

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

April 12, 2007
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Vincent Chavez, President

PLEDGE OF ALLEGIANCE: Pio Pico Elementary
Student Council President

ROLL CALL: Vincent Chavez, President
Delia Alvidrez, Vice President
Joseph Rivera, Ed.D., Clerk
Rita Jo Ramirez, Member
Lupe Salas, Member

*ADMINISTRATIVE
CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Stephanie Mendez, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Moses Alcala, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 16-2006/2007

STUDENT GOVERNMENT, PIO PICO ELEMENTARY SCHOOL:

SALAZAR HIGH SCHOOL ASB REPORT:
Moses Alcala, Salazar High School Representative, will report on past and future activities.

EL RANCHO HIGH SCHOOL ASB REPORT:
Stephanie Mendez, ASB President at El Rancho High School, will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

170 Adopt the minutes of the Board of Education’s regular meeting held March 22, 2007.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.

CONSENT AGENDA: (Items 171 through 175)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

171 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 31-2006/2007 declaring that Board Member Lupe Salas was absent from the March 22, 2007 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

171 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 2 Approve Resolution No. 30-2006/2007, authorizing Norbert Genis, Superintendent, Susanna Smith, Assistant Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director Early Learning Programs to sign required documents issued by the Los Angeles County Children and Families First-Proposition 10 Commission grant agreement transactions for the Governing Board.

172 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approve contract with Leader Services to provide Medi-Cal Administrative Activities (MAA) Claim Services for contract period July 1, 2007 through June 30, 2008. The El Rancho Unified School District shall pay Leader 9% of all MAA recovered funds received as full consideration for services and expenses incurred.
- . 2 Approve contract with Leader Services to provide Medi-Cal Local Education Agencies (LEA) Billing Option Claiming Services for contract period July 1, 2007 through June 30, 2008. The El Rancho Unified School District shall pay Leader Services 10% of all LEA recovered funds received as full consideration for services and expenses incurred.
- . 3 Approve consultant agreement with Teresa Dean Nichols, Deaf Consultant to provide Sign Language services to student from April 12, 2007 to June 30, 2007. Expenditure of \$2,750.00 is payable from the Special Education Account.
- . 4 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$4,674.00.
- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$8,692.00.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$246.00.

172 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Five Acres Therapeutic School* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$14,997.00.
- . 8 Approve/Ratify Addendum to Individual Service Tuition Agreement approved on September 14, 2006 Board Item 42.12 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy nonpublic agency for special education student. The purpose of this addendum is to add 1 session of Occupational Therapy home program effective February 5, 2007 through February 28, 2007 \$82.00 per session x 1 session = \$82.00. New Individual Agreement is \$656.00.

173 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve attendance for one (1) certificated staff member from El Rancho Adult School to the National Association of Broadcasters 2007 Conference on April 14-19, 2007 in Las Vegas, Nevada. Total expenditure should not exceed \$1,000.00 is payable from Adult School TV Production Funds.
- . 2 Approve educational field trip for twenty-one (21) El Rancho High School *M.E.Ch.A* Club members, three (3) certificated staff members and one (1) certificated teacher from S. El Monte High School to Mexico's Gulf of Campeche December 14 – 22, 2007. Air transportation will be provided by United Airlines and ground transportation by Education First Coach Bus Lines. To offset costs, a portion of expenditures for students only will be through student fundraisers. All remaining expenditures for students and teachers are the responsibility of each participant, at no cost to the District.
- . 3 Approve educational field trip for 20 students and two certificated staff members from Burke Middle School to Washington D.C. and New York, NY on Monday, June 4 – Thursday, June 8, 2007. All participants are responsible for full individual payment of \$1,210.00, at no cost to the district. Expenditures of \$1500.00, for substitute costs, is payable from Burke Middle School SLIBG (School and Library Block Grant) funds.
- . 4 Approve consultant agreement with Jim Wilson for musical director services to the El Rancho High School Drama Department, effective April 16 – May 11, 2007. Expenditure of \$1,500.00 consultant fee is payable from El Rancho High School ASB Funds.

173 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 5 Approve consultant agreement with Toby Larson, educational consultant, to provide a writing workshop to all kindergarten – 5th grade certificated staff and principal at Selby Grove Elementary School April 24, 2007. Total expenditure of \$800.00 consultant fee is payable from Selby Grove Elementary School Title I funds.
- . 6 Approve consultant agreement with Maria Elsa Barajas for a series of workshops for Selby Grove Elementary School parents April 16, 17, 18 and 19, 2007. Total expenditure of \$1000.00 consultant fee is payable from Selby Grove Title I (75%) and SLIBG (25%) funds.
- . 7 Approve consultant agreement with Viviana Soto, consultant, to provide forty-two (42) music appreciation and dance sessions to students and three (3) teacher in-service sessions for teachers of Pio Pico Elementary School, effective April 13, 2007 through June 21, 2007. Fees for these services shall not exceed \$3,150. Total expenditures of \$3,150 consultant fee is payable from Pio Pico Elementary School Art and Music Block Grant funds.
- . 8 Approve amendment to Item #52.12, approved 9/28/06, consultant agreement with six (6) consultants, Rudy Arevalos, Rhonda Chote, Monica Cummins, Joseph Gray, Sarah Madrid and Aaron Williams, for assistance with El Rancho High School Band's music and band visual technique during the 2006-2007 school year. **Amendment is needed due to the resignation of Rhonda Chote, consultant. Replacing Ms. Chote will be Amanda Bond, consultant.** Expenditures and funding remain as previously approved.
- . 9 Approve consultant agreement with EduSoft Assessment Management System to provide a full year of licenses, support, and professional development for web-based EduSoft program to K-8 school sites and district offices, effective May 1, 2007 through August 1, 2008. Expenditure of \$85,982.50 is payable from K-12 Voucher funds.
- .10 Approve consultant agreement with the Music Center to provide performing arts and social science workshops to identified GATE students at South Ranchito Elementary School, effective April 19 through June 11, 2007. Due to District Membership with the Music Center and South Ranchito Elementary School's participation in the San Gabriel Valley Partner Schools Project, there will be no charge for this service.

