

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

November 8, 2007
City Council Chambers
6615 Passons Blvd.

MINUTES

CALL TO ORDER: 6:00 PM

ADOPTION OF MINUTES:

- 056** Adopted the minutes of the Board of Education's regular meeting held October 11, 2007 and special meeting held October 25, 2007.

CONSENT AGENDA: (Items 057 through 061)

057 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved reclassification of Board agenda/backup hardcopies to Class III Disposable for school years 1998/1999 and 1999/2000, so they may be destroyed. These records have been scanned to Laser Fiche for permanent retention.
- . 2 Approved attendance for the School Readiness Supervisor, to attend Dr. Jean's "Razzle Dazzle" Centers & Activities for Reading, Writing & Math Conference in Ontario, California, December 4, 2007. The conference is sponsored by the California Elementary Education Association. Registration of \$189.00 is payable from School Readiness funds.
- . 3 Approved attendance for (2) Certificated staff members from the Early Learning Program to attend "Understanding Behavior from the Outside In" conference in Pomona, California, January 25, 2008. The conference is sponsored by The Infant Development Association of California. Registration of \$160 per person is payable from School Readiness funds and Early Learning Programs.

058 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approved contract addendum with Leader Services to provide Medi-Cal Administrative Activities (MAA) Claim Services for contract period July 1, 2007 through June 30, 2008. The El Rancho Unified School District shall pay \$350.00 per participant per year for Leader services. Fees shall not exceed 9% of all MAA recovered funds received by the District.
- . 2 Approved contract with Team of Advocates for Special Kids, Inc. Assistive Technology Evaluation for student. Expenditure of an estimated amount of \$300.00 is to be payable through Special Education Account.
- . 3 Approved/Ratified Consultant Agreement with Peggy Bailey Lett, M.A. & Associates. The Consultant will provide Speech-Language Therapy services three (3) hours per week for student. Services will be provided from October 8, 2007 to June 30, 2008. Estimated expenditure of \$3,420.00 to be payable from Special Education account.

058 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 4 Approved contract with BehaviorTech Solutions for a complete Psycho-Educational Assessment from November 8, 2007 to June 30, 2007. Payment shall be made at the rate of \$175.00 per hour and shall not exceed the total amount of \$3,500.00, which is payable from the Special Education Account.
- . 5 Ratified Addendum to the Individual Service Agreement approved on August 23, 2007, board item 017.29 for student through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Carousel School. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes to be agreed upon: Add Speech services for one hour per week at \$70.00 per hour x 35 = \$37,583.70 and add Occupational Therapy Services for one hour per week at \$70.00 per hour x 35 = 2,450.00, effective October 1, 2007 through June 20, 2008 for student. The new Individual Service Agreement amount is \$42,483.70.
- . 6 Ratified Addendum to the Individual Service Agreement approved on August 23, 2007, board item 017.29 for student through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Carousel School. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes add one aide, 6 hours per day effective July 2, 2007 through June 20, 2008 for William Lopez. The new Individual Service Agreement amount is \$37,583.70.
- . 7 Approved Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$6,084.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.

059 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approved attendance for four (4) certificated staff members from El Rancho High School to the *Southern California Conference for Adobe Photoshop Users* on November 30, 2007 at the Pasadena Center in Pasadena, California. Total expenditure of \$1,356.00, for registration and substitute teachers, payable from El Rancho High School VEA/Perkins funds.
- . 2 Approved attendance for one (1) certificated staff member from El Rancho High School to CSU Dominguez Hills Early Assessment Program *12th Grade Expository Reading and Writing Course*, December 5 – 6, 2007, January 16, 2008 and February 6, 2008. Registration is free. Total expenditure of \$600.00, for substitute, payable from El Rancho High School EIA/LEP funds.
- . 3 Approved attendance for one (1) certificated staff member from El Rancho High School to the *College Board A.P. Computer Science Workshop* on February 9, 2008, in Alhambra, California. Total expenditure of \$175.00, for registration, payable from El Rancho High School GATE funds.

