

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

October 11, 2007
City Council Chambers
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:00 PM

ADOPTION OF MINUTES:

- 045** Adopted the minutes of the Board of Education's regular meeting held September 13, 2007 and special meeting held September 27, 2007.

CONSENT AGENDA: (Items 046 through 050)

046 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 16-2007/2008 declaring that Board Member Rita Jo Ramirez was absent from the September 13, 2007 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education Members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approved Resolution No. 17-2007/2008 declaring that Board Member Lupe Salas was absent from the September 27, 2007 special board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education Members to be absent from board meetings and not have their monthly stipend affected.

047 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approved attendance to the *American Speech–Language–Hearing Association Annual Conference*, November 14-17 at the Boston Convention and Exhibition Center. Includes Registration, lodging, airfare, meals and a recruitment booth for five El Rancho Unified School District employees. Approximate expenditure of \$7,705.00 payable from the Special Education Account.
- . 2 Approved attendance for three (3) El Rancho Unified School District employees to attend a one day workshop entitled "*The Art and Science of Writing IEP's: Just What is Legally Defensible?*" The workshop will be held on October 19, 2007 in Ontario, California. The total cost is \$360.00 payable through Special Education funds.
- . 3 ~~Approve/ratify~~ **Pulled** services for teacher notification from School Innovations and Advocacy for 2007/08, 2008/09 and 2009/10 school years. Expenditure of \$9,785, \$10,080, and \$10,380, inclusive of out of pocket expenses for the fiscal years 2007/08, 2008/09 and 2009/10, respectively. The fees are payable from the General Education Fund.
- . 4 Approved appointment of Ms. Rachel Canchola and Mr. Brian Walker to a two-year term (2007-2009) as Parent and School Representative to the Community Advisory Council of the Whittier Area Cooperative Special Education Program.

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- . 5 ~~Pulled~~ **Approve** eTruancy Special Services Agreement with School Innovations and Advocacy for contract period October 12, 2007 through June 30, 2010. Expenditures for school year 2007-2008 of \$5.00 per truancy letter; \$20,000.00 fixed annual fee plus \$5.00 per truancy letter for school years 2008-2009, and 2009-2010. Total fees of approximately \$70,000.00 to be paid from General fund.
- . 6 Ratified contract with *Applied Behavior Consultants* to provide behavior specialist training to six (6) staff members. Payment for services rendered will be \$105.00 per hour for training, beginning August 30, 2007 to December 5, 2007, for a total estimated amount of \$1,733.00 to be paid from the Special Education.
- . 7 Ratified/ Approved final settlement agreement between the El Rancho Unified School District and Lleanne Carrillo, including reimbursing parent in the amount of ten dollars (\$10.00) per day of Student's actual days of attendance from August 30, 2007 to November 30, 2007. Payment is to be made from Special Education funds.
- . 8 Ratified contract with Consultant Susan Gray Holland, Ph.D., SLP to provide a Speech & Language Assessment to student. Payment for services rendered will be \$900.00 for evaluation from September 21, 2007 to December 10, 2007, to be paid from Special Education account.
- . 9 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *McKee Music Therapy Services LLC* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$12,960.00.
- .10 Ratified Addendum to Individual Service Agreement approved on October 11, 2007 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *McKee Music Therapy Services LLC*. Per Individual Educational Program dated July 6, 2006, increase Music Therapy frequency to add three hours per week at \$90.00 per hour. New Individual service Agreement is \$10,575.00, payable through Special Education funds.
- .11 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Live Oak Canyon School* identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$63,202.97
- .12 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Leeway School* identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with

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- Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$64,539.80
- .13 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *The Sycamores* identified and board approved El Rancho student will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$52,273.11.
- .14 Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Zinsmeyer Academy* for Educational Therapy identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$8,102.34
- .15 Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Switzer Learning Center* identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$29,365.20.
- .16 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Rossier Park Elementary* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds in the amount of \$213,562.25
- .17 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Rossier Park Jr./Sr. High School* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$104,644.32

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- .18 Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds, in the amount of \$113,280.50.
- .19 Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$6,083.50.
- .20 Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds, in the amount of \$26,591.00.
- .21 Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds, in the amount of \$9,210.50

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- .1 Approved attendance for four (4) certificated staff members from Durfee Elementary School and one (1) from Obregon Elementary School to the *2007 California Science Education Conference* in Long Beach, California on October 26 and 27, 2007. Total expenditures of \$1,795, which includes registration, substitute teachers, meals and parking, payable from Durfee Elementary School SLIBG (School and Library Improvement Block Grant) (\$1,436) and Obregon Elementary School EIA/LEP (\$359) funds.
- .2 Approved/Ratified attendance for one (1) certificated staff member to two *Sacramento Office of Education Reading First Coach Institute* one-week trainings September 17-21, 2007 and October 8–12, 2007. Total expenditure not to exceed \$2,050.00, which includes registration and travel expenses, payable from District Reading First funds.
- .3 Approved attendance for one (1) certificated staff member to the *Annual California Reading First Superintendents' Summit* in Monterey, CA, on October 25 and 26, 2007. Total expenditure of \$800.00, which includes registration, lodging, meals, and travel expenses, payable from District Reading First funds.