174 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve contract agreement with Pyro Spectaculars, Inc. for services rendered as related to the fireworks show for El Rancho High School Graduation on June 21, 2007. Total cost not to exceed \$1,800.00 for the event and is payable from El Rancho High School ASB Funds.

174 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 2 Approve award of bid for the Window Renovation Project at Rivera Elementary and Rivera Middle School to Padua Glass Enterprises, Inc. for a total low bid contract cost of \$1,447,400.00, payable from Budgeted Bond Funds.
- . 3 Approve contract agreement with J. E. School Consulting to update District eligibility and filing applications for new construction, modernization projects and emergency repair program (ERP) funding. Total cost is based on District eligibility per attached fee schedule and payable from Developer Fees.

175 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve/Ratify to employ on a basis of a Provisional Internship for Special Education in Mild/Moderate Disabilities, Moderate/Severe Disabilities, and Single Subject for three certificated applicants.

CONSENT AGENDA ITEMS 171 THROUGH 175:

M_____ S_____ Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
 Claimant: Isaiah Atondo
 Agency Claimed Against: El Rancho Unified School District

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
 Certificated Register No. 16-2006/2007
 - Teachers (2) employment as certificated Long-Term Substitute teachers for the 2006-2007 school year.
 - Teacher (1) employment as certificated Child Development/State Pre-School Substitute teacher for the 2006-2007 school year.
 - Teacher (1) employment as certificated Adult Ed. Substitute teachers for the 2006-2007 school year.
 - Teachers (2) request for unpaid leave-of-absence for the 2006-2007 school year.
 - Teachers (1) request for resignation for the 2006-2007 school year.
 - Administrator (1) request for early retirement for the 2007-2008 school year.
 - Teacher (21) extra-duty, extra-pay assignment to provide tutoring for Title 1 students and English Language Learners in the areas of phonics, comprehension, math skills and writing skills, effective April 13, 2007 through June 19, 2007/Rio Vista Elementary School.
 - Teacher (8) extra-duty, extra-pay assignment amendment to contact parents, effective January 29 through March 23, 2007/El Rancho High School.
 - Teacher (2) extra-duty, extra-pay assignment amendment to tutor students in the after-school Homework Club, effective April 16 – June 20, 2007/El Rancho High School.
 - Teacher (1) stipend assignment to serve as CST, CAT6 and SABE testing coordinator, effective April 13 – May 18, 2007/Selby Grove Elementary School.
 - Teacher (6) extra-duty, extra-pay assignment to provide assistance and guidance to teachers with requests for materials, supplies and staff development needs as required in the Single Plan for Student Achievement, effective April 13 – June 21, 2007/Selby Grove Elementary School.
 - Teacher (15) supplementary pay assignments to work the 2006-2007 Spring Athletics, effective February 7, 2007 through May 07, 2007/El Rancho High School.
 - Teachers (2) two extra duty/extra pay to provide instructions to at-risk students to develop phonemic awareness skills and reading abilities in an after-school program/Special Education.
 - Teacher (1) extra duty, extra pay to teach pupils in the Home/Hospital Teaching programs/Special Education.
 - Teacher (2) amended supplemental pay assignments for certificated staff members to serve as Boys' Soccer Varsity Head and Weight Room Supervisor during Winter Athletics for the 2006-2007 school year /El Rancho High School.
 - Teacher (1) appointment for the position of Coordinator of Child Welfare & Attendance for the 2006/2007 school year.

- (3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 16-2006/2007
 - Probationary Employment (1) Clerk Typist II
 - Probationary Employment (1) Health Services Assistant
 - Substitute Employment (1) Child Care Attendant
 - Substitute Employment (1) Custodian
 - Substitute Employment (12) Inst. Aide/Special Education Subs

CLOSED SESSION:

- Resignation (1) Child Care Attendant
- Termination of Employment due to not passing Probationary Period (1) Cafeteria Helper I
- Unclassified Employment (2) Noon Supervisor
- Unclassified Employment (1) Student Worker / Cafeteria
- Unclassified Employment (1) Walk on Coach / Track

(4) Student Disciplinary Matters: Students A through D

(5) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 176 through 182)

- 176** Deny Claim.
- 177** Approve/Ratify Certificated Employment Register No. 16-2006/2007
- 178** Approve/Ratify Classified Employment Register No. 16-2006/2007
- 179** Approve Student Expulsion: Student A
- 180** Approve Student Expulsion: Student B
- 181** Approve Student Expulsion: Student C
- 182** Approve Student Expulsion: Student D

ACTION ITEMS 176 THROUGH 182:

M_____ S_____ Vote_____

(Exception: _____)

ADJOURNMENT:

M_____ S_____ Vote_____