 through August 24, 2007/Educational Services.
 - Teacher (5) extra-duty, extra-pay for attendance at the LANGUAGE! Training on August 20-24, 2007/El Rancho High School.
 - Teacher (1) extra-duty, extra-pay to assist with the California English Language Development Test (CELDT), effective May 25, 2007 through July 3, 2007/Categorical Programs/Educational Services.
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 19-2006/2007
- Probationary Employment (3) Custodian
 - Summer School Employment (1) Library Media Center Supervisor
 - Summer School Employment (1) Library Media Technician
 - Request for an Unpaid Leave of Absence (1) Child Care Attendant
 - Resignation (1) Cafeteria Helper I
 - Resignation (1) Child Care Attendant

CLOSED SESSION:

- Unclassified Employment (1) Noon Supervisor
- Placement on the 39-month Re-hire list (1) Credential Analyst
- Substitute Employment (1) Cafeteria Helper I
- Substitute Employment (1) Special Education Sub
- Out of Category Employment (1) Cook/Baker
- Out of Category Employment (1) Cafeteria Manager I
- Temporary Employment (1) Data Processing Clerk I

- (3) Student Disciplinary Matters: Students A through C
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 217 through 221)

- 217** Approve/Ratify Certificated Employment Register No. 19-2006/2007
- 218** Approve/Ratify Classified Employment Register No. 19-2006/2007
- 219** Approve Student Expulsion: Student A
- 220** Approve Student Expulsion: Student B
- 221** Approve Student Expulsion: Student C

ACTION ITEMS 217 THROUGH 221:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____