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- .4 Approved attendance for twenty-four (24) certificated staff members from various school sites to the *“California Mathematics Council-South”* conference in Palm Springs, CA, from November 2-3, 2007. Total cost of substitute coverage for MCC representatives of \$1,350.00, which includes benefits, is payable from District Title II Centralized funds. Remaining estimated expenditure, including registration of \$155.00/each, lodging, meals, mileage, and additional substitute teachers, not to exceed \$16,230.00, payable from individual school sites Title I (50%: \$6,030.00), EIA/LEP (50%: \$6,030.00) funds, and El Rancho High School Title V (50%: \$2,085.00) and EIA/LEP (50%: \$2,085.00) funds.
- .5 Approved attendance for two (2) certificated staff members from El Rancho High School to the Ideas Unlimited Seminars *“Motivating Unmotivated Students”* conference at the Marriott Hotel in Norwalk, CA, on December 4, 2007. Total expenditure of \$398.00 for registration payable from El Rancho High School EIA/LEP funds.
- .6 Approved attendance for one hundred ten (110) parents from El Rancho Unified School District schools to the *Hispanic Outreach Taskforce 8th Annual Parent Education Conference* at Whittier College in Whittier, California, on October 13, 2007. Total expenditure of \$5,500.00 for registration payable from District Title III funds.
- .7 Approved attendance for three (3) certificated staff members from Burke Middle School to the *California Science Education Conference* in Long Beach, California, on October 25 – 28, 2007. Total expenditure of \$1,530.41, which includes registration, substitute teachers, meals, parking, and mileage, payable from Burke Middle School SLIBG (School and Library Improvement Block Grant) funds.
- .8 Approved extended educational field trip for five (5) certificated staff members and 58 students from Burke Middle School to the *Desert Sun Science Center AstroCamp Program* in the San Jacinto Mountains, California on April 4–6, 2008. Expenditure of \$750.00 for substitute teachers, which includes benefits, will be charged to Burke Middle School Title I funds. Total expenditure of \$10,890.00 in participant costs payable from student fundraisers and donations, at no cost to the District.
- .9 Approved athletic field trip for two (2) certificated staff members and 80 third through fifth grade students from Magee Elementary School to the *Mt. SAC Cross Country Invitational* on October 12, 2007. Students will leave the school site at 1:00 p.m. and return at approximately 7:00 p.m. Total expenditure of \$600.00, for PTC transportation, payable from Magee Elementary School PTA funds.
- .10 Approved educational field trip for 93 students, three (3) certificated staff members, and eleven (11) parent volunteers from Rivera Elementary School to *Adventures in Education* in Buena Park, California on Friday, April 11, 2008. Total expenditure of \$1,593.75, for admission and transportation by PTC, payable from Rivera Elementary School Fundraiser Account.
- .11 Approved transportation agreement with Richmond Transportation for promotional field trip to Disneyland on June 12, 2008. The estimated cost of \$1,935.00 payable directly to Richmond Transportation Company with a check from Salazar High School ASB account. There is no cost to the district.

