

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Organizational Meeting  
6:00 PM

December 13, 2007  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Vincent Chavez, President
- PLEDGE OF ALLEGIANCE:* Birney Student Council President
- ROLL CALL:* Vincent Chavez  
Delia Alvidrez  
Joseph Rivera, Ed.D.  
Rita Jo Ramirez  
Lupe Salas
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Ed.D., Assistant Superintendent  
Arnold Tovar, Director  
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Jasper Mills, ASB President/El Rancho H.S.
- ASB BOARD MEMBER:* Eva Castorena, ASB President/Salazar H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 8-2007/2008

*OATH OF OFFICE:*

Superintendent Genis will administer the Oath of Office to Board of Education members Delia Alvidrez and Vincent Chavez.

*I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

ORGANIZATION OF THE BOARD:

069 Nomination and election of Board of Education **President** for 2008.

\_\_\_\_\_  
M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*The newly elected President will assume as chair of the meeting.*

070 Nomination and election of Board of Education **Vice President** for 2008.

\_\_\_\_\_  
M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

071 Nomination and election of Board of Education **Clerk** for 2008.

\_\_\_\_\_  
M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

072 Adopt the Board of Education calendar of regular meetings for 2008, to be held in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 6:00 p.m.

January 17, 2008	July 10, 2008
February 14, 2008	August 28, 2008
March 13, 2008	September 11, 2008
April 10, 2008	October 9, 2008
May 8, 2008	November 13, 2008
June 12, 2008	December 11, 2008

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

073 Approve/appoint Governing Board members to participate and become voting members on the following committees for 2008:

- a. Voting Rep. to the LACOE Committee on School District Organization \_\_\_\_\_
- b. Los Angeles County School Trustees Association (LACSTA) \_\_\_\_\_
- c. Pupil Transportation Cooperative Trustee Review Committee \_\_\_\_\_
- d. WACSEP Trustees Review Committee (2 yr. term) \_\_\_\_\_
- e. Whittier Area School Trustees Assoc. Executive Board (2 yr. term) \_\_\_\_\_

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*STUDENT GOVERNMENT, BIRNEY ELEMENTARY SCHOOL:*

*STUDENT GOVERNMENT, RIVERA MIDDLE SCHOOL:*

*EL RANCHO HIGH SCHOOL ASB REPORT:*

Jasper Mills, ASB President at El Rancho High School, will report on past and future activities.

*SALAZAR HIGH SCHOOL ASB REPORT:*

Eva Castorena, Salazar High School Representative, will report on past and future activities.

*BOARD OF TRUSTEE PRESENTATIONS:*

*The Board of Trustees will recognize exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

- (1) Presentation to Magee, Selby Grove and Rivera Elementary schools for being named **"California Honor Roll School for 2007,"** by the California Business for Education Excellence Foundation/Just for the Kids
- (2) Presentation to Vincent Chavez for service as 2007 Board President.

*RECESS: A reception will be held in the lobby for new officers of the Board.*

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**074** Adopt the minutes of the Board of Education's regular meeting held November 8, 2007.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ❖ 1<sup>st</sup> Interim Report, *Lydia Cano*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

**Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.**

**HEARING SESSION:**

*The public is invited to speak to any action item on the CONSENT AGENDA. Public members desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.*

**CONSENT AGENDA: (Items 075 through 079)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.*

**075 SUPERINTENDENT – Norbert Genis (562) 801-5199**

- . 1 Approve Contract CPRE-7134 in the amount of \$1,743,638.00 for State Preschool Program agreement between the California State Department of Education and ERUSD for the purpose of providing state preschool child care and development services in fiscal year 2007-2008 and Resolution No. 21-2007/2008, authorizing Norbert Genis, Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2007 to June 30, 2008.
- . 2 Approve Amendment #1 Inflation/FT&C Change amending the MRA from \$1,101,181.00 to \$1,151,064.00 to the General Child Care and Development Programs Contract (CCTR-7143) agreement between the California State Department of Education and ERUSD for the purpose of providing inflation funds to the General Child Care and Development Programs from July 1, 2007 through June 30, 2008.