059 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 4 Approved attendance for four (4) certificated staff members from North Park Middle School to SkillPath Seminars *Motivating and Challenging the Unmotivated Learner* conference on December 6, 2007, in Anaheim, California. Total expenditure of \$1,276.00, for registration, substitute teachers, parking, and meals payable from North Park Middle School Title I (50%) and EIA/LEP (50%) funds.
- . 5 Approved attendance for two (2) certificated staff members from Rivera Middle School to the *California Physical Education State Standards Workshop* on Monday, December 3, 2007 in San Diego, CA. Total expenditures of \$698.00, for registration and substitutes, payable from Rivera Middle School Art, Music and PE Grant funds.
- . 6 Approved educational field trip for fifty-five (55) El Rancho High School ROTC students, one (1) certificated staff member, and three (3) parent chaperones to the Manzanar National Historic Site in Lone Pine, CA, on Saturday, November 10, 2007, departing from El Rancho High School at 5:30 a.m. and returning at 7:00 p.m. Participants will be responsible for their lunch. Total expenditure not to exceed \$1,000.00, for PTC transportation, payable from El Rancho High School ROTC funds and student fundraisers.
- . 7 Approved educational field trip for ten (10) student members of El Rancho High School Animal Advocates Club and one (1) certificated staff member to the Eukanuba Tour of Champions Dog Show at the Long Beach Convention Center on Saturday, December 8, 2007, from 8:00 a.m. – 4:00 p.m. Transportation will be provided by parent drivers; driver insurance forms are on file. Total expenditure of \$66.00, for admission, payable from El Rancho High School Animal Advocates Club ASB Account and fundraisers.
- . 8 Approved extended educational field trip for 100 AP Biology students and six (6) certificated staff members from El Rancho High School to Blue Sky Meadow Science Institute in Big Bear, California on December 17–20, 2007. The entire cost of the trip is \$35.00 per student and includes transportation, room and board, and program fees for four days and three nights. Assistance will be made by the Los Angeles County Education Foundation for those students who meet the criteria but cannot afford the total cost of the trip. The Blue Sky Meadow Science Institute provides insurance coverage at the camp. There is no cost to El Rancho Unified School District.
- . 9 Approved extended educational field trip for sixty (60) students and (4) certificated staff members from Rivera Middle School to the Desert Sun Science Center AstroCamp Program in the San Jacinto Mountains, California, on January 11-13, 2008. Total expenditure of \$225.00 per participant, will be paid by each individual student. Assistance will be made available for those students who meet the criteria but cannot afford the total cost of the trip. Expenditure of \$600.00, for substitute teachers, payable from Rivera Middle School SLIGB funds.
- .10 Approved consultant agreement with S.T.A.R. (Science Theater Art Recreation), Inc. to provide science and art workshops to identified GATE students, effective November 14, 2007 through February 13, 2008. Total expenditure of \$3,200.00 consultant fee payable from South Ranchito Elementary School GATE (\$1,500.00) and Arts and Music Block Grant (\$1,700.00) funds.

059 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- .11 Approved/ratified consultant agreement with Roddy Hiatt, walk-on coach, to provide advertising services for the El Rancho High School varsity football program, effective September 7 – November 9, 2007. Total expenditure of \$1,500.00 consultant fee payable from El Rancho High School ASB Football funds.
- .12 Approved/ratified consultant agreement with Armando Briones, Jr. for services rendered to El Rancho High School as a statistician at football games, effective September 9 – December 1, 2007, on an event-to-event basis. Expenditure not to exceed \$100.00 per event, total not to exceed \$500.00, payable from El Rancho High School Football Funds.
- .13 Approved consultant agreement with Shirley Coddington to accompany the students in the Chorale Department twice a week from November 9, 2007 to June 18, 2008. Expenditure of \$3,000 (seven payments of \$428.57 each), payable from El Rancho High School General funds.
- .14 Approved consultant agreement with Marcy Romero to provide translations and desktop publishing services to Categorical Programs and Educational Services Departments for the 2007-08 school year, effective November 9, 2007 through June 30, 2008. Fees for these services shall not exceed \$5,000.00 payable from Centralized EIA/LEP funds.
- .15 Approved/ratified Contract No.C-9017:07:08 with the Los Angeles County Office of Education (LACOE) for Participation in Marine Education Programs for the 2007-2008 school year, effective September 1, 2007 through August 31, 2008.
- .16 Approved agreement with TechEd Services to provide assistance with the development of an instructionally focused, state-approved, Technology Use Plan for State Submission, significant re-write of existing plan to meet updated CDE rubric, effective November 9, 2007 through December 31, 2007. Expenditure of \$10,125.00 payable from EETT Formula (\$5,000.00) and Supplemental Grant (\$5,125.00) funds.
- .17 Approved agreements with 10 supplemental educational service providers for North Park Middle School in its fourth year of Program Improvement and Rivera Middle School in its second year of Program Improvement under the No Child Left Behind Act, effective November 9, 2007 to May 30, 2008. Providers are not to exceed \$1042.05 per student for the 86 students receiving services (*per pupil rate provided by California Department of Education as of Oct-2006*). Total expenditures not to exceed \$89,616.30, payable from District Title I funds.