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- .12 Approved consultant agreement with Terry Hess of Pioneer Living to provide a hands-on educational program for third and fourth grade students at Rivera Elementary School on June 6, 2008. Total expenditure of \$550.00, consultant fee, payable from Rivera Elementary School Title V (Innovative Strategies) funds.
- .13 Approved consultant agreement with Thinking Maps, Inc. to provide language arts staff development for Valencia Elementary School certificated staff on January 28, March 10 and May 14, 2008. Total expenditure of \$4,200.00, for consultant services and materials, payable from Valencia Elementary School EIA / LEP (75%) and Title 1 (25%) funds.
- .14 Approved/Ratified consultant agreement with Mark Wheat, video recording consultant, to provide video recording services for the El Rancho High School home and away varsity football games during the 2007-2008 school year, effective September 1, 2007 through June 30, 2008. Total expenditure of \$400.00, consultant fee, payable from El Rancho High School ASB Football funds.
- .15 Approved consultant agreement with Fureya Unal for musical accompaniment during El Rancho High School Christmas Presentations, on December 10–11, 2007. Total expenditure of \$500.00, for consultant fee, payable from El Rancho High School General funds.
- .16 Approved amendment to consultant agreement Board Item #037.11, approved 9/13/07, to increase one consultant's original assignment and total payment from \$4,000.00 to \$8,000.00 for duties not provided by another originally assigned consultant. Total expenditure of \$18,000.00, for all consultants, which reflects no change from the original consultant agreement, payable from El Rancho High School General Fund (\$10,000.00) and Arts and Music Block Grant (\$8,000.00).
- .17 Approved consultant agreements with Dr. David Pagni and Dr. Harris Shultz for technical assistance in design and implementation of mathematics professional development, effective October 12, 2007 through June 30, 2008. Total expenditure of \$13,000.00 for consultant fees payable from California Math Science Partnership Grant funds.
- .18 Approved consultant agreement with Sopris West to provide one staff development session for six (6) Pio Pico Elementary School certificated staff members in grades 1–3 that will address the writing needs of EL students on October 23, 2007. Total expenditure of \$2,300.00, for consultant fee, payable from Pio Pico Elementary School EIA / LEP funds.
- .19 Approved consultant agreement with DataWORKS Educational Research to provide expert technical assistance to Rivera Middle School certificated staff during the 2007/08 school year, effective October 18, 2007 through April 20, 2008. Total expenditures of \$18,519.50 payable from Rivera Middle School Title I funds.
- .20 Approved/Ratified consultant agreement with Natalie Saldaña to provide counseling services for students and parents of Birney Elementary School, Monday through Friday, as needed, effective August 30, 2007 through December 14, 2007. The consultant will be paid a daily rate of \$82.50, not to be exceeded, and payable on a monthly basis. Total expenditures, not to exceed \$6,220.50, payable from Birney Elementary School Title I (50%) and EIA / LEP (50%) funds.

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- .21 Approved participation of the El Rancho Adult School in the California Distance Learning Program (CDLP) Student Persistence Research Program Phase 4, effective October 12, 2007 through June 30, 2008. There is no cost to participate; school will receive stipend of \$2,500.00 upon completion of the study, which will be deposited into the Adult Education Fund.
- .22 Approved Resolution No. 18-2007/08 – A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

049 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of September 2007.
 - a. Miscellaneous Cash Collections Receipt Nos. 25616 through 25684 totaling \$334,311.22.

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Coca-Cola Bottling Company	\$ 52.49	Durfee Elementary
Macy’s west G.I.F.T.	\$ 90.00	Durfee Elementary
Target	\$ 26.96	Selby Grove Elementary
Target	\$ 158.79	Rivera Elementary
Target	\$ 166.32	Durfee Elementary
Target	\$ 49.76	Valencia Elementary
 - b. Purchase Order Nos. 174959 through 175121 and including prior numbered confirming orders totaling \$995,852.71 and Food Services Purchase Orders totaling \$67,933.04.
 - c. “A” Warrants Schedule C1B through 267 totaling \$1,502,564.20.
 - d. “B” Warrants No. 2736 through 2772 totaling \$2,587,898.27.
 - e. Revolving Cash No. 3214 through 3218 totaling \$1,169.64.
 - f. Clearing Account No. 3125 through 3127 totaling \$75,675.21.
- . 2 Approved agreement between El Rancho Unified School District and Tech Ed Services, Inc. for professional services to assist with the Universal Fund (E-Rate) Application process for Funding Year 2008-2009. Total cost of \$19,500 payable in three installments; first installment due upon approval of contract, second installment due upon delivery of Form 471, and third installment due June 2008. Total expenditures payable from District General Funds/E-Rate.
- . 3 ~~Approve~~ **Pulled** Change Order No. 04 for the Wrought Iron Fencing Project for El Rancho High School by Charlie’s Fence Company for a total cost of \$2,922.00, payable from Budgeted Bond Funds.
- . 4 Approved donation of \$1,000.00 from Ms. Rachel Canchola to North Park Middle School in the El Rancho Unified School District.
- . 5 Approved the allocation and expenditure of \$3,950,000.00 for ADA Site Work & Restroom Modernization, Heating Ventilation/Air Conditioning (HVAC), Parking Drop-off and Pick-up Locations, Fencing, Bleachers and District Wide Painting. Expenditures to be funded from General Obligation Bond Funds, Election of 2003, Series 2007.