**076 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 1 Approve consultant contract with Jeanne Gehle, Special Education Consultant at the rate of \$425.00 per day for the period beginning December 14, 2007 to June 19, 2008. Total expenditure not to exceed \$8,075.00 payable from Special and Alternative Education funds.
- . 2 Approve attendance for one nurse to attend the California School Nurses Organization National Conference (CSNO) at the Town & Country Resort and Convention Center, in San Diego, CA, including registration, lodging, meals and mileage expenses. Expenses payable from Special Education account in the amount of \$1,139.00 plus mileage.
- . 3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Rossier Park Elementary identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds in the amount of \$36,339.00.
- . 4 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$8,703.50 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education

**077 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 1 Approve attendance for one (1) certificated staff member from El Rancho High School to the 2008 ACDA (*American Choral Directors Association*) *Western Division Convention* in Orange County, CA, February 27 – March 1, 2008. Total expenditure of \$445.00, for registration and substitute fees, payable from El Rancho High School Arts and Music Block Grant.
- . 2 Approve attendance for two (2) certificated staff members from El Rancho High School to the *California Teachers Association Good Teaching Conference* at the Hyatt Regency Orange County in Anaheim, CA, March 7, 2007. There is no cost for registration. Total expenditure of \$300.00, for substitute teachers, payable from El Rancho High School Title I funds.
- . 3 Approve attendance for three (3) certificated staff members from South Ranchito Elementary School to the *SDE (Staff Development for Educators) “6 Trait Writing” Seminar* on February 6, 2008 in Anaheim, CA. Total expenditure of \$937.00, which includes registration and substitute teacher costs, payable from South Ranchito Elementary School Title I funds.

**077 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 4 Approve/Ratify attendance for one (1) High School Library/Media Center Supervisor from El Rancho High School to the *California School Library Association (CSLA) 2007 Conference* on November 15-19, 2007, in Sacramento, California. Estimated expenditure of \$356.22 will be payable from El Rancho High School General funds.
- . 5 Approve attendance for ten (10) parents from South Ranchito Elementary School to the *“Beyond Boundaries”* conference on December 15, 2007 in Los Angeles, California. Total expenditure of \$800 payable from Centralized GATE funds.
- . 6 Approve educational field trip for 46 students, three (3) certificated staff members, and one (1) certificated administrator from Valencia Elementary School to the *University of Southern California’s “A Day in Troy”* event on Saturday, January 19, 2008, from 8:00 a.m. – 3:30 p.m. PTC will provide transportation. Total expenditure of \$650.00, which includes transportation and admission, payable from Valencia Elementary School GATE funds.
- . 7 Approve participation for 160 students and four (4) certificated staff members from Rivera Middle School to the *Mt. San Antonio College AAF (Amateur Athletic Foundation) Youth Days Relays* in Walnut, California, Friday, April 4, 2008. Students will depart at 8:00 a.m. and return around 6:00 p.m.; PTC will provide transportation. Total expenditure of \$1,400.00 for registration, PTC transportation, and substitute teachers, payable from Rivera Middle School SLIBG (School and Library Improvement Grant) funds.
- . 8 Approve participation for fourteen (14) students, and three (3) certificated staff advisors from Rivera Middle School’s Cheerleading Squad in the *Sharp International Cheerleading Competition* in Whittier, California, on Saturday, January 26, 2008. Transportation will be provided to and from the competition by parents. Total expenditure of \$70.00, for participation, payable from Rivera Middle School ASB funds.
- . 9 Approve participation for 45 students, four (4) certificated staff members, and three (3) parent volunteers from Rivera Middle School in the *Outdoor Education Program at the Catalina Island Marine Institute on Toyon Bay* on Friday, May 2 – Sunday, May 4, 2008. Total participation expenditure of \$11,250.00, for transportation, room, board, and program fees, payable by participating students; total expenditure of \$450.00, for substitute fees, payable from Rivera Middle School SLIBG (School and Library Improvement Block Grant) funds.
- .10 Approve participation of the El Rancho Band/Colorguard to the *Annual Heritage Festival Performances at Sea*, on March 24-28, 2008 (Spring Break) aboard the Royal Caribbean International Cruise. Total expenditure of \$43,265.00 payable through Band Funds Account, student fundraisers and the Band Boosters will assist in fundraising. There is no cost to the District.