060 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approved the selection of Miralles Associates, Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Miralles Associates, Inc. for architectural services for the ADA Restroom, Site Improvements and Stadium Bleacher Maintenance Project for El Rancho High School. Total contract cost is \$159,500.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.

060 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .2 Approved the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the Parking Lot Drop-off and Pick-up Locations project for Birney Elementary School and South Ranchito Elementary School. Total contract cost is \$36,000.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- .3 Approved the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the Heating Ventilation and Air Conditioning upgrade project at Birney Elementary, North Ranchito Elementary, Durfee Elementary and North Park Middle Schools. Total contract cost is \$35,200.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- .4 Approved award of mandated lowest bid for the Heating Ventilation & Air Conditioning (HVAC) replacement project for South Ranchito Elementary School to Current Enterprise for a total low bid contract cost of \$187,500.00. Total contract cost payable from Budgeted Bond Funds.
- .5 Approved the selection of Pacifica Services, Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Pacifica Services, Inc. for project management services for the new construction and modernization of the District's Bond Construction Program. The total contract cost shall not exceed \$284,400.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- .6 Approved attendance for the Director of Maintenance & Operations to attend the "Mistake-Free Grammar & Proofreading Workshop," presented by Career Track on Wednesday, December 5, 2007 in Anaheim, CA. Total registration cost of \$99.00 payable from general funds maintenance account.
- .7 Approved attendance for the Director of Maintenance & Operations to attend the "Integrated Pest Management (IPM) for School Facilities Workshop," presented by The Department of Pesticide Regulation on March 19, 2008, in Lancaster, CA. Total registration cost of \$20.00 payable from general funds maintenance account.
- .8 Approved final payment of \$8,320.00, including all change orders to Mek Air Tech and accept the Heating Ventilation and Air Conditioning (HVAC) project for Magee Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .9 Approved Change Orders No. 1, 2 and 3 for repair and restoration of fire-damaged restroom building at El Rancho High School by C. Canright Construction, Inc. for a total cost of \$12,203.60. Total project cost payable from Property and Liability Fund.
- .10 Approved public disclosure of proposed 2007-2008 collective bargaining agreement between the El Rancho Unified School District Board of Education and the California School Employees Association, Chapter #107, as mandated by Assembly Bill 1200.
- .11 Approved budget revisions.

061 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Adopted/Ratified the Declaration of Need to the effect there are insufficient numbers of fully credentialed persons to meet the employment criteria for the 2007-2008 school year, effective July 1, 2007.
- . 2 Approved contract agreement between El Rancho Unified School District and Cerritos College for the purpose of providing field service experience to students in the College’s Field Service Speech Language Pathology Assistant Program at no cost to the District, effective November 9, 2007 to November 9, 2009.
- . 3 Adopted Resolution No. 19-2007/2008 authorizing four Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- . 4 Approved/Ratified to employ, on the basis of Ed. Code 44258.2, one certificated employee.
- . 5 Approved/Ratified Settlement Agreement between the El Rancho Unified School District Board of Education and the El Rancho Classified Employees Union, Inc. for the 2007-2008 school year, with classified salary Schedules reflecting a 5.03% increase retroactively to July 1, 2007.
- . 6 Approved/Ratified the new 2007-2008 Confidential Salary Schedule to reflect a 5.03% increase retroactive to July 1, 2007.
- . 7 Approved revision to regular instructional schedule for kindergarten at Durfee Elementary for the 2007-08 school year.

DISCUSSION/ACTION:

062 Approved/appointed a Governing Board Member as a representative to the Tri-Cities ROP Board of Management, becoming a voting member for a term of 2-years, December 2007 through November 2009.

_____ Lupe Salas _____

063 Approved First Reading of *new* Board Policy and Administrative Regulation 1311, Community Relations: Civility

CLOSED SESSION: (Items 064 through 069)

- 064** Approved/Ratified Certificated Employment Register No. 5-2007/2008
- 065** Approved/Ratified Classified Employment Register No. 5-2007/2008 (*as amended*)
- 066** Approved Student Expulsion: Student A
- 067** Approved Student Expulsion: Student B
- 068** Approved Student Expulsion: Student C
- 069** Approved Student Expulsion: Student D

ADJOURNMENT: 9:01 PM