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- .6 Approved award of mandated lowest bid (**as amended**) for the New Practice Gymnasium Project for El Rancho High School to the lowest responsive and responsible bidder, **Harbor Construction**, for a total low base bid of \$4,888,000.00. Total contract cost payable from Budgeted Bond Funds.
- .7 Approved contract agreement with Pyro Spectacular Fireworks Company for services rendered as related to fireworks show for El Rancho High School Homecoming Half Time Show on November 2, 2007. Total cost not to exceed \$2,000.00 for the event and payable from El Rancho High School ASB Funds.
- .8 Approved award of mandated lowest bid for the Door Hardware Project for Rivera Elementary, Magee Elementary, North Ranchito Elementary, Rio Vista Elementary, Valencia Elementary, Rivera Middle and El Rancho High School to Construction Hardware for a total low bid of \$936,700.00. Total contract cost payable from Budgeted Bond Funds.
- .9 Approved Change Order No. 01 for the Chain Link Fence Project – Bid Package No. 4 for North Ranchito and South Ranchito Elementary Schools by Quality Fence Co. for a total cost of \$3,004.00, payable from Budgeted Bond Funds.
- .10 Approved Change Order No. 01 for the Chain Link Fence Project – Bid Package No. 1 for Birney Elementary School by Quality Fence Co. for a total cost of \$1,502.00 payable from Budgeted Bond Funds.
- .11 Approved Change Order No. 01 for the Chain Link Fence Project – Bid Package No. 5 for Durfee and Pio Pico Elementary Schools by Quality Fence Co. for a total cost of \$782.00, payable from Budgeted Bond Funds.
- .12 Approved Change Order No. 02 for the Window Replacement Project for Rivera Middle School by Padua Glass Enterprises, Inc. for a total cost of \$22,080.00, payable from Budgeted Bond Funds.
- .13 Approved Change Order No. 02 for the Window Replacement Project for Rivera Elementary School by Padua Glass Enterprises, Inc. for a total cost of \$20,240.00, payable from Budgeted Bond Funds.

050 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- .1 Approved/Ratified to employ on the basis of a Provisional Internship and/or Waivers for Single Subject for two certificated applicants.
- .2 Approved/Ratified to employ, on the basis of Ed Code 44263, one certificated employee.
- .3 Approved/Ratified contract agreement between El Rancho Unified School District (ERUSD) and Whittier College for the sole purpose of supporting new teachers in El Rancho's Beginning Teacher Support and Assessment (BTSA) Program effective July 1, 2006 through June 30, 2008.
- .4 Approved/Ratified Clinical Affiliation Agreement - Nursing between El Rancho Unified School District and California State University, Dominguez Hills to provide clinical facilities for learning experiences for nursing students and to nominate staff members to serve as clinical preceptors effective September 14, 2007.

050 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 5 Approved/Ratified (**as amended**) Special Education Internship Agreement between the El Rancho Unified School District and California State University, Dominguez Hills to support intern teachers toward full state certification and retention as high-quality teachers and facilitate intern attendance and participation in the prescribed course of study to become qualified for a ~~Professional Clear Multiple Subject/Single Subject credential~~ **five-year Preliminary Level 1 Education Specialist Credential** during the 2007-2008 school year.
- . 6 Approved/Ratified Internship Credential Program Agreement between the El Rancho Unified School District and Chapman University to facilitate intern attendance and participation in the prescribed course of study to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2007-2008 school year.
- . 7 Approved district membership in the Los Angeles/Orange Counties Education & Labor Law Consortium at a yearly membership cost of \$1,000, for eleven monthly meetings, payable from Human Resources General Fund for the 2007-2008 school year.

DISCUSSION/ACTION:

051 Approved the vote for candidate(s) to the Los Angeles County Committee on School District Organization, as follows:

Third Supervisorial District

Write-in Candidate _____

Fifth Supervisorial District (vote for one)

- Mr. Robert Cruz, Charter Oak Unified School District
- Mr. Steve Fox, Antelope Valley Community College District
- Ms. Suzan Solomon (Incumbent), Newhall School District

At-Large Member (vote for one)

- Mr. Lloyd de Llamas (Incumbent)

CLOSED SESSION: (Items 052 through 055)

- 052** Approved/Ratified Certificated Employment Register No. 4-2007/2008
- 053** Approved/Ratified Classified Employment Register No. 4-2007/2008
- 054** Approved Student Expulsion: Student A
- 055** Approved Student Expulsion: Student B

ADJOURNMENT: 9:19 PM