**077 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- .11 Approve consultant agreement with Thinking Maps, Inc. to provide language arts staff development for Meller Elementary School certificated staff members on January 28, February 27 and April 23, 2008. Total expenditure of \$8,000.35, for consultant services and materials, payable from Meller Elementary School EIA/LEP (50%) and ELAP (50%) funds.
- .12 Approve consultant agreement with Toby Larson, educational consultant, to provide South Ranchito Elementary School K – 5th grade certificated staff and principal with two modified days of staff development on January 22 and February 5, 2008, and four days of classroom demonstrations, effective January 15 through February 21, 2008. Total expenditure of \$7,300.00, for consultant fees, payable from South Ranchito Elementary School Title I (\$2,500.00) and EIA/LEP (\$4,800.00) funds.
- .13 Approve consultant agreement with Armando Briones Jr. for services rendered as related to public address athletic events and statistician for the year 2007-08 on an event-to-event basis. Expenditure of \$100.00 per event total not to exceed \$600.00 is payable from El Rancho High School ASB/Supervision Funds.
- .14 Approve consultant agreement with School innovations & Advocacy to provide an English Learner Advisory Committee training to seventeen (17) site principals on January 22, 2008. Total expenditure of \$1,500.00, for consultant services, payable from EIA/LEP funds.
- .15 Approve District membership with the CHARACTER COUNTS! Coalition, effective January 1, 2008 through December 31, 2008. Expenditure of \$1,000.00 payable from Centralized SLIBG (School and Library Improvement Block Grant) funds.
- .16 Approve consultant agreement with CHARACTER COUNTS! to provide an effective character development strategies workshop to elementary principals and teachers on February 5-7, 2008. Expenditure of \$25,143.00, for consultant services, materials and travel fees, payable from Title II funds.
- .17 Approve/ratify Contract No. C-9138:07:08 with the Los Angeles County Office of Education (LACOE) for participation in a program of Outdoor Science and Conservation Education 2007-2008 school year, effective September 1, 2007 through June 30, 2008.
- .18 Approve District membership with the Music Center of Los Angeles County for the 2007-2008 school year. Membership fee of \$750.00 payable from SLIBG (School and Library Improvement Block Grant) funds.

**077 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- .19 Approve amendment to Educational Services Board Item No. 59.17, approved on 11/8/07, agreement with 10 supplemental educational service providers, for North Park Middle School in its fourth year of Program Improvement and Rivera Middle School in its second year of Program Improvement under the No Child Left Behind Act, effective November 9, 2007 to May 30, 2008. An amendment is necessary due to a change in the number of student participants and per pupil rate provided by the California Department of Education as of November 2007. Providers are not to exceed ~~\$1042.05~~ \$1061.40 per student for the 86 94 students receiving services (*per pupil rate provided by California Department of Education as of ~~Oct-2006~~ Nov. 6, 2007*). Total expenditures not to exceed ~~\$89,616.30~~ \$99,771.60, payable from District Title I funds.

**078 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports for the month of October 2007.
- a. Miscellaneous Cash Collections Receipt Nos. 25685 through 25833 totaling 1,927,566.58. *Receipts include the following donations:*
- | <u>Vendor</u>                  | <u>Amount</u> | <u>Recipient</u>     |
|--------------------------------|---------------|----------------------|
| Target                         | \$ 82.71      | Magee Elementary     |
| Coca-Cola Bottling Company     | \$ 43.45      | Magee Elementary     |
| Edison International           | \$ 30.00      | Magee Elementary     |
| Target                         | \$ 128.76     | Rio Vista Elementary |
| Lifetouch Nat'l School Studios | \$ 312.00     | Valencia Elementary  |
| Edison International           | \$ 69.99      | North Ranchito Elem. |
| Edison International           | \$ 69.99      | North Ranchito Elem. |
- b. Purchase Order Nos. P175122 through P175298 and including prior numbered confirming orders totaling \$440,704.00 and Cafeteria Purchase Orders totaling \$100,771.02.
- c. "A" Warrants Schedule C1C through 298 totaling \$5,513,140.33.
- d. "B" Warrants No. 2774 through 2816 totaling \$3,060,338.16.
- e. Revolving Cash No. 3219 through 3223 totaling \$1,895.57.
- f. Clearing Account No. 3128 through 3131 totaling \$199,982.50.
- . 2 Approve/Ratify Business Office Reports for the month of November 2007.
- a. Miscellaneous Cash Collections Receipt Nos. 25834 through 25936 totaling \$625,857.83. *Receipts include the following donations:*
- | <u>Vendor</u>                  | <u>Amount</u> | <u>Recipient</u>   |
|--------------------------------|---------------|--------------------|
| Lifetouch Nat'l School Studios | \$ 211.00     | Obregon Elementary |
| Lifetouch Nat'l School Studios | \$ 143.00     | Obregon Elementary |
| Coca-Cola Bottling Company     | \$ 52.41      | Durfee Elementary  |
- b. Purchase Order Nos. P175299 through P175473 and including prior numbered confirming orders totaling \$6,077,900.29 and Cafeteria Purchase Orders totaling \$218,502.91.
- c. "A" Warrants Schedule CID through 333 totaling \$5,718,638.24.
- d. "B" Warrants No. 2818 through 2852 totaling \$5,366,161.80.
- e. Revolving Cash No. 3224 through 3225 totaling \$4,187.73.
- f. Clearing Account No. 3132 through 3133 totaling \$168,188.93.



**078 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 3 Approve to declare 69 items of computer equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.
- . 4 Approve contract agreement between El Rancho Unified School District and Koury Engineering to provide Geotechnical Monitoring, Construction Inspection and Material Testing for the District's "New Practice Gymnasium Project" at El Rancho High School. Estimated cost is \$91,202.50; if additional testing and monitoring is required, added cost will be determined by attached Schedule of Fees. Total cost payable from budgeted General Obligation Bond Funds.
- . 5 Approve first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2007-2008 obligations.
- . 6 Approve continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2008 at a cost of \$2,100.00, plus expenses, and Addendum A, Special Services Agreement, for the CADIE and SABRE Reports at an additional cost of \$600 for the year. Total costs of \$2,700.00 payable from the General Fund.
- . 7 Approve budget revisions.
- . 8 Approve amendments to Board Item No. 005.12, approved July 12, 2007, Resolution No. 6-2007/2008 for annual delegation of administrative authority to process routine budget revision, adjustments and transfers for the 2007/2008 fiscal year. *Amend resolution to remove fixed cash amounts.*
- . 9 Approve final payment of \$58,719.33, including all change orders to Padua Glass Enterprise Inc. and accept the Window Replacement Project for Rivera Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .10 Approve final payment of \$91,721.51, including all change orders to Padua Glass Enterprise Inc. and accept the Window Replacement Project for Rivera Middle School as complete. Total project payable from Budgeted Bond Funds.
- .11 Approve Change Order No. 04 for the Wrought Iron Fencing Project for Valencia Elementary School by Charlie's Fence Company for a total cost of \$12,482.25, payable from Budgeted Bond Funds.
- .12 Approve annual service agreement with McKinley Equipment Corporation to service fifteen (15) wheelchair lifts and dumbwaiters for a cost of \$5,250.00 payable from Deferred Maintenance funds and \$3,000.00 payable from Restrictive Maintenance funds for a total cost of \$8,250.00.

**078 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- .13 Approve amendment to Board Item No. 019.4, approved August 23, 2007, award of mandated lowest bid for the Wrought Iron Fencing Project for Maizeland Child Development Center to Charlie's Fence Company for a total low base bid unit cost of \$110.00 per linear foot of wrought iron fence. Total project cost is ~~\$16,000.00~~, **\$41,250.00** payable from Safety Credit Funds.
- .14 Adopt Resolution No. 22-2007/2008 Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent of Human Resources, Chief Business Officer and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and Contracts.
- .15 Approve/ratify attendance for one Director of Purchasing & Warehousing to attend the "Protecting Schools, Colleges, and Universities" training, presented by the Community Safety Institute on November 30, 2007 at the Los Angeles Southwest College in Los Angeles, CA. Total expenditure of \$125.00 payable from General Funds.
- .16 Approve public disclosure of proposed 2007-2008 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators/Supervisors Association, as mandated by Assembly Bill 1200.
- .17 Approve Change Order No. 01 and final payment of \$48,038.71, including all change orders to American Modular Systems and accept the Relocatable Classroom Project for Durfee Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .18 Approve Change Order No. 01 and final payment of \$63,352.78, including all change orders to American Modular Systems and accept the Relocatable Classroom Project for North Ranchito Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .19 Approve budget revisions in support of the First Interim Report.

**079 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approve/Ratify to employ on a basis of a Provisional Internship and/or Waivers for Single Subject for one (1) certificated applicant.
- . 2 Adopt Resolution No. 20-2007/2008 authorizing two (2) Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- . 3 Approve Single Subject University Intern Program contract agreement between El Rancho Unified School District and California State University, Northridge for the purpose of providing an alternative route to certification that allows candidates to obtain credentials while teaching in classrooms.

**079 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 4 Approve Student Field Placement Agreement between the California State University Long Beach and the El Rancho Unified School District to allow University students to receive clinical social work fieldwork experience.
- . 5 Approve the new 2007-2008 Psychologist Salary Schedule to reflect a 5.03% increase effective July 1, 2007.
- . 6 Approve Settlement Agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators and Supervisors Association (ERASA) for 2007-2008 school year with salary schedules reflecting a 5.03% increase effective July 1, 2007.

*CONSENT AGENDA ITEMS 075 THROUGH 079:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*HEARING SESSION:*

*The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.*

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

- 080** Adopt second reading of *new* Board Policy and Administrative Regulation, BP/AR 1311, Civility.
- 081** Approve First Reading of *revised* Board Policies and Administrative Regulations:
  - ◆ BP/AR 1312.3 – Uniform Complaint Procedures
  - ◆ BP/AR 2230 – Representative and Deliberative Groups
  - ◆ BP/AR 4211.21 – Qualifications Appraisal/Examination
  - ◆ BP 4213.2 – Promotion/Demotion/Reclassification
  - ◆ BP/AR 4215 – Evaluation/Supervision
  - ◆ AR 4311 – Recruitment and Selection
  - ◆ BP 4317.12 – Early Retirement Consultancy Contract

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.**

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 8 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Deny claim.  
Liability Claim  
Claimant: Sergio Chavira, Jr.  
Agency Claimed Against: El Rancho Unified School District
- (2) Deny claim.  
Liability Claim  
Claimant: Maria Trujillo  
Agency Claimed Against: El Rancho Unified School District
- (3) Deny claim.  
Liability Claim  
Claimant: Eduardo Trujillo  
Agency Claimed Against: El Rancho Unified School District
- (4) Deny claim.  
Liability Claim  
Claimant: Diego Trujillo  
Agency Claimed Against: El Rancho Unified School District
- (5) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 6-2007/2008
  - Certificated (2) request for unpaid leave-of-absence under the Family Medical Leave Act (FMLA) for the 2007-2008 school year.
  - Teacher (1) employment as certificated Adult Ed. Substitute teacher for the 2007-2008 school year.
  - Teachers (6) employment as certificated Long-Term Substitute teachers for the 2007-2008 school year.
  - Teacher (1) employment as certificated Adult Ed. Teacher for the 2007-2008 school year.
  - Teacher (19) employment as certificated Substitute Teachers for the 2007-2008 school year.

*CLOSED SESSION:*

- Teacher (1) supplemental pay assignment to work the 2007-2008 Athletic director Supplemental Assignment as Athletic Director, effective December 1, 2007 through June 18, 2007/ El Rancho High School.
- Teachers (3) supplemental pay assignment to work as Varsity Head In Wrestling and Varsity Asst. in Wrestling for the 2007-2008 Winter Athletics effective November 13, 2007 through March 31, 2008/ El Rancho High School.
- Teacher (1) extra-duty, extra-pay assignment to assist in preparing, organizing and implementing the recently updated curriculum in the Individualized Learning Center (ILC) for the 2007-2008 school year/ El Rancho Adult School.
- Teacher (2) stipend pay assignment to teach pupils for the 2007/2008 school year at various school sites/Special & Alternative Education.
- Teacher (8) extra-duty, extra-pay assignment to work with students after school in preparation for the District competitions of Math Counts, effective December 14, 2007 through January 26, 2008; Spelling Bee, effective December 14, 2007 through February 2, 2008; and Science Bowl, effective December 14, 2007 through March 8, 2008/North Park MS.
- Teacher (2) extra-duty, extra-pay assignment to work with GATE (Gifted and Talented Education) students in an after-school science class, effective January 7 through May 30, 2008/North Ranchito Elementary School.
- Teacher (10) extra-duty, extra-pay assignment to participate in the Nell Soto Home Visitation Program, effective December 14, 2007 through June 19, 2008/North Ranchito Elementary School.
- Teacher (2) extra-duty, extra-pay assignment to supervise, organize, and coordinate Student Council meetings and activities, effective December 14, 2007 through June 13, 2008/North Ranchito Elementary School.
- Teacher (2) stipend assignment to coordinate the Student Study Team which will study the needs of students having difficulties and identify and implement strategies and programs to assist these students, effective January 7 through May 31, 2008/Rio Vista Elementary School.
- Teacher (21) extra-duty, extra-pay assignment to provide after-school tutorial services for 1st -5th grade at-risk and identified Title I and EIA/LEP students, effective January 7 through March 21, 2008/Rivera Elementary School.
- Teacher (7) stipend assignment to work with students after school in preparation for the District competitions of Math Counts, Spelling Bee, and Science Bowl, effective December 14, 2007 to April 25, 2008/Burke Middle School.
- Teacher (3) amendment to Board Item No. 52, Section SS, Reg. No. 4, 2007-2008, approved 10/11/07, extra-duty, extra-pay assignment to increase total hours by 53 in order to cover preparation and setup time for each student session/Burke Middle School.
- Teacher (1) stipend assignment to assist teachers of Title I and EL students in implementing computer program requirements for Renaissance Reading, assist in placement testing, assist in generating informational data, and troubleshoot both the hardware and software of Renaissance Reading, effective December 14, 2007 through June 13, 2008/Burke MS.
- Teacher (1) amendment to Board Item #52, Section XX, Register 4, 2007-2008, approved 10/11/07, extra-duty, extra-pay assignment for after-school tutoring, to add one certificated staff member and increase total tutoring hours per week from 18 to 27/Rivera MS.
- Teacher (5) extra-duty, extra-pay assignment to provide an after-school reading and writing intervention program, effective January 7 through June 13, 2008/Pio Pico Elem. School.
- Teacher (1) amendment to Board Item No. 52, Section JJ, Register 4, 2007-2008, approved 10/11/07, extra-duty, extra-pay assignment, to include an additional certificated staff member to replace a teacher who has been absent for an extended period of time/South Ranchito Elementary School.
- Administrator (2) and teacher (1) extra-duty, extra-pay assignment to supervise Saturday School on a rotating basis, effective October 13, 2007 through June 7, 2008/Rivera MS
- Teacher (2) extra-duty, extra-pay assignment to provide CAHSEE instruction to current and former Salazar students, effective January 7 through 11, 2008/Salazar High School.

**CLOSED SESSION:**

- Teacher (15) stipend assignment to serve as GATE Facilitators for the 2007-2008 school year, effective October 4, 2007 through June 19, 2008 / Categorical Programs / Educational Services.
- Teacher (22) stipend pay for participation in the Teaching American History Grant and completion of questionnaire, effective June 2007 / El Rancho High School.
- Teacher (6) stipend assignment to support teachers in the implementation of the Enhancing Education Through Technology (EETT) Competitive grant requirements, effective December 14, 2007 through June 30, 2008 / Educational Services.
- Teacher (1) extra-duty, extra-pay assignment to assist in the organization, presentation, and distribution of the District's 2008 Science Textbook Adoption materials, effective December 14, 2007 through June 30, 2008 / Educational Services.
- Teacher (1) extra-duty, extra-pay assignment to facilitate the English Language Learner assessment program, effective October 15, 2007 through June 19, 2008, 2007 / Selby Grove Elementary School.

(6) Public Employee Appointment / Evaluation / Resignation / Dismissal / Release:  
Classified Register No. 6-2007 / 2008

**Accounting/Clerical**

- Substitute Employment (2) Clerk Typist I / Substitute
- Substitute Employment (1) Clerk Typist II / Substitute
- Substitute Employment (1) Clerk Typist II / Bil / Substitute
- Substitute Employment (1) School Secretary / Substitute
- Substitute Employment (1) School Secretary / Bil / Substitute
- Substitute Employment (5) Health Services Assistant / Substitute
- Early Retirement (1) Insurance & Benefits Technician
- Resignation (1) Clerk Typist II
- Release of Probationary Employee (1) Personnel Secretary
- Probationary Permanent Employment (1) Personnel Secretary

**Instructional Services/Food Services**

- Probationary Employment (1) Cook / Baker
- Probationary Employment (1) Cafeteria Manager
- Probationary Employment (6) Child Care Attendant
- Out of Category (1) Instructional Aide L.H.
- Substitute Employment (1) Child Care Attendant
- Substitute Employment (1) Instructional Aide I
- Substitute Employment (1) Cafeteria Helper II
- Substitute Employment (9) Instructional Aide R.S.P.
- Substitute Employment (9) Instructional Aide L.H.
- Substitute Employment (9) Instructional Aide S.D.L.
- Substitute Employment (9) Instructional Aide S.H.
- Extended Leave of Absence (1) Instructional Aide L.H.
- Termination (1) Cafeteria Helper I
- Resignation (2) Child Care Attendant

**Maintenance & Operations/Unclassified Positions**

- Probationary Permanent Employment (1) Equip. Op. / Mechanic / M & O
- Probationary Permanent Employment (1) Grounds Worker / M & O
- Unclassified Employment (2) Noon Supervisor / Birney
- Unclassified Employment (5) College Tutors / Cat. Prog. / Magee Elem. / So. Ranchito
- Unclassified Employment (1) Italian Tutor / So. Ranchito
- School Safety & Violence Prevention Officer (1)
- Unclassified Employment (9) Inst. Aide Trainees / Special Education
- Unclassified Employment (2) Student Helpers / ERHS
- Unclassified Employment (7) ASB Workers / ERHS
- Unclassified Employment (4) Walk-On Coaches / ERHS

*CLOSED SESSION:*

- Release of Probationary Employee (1) Custodian

(7) Student Disciplinary Matters: Students A through F

(8) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_
- (6) \_\_\_\_\_
- (7) \_\_\_\_\_
- (8) \_\_\_\_\_

*CLOSED SESSION: (Items 082 through 093)*

- 082** Deny Claim.
- 083** Deny Claim.
- 084** Deny Claim.
- 085** Deny Claim.
- 086** Approve/Ratify Certificated Employment Register No. 6-2007/2008
- 087** Approve/Ratify Classified Employment Register No. 6-2007/2008
- 088** Approve Student Expulsion: Student A
- 089** Approve Student Expulsion: Student B
- 090** Approve Student Expulsion: Student C
- 091** Approve Student Expulsion: Student D
- 092** Approve Student Expulsion: Student E
- 093** Approve Student Expulsion: Student F

*ACTION ITEMS 082 THROUGH 093:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

*ADJOURNMENT